

**MEMORANDUM OF AGREEMENT
BETWEEN THE
HAVERHILL SCHOOL COMMITTEE
AND THE
HAVERHILL SCHOOL SECRETARIES ASSOCIATION**

This memorandum of Agreement (“MOA) is entered into by and between the Haverhill School Committee and the Haverhill School Secretaries Association for the purpose of defining the quarters for merit days (*Collective Bargaining Agreement Article V – Compensation During Absence 10. Merit Days*) for eleven (11) month Principal Clerks and twelve (12) month Principal Clerks, Bookkeepers and the Executive Secretary.

Effective July 1, 2025:

Eleven month Principal Clerks

Quarters are defined as follows:

First working day for 11 month Clerks – October 31

November 1 – January 24

January 25 – April 4

April 5 – Last working day for 11 month Clerks

Twelve (12) month Principal Clerks, Bookkeepers and the Executive Secretary

Quarters are defined as follows:

July 1 – September 30

October 1 – December 31

January 1 – March 31

April 1 – June 30

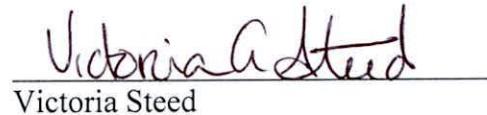
Date: November 20, 2025

Haverhill School Committee



Richard Rosa, Vice-Chair

Haverhill Education Association
Secretaries Unit



Victoria Steed

