Haverhill Public Schools
BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ???????.4.????.????.??.???.??.??
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Pay Period: 16
Start Date: 01-12-2025
End Date: 01-25-2025
Pay Date 01-31-2025

DUE: 01-24-2025

		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	Wk 1	01-12-2025	01-13-2025	01-14-2025	01-15-2025	01-16-2025	01-17-2025	01-18-2025	
	Wk 2	01-19-2025	01-20-2025	01-21-2025	01-22-2025	01-23-2025	01-24-2025	01-25-2025	

Employee Name:	Week 1								Weekly Total	
Employee Signature:										
Time Entry Description:	Week 2								Weekly Total	Grand Total
Notes: (for office use only)										

Employee Name:	Week 1								Weekly Total	
Employee Signature:										
Time Entry Description:	Week 2								Weekly Total	
Notes: (for office use only)										

Employee Name:	Week 1								Weekly Total	
Employee Signature:										
Time Entry Description:	Week 2								Weekly Total	
Notes: (for office use only)										

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above