

City of Haverhill Massachusetts

Fiscal Year: 2025-2026

JE20260410B

Invoice	Vendor	Total	Account
JAN 2026 PCARD	BANKCARD	\$2,680.19	1010000.4.1210.6612.32.310.00.10
JAN 2026 PCARD	BANKCARD	\$1,593.08	7001000.4.3520.6665.61.899.99.99
JAN 2026 PCARD	BANKCARD	\$131.39	1010000.4.1210.6644.32.310.00.10
JAN 2026 PCARD	BANKCARD	\$816.33	1010000.4.4450.6450.73.200.00.10
Grand Total:		\$5,220.99	

End of Report

January

January 1, 2026 - January 31, 2026

Item GL Combination	Last 4	Post Date	Vendor Name	Credit	Debit	Description
1010000.4.1210.6644.32.310.00.10	5128	1/8/2026	Costco		\$131.39	Meeting
1010000.4.1210.6612.32.310.00.10	5128	1/9/2026	Southwest		\$285.96	Travel
1010000.4.4450.6450.73.200.00.10	3295	1/23/2026	GoDaddy		\$799.98	Software
1010000.4.4450.6450.73.200.00.10	3295	1/25/2026	Techsmith		\$16.35	Software
1010000.4.1210.6612.32.310.00.10	8136	1/5/2026	Grand Hyatt		\$2,019.27	Travel
1010000.4.1210.6612.32.310.00.10	8136	1/9/2026	Southwest		\$374.96	Travel
7001000.4.3520.6665.61.899.99.99	2824	1/27/2026	A-Plus Auto Rental		\$1,593.08	ROTC Van Rental 15Pass
			TOTAL:	\$0.00	\$5,220.99	

MARGARET MAROTTA
 CITY OF HAVERHILL
 XXXX-XXXX-XXXX-5128
 January 01, 2026 - January 31, 2026

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/31/26 Credit Limit \$20,000 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$417.35 <div style="border: 1px solid black; padding: 5px; text-align: center;"> THIS IS NOT A BILL - DO NOT PAY </div>	Credits \$0.00 Cash \$0.00 Purchases \$417.35 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$417.35

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.


Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
01/09	01/08	COSTCO WHSE #0301 DANVERS MA	24943006009357831413069	5300	131.39		
01/12	01/09	SWA*PREMSEAT5264307068511800-435-9792 TX	24692166010109932370751	3066	51.00		
01/12	01/09	SOUTHWES 5262119829869800-435-9792 TX	24692166010109932370769	3066	234.96		
		MAROTTA/MARGARET 5262119829869 Departure Date: 02/10/26 Airport Code: BOS WN D BNA Departure Date: 02/10/26 Airport Code: BNA WN J BOS					

0000000 0000000 0000000 4715292486265128

Account Number: XXXX-XXXX-XXXX-5128
 January 01, 2026 - January 31, 2026

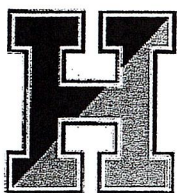

 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731


 MARGARET MAROTTA
 CITY OF HAVERHILL
 HAVERHILL PUBLIC SCHOOL ACCOUNTS PAYABLE
 4 SUMMER ST STE 104
 HAVERHILL, MA 01830-5843

Total Activity \$417.35

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

The Haverhill Public Schools requires pre-authorization for all Bank of America P-Card Purchases. This Pre-Authorization requires the signature of the Assistant Superintendent of Finance and Operations (regardless of amount) and the Superintendent of Schools if above \$10,000. Please complete the fields below and submit for signatures prior to making any purchasing commitments.

Date 1/8/20

Department Name Superintendent

Employee Name Margaret

Vendor Name Costco

Amount of Purchase 131.39

Funding Source (LEA/Grant/Etc) LEA

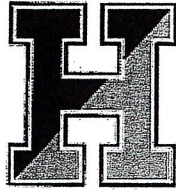
Expense Account Number 1010000.4.1210.16644.32.310.00.10

Explanation of expense meeting

Employee Signature _____

Assistant Superintendent Approval

Superintendent Approval (\$10,000+) _____



Haverhill Public Schools

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Date 1/9/20

Department Name Superintendent

Employee Name Margaret

Vendor Name Southwest

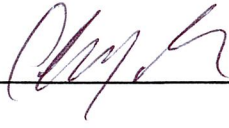
Amount of Purchase 234.96 + 51.00 = 285.96

Funding Source (LEA/Grant/Etc) LEA

Expense Account Number 1010000. 4.1210. 66617. 33.310.00.10

Explanation of expense travel

Employee Signature _____

Assistant Superintendent Approval 

Superintendent Approval (\$10,000+) _____

DOUGLAS RUSSELL
 CITY OF HAVERHILL
 XXXX-XXXX-XXXX-3295
 January 01, 2026 - January 31, 2026

