

April 2, 2026

Mayor Melinda E. Barrett  
City of Haverhill  
City Hall  
4 Summer Street  
Haverhill, Massachusetts 01830

**Re: Designer Contract Amendment 17**

Dear Mayor Barrett:

Attached is Dore + Whittier's contract Amendment 17 for the Dr. Albert B. Consentino Middle School project.

Included is the Dore + Whittier Extra Service Request #28 for Professional Development for Consentino Staff for \$30,000.00.

The total of this amendment is \$30,000.00.

You can find the ProPay codes for ESR #28 on the second page of Attachment F.

As design work is ongoing, we respectfully request that the District execute this agreement at the earliest opportunity. Please let us know if you have any questions.

Sincerely,



Suzanna Yeung, MCPPO  
Project Manager  
Suzanna.Yeung@collierseng.com

cc: Dr. Margaret Marotta-Smith, Superintendent  
Steven Bucuzzo, Purchasing Director/CPO  
Derek Osterman, Colliers Project Leaders

# ATTACHMENT C

## PARTICIPATION SCHEDULE FOR DESIGNER CONTRACTS BY THE SUPPLIER DIVERSITY OFFICE

This form shall be submitted to the Owner by the Designer upon execution of the Contract for Designer Services attached hereto.

Owner City of Haverhill

Project No: 21-0818

<u>Name of Company</u>	<u>Description of Work</u>	<u>M/WBE</u>	<u>Dollar Value Participation</u>
1. Engineers Design Group	Structural	MBE	\$ 946,500.00
2. AKAL Engineering	Plumbing / Fire Protection	MBE	\$ 333,500.00
3. Nitsch Engineering	Civil & Permitting Services	WBE	\$ 363,000.00
4. TerralNK	Landscape Architects	WBE	\$ 271,000.00
5. Andelman & Lelek	Sustainability	WBE	\$ 15,000.00
6. Nitsch Engineering	Survey	WBE	\$ 96,550.00

**Dollar Value of MBE Commitment: \$ 1,280,000.00**

**Dollar Value of WBE Commitment: \$ 865,915.00**

**Total Dollar Value Commitment: \$ 2,148,915.00**

**Fee for Basic Services  
& Amendments \$ 14,009,315.12**

### DESIGNER CERTIFICATION

The undersigned certifies under the penalties of perjury that (1) it intends to subcontract with the above listed firms for the identified work and dollar amounts and (2) certifies that he/she has read the terms and conditions of the Designer Contract with regards to MBE/WBE participation and is authorized to bind the Designer to the commitment set forth above.

Date 3/23/26

Name of Architect/Engineer  
\_\_\_\_\_  
Authorized Signatory  
Digitally signed by Donald M  
Walter  
DN: C=US,  
E=dwalter@doreandwhittier.com,  
O="Dore + Whittier", CN=Donald  
M Walter  
Date: 2026.03.23 18:29:57-04'00'  
\_\_\_\_\_  
City, State & Zip Code

# ATTACHMENT F

## CONTRACT FOR DESIGNER SERVICES

### AMENDMENT NO. 17

**WHEREAS**, the City of Haverhill (“Owner”) and Dore + Whittier Architects, (the “Designer”) (collectively, the “Parties”) entered into a Contract for Designer Services for the Dr. Albert B. Consentino Middle School (Project Number 201801280100) at the Consentino Middle School on 685 Washington Street, Haverhill, MA 01832. “Contract”; and

**WHEREAS**, effective as of April 02, 2026, the Parties wish to amend the Contract:

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Designer to perform services for the Design Development Phase, the Construction Phases, and the Final Completion Phase of the Project, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

<b>Fee for Basic Services:</b>	Original Contract Including Amd 16	After this Amendment 17
Feasibility Study Phase	\$ 169,050	\$ 169,050
Schematic Design Phase	\$ 330,950	\$ 330,950
Design Development Phase	\$ 3,595,800	\$ 3,595,800
Construction Document Phase	\$ 3,595,800	\$ 3,595,800
Bidding Phase	\$ 359,580	\$ 359,580
Construction Phase	\$ 4,305,100	\$ 4,305,100
Completion Phase	\$ 239,720	\$ 239,720
Environmental & Site FS/SD (PP: 0003)	\$ 54,400	\$ 54,400
Other Basic/Extra Services (PP: 0201's)	\$ 718,500	\$ 748,500
Extra Service over the Basic (PP: 0204's)	\$ 519,865	\$ 519,865
Reimbursable Services (PP: 0203's)	\$ 90,550.12	\$ 90,550.12
<b>Total Fee</b>	<b>\$ 13,979,315.12</b>	<b>\$ 14,009,315.12</b>

This Amendment is a result of: The approval of ESR 28 Professional Development for Consentino Staff for \$30,000.00 (ProPay Code: 0201-9900).

