

Proposed Addition to Policy JK – Student Conduct

**Proposed Cell Phone Policy 2024-25**

Cell phones are a normal means for parents/guardians to coordinate after-school activities, schedules, and transportation issues. However, cell phones are a distraction in the classroom, taking away from the educational process by decreasing classroom engagement, hindering student communication, negatively impacting school culture, and limiting student success. Recognizing this reality, the following policy will apply to cell phones within the school:

**Prohibited Cell Phone Use:** No cell phones in the classroom. Upon entering class, cell phones (and other electronic devices) must be turned off and cell phones must be put into the designated classroom container or on silent in a backpack grade. No cell phone use is allowed while out on a hall pass during class time.

**Allowed Cell Phone Use**–In the hallway, during class changing times, and in the cafeteria during assigned lunch. Cell phone privileges must not interfere with students arriving at class on time.

Any student who repeatedly violates the cell phone policy will have his or her phone confiscated, and lose the privilege to carry a cell phone in school. The parent will need to come collect the phone during school hours and discuss the potential disciplinary action.

Photography and videography are prohibited in school or on school grounds without prior permission. Using the cell phone in unauthorized ways including inappropriate picture taking or filming, harassing and bullying behavior, or a complete disregard for the policy could result in more serious disciplinary consequences.

Cell phones and other electronic devices must be off and put away while in school except as itemized:

- Cell phones and other electronic devices may be used in the cafeteria during lunches. Silent cell phone use may occur in the hallways during class changing times. This right can be taken away at any point if so, determined by the administration.
- Cell phone use will not be allowed at any time in class as students have school-issued devices. Substitute teachers are not authorized to allow students to use cell phones during the class period being covered.

Cell phone privileges must not interfere with students arriving at class on time. The phone must be turned off before entering class. Students are not allowed to use cell phones during class time while on passes between classrooms or to and from the bathroom and class.

#### Proposed Addition to Policy JK – Student Conduct

Any student who repeatedly violates the cell phone policy will have his or her phone confiscated, and lose the privilege to carry a cell phone in school. The parent will need to come collect the phone and discuss the potential disciplinary action. Failure to surrender the device to a faculty member or administrator when asked may result in a one-day in-school suspension or further action as determined by the administration.

Though the school will secure the phone, the ultimate responsibility for any loss or damage remains with the student who violated this policy.

Parents/guardians are requested not to contact their child via cell phone during the school day. Any parent/guardian who feels the need to reach his/her child during the school day is asked to call the grade level office of the student. In the case of an emergency, students can be reached quickly.

Remove student personal device access to school Wi-Fi