

*** Indicates Required Field**



**Haverhill Public Schools
BiWeekly Payroll Timesheet**



* School/Department:	Principal/Supervisor Name:	* Principal/Supervisor Signature:	* Account # ????????.4.?????.?????.???.???.??? -----4.-----
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Pay Period: 17

Start Date: 02/01/2026

End Date: 02/14/2026

Pay Date 02/20/2026

DUE:
02/13/2026

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>		
	Wk 1	02/01/2026	02/02/2026	02/03/2026	02/04/2026	02/05/2026	02/06/2026	02/07/2026		
	Wk 2	02/08/2026	02/09/2026	02/10/2026	02/11/2026	02/12/2026	02/13/2026	02/14/2026		
* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above