

\* Indicates Required Field



Haverhill Public Schools  
BiWeekly Payroll Timesheet



* School/Department:	Principal/Supervisor Name:	* Principal/Supervisor Signature:	* Account # ????????.4.?????????.????????? -----4.-----
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Pay Period: 20

Start Date: 03/15/2026

End Date: 03/28/2026

Pay Date 04/02/2026

**DUE:**  
**THURSDAY**  
**03/26/2026**

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	
* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Wk 1	03/15/2026	03/16/2026	03/17/2026	03/18/2026	03/19/2026	03/20/2026	03/21/2026	* Weekly Total
Employee Signature:	Week 1								<input style="width:100%; height:100%;" type="text"/>
* Time Entry Description/ Specified Job Title:									* Weekly Total
Notes: (for office use only)	Wk 2	03/22/2026	03/23/2026	03/24/2026	03/25/2026	03/26/2026	03/27/2026	03/28/2026	* Grand Total
	Week 2								<input style="width:100%; height:100%; background-color: yellow;" type="text"/>

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total
Employee Signature:									<input style="width:100%; height:100%;" type="text"/>
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total
Notes: (for office use only)									* Grand Total
									<input style="width:100%; height:100%; background-color: yellow;" type="text"/>

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total
Employee Signature:									<input style="width:100%; height:100%;" type="text"/>
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total
Notes: (for office use only)									* Grand Total
									<input style="width:100%; height:100%; background-color: yellow;" type="text"/>

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above