



Haverhill Public Schools
BiWeekly Payroll Timesheet



School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ????????.4.?????????.???.???.???.???
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Pay Period: **4**

Start Date: 8-3-2025

End Date: 8-16-2025

Pay Date **8-22-2025**

DUE:
8-15-2025

		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
Employee Legal Name:	Wk 1	8-03-2025	8-04-2025	8-05-2025	8-06-2025	8-07-2025	8-08-2025	8-09-2025		
Employee Signature:	Wk 2	8-10-2025	8-11-2025	8-12-2025	8-13-2025	8-14-2025	8-15-2025	8-16-2025	Weekly Total	
Time Entry Description:	Week 1									
Notes: (for office use only)	Week 2									Grand Total

Employee Legal Name:	Wk 1								Weekly Total	
Employee Signature:	Wk 2									
Time Entry Description:	Week 1									
Notes: (for office use only)	Week 2									

Employee Legal Name:	Wk 1								Weekly Total	
Employee Signature:	Wk 2									
Time Entry Description:	Week 1									
Notes: (for office use only)	Week 2									

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above