



Consentino School Building Committee Meeting
Consentino School Library
685 Washington Street, Haverhill, MA 01832
March 7, 2024

Governor Healey has extended pandemic-related authorizations thereby allowing remote and hybrid meeting options for public bodies through March 31, 2025.

I. Call to Order.

Mayor Barrett, Chairperson called the meeting to order at 9:07 am. A roll call was requested with the following results:

Mr.	Bevilacqua	Present		Mrs.	Perkins	Present
Mr.	Boucher	Absent		Mr.	Pfifferling	Absent
Mr.	Bucuzzo	Present		Dr.	Poor	Present
Mr.	DiBurro	Absent		Ms.	Sullivan	Absent
Mr.	Dorrance	Present		Mr.	Toohey	Absent
Mr.	LePage	Absent		Ms.	Vallee	Present
Ms.	Lindberg	Absent		Mayor	Barrett	Present
Dr.	Marotta	Present				

Also present were:

A. Michael	Carroll MCPPO, Senior Project Manager - Colliers Project Leaders
Michele	Rogers, AIA, MCPPO, Senior Associate, Dore+Whittier
Donald	Walter, AIA, MCPPO, Dore+Whittier
Derek	Osterman, Senior Director of Project Management – Colliers Project Leaders

II. Review Previous Meeting Minutes for Approval.

a. February 1, 2024.

A motion was made by Dr. Poor to approve the minutes of February 1, 2024 as presented. Mrs. Perkins seconded the motion. A roll call vote was requested with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

III. OPM Report.

- Financials.
- Master Schedule.

Ms. Yeung reviewed the following documentation including financials and other documents.

IV. Bidding Timeline.

- Bids went live on ProjectDog Monday Feb 12th, 2024
- Contractor Walkthrough Monday Feb 26th, 2024 at Consentino Middle School.
- Addendum issuance:
 - Addendum #1 – February 19
 - Addendum #2 – February 26
 - Addendum #3 – March 4
 - Addendum #4 – March 7
 - Addendum #5 (incl. FSB results) – March 14
 - Addendum #6 – March 21





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- d. FSB bids due March 12, 2024.
- e. GC bids due March 26, 2024.
- f. Review results with SBC March 28, 2024 and vote to approve bids.
- g. Issue Notice of Award Friday March 29, 2024.

She noted that the project was currently in the bidding phase. It was clarified that addendums were the result of clarifying questions.

Ms. Rogers stated that six (6) bidders had requested an extension under four (4) bid packages. She noted it was a reasonable request.

Mr. Dorrance clarified that these dates were target dates.

Mr. Bevilacqua asked if there was language in the contract to complete the project in a timely fashion (earlier).

Ms. Rogers responded that there was language that stipulated liquefied damages.

V. HCMS School Building Committee Member Letter to MSBA.

A motion was made by Mr. Bevilacqua to approve the HCMS School Building Committee Member Letter to MSBA. Dr. Poor seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

VI. MSBA PFA Amendment 1.

Ms. Yeung related that this amendment resulted in \$20M back to the taxpayers.

A motion was made by Dr. Poor to approve MSBA PFA Amendment 1 as presented. Dr. Marotta seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

VII. Dore + Whittier ESR 18 FF&E (furniture, fixtures, and equipment) and Technology Procurement (Amendment #10).

Ms. Rogers explained that this agenda item included the following items (for example shaking the building and everything that falls out is not defined as part of the base building).

This item was within the overall budget.





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A motion was by Dr. Poor to approve Dore+Whittier ESR 18 FF&E (furniture, fixtures, and equipment) and Technology Procurement (Amendment #10). Dr. Marotta seconded the motion. The mayor requested a roll call vote with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

VIII. 3rd Party Materials Testing.

Ms. Yeung reported that the RFP was being drafted by Colliers.

Mr. Ostermann related that it was easier process based on the procurement purposes.

IX. Next Steps.

Ms. Yeung announced the next SBC meeting will be held Thursday, March 28 2024 (Zoom) at the standard time of 9:00 am at the Consentino Middle School Library.

A motion was made by Mr. Bevilacqua to adjourn the meeting (9:25 am). Dr. Poor seconded the motion. A roll call vote was requested with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Bucuzzo	Yes		Dr.	Poor	Yes
Mr.	Dorrance	Yes		Ms.	Vallee	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

Documents: [Final Edit for Approval Consentino School Building Committee Meeting 02.01.24.docx \(1\).pdf](#); [3a. HCMS Monthly OPM Report \(January 2024\) \(1\).pdf](#); [5. HSBC Membership Letter to MSBA 02.16.2024 SIGNED \(1\).pdf](#); [7. ESR](#);

