Haverhill Public Schools
BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ???????.4.????.????.??.???.??.??
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Pay Period: 20
Start Date: 03-09-2025
End Date: 03-22-2025
Pay Date: 03-28-2025

DUE:
03-21-2025

		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	Wk 1	03-09-2025	03-10-2025	03-11-2025	03-12-2025	03-13-2025	03-14-2025	03-15-2025	
	Wk 2	03-16-2025	03-17-2025	03-18-2025	03-19-2025	03-20-2025	03-21-2025	03-22-2025	

Employee 1

Employee Name:	Week 1								Weekly Total
Employee Signature:									
Time Entry Description:	Week 2								Weekly Total
Notes: (for office use only)									Grand Total

Employee 2

Employee Name:	Week 1								Weekly Total
Employee Signature:									
Time Entry Description:	Week 2								Weekly Total
Notes: (for office use only)									

Employee 3

Employee Name:	Week 1								Weekly Total
Employee Signature:									
Time Entry Description:	Week 2								Weekly Total
Notes: (for office use only)									

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above