

January 08, 2026

Mayor Melinda E. Barrett
City of Haverhill
City Hall
4 Summer Street
Haverhill, Massachusetts 01830

Re: Designer Contract Amendment 16

Dear Mayor Barrett:

Attached is Dore + Whittier's contract Amendment 16 for the Dr. Albert B. Consentino Middle School project.

Included is the Dore + Whittier Extra Service Request #27 for Additional Geotechnical Construction Monitoring Services – Unforeseen Conditions for \$17,050.00.

The total of this amendment is \$17,050.00.

You can find the ProPay codes for ESR #27 on the second page of Attachment F.

As design work is ongoing, we respectfully request that the District execute this agreement at the earliest opportunity. Please let us know if you have any questions.

Sincerely,



Suzanna Yeung, MCPPO
Project Manager
Suzanna.Yeung@collierseng.com

cc: Dr. Margaret Marotta-Smith, Superintendent
Steven Bucuzzo, Purchasing Director/CPO
Derek Osterman, Colliers Project Leaders

ATTACHMENT C

PARTICIPATION SCHEDULE FOR DESIGNER CONTRACTS BY THE SUPPLIER DIVERSITY OFFICE

This form shall be submitted to the Owner by the Designer upon execution of the Contract for Designer Services attached hereto.

Owner City of Haverhill

Project No: 21-0818

Project No: 21-0818

<u>Name of Company</u>	<u>Description of Work</u>	<u>M/WBE</u>	<u>Dollar Value Participation</u>
1. Engineers Design Group	Structural	MBE	\$ 946,500.00
2. AKAL Engineering	Plumbing / Fire Protection	MBE	\$ 333,500.00
3. Nitsch Engineering	Civil & Permitting Services	WBE	\$ 363,000.00
4. TerraINK	Landscape Architects	WBE	\$ 271,000.00
5. Andelman & Lelek	Sustainability	WBE	\$ 15,000.00
6. Nitsch Engineering	Survey	WBE	\$ 96,550.00

Dollar Value of MBE Commitment: \$ 1,280,000.00

Dollar Value of WBE Commitment: \$ 865,915.00

Total Dollar Value Commitment: \$ 2,148,915.00

**Fee for Basic Services
& Amendments \$ 13,979,315.12**

DESIGNER CERTIFICATION

The undersigned certifies under the penalties of perjury that (1) it intends to subcontract with the above listed firms for the identified work and dollar amounts and (2) certifies that he/she has read the terms and conditions of the Designer Contract with regards to MBE/WBE participation and is authorized to bind the Designer to the commitment set forth above.

Date 1/2/265

Name of Architect/Engineer

Authorized Signature
Digitally signed by Donald M
Walter
DN: C=US,
E=dwalter@doreandwhittier.com,
O="Dore + Whittier", CN=Donald
M Walter
Date: 2026.01.02 17:08:03-05'00'

City, State & Zip Code

ATTACHMENT F

CONTRACT FOR DESIGNER SERVICES

AMENDMENT NO. 16

WHEREAS, the City of Haverhill ("Owner") and Dore + Whittier Architects, (the "Designer") (collectively, the "Parties") entered into a Contract for Designer Services for the Dr. Albert B. Consentino Middle School (Project Number 201801280100) at the Consentino Middle School on 685 Washington Street, Haverhill, MA 01832. "Contract"; and

WHEREAS, effective as of January 08, 2026, the Parties wish to amend the Contract:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Designer to perform services for the Design Development Phase, the Construction Phases, and the Final Completion Phase of the Project, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

Fee for Basic Services:	Original Contract Including Amd 15	After this Amendment 16
Feasibility Study Phase	\$ 169,050	\$ 169,050
Schematic Design Phase	\$ 330,950	\$ 330,950
Design Development Phase	\$ 3,595,800	\$ 3,595,800
Construction Document Phase	\$ 3,595,800	\$ 3,595,800
Bidding Phase	\$ 359,580	\$ 359,580
Construction Phase	\$ 4,305,100	\$ 4,305,100
Completion Phase	\$ 239,720	\$ 239,720
Environmental & Site FS/SD (PP: 0003)	\$ 54,400	\$ 54,400
Other Basic/Extra Services (PP: 0201's)	\$ 718,500	\$ 718,500
Extra Service over the Basic (PP: 0204's)	\$ 502,815	\$ 519,865
Reimbursable Services (PP: 0203's)	\$ 90,550.12	\$ 90,550.12
Total Fee	\$ 13,962,265.12	\$ 13,979,315.12

This Amendment is a result of: The approval of
ESR 27 Additional Geo-technical Construction Monitoring Services – Unforeseen
Conditions in Paved Areas for \$17,050.00 (ProPay Code: 0204-0300).

3. The Construction Budget shall be as follows:

Original Budget:	<u>\$125,097,100</u>
Amended Budget	<u>\$125,097,100</u>

4. The Project Schedule shall be as follows:

Original Schedule: As per “CMS Schedule – Mod 5-8” by Colliers Project Leaders,
dated 8/11/2022

Amended Schedule: As per “Haverhill Consentino MS Schedule 12.12.2025” by
Colliers Project Leaders, dated 12/12/2025

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

OWNER

Mayor Melinda E. Barrett
(print name)

Mayor of the City of Haverhill
(print title)

By _____
(signature)

Date _____

DESIGNER

Donald M. Walter, AIA
(print name)

Principal
(print title)

By _____
(signature)

Date 1/2/26

Digitally signed by Donald M
Walter
DN: C=US,
E=dwalter@doreandwhittier.com,
O="Dore + Whittier", CN=Donald
M Walter
Date: 2026.01.02 17:08:36-05'00'

December 5, 2025

Steve Dorrance
Haverhill City Hall
4 Summer Street
Suite #100
Haverhill, MA 01830



PROJECT: Haverhill Consentino Middle School
Dore + Whittier Project No.: 21-0818
SUBJECT: **Extra Service Request #27**
Additional Geo-technical Construction Monitoring Services – Unforeseen conditions in paved areas.

