

* Indicates Required Field



Haverhill Public Schools
BiWeekly Payroll Timesheet



* School/Department:	* Principal/Supervisor Name:	* Principal/Supervisor Signature:	* Account # ????????.4.?????????.???.???.???.???
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Pay Period: **24**

Start Date: 05/10/2026

End Date: 05/23/2026

Pay Date: **05/29/2026**

**DUE:
THURSDAY
05/21/2026**

		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
Wk 1		05/10/2026	05/11/2026	05/12/2026	05/13/2026	05/14/2026	05/15/2026	05/16/2026		
Wk 2		05/17/2026	05/18/2026	05/19/2026	05/20/2026	05/21/2026	05/22/2026	05/23/2026		
* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:									<input type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)									<input type="text"/>	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:									<input type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)									<input type="text"/>	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:									<input type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)									<input type="text"/>	

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above