# Haverhill Public Schools
## BiWeekly Payroll Timesheet

| School/Department: | Principal/Supervisor Name: | Principal/Supervisor Signature: | Account # ???????.4.????.????.??.???.??.?? |
|---|---|---|---|
| | | | _____.4.____.____.__.___.__.__ |

**Pay Period: 4**

Start Date: 7-28-2024
End Date: 8-10-2024
Pay Date 8-16-2024

**DUE: 8-9-2024**

| | | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|---|---|
| | Wk 1 | 7-28-2024 | 7-29-2024 | 7-30-2024 | 7-31-2024 | 8-1-2024 | 8-2-2024 | 8-3-2024 |
| | Wk 2 | 8-4-2024 | 8-5-2024 | 8-6-2024 | 8-7-2024 | 8-8-2024 | 8-9-2024 | 8-10-2024 |

### Entry 1

| Field | | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Weekly Total |
|---|---|---|---|---|---|---|---|---|---|
| Employee Legal Name: / Employee Signature: | Week 1 | | | | | | | | |
| Time Entry Description: / Notes: (for office use only) | Week 2 | | | | | | | | Weekly Total / Grand Total |

### Entry 2

| Field | | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Weekly Total |
|---|---|---|---|---|---|---|---|---|---|
| Employee Legal Name: / Employee Signature: | Week 1 | | | | | | | | |
| Time Entry Description: / Notes: (for office use only) | Week 2 | | | | | | | | Weekly Total |

### Entry 3

| Field | | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Weekly Total |
|---|---|---|---|---|---|---|---|---|---|
| Employee Legal Name: / Employee Signature: | Week 1 | | | | | | | | |
| Time Entry Description: / Notes: (for office use only) | Week 2 | | | | | | | | Weekly Total |

This certifies the above has worked 100% of his/her time for this pay period on the Federal Grant Program listed above