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/31/26 Credit Limit \$18,723 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$816.33 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$816.33 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$816.33

Important Messages

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Transactions


Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
01/26	01/23	DNH*GODADDY	480-505-8855 AZ	24430996024625267023104	4816	799.98	
01/26	01/25	FS *TechSmith	877-3278914 CA	24906416025248879893146	5734	16.35	

0000000 0000000 0000000 4715291100343295

Account Number: XXXX-XXXX-XXXX-3295
 January 01, 2026 - January 31, 2026


 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731

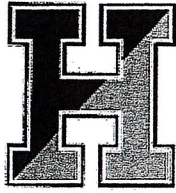
Total Activity \$816.33

 **N0003176
 DOUGLAS RUSSELL
 CITY OF HAVERHILL
 SCHOOL DEPT ROOM 104
 4 SUMMER ST
 HAVERHILL, MA 01830-5836

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900 1 1⑆0005 1 100343295⑈



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

The Haverhill Public Schools requires pre-authorization for all Bank of America P-Card Purchases. This Pre-Authorization requires the signature of the Assistant Superintendent of Finance and Operations (regardless of amount) and the Superintendent of Schools if above \$10,000. Please complete the fields below and submit for signatures prior to making any purchasing commitments.

Date 1/23/26

Department Name Technology

Employee Name Doug

Vendor Name GoDaddy


Amount of Purchase 799.98

Funding Source (LEA/Grant/Etc) LEA

Expense Account Number 1010000.4.4450.6450.73.200.00.10

Explanation of expense subscription renewal

Employee Signature _____

Assistant Superintendent Approval  _____

Superintendent Approval (\$10,000+) _____

Receipt

No. 3999558611

CONTACT US 24/7 1-480-505-8877

DATE:

1/23/2026

CUSTOMER #:

53508186

BILL TO:

Douglas Russell
4 Summer St,
Suite 104,
Haverhill, Massachusetts 01830,
United States
City of Haverhill
+1.6032337992

PAYMENT:

Visa •••• 3295

\$799.98

Previous Balance

\$799.98

Received Payment

(\$799.98)

Balance Due (USD)

\$0.00

Term

2 yrs

Product

Standard UCC SSL Up to 10 Renewal

Amount

\$799.98

expressway.haverhill-ps.org

Total (USD)

\$799.98

REFERENCE

Taxes

\$0.00

GoDaddy.com, LLC

100 S Mill Ave, Suite 1600,

Tempe, Arizona 85281,

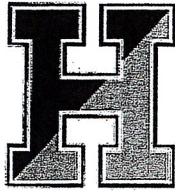
United States

\$0.00

Fees

\$0.00

[Universal Terms of Service](#)



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

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Date 1/25/20

Department Name Technology

Employee Name Doug

Vendor Name FS TechSmith

Amount of Purchase 16.35

Funding Source (LEA/Grant/Etc) LEA

Expense Account Number 10100080.4.4450.6450.73.200.00.10

Explanation of expense Yearly subscription

Employee Signature _____

Assistant Superintendent Approval

Superintendent Approval (\$10,000+) _____

RECEIPT



Sold and fulfilled by [FastSpring](#), an authorized reseller

Order ID: TEC260125-1928-97505B

Order Created: January 25, 2026

Paid In Full: January 25, 2026

Purchaser

Douglas Russell
City of Haverhill
4 Summer Street, Room 104
Haverhill, MA 01830
United States

Seller

FastSpring
801 Garden Street
Suite 201
Santa Barbara, CA 93101
questionacharge.com
[W-9 Form](#)

Product Support

<http://www.techsmith.com>
custservice@techsmith.com

Description	Quantity	Sales Tax	Amount
Snagit® Business Billed yearly. Next Billing Date On 1/24/27	1	\$0.96	\$15.39
		Subtotal	\$15.39
		Sales Tax (6.24%)	\$0.96
		Total	\$16.35

Invoice ID: IVPIOTCCTBHBEI5P7TY2BKFD52TE

BONNIE LYNN ANTKOWIAK
 CITY OF HAVERHILL
 XXXX-XXXX-XXXX-8136
 January 01, 2026 - January 31, 2026

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/31/26 Credit Limit \$20,000 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$2,394.23 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$2,394.23 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$2,394.23

Important Messages

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Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
01/07	01/05	GRAND HYATT NASHVILLE NASHVILLE TN Arrival: 01/05/26	24692166006105971127371	3640	2,019.27		
01/12	01/09	SOUTHWES 5262119791642800-435-9792 TX ANTKOWIAK/BONNIE 5262119791642 Departure Date: 02/10/26 Airport Code: BOS WN D BNA Departure Date: 02/10/26 Airport Code: BNA WN J BOS	24692166010109932371973	3066	374.96		

