

* Indicates Required Field



Haverhill Public Schools
BiWeekly Payroll Timesheet



* School/Department:	Principal/Supervisor Name:	* Principal/Supervisor Signature:	* Account # ????????.4.?????.?????.???.????.??? -----4.-----
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Pay Period: **10**

Start Date: 10/26/2025

End Date: 11/08/2025

Pay Date **11/14/2025**

DUE:
11/07/2025

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>		
	Wk 1	10/26/2025	10/27/2025	10/28/2025	10/29/2025	10/30/2025	10/31/2025	11/01/2025		
	Wk 2	11/02/2025	11/03/2025	11/04/2025	11/05/2025	11/06/2025	11/07/2025	11/08/2025		
* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								* Weekly Total	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								* Weekly Total	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								* Weekly Total	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								* Weekly Total	

* Employee LEGAL Name: * PRINT: Last, First, Mid Int	Week 1								* Weekly Total	
* Employee Signature:	Week 1								* Weekly Total	
* Time Entry Description/ Specified Job Title:	Week 2								* Weekly Total	* Grand Total
Notes: (for office use only)	Week 2								* Weekly Total	

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above