

*** Indicates Required Field**



**Haverhill Public Schools
BiWeekly Payroll Timesheet**



* School/Department:	Principal/Supervisor Name:	* Principal/Supervisor Signature:	* Account # ????????.4.?????????.???.???.???.??? ----- .4. -----
-----------------------------	----------------------------	--	--

Pay Period: 18

Start Date: 02/15/2026

End Date: 02/28/2026

Pay Date 03/06/2026

DUE:
02/27/2026

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>		
	Wk 1	02/15/2026	02/16/2026	02/17/2026	02/18/2026	02/19/2026	02/20/2026	02/21/2026		
	Wk 2	02/22/2026	02/23/2026	02/24/2026	02/25/2026	02/26/2026	02/27/2026	02/28/2026		
* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above