0000000 0000000 0000000 4715292581998136

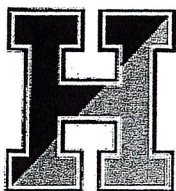
Account Number: XXXX-XXXX-XXXX-8136
 January 01, 2026 - January 31, 2026


 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731

Total Activity \$2,394.23


 BONNIE LYNN ANTKOWIAK **N0000285
 CITY OF HAVERHILL
 HAVERHILL PUBLIC SCHOOL ACCOUNTS PAYABLE
 4 SUMMER ST STE 104
 HAVERHILL, MA 01830-5843

Cardholder Signature _____ Date _____
 Manager Signature _____ Date _____



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

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Date 11/9/16

Department Name Asst. Superintendent

Employee Name Bonnie

Vendor Name Southwest

Amount of Purchase 374.96

Funding Source (LEA/Grant/Etc) LEA

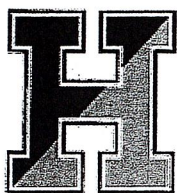
Expense Account Number 1010000.4.1210.1612.32.310.00.10

Explanation of expense _____

Employee Signature _____

Assistant Superintendent Approval [Signature]

Superintendent Approval (\$10,000+) _____



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

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Date 1/5/26

Department Name Asst. Superintendent

Employee Name Bonnie

Vendor Name Grand Hyatt

Amount of Purchase 2019.27

Funding Source (LEA/Grant/Etc) LEA

Expense Account Number 1010000.4.1210.1612.32.310.00.10

Explanation of expense Travel

Employee Signature _____

Assistant Superintendent Approval

Superintendent Approval (\$10,000+) _____

CLANCY D MAIN
 CITY OF HAVERHILL
 XXXX-XXXX-XXXX-2824
 January 01, 2026 - January 31, 2026

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/31/26 Credit Limit \$19,674 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$1,593.08 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$1,593.08 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$1,593.08

Important Messages

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Transactions


Posting Date		Transaction Description	Reference Number	MCC	Charge	Credit
01/27	01/27	A-PLUS AUTO RENTALS ch3nmls73ckbl1ytu	DANVERSFORDREMA 24011346027100033630592	7512	1,593.08	

0000000 0000000 0000000 4715292844842824

Account Number: XXXX-XXXX-XXXX-2824
 January 01, 2026 - January 31, 2026


 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731

Total Activity \$1,593.08

 **N0002752
 CLANCY D MAIN
 CITY OF HAVERHILL
 CITY HALL - ROOM 104
 4 SUMMER ST
 HAVERHILL, MA 01830-5836

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900 1 1⑆0005 284484 28 24⑈



Haverhill Public Schools

Purchasing Card Pre-Authorization Form

The Haverhill Public Schools requires pre-authorization for all Bank of America P-Card Purchases. This Pre-Authorization requires the signature of the Assistant Superintendent of Finance and Operations (regardless of amount) and the Superintendent of Schools if above \$10,000. Please complete the fields below and submit for signatures prior to making any purchasing commitments.

Date	1/27/26
Department Name	High School
Employee Name	ROTC
Vendor Name	Auto Rental
Amount of Purchase	1593.08
Funding Source (LEA/Grant/Etc)	SAA
Expense Account Number	7001000.4.3520.66665.101.899.99.99
Explanation of expense	van rental 15pass
Employee Signature	
Assistant Superintendent Approval	
Superintendent Approval (\$10,000+)	



Customer Invoice APLUS-1581

A-PLUS AUTO RENTALS
106 SYLVAN ST.
DANVERS, MA 01923
PH: 978-774-0727

GRINSTEAD, DAVID
108 MARLBOROUGH RD
SALEM, MA 01970

Date: 01/26/2026
Invoice Date: 01/25/2026

GRINSTEAD, DAVID
108 MARLBOROUGH RD
SALEM, MA 01970
PH:

License Information:
S72590204
MA 05/26/2028

PO Number:
Agreement Number: APLUS-1581

Vehicle Number	Vehicle Type	Vehicle Plate	Date Rented	Date Returned
7200HB	2025 FORD TRANSIT 15 PASS	6LEM81	01/21/2026 05:05 PM	01/25/2026 09:00 AM

4 Day(s) @300.00

Charged 4 Day(s)

Description	Amount
RATE CHARGE	1200.00
MILEAGE CHARGE	202.00
COLLISION DAMAGE WAIVER COMMERCIAL	91.80
EZ TOLL ACCEPT	15.00
SURCHARGE	2.60
STATE TAX	81.68
Total Charges	1593.08

Driver Total:	1,593.08
Driver Payments:	1,593.08
Net Due From Driver:	<u>0.00</u>

Tax ID:

Please Make Check Payable To and Remit To:

A-PLUS AUTO RENTALS
106 SYLVAN ST.
DANVERS, MA 01923

DUE UPON RECEIPT
Agreement Number: APLUS-1581
GRINSTEAD, DAVID

Please Pay This Amount: 0.00