



Consentino School Building Committee Remote Meeting July 11, 2024

I. Call to Order.

Superintendent Marotta, Chairperson called the meeting to order at 9:07 am. A roll call was requested with the following results:

Mr.	Bevilacqua	Present	Mrs.	Perkins	Absent
Mr.	Boucher	Present	Dr.	Poor	Present
Mr.	Bucuzzo	Present	Ms.	Sullivan	Absent
Mr.	DiBurro	Present	Mr.	Toohey	Present @ 9:12 am
Mr.	Dorrance	Present @ 9:09 am	Ms.	Vallee	Present
Mr.	LePage	Present	Mayor	Barrett	Present
Ms.	Lindberg	Absent	Mrs.	Perkins	Absent
Dr.	Marotta	Present			

Also present were:

A. Michael	Carroll MCPPO, Senior Project Manager - Colliers Project Leaders
Suzanna	Yeung, MCPPO, Colliers Project Leaders
Donald	Walter, AIA, MCPPO, Dore+Whittier
Greg	Labrecque, Interim Business Manager – Haverhill Public Schools

II. Review Previous Meeting Minutes for Approval: June 6, 2024.

A motion was made by Dr. Marotta to approve the CSBC minutes of June 6, 2024. Mr. Bevilacqua seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes	Mr.	LePage	Yes
Mr.	Boucher	Yes	Dr.	Marotta	Yes
Mr.	Bucuzzo	Yes	Dr.	Poor	Yes
Mr.	DiBurro	Yes	Ms.	Vallee	Yes
Mr.	Dorrance	Yes	Mayor	Barrett	Yes

Motion passes by a 10-0 vote

III. OPM Report:

- Financials:** Ms. Yeung reviewed the OPM report along with invoices that will be presented at the next meeting.
- Master Schedule:** Ms. Yeung noted there were no major changes in the construction schedule, however there was also a contractor baseline schedule which was being drafted and under review by Colliers and Dore+Whittier. Ms. Yeung recounted that once the review had been completed the schedule would be shared with the building committee.

IV. Vote to Charge \$70,000 from Director of Facilities Costs to Project Costs.

Ms. Yeung reported that this charge had been suggested by both Superintendent Marotta and City Chief Financial Officer Angel Perkins (who approved of this change). She noted that this reallocation

would allow the school department to hire an assistant to help with various projects and there were funds available in the contingency.

In response to Mr. Bevilacqua's question on the funding aspect, Ms. Yeung responded that the cost was within the overall budget but would reduce the contingency funds by \$70,000.





Consentino School Building Committee Remote Meeting July 11, 2024

Mr. Labrecque asked if the assistant would be a permanent position.

Dr. Marotta explained that due to Mr. Dorrance's extensive workload with the Consentino building project and now the upcoming JG Whittier project, this position would provide assistance with other facilities matters. She was hopeful that the position would be a permanent one.

Regarding Mr. Labrecque's question on the term length of the position, Dr. Marotta answered that since there was a potential over the next 7-8 years for building projects in the city, there would be a need for the position for both Consentino and JG Whittier.

Mayor Barrett clarified that the assistant position would need to be budgeted for future fiscal years.

A motion was made by Mr. DiBurro to approve the charge of \$70,000 from the project costs. Mr. Boucher seconded the motion. Mayor Barrett requested a roll call vote with the following results:

Mr.	Bevilacqua	No	Dr.	Marotta	Yes
Mr.	Boucher	Yes	Dr.	Poor	Yes
Mr.	Bucuzzo	Yes	Mr.	Toohey	No
Mr.	DiBurro	Yes	Ms.	Vallee	Yes
Mr.	Dorrance	Yes	Mayor	Barrett	Yes
Mr.	LePage	Yes			

Motion passes by a 9-2 vote

V. **D+W Amendment 11.**

Ms. Yeung stated that this request was for extra services #19 (Geotech monitoring services - \$99,000) which required an onsite person to ensure that the proper soils were utilized at the time. She added that Mr. Dorrance who has been authorized to approve changes up to \$100,000 has already approved this amendment and the document has been sent over to Mayor Barrett for signature.

The building committee acknowledged receipt of the amendment (which had also been sent by email).

Mr. Carroll requested a vote of acknowledgement on this item.

A motion was made by Dr. Marotta to acknowledge receipt of D+W Amendment 11. Mr. Boucher seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes	Dr.	Marotta	Yes
Mr.	Boucher	Yes	Dr.	Poor	Yes
Mr.	Bucuzzo	Yes	Mr.	Toohey	Yes
Mr.	DiBurro	Yes	Ms.	Vallee	Yes
Mr.	Dorrance	Yes	Mayor	Barrett	Yes
Mr.	LePage	Yes			

Motion passes by a 11-0 vote





Consentino School Building Committee Remote Meeting July 11, 2024

VI. Construction Update.

Ms. Yeung reported on the following construction updates which included: laying pipe in Area C, stripping forms for foundation walls over in Areas C & D, began work in the south fields with the removal of top soil and creating a construction entrance, and the receipt of two shipments of blocks for the retaining wall for the south field. She added that work on underground/footings, tying rebar and pouring concrete was ongoing at the site.

Superintendent Marotta noted that the construction schedule was on time at this point in the process.

Ms. Yeung agreed and reported that the steel delivery was expected at the end of August.

Mr. Dorrance clarified that not only was the project on schedule, but was a month ahead of the projected timeline.

Mayor Barrett indicated that there would be a ceremony sometime in September.

VII. Next Steps:

- a. Next SBC meeting will be held Thursday, August 1, 2024, at the standard time of 9:00 am at the Consentino Middle School Library.

VIII. Questions and Comments (None).

IX. Adjournment.

A motion was made by Mr. Bevilacqua to adjourn the meeting (9:22 am). Mr. DiBurro seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes	Dr.	Marotta	Yes
Mr.	Boucher	Yes	Dr.	Poor	Yes
Mr.	Bucuzzo	Yes	Mr.	Toohey	Yes
Mr.	DiBurro	Yes	Ms.	Vallee	Yes
Mr.	Dorrance	Yes	Mayor	Barrett	Yes
Mr.	LePage	Yes			

Documents referenced in meeting: [Final & Approved Consentino School Building Committee Meeting 06.06.24 \(1\).docx.pdf](#); [3. HCMS Monthly OPM Report \(May 2024\) \(1\).pdf](#); [5. D+W Amd 11 2024.06.25 \(1\).pdf](#); [1. Agenda-CSBC 2024-07-11.pdf](#)

