

TO: Director of Capital Planning
FROM: Mayor Melinda E. Barrett
City of Haverhill
Dr. Albert B. Consentino Middle School
MSBA Project ID Number: 201801280100
DATE: July 23, 2025
RE: Project Funding Agreement Budget Revision Request, NUMBER: 1

Pursuant to Section 3.6 of the Project Funding Agreement between the City of Haverhill (the “District”) and the MASSACHUSETTS SCHOOL BUILDING AUTHORITY (the “Authority”), the District hereby requests a revision to the Total Project Budget, Exhibit A, dated April 28, 2025, for Dr. Albert B. Consentino Middle School Project. As required, the District has provided the information outlined in the table below to indicate the Total Project Budget categories (line items) affected, the amounts needed and the reasons for the proposed revision.

The District acknowledges and agrees that it will not seek reimbursement from the Authority for any costs that exceed the already approved line item limits set forth in Exhibit A until after the Authority has accepted this Total Project Budget Revision Request, and the Authority’s ProPay system has been adjusted accordingly.

The District further acknowledges and agrees that in accordance with Sections 3.6 and 3.7 of the Project Funding Agreement, any revisions to the Total Project Budget will not result in an increase to the Total Facilities Grant amount set forth in Section 2.1 of the Project Funding Agreement.

The District further acknowledges and agrees that the need for these revisions to the Total Project Budget [have not/have] been identified in the OPM monthly report as required pursuant to the Contract for Owner’s Project Management Services between the District and the OPM.

The District further acknowledges and agrees that all of the information contained in this Total Project Budget Revision Request has been reviewed and approved by the City of Haverhill’s School Building Committee, and it further certifies and acknowledges that the funds to pay for the costs associated with these proposed revisions are available as indicated by the signatures noted below.

Table 1: Owner's Contingency Budget Revision

Use Table 1 below for identification of expenditures against the Owner's contingency. The Total Owner's Contingency in the Current Total Project Budget, Exhibit A of the PFA 2 dated 4-28-2025 is \$4,456,200. (Please attach all supporting documentation, e.g., executed contracts, amendments and/or supporting invoices for reimbursable expenses)

From Classification Code	From Classification Name	To Classification Code	To Classification Name	Budget Revision Amount	Reason for transfer	Amount Remaining in Owner's Contingency	MSBA USE ONLY		
							Ineligible/Cost/Scope Items excluded from the Total Facilities Grant		
							New Scope Exclusion	Transfer Scope Exclusion	Note if any
0801-0000	Owner's Contingency	0201-0400	Designer DD	\$8,400	Designer Amd 7 ESR 14	\$4,447,800			
0801-0000	Owner's Contingency	0201-0500	Designer CD	\$50,200	Designer Amd 7 ESR 14	\$4,397,600			
0801-0000	Owner's Contingency	0201-0600	Designer Bidding	\$1,400	Designer Amd 7 ESR 14	\$4,396,200			
0801-0000	Owner's Contingency	0201-0700	Designer CA	\$13,000	Designer Amd 7 ESR 14	\$4,383,200			
0801-0000	Owner's Contingency	0201-0800	Designer Closeout	\$2,000	Designer Amd 7 ESR 14	\$4,381,200			
0801-0000	Owner's Contingency	0201-9900	AE Other Basic Services	\$73,000	Designer Amd 8 ESR 15	\$4,308,200			
0801-0000	Owner's Contingency	0201-9900	AE Other Basic Services	\$30,250	Designer Amd 9 ESR 17	\$4,277,950			
0801-0000	Owner's Contingency	0201-9900	AE Other Basic Services	\$325,400	Designer Amd 10 ESR 18	\$3,952,550			
0801-0000	Owner's Contingency	0204-0300	AE Geotech	\$800	Designer Amd 3 ESR 5	\$3,951,750			
0801-0000	Owner's Contingency	0204-0300	AE Geotech	\$99,000	Designer Amd 11 ESR 19	\$3,852,750			
0801-0000	Owner's Contingency	0204-0400	AE Site Survey	\$15,495	Designer Amd 6 ESR 13	\$3,837,255			
0801-0000	Owner's Contingency	0204-0400	AE Site Survey	\$6,010	Designer Amd 8 ESR 16	\$3,831,245			
0801-0000	Owner's Contingency	0003-0000	AE Enviro & Site	\$21,200	Designer Amd 2 ESR 3	\$3,810,045			
0801-0000	Owner's Contingency	0003-0000	AE Enviro & Site	\$8,200	Designer Amd 2 ESR 4	\$3,801,845			
0801-0000	Owner's Contingency	0102-1100	Cost Estimator	\$12,000	Cost Estimator	\$3,789,845			
0801-0000	Owner's Contingency	0199-0000	Other Admin Costs	\$2,800	Peer Review	\$3,787,045			

Notes (applicable where marked in corresponding rows of tables above)

- 1.) This budget transfer has already been incorporated into the ProPay budget as accepted in PFA Bid Amendment. All items noted as N/A in exclusion columns;no budget revision request to be entered into ProPay.
- 2.) The exclusions noted in this BRR are not new exclusions, but rather maintain the overall amount of excluded costs in the Total Project Budget without increase. An exclusion amount equal to the amount of the buyout savings entered in GMP contingency will be reduced in the divisions of the construction budget, offsetting the buyout savings amount, in order that the total excluded amount does not increase as a result of the transfer of buyout savings.
- 3.) The exclusions noted in this BRR are not new exclusions, but rather maintain the overall amount of excluded costs in the Total Project Budget without increase. An exclusion amount equal to the amount of the exclusions shown in this BRR will be reduced from the Constructon Contingency line item, offsetting the amount being added to the Construction Change Order line item shown in this BRR, in order that the total excluded amount does not increase as a result of the budget transfers included in this BRR. Therefore the 1% or 2% potentially eligible Construction Contingency amount, whichever is applicable to this project, will not be reduced by this BRR.

By signing this Total Project Budget Revision Request, I hereby certify that I have read and understand the terms of this Request and further certify that the information supplied by the District in the tables is true, accurate and complete.

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By (Please Print):

Title: Chief Executive Officer

Date:

By (Please Print):

Title: Superintendent of Schools

Date:

By (Please Print):

Title: Chair of the School Committee

Date:

MASSACHUSETTS SCHOOL BUILDING AUTHORITY

By (Please Print):

Date: _____

Title: Director of _____