



**Consentino School Building Committee Remote Meeting
March 6, 2025**

I. Call to Order.

The meeting was called to order at 9:09 am. The mayor requested a roll call was requested with the following results:

Mr.	Bevilacqua	No		Dr.	Marotta	Yes
Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	DiBurro	No		Ms.	Sullivan	No
Mr.	Dorrance	Yes		Mr.	Toohey	No
Mr.	LePage	No		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes

Also present were:

Angela	Campbell, Senior Project Manager, Colliers Project Leaders
Derek	Osterman, Regional Director of Project Management Services, Colliers Project Leaders
Suzanna	Yeung, MCPPO, Colliers Project Leaders
Donald	Walter, AIA, MCPPO, Dore+Whittier
Michele	Rogers, AIA, MCPPO, Senior Associate, Dore+Whittier
Greg	Labrecque, Interim Business Manager
Cesar	Collado, Project Manager, Colliers Project Leaders

II. Review Previous Meeting Minutes for Approval.

a. February 6, 2025

A motion was made by Mr. Boucher to approve the Remote Consentino School Building Committee Minutes of February 6, 2025. Dr. Marotta seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

III. Upcoming Due Dates to meet City Warrant Dates Mr. Ostermann announced the following dates.

- a. March 19, 2025
- b. April 16, 2025

IV. Colliers Project Leaders Sr. PM Change Vote to Approve with Ms. Angela Campbell (replacing Christina Mulligan).

A motion was made by Dr. Marotta to approve the change in Sr. PM Change Vote (Angela Campbell). Dr. Poor seconded the motion. The mayor requested a roll call vote with the following results:



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Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

Ms. Campbell commented on her excitement in joining the team.

V. Project Overview / OPM Report.

Mr. Ostermann reviewed the document with \$10M (contingency). He related that the big picture was that the project was in very good shape. Mr. Ostermann stated that documentation provided was high level financial information (financial summary and budget adjustments with itemization). He noted that a financial report will be submitted shortly to the MSBA. Mr. Ostermann highlighted that spending was on trend. He displayed a cash flow graph displaying cash flow and would respond to any questions. happy to take any questions. There were no questions on this agenda item.

VI. Change Order #07 and #08. Ms. Campbell related that Change Order #7 happened in construction (cover letter from Dore+Whittier explaining the reasoning behind the request. She offered there were some changes within the trades along with site lighting (see document).

Ms. Rogers asked if there were any questions on more costly items, she noted that some lighting had not been working and needed replacement.

A motion was made by Dr. Marotta to approve Change Order #7. Mr. Dorrance seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

Ms. Campbell reported that Change Order #8 noted the single change was in relation to connector C stairs.

Ms. Rogers noted that the landing needed an additional column on advice of the contractor and provided additional seating for students.

A motion was made by Dr. Marotta to approve Change Order #8. Dr. Poor seconded the motion. The mayor requested a roll call vote with the following results:



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Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

VII. CPL Amendment 05 Extended Services. Mr. Ostermann related that there was a change in the original contract with an exit in 2027 which included the demolition of the old school and site work. He noted that this adjustment would allow for the OPM to close out the project at the very end. Mr. Ostermann outlined that the items included in the extended services document and related that it had been reviewed by Mr. Dorrance, Dr. Marotta and Mayor Barrett. He referenced the original contract along with the revisions to contract noting that the original exit date was September 2026 and the proposed closing date was now for the end of calendar year 2027.

A motion was made by Mr. Dorrance to approve CPL Amendment 05 Extended Service. Dr. Poor seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

VIII. D&W ESR #20 Extended Services.

There was a brief overview provided for this agenda item.

A motion was made by Mr. Dorrance to approve D&W ESR #20 Extended Services. Mr. Boucher seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

IX. D&W ESR #23 Green Business Certification LEED for Schools Design Review.

Mr. Ostermann was seeking approval for reimbursement as proposed by Dore+Whittier.

Ms. Rogers stated that the invoice had been paid by Dore+Whittier in early January and they were seeking reimbursement.



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Mr. Ostermann made a recommendation to approve the item.

A motion was made by Dr. Poor to approve D&W ESR #23 Green Business Certification LEED for Schools Design Review. Dr. Marotta seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

X. Temp Parking Lot and Other Expenses.

Mr. Ostermann reviewed both the project manager’s and city’s ledgers with accounting comparisons including to-date-expenses (administrative action).

Mayor Barrett inquired why Mr. Dorrance was listed as a vendor.

Mr. Dorrance replied that he had carried the deed to the Registry and spent his own money to file these documents. He explained that he does not have a p-card.

Ms. Rogers commented that the deed had not been filled at the time of Silver Hill Construction and needed to be refilled with the Registry of Deeds.

A motion was made by Dr. Marotta to approve the expenses as outlined. Dr. Poor seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

XI. Brait Superintendent Replacement Vote to Approve – Steve Quealy.

Mr. Ostermann stated that Colliers was satisfied with the replacement and asked for any questions.

Dr. Marotta advised Colliers that advanced notice of any changes should be provided prior to implementation.

A motion was made by Dr. Poor to approve the Brait Superintendent Replacement (Steve Quealy). Dr. Marotta seconded the motion. The mayor requested a roll call vote with the following results:



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Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Approved by 9-0 vote

XII. Construction Update.

- a. **Photos** – Mr. Collado displayed construction photographs Area C, B and A with Buildings C and B. He was excited about Area A’s work and noted that in terms of the big picture, the project was on schedule and on budget. Mr. Collado noted that the project was further along and hopefully there will be a scheduling of actual visits to the site in the future.

Mr. Dorrance highlighted the entire back of the building.

Mayor Barrett was pleased with the construction progress.

XIII. Next Steps.

Mr. Ostermann announced the upcoming CSBC meeting to be held on Thursday, April 3, 2025, at the standard time of 9:00 am with remote participation; there is an option to attend the remote meeting at the Colliers Trailer located at Consentino School.

A motion was made by Mr. Boucher to adjourn the meeting (9:38 am). Dr. Poor seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes
Dr.	Marotta	Yes				

Documents referenced: [11. Steve Quealy Resume.pdf](#); [10. HCMS - Parking Lot and Other Expenses.pdf](#); [8. D+W ESR](#); [9. ESR](#); [7. CPL Amd 05 Extended Schedule.pdf](#); [6a. HCMS - Change Order](#); [6b. HCMS - Change Order](#); [5b. HCMS Monthly OPM Report \(January 2025\).pdf](#); [5a. Project Overview.pdf](#); [4. Angela Campbell Resume.pdf](#); [Final Edit for Approval Remote Consentino School Building Committee Meeting 02.06.25.pdf](#)