3. The Construction Budget shall be as follows:

Original Budget:	<u>\$125,097,100</u>
Amended Budget	<u>\$125,097,100</u>

4. The Project Schedule shall be as follows:

Original Schedule: As per "CMS Schedule – Mod 5-8" by Colliers Project Leaders, dated 8/11/2022

Amended Schedule: As per "Haverhill Consentino MS Schedule 03.12.2026" by Colliers Project Leaders, dated 03/12/2026

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

OWNER

Mayor Melinda E. Barrett  
(print name)

Mayor of the City of Haverhill  
(print title)

By \_\_\_\_\_  
(signature)

Date \_\_\_\_\_

DESIGNER

Donald M. Walter, AIA  
(print name)

Principal  
(print title)

By Donald M. Walter  
(signature)

Date \_\_\_\_\_

Digitally signed by Donald M  
Walter  
DN: C=US,  
E=d.walter@doreandwhittier.com,  
O="Dore + Whittier", CN=Donald  
M Walter  
Date: 2026.03.23 18:30:34-04'00'

March 11, 2026

**Steve Dorrance**  
Haverhill City Hall  
4 Summer Street  
Suite #100  
Haverhill, MA 01830



**PROJECT:** Haverhill Consentino Middle School  
Dore + Whittier Project No.: 21-0818

**SUBJECT:** Extra Service Request #28  
Professional Development for Consentino Staff

Dear Steve,

At the request of the school administration, we are pleased to offer professional development training for the Consentino staff through our consultant MLP Integrated Design. MLP will provide services as outlined in the attached fee proposal. D&W will assist MLP in these efforts including scheduling and attending meetings, providing school tours, and documenting meeting notes and team feedback.

The fees for these services are summarized below.

<b>MLP Integrated Design</b>	\$ 25,000.00
<b>D+W Scope of Work</b>	\$2,500.00
<b>D+W 10% Mark-up</b>	\$ 2,500.00
<b>TOTAL</b>	<b>\$30,000.00</b>

All other agreements of the prime contract remain unchanged.

Sincerely,

**DORE + WHITTIER**

Architects • Project Managers

Michele Barbara Rogers AIA, NCARB, CPTED  
Project Manager

CC: DW, DAG, LPD, KG, File

**Accepted:**

**Haverhill School District**  
**Steve Dorrance**  
City of Haverhill

Date: \_\_\_\_\_

3/19/26

**Prepared For**

Michele Rogers  
Dore + Whittier Architects  
#7-2, 260 Merrimac Street  
Newburyport, MA 01950

**Proposal Date**

March 11, 2026

**Project**

Aligning Instructional Practice  
with New Learning Spaces:  
Embedded Professional  
Learning

**OVERVIEW**

This proposal outlines a focused, job-embedded professional development experience designed to support Haverhill Public Schools as educators reimagine existing instructional practices and lessons to fully leverage new and renovated learning spaces. The work emphasizes collaborative planning, in-class implementation, and structured reflection so that instructional shifts are practical, sustainable, and directly connected to daily teaching and learning.

**PROPOSED SCOPE & FEE**

My Learning Place Integrated Design, Inc. (MLP) proposes to complete the following services:

- **Consentino Middle School Tours – (3) 30-minute sessions**  
Three facilitated tours of the new Consentino Middle School. Each tour will highlight key design features of the building, connect space to current and emerging instructional practices, and provide opportunities for staff to reflect on implications for teaching, learning, and student experience within the new environment.
  
- **Faculty Meeting Sessions – (1) 3-hour faculty session**  
One faculty meeting session designed to build a shared understanding of the research and rationale behind the school building project and the instructional shifts it supports. This session will focus on:
  - The research base connected to learning environments and student outcomes
  - Changes in teaching and learning practices aligned to new spaces
  - The “why” behind the project and how design supports instructional goals
  - Connections to current district practices to ensure relevance and practical application

The session will establish a common foundation for staff and create shared language to support ongoing implementation work.

- **ELA and Select SPED Cohort Support**  
MLP will work closely with a cohort of ELA teachers (and select SPED staff, as appropriate) to model embedded instructional support aligned to new learning environments. This cohort will meet across three phases of implementation (Spring 2026, Fall 2026, and Winter 2027) to allow for planning, application, reflection, and refinement over time.

- Includes (3) half day professional development sessions
  - Includes (18) additional hours of customized observing and coaching
  - Structures to be determined based on individual teacher need and may include a blend of the following: demonstration lessons; one-on-one and small group planning/discussion sessions; observation and feedback sessions; and, live classroom implementation support with modeling, co-teaching, and feedback
- **Reflection and Documentation**  
Includes documentation of post-occupancy instructional shifts and identification of next steps for broader staff rollout. Also includes an allowance for check-ins with district and school leadership.

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**Proposed Total (includes preparation & travel): \$25,000.00**

### **PROPOSAL AGREEMENT**

The signing of this proposal serves as an agreement between Dore + Whittier Architects and My Learning Place Integrated Design, Inc. This proposal, along with any addendums or attachments, represents the entire agreement and may be modified if the amendment is made in writing and signed by both parties.

#### **Client's Signature**

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Michele Rogers  
Dore + Whittier Architects

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Date

#### **Consultant's Signature**

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Michael Pirollo  
Educational Consultant  
MLP Integrated Design, Inc.

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Date