



Consentino School Building Committee Hybrid Meeting May 2, 2024

Governor Healey has extended pandemic-related authorizations thereby allowing remote and hybrid meeting options for public bodies through March 31, 2025.

I. Call to Order.

Superintendent Marotta, Chairperson called the meeting to order at 9:07 am. A roll call was requested with the following results:

Mr.	Bevilacqua	Present remotely	Mrs.	Perkins	Present
Mr.	Boucher	Present	Mr.	Pfifferling	Present
Mr.	Bucuzzo	Present	Dr.	Poor	Present remotely
Mr.	DiBurro	Absent	Ms.	Sullivan	Present remotely
Mr.	Dorrance	Present	Mr.	Toohey	Present remotely
Mr.	LePage	Present	Ms.	Vallee	Present remotely
Ms.	Lindberg	Absent	Mayor	Barrett	Present @ 9:09 am
Dr.	Marotta	Present			

Also present were:

A. Michael	Carroll MCPPO, Senior Project Manager - Colliers Project Leaders
Suzanna	Yeung, MCPPO, Colliers Project Leaders
Michele	Rogers, AIA, MCPPO, Senior Associate, Dore+Whittier
Donald	Walter, AIA, MCPPO, Dore+Whittier (present remotely)
Derek	Osterman, Regional Director, Colliers Project Leaders

II. Review Previous Meeting Minutes for Approval: April 4, 2024

A motion was made by Mr. Boucher to approve the minutes. Mrs. Perkins seconded the motion. Dr. Marotta, Chairperson Pro tem requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes	Mrs.	Perkins	Yes
Mr.	Boucher	Yes	Dr.	Poor	Yes
Mr.	Bucuzzo	Yes	Ms.	Sullivan	Yes
Mr.	Dorrance	Yes	Mr.	Toohey	Yes
Mr.	LePage	Yes	Ms.	Vallee	Yes
Dr.	Marotta	Yes	Mayor	Barrett	Yes

Motion passes

III. OPM Report.

a. Financials.

Ms. Yeung reviewed the report that had been submitted for the previous month and referenced the invoices for OPM services.

Mrs. Perkins asked how regularly the reimbursements from MSBA were being requested on the project.

In response, Mr. Bucuzzo noted that the Assistant Business Manager Kathleen Smith processed the reimbursements on a monthly basis.





Consentino School Building Committee Hybrid Meeting May 2, 2024

b. Master Schedule.

Mr. Carroll noted that milestones on the project would be brought to the attention of the school building committee.

IV. 3rd Party Materials Testing & Inspection Services Proposals.

a. Vote to approve Colliers to award the contract.

Ms. Yeung provided an overview of the bid results.

Mayor Barrett asked if the low bidder would be making up the difference in cost at the end of the project.

Ms. Yeung responded that was not the case.

Mr. Carroll clarified that the selection process was going through the OPM (Colliers) and following the public procurement process.

Ms. Yeung indicated that if this company was approved, the contract would be prepared and executed by Colliers.

Mr. Bucuzzo asked if the services were in the budget.

Mr. Carroll answered that it would be under the Colliers contract.

A motion was made by Mr. Bucuzzo to approve Colliers awarding the contract to UTS of Mass. Mrs. Perkins seconded the motion. Dr. Marotta, Chairperson Pro tem requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Dr.	Poor	Yes
Mr.	Bucuzzo	Yes		Ms.	Sullivan	Yes
Mr.	Dorrance	Yes		Mr.	Toohey	Yes
Mr.	LePage	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

V. Construction Update.

Mr. Carroll reported that at the Consentino site, the fence has been set up, and the trailer was in the process of being assembled along with the project moving to the south field.

Dr. Marotta believed the outreach to the neighbors on the removal of large trees was beneficial to the project since there had been some negative comments on social media.





Consentino School Building Committee Hybrid Meeting
May 2, 2024

In terms of power, Mr. Carroll answered it was the responsibility of the contractor.

Mr. Dorrance clarified that the tree removal had been completed and he had spoken personally with the abutter on the removal.

VI. Next Steps

- a. Next SBC meeting will be held Thursday, June 6, 2024, at the standard time of 9:00 am at the Haverhill City Hall, Room 104.

After brief discussion and confirmation from Consentino School Principal Richard Poor, it was agreed to return to the school for the June meeting.

A motion was made by Ms. Sullivan to adjourn the meeting (9:23 am). Mayor Barrett seconded the motion. Dr. Marotta, Chairperson Pro tem requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Dr.	Poor	Yes
Mr.	Bucuzzo	Yes		Ms.	Sullivan	Yes
Mr.	Dorrance	Yes		Mr.	Toohey	Yes
Mr.	LePage	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