Dear Steve,

The recent concerns regarding the soil under the paved areas have led to additional, unanticipated site visits from our geotechnical consultant, as well as raised the concern that additional meetings will be required for the paved areas that are scheduled to be completed in phase 3 of the project. To cover the cost of the recent visits and those that are anticipated for the next phase Sanborn Head has submitted the attached fee proposal. Should the number of site visits be less than anticipated the project will not be billed the full amount.

Please see the attached fee proposal from Sanborn Head for additional information regarding Task 8.

Sanborn Head – Task 8	\$ 15,500.00
D+W 10% Mark-up	\$ 1,550.00
TOTAL	\$17,050

All other agreements of the prime contract remain unchanged.

Sincerely,

DORE + WHITTIER **Accepted:**
Architects • Project Managers

Michele Barbaro-Rogers AIA, NCARB, MCPPO, CPTED
Project Manager

CC: DW, DAG, LPD, KG, File

Haverhill School District
Steve Dorrance
City of Haverhill

Date: _____

Ms. Michele Barbaro-Rogers, AIA, MCPPO, NCARB, CPTED
Dore + Whittier
260 Merrimac Street, Bldg. 7
Newburyport, Massachusetts 01950

Project No. 5034.03
November 25, 2025

Re: Construction Services Addendum No. 3
Dr. Albert B. Consentino Middle School
685 Washington Street
Haverhill, Massachusetts

Dear Michele:

Sanborn, Head & Associates, Inc. (Sanborn Head) is pleased to submit this contract addendum to Dore + Whittier (Client) to continue providing construction services for the new Dr. Albert B. Consentino Middle School in Haverhill, MA (the Site). Sanborn Head provided a Proposal for Supplementary SWM Testing & Construction Monitoring (Rev 05) dated May 30, 2024. The executed Amendment to the Consultant Services Agreement between Sanborn Head and Client for the subject project was dated June 1, 2024.

SCOPE OF SERVICES

Sanborn Head proposes to continue part-time observation of site pavement subgrade construction as requested by the Client. As you are aware, Sanborn Head was requested to provide engineering recommendations regarding the site pavement construction starting in September 2025 due to unforeseen subgrade issues. We have provided our services on an as-needed basis as requested by the Client

Task 8 – Pavement Subgrade Review and Unforeseen Site Conditions

Although the number of visits is unknown at this time, we propose a budget of **\$15,500** to provide up ten (10) 'half day' site visits. Each 'half day' is up to four hours on-site and associated travel. A Sanborn Head field representative will be on-site, as requested by Dore & Whittier or their designated representative, for pavement subgrade review or other unforeseen conditions and document our observations in daily field reports. Sanborn Head will provide senior level support to review field reports, assist field personnel with construction issues as necessary, and otherwise manage the project. A Sanborn Head project manager and/or principal will attend up to eight (8) hours of team meetings to support the project.

BUDGET ESTIMATE

Our services will be performed on a time-and-expense basis at the rates provided in Sanborn Head's proposal dated May 30, 2024. Our proposed budget to complete the scope of work included herein is **\$15,500**, which is heavily dependent on the contractor's progress and

efficient scheduling of our staff and other unforeseen conditions. A breakdown of our estimated costs is presented below.

Scope of Services	Original Contract	Add. #1 & #2	Add. #3	Total Contract
Task 1 - Construction Monitoring	\$39,450	\$14,500	--	\$53,950
Task 2 - Construction Administration/Consulting	\$20,000	\$6,800	--	\$26,800
Task 3 - SWM Exploration Planning and Layout	\$1,500	--	--	\$1,500
Task 4 - SWM Subsurface Exploration	\$4,450	--	--	\$4,450
Task 5 - SWM Laboratory Analysis	\$2,000	--	--	\$2,000
Task 6 - Stormwater Design Memorandum	\$5,000	--	--	\$5,000
Task 7 - Stormwater System Subgrade Review	---	\$18,500		\$18,500
Task 8 - Pavement Review & Unforeseen Conditions	---	---	\$15,500	\$15,500
TOTAL BUDGET ESTIMATE	\$72,400	\$39,800	\$15,500	\$127,700

Our budget estimate is based on our current understanding of the project needs. Successful completion of the project can be influenced by changes in the scope of services as dictated by your needs, as well as unforeseen conditions such as contractor delays. We will not exceed the \$127,700 total budget estimate without your understanding and authorization.

TERMS OF ENGAGEMENT


This addendum is subject to the Terms and Conditions included in our Proposal (Rev 05) dated May 30, 2024, which are an integral part of this agreement.

ACCEPTANCE

Please provide an amendment referencing this addendum. This Contract for Services and the above-referenced Terms and Conditions shall constitute the entire agreement between Dore + Whittier and Sanborn Head.

Thank you for the opportunity to submit this contract addendum. We look forward to continuing to work with you on this project. Please call Matt at 610-420-0812 if you have any questions.

Very truly yours,
SANBORN, HEAD & ASSOCIATES, INC.


Matthew B. Van Rensler, PE
Senior Vice President

CRD/MBV:mbv

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