



**Consentino School Building Committee Remote Meeting
April 3, 2025**

Governor Healey signed legislation that will allow municipalities to continue to use hybrid options for public meetings. The option for remote attendance for public meetings has been extended until June 30, 2027.

I. Call to Order.

The meeting was called to order at 9: am. The mayor requested a roll call was requested with the following results:

Mr.	Bevilacqua	Yes		Dr.	Marotta	No
Mr.	Boucher	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	DiBurro	Yes		Ms.	Sullivan	Yes
Mr.	Dorrance	Yes		Mr.	Toohey	Yes
Mr.	LePage	Yes		Ms.	Vallee	Yes
Ms.	Lindberg	Yes		Mayor	Barrett	Yes

Also present were:

Angela	Campbell, Senior Project Manager, Colliers Project Leaders
Derek	Osterman, Regional Director of Project Management Services, Colliers Project Leaders
Suzanna	Yeung, MCPPO, Colliers Project Leaders
Donald	Walter, AIA, MCPPO, Dore+Whittier
Michele	Rogers, AIA, MCPPO, Senior Associate, Dore+Whittier
Greg	Labrecque, Interim Business Manager
Cesar	Collado, Project Manager, Colliers Project Leaders

II. Review Previous Meeting Minutes for Approval:

a. March 6, 2025

A motion was made by Mr. Boucher to approve the meeting minutes of March 6, 2025. Mr. Toohey seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Dr.	Poor	Yes
Mr.	Bucuzzo	Yes		Ms.	Sullivan	Yes
Mr.	DiBurro	Yes		Mr.	Toohey	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Mr.	LePage	Yes		Mayor	Barrett	Yes
Ms.	Lindberg	Yes				

Motion passes

III. Upcoming Due Dates to meet City Warrant Dates:

Ms. Yeung announced the following city warrant dates:

- a. April 16, 2025
- b. May 14, 2025

IV. Project Overview/OPM Report.

Ms. Yeung reviewed the budget overview with the committee including invoices paid this month. She related the construction progress. Ms. Yeung related that the OPM Report with updated financials revealed a deeper “dive” into the specifics of the budget. She clarified it was the February 2025 report. Ms. Yeung referenced the added invoices to the budget



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along with cash flow (graph) with the budget on target for this date. She commented that although billing has not been submitted it was not a concern.

In response to Mr. Bevilacqua’s inquiry, Ms. Yeung confirmed that the project was on budget and on schedule.

V. Change Order #09.

Ms. Yeung stated that the change order was reviewed and vented by the entire project team and a vote was sought from the building committee.

Mr. Boucher asked about playground changes. Ms. Yeung responded that this alteration came about after discussion, original specifications were not the best option with changes to the climbing structure to obtain a lower price to have a bounceable surface.

The mayor asked about ADA compliance and whether it was similar to Moody School playground.

Mr. Dorrance replied that the playground was the same as Moody, however there was a larger area, a device from climbing net; along with added underground filtration and water management.

Mr. Boucher inquired about the upgrades to the Silver Hill area.

Mr. Dorrance reported it was not related to Silver Hill, and that this project will not be finished until final grading at Consentino School; there was a need to provide water management.

VI. National Grid Distributed Generation Interconnection Application:

Ms. Yeung stated that this information had been provided to allow for a quick start to the process (informational only).

- a. Legal Information Document
- b. Expedited Application
- c. Net Metering Service

VII. Project Funding Agreement (PFA) Amendment 2.

Ms. Yeung informed the committee that the amendment had been sent over from MSBA (cover letter) after a general contractor bid. She acknowledged there was bid savings of \$11M with the MSBA taking back their savings and the \$2M city savings added to contingency. Ms. Yeung reported the total contingency of \$8.5M. She indicated at the next meeting it will be reflected in the budget. She stated that signatures from chair etc. needed to be obtained prior to the document being sent to MSBA.

Mr. Ostermann asked for a vote to approve the project funding agreement (amendment 2). Which saved money.

A motion was made by Mr. Boucher to approve the project funding agreement - amendment 2. Ms. Vallee second the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Dr.	Poor	Yes



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Mr.	Bucuzzo	Yes		Ms.	Sullivan	Yes
Mr.	DiBurro	Yes		Mr.	Toohey	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Mr.	LePage	Yes		Mayor	Barrett	Yes
Ms.	Lindberg	Yes				

Motion passes

VIII. Move Management Services Request for Proposal (RFP).

There was a preliminary discussion of the movement into the new school with a reference to the entire RFP. It was clarified that the proposal would be sent on to those on the (state bid list). Ms. Yeung related that they will be a subconsultant of Colliers which will result in an amendment. She stated that the timeline was not binding, but for informational purposes looking towards the end of phase I.

Mr. Boucher asked if the tear down was included in this phase

Ms. Yeung answered that tear down occurred during phase III.

Mr. Ostermann pointed out that the tear down was captured on the schedule.

A motion was made by Mr. Bucuzzo to approve the move management services request for proposal. Mr. DiBurro seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Dr.	Poor	Yes
Mr.	Bucuzzo	Yes		Ms.	Sullivan	Yes
Mr.	DiBurro	Yes		Mr.	Toohey	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Mr.	LePage	Yes		Mayor	Barrett	Yes
Ms.	Lindberg	Yes				

Motion passes

IX. Construction Update:

Mr. Cesar Collado site manager shared his screen and reviewed construction progress with photos.

X. Next Steps:

Ms. Yeung announced the next SBC meeting to be held Thursday, May 1, 2025, at 9:00 am.

XI. Questions and Comments.

There were no questions or comments.

XII. Adjournment.

A motion was made by Mr. Bevilacqua to adjourn (9:31 am) the meeting. Ms. Vallee seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Dr.	Poor	Yes



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Mr.	Bucuzzo	Yes		Ms.	Sullivan	Yes
Mr.	DiBurro	Yes		Mr.	Toohy	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Mr.	LePage	Yes		Mayor	Barrett	Yes
Ms.	Lindberg	Yes				

Documents referenced: [1. Agenda-CSBC 2025-04-03.pdf](#); [Final Edit for Approval Remote Consentino School Building Committee Meeting 03.06.25.pdf](#); [4a. Project Overview 2025-03-14.pdf](#); [4b. HCMS Monthly OPM Report \(February 2025\).pdf](#); [5. Change Order](#); [6a. NG DG Interconnection Application Legal Information Document.pdf](#); [6b. NG Schedule Z \(MDPU 1468\).pdf](#); [6c. NG, Expedited IXN App - Consentino MS.pdf](#); [7a. Haverhill Consentino MS PFA 2nd Amendment Cover Letter.pdf](#); [7b. Haverhill, Dr. Albert Consentino Middle School, 2nd Amendment.pdf](#); [7c. Exhibit A PFA Bid Amendment- Haverhill Consentino MS 3011 w.o Cost Codes.pdf](#); [8. HCMS - Move Management Services RFP.pdf](#)