

DRAFT

Colliers Project Leaders NE, LLC

Ken Guyette

Progress Report as of Date 3/31/2024

District Name	Haverhill	MSBA ID	201801280100
School Name	Consentino	Project Name	
OPM Firm Name	Colliers Project Leaders NE, LLC	School Building Committee Representative	Melinda E. Barrett
Project Director	Ken Guyette	Total Project Budget (ProPay)	\$159,944,154
Designer Firm Name	Dore & Whittier Architects, Inc.	Encumbered (Reporting Period)	\$102,068
Principal	Donald M Walter	Encumbered (to Date)	\$18,004,512
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$8,856,803
General Contractor Contact Name		Project Completion Percentage	58%

OPM

Colliers Project Leaders NE, LLC

Progress Report as of Date 3/31/2024

Contract Summary

Payment Summary

Original Contract Amount	\$200,000	Total Contract Amount	\$4,725,018
Contract Amendments (to Date)	2	Invoices Paid (to Date)	\$745,171
Value of Contract Amendments (to Date)	\$4,525,018	Invoices Received (Reporting Period)	\$101,197
Total Contract Amount	\$4,725,018	Contract Amount Remaining	\$3,878,650

Contract Amendments as Percentage of Original Contract Amount 2,262.5%

OPM Activities (Reporting Period)

- Prepare and submit OPM Monthly Reports to City and MSBA.
- Perform Design and Bidding coordination with Designer and Owner.
- Perform follow up on Construction Document and Bidding open action items.
- Prepare documentation for and present to School Building Committee.
- Attend in person meetings with City.
- Conduct bid reviews for Subcontractors and GC's.
- Continued to update and set baseline project schedule.

Project Budget Status Project is on budget.

MSBA Closeout Status N/A

Potential Issues No potential issues at this time.

DESIGNER

Dore & Whittier Architects, Inc.

Progress Report as of Date 3/31/2024

Contract Summary

Payment Summary

Original Contract Amount	\$500,000	Total Contract Amount	\$12,663,858
Contract Amendments (to Date)	9	Invoices Paid (to Date)	\$7,636,663
Value of Contract Amendments (to Date)	\$12,163,858	Invoices Received (Reporting Period)	\$117,511
Total Contract Amount	\$12,663,858	Contract Amount Remaining	\$4,909,684

Contract Amendments as Percentage of Original Contract Amount 2,432.8%

MBE/WBE

Workforce Participation

MBE Percentage	6.6%	Total Hours	
MBE Actual	6.5%	Minority Hours	
WBE Percentage	15.0%	Minority Percentage	
WBE Actual	2.6%	Minority Workforce Participation	
		Female Hours	
		Female Percentage	
		Female Workforce Participation	

RFIs and Submittals

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0

Comments (Remaining Open Submittals) N/A

Phase	Design Development	Phase Scheduled Completion Date
Designer Activities (Reporting Period)	-Perform Design and Bidding coordination with OPM and Owner. -Perform follow up on Construction Document and Bidding open action items. -Prepare documentation for and present to School Building Committee. -Attend in person meetings with City. -Received RFI's and issued addendums.	

30 Day Look Ahead

Commissioning Consultant Fitzmeyer & Tocci Associates, Inc.

Commissioning Consultant Status No new updates.

GENERAL CONTRACTOR

Progress Report as of Date 3/31/2024

Contract Summary

Original Contract Amount (including CM-At-Risk Amendments)	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Procurement Type	Design/Bid/Build
Change Orders as Percentage of Original Contract Amount	
Pending Change Orders	
Change Order Status	

Payment Summary

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

MBE/WBE

MBE Percentage
MBE Actual
WBE Percentage
WBE Actual

Workforce Participation

Total Hours
Minority Hours
Minority Percentage
Minority Workforce Participation
Female Hours
Female Percentage
Female Workforce Participation

Schedule Assessment

Notice to Proceed Date	
Physical Progress	
Substantial Completion Date (Reported)	10/2/2025
Substantial Completion Date (Contract)	
Substantial Completion Date (Certificate)	
Construction Progress (Reporting Period)	
30 Day Look Ahead	
Overall Schedule Assessment	
Problems Identified (Schedule or Construction)	
Quality Control	
Safety Compliance	
Number of Claims (to Date)	
Value of Claims (to Date)	
Comments	
Recorded Manpower (Reporting Period)	
Contractor Closeout Status	

Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mike Carroll

Print Name



Signature

04/11/2024

Date

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

April 1, 2024

Total Project Budget (Total Column A)	159,944,154	Reimbursement Rate	80.00%
Encumbered - Reporting Period (Total Column E)	102,068		
Encumbered - to Date (Total Column C)	18,004,512		
Total Invoices Received - to Date (Total Column B)	8,856,803		

	General Contractor			
	OPM ¹ "S"	Architect ¹ "A"	"G"	
Total Contract Amount (Σ - column C)	4,725,018	12,663,858	-	
Payments Paid - to Date (assumes only prior month's invoices are paid ²)	745,171	7,636,663	-	
Invoices Received - Reporting Period (Σ - column D)	101,197	117,511	-	
Total Invoices Approved by Colliers to Date (Σ - column B)	846,368	7,754,174	-	Reference
Contract Amount Remaining	3,878,650	4,909,684	-	Reference

**Note 1: Does not include "Cost +" reimbursable expenses such as printing, permits, etc. -Only Base Contract + Consultants*

**Note 2: Based on MSBA OPM Report calculations*

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

April 1, 2024

	A	B	C	D	E	F*	G*
	PFA Project Budget 10/19/2022	Invoices to Date	Encumbered to Date "Contracted"	Invoices this Period	Encumbered this Period	MSBA Eligible Project Costs to Date	Calculated MSBA Reimbursement
I. Feasibility Study Agreement							
1 OPM Feasibility Study	200,000	201,130	200,000	0	0	200,003	160,002
2 A&E Feasibility Study	500,000	500,000	500,000	0	0	500,000	400,000
3 Env. & Site	25,000	53,850	62,600	0	0	25,000	20,000
4 Other (see below)	25,000	18,586	18,586	0	0	18,166	14,533
Feasibility Study Agreement Subtotal	750,000	773,566	781,186	0	0	743,169	594,535
II. Administration							
A Legal Fees				0	0	0	0
B. Owner's Project Manager							
1 Design Development	376,896	298,729	298,729	0	0	298,485	238,788
2 Construction Contract Documents	383,250	281,946	461,417	72,134	0	69,752	55,802
3 Bidding	346,217		346,217	0	0		0
4 Construction Contract Administration	2,732,754		2,732,754	0	0		0
5 Closeout	621,337		621,338	0	0		0
6 Extra Services				0	0		0
7 Reimbursable & Other Services		14,813	14,813	14,813	(60,187)		0
8 Cost Estimates	55,000	49,750	49,750	14,250	0	35,500	28,400
C Advertising	3,000			0	0		0
D Permitting	1,248,600			0	0		0
E Owner's Insurance	187,300			0	0		0
F Other Administrative Costs	30,000	27,195	34,195	3,795	(22,005)		0
Administration Subtotal	5,984,354	672,433	4,559,213	104,992	(82,192)	403,737	322,990
IV. Architecture and Engineering							
A Basic Services							
1 Design Development	3,595,800	3,595,800	3,604,200	0	8,400	3,595,797	2,876,638
2 Construction Contract Documents	3,595,800	3,416,010	3,646,000	0	50,200	2,397,680	1,918,144
3 Bidding	359,580	237,359	360,980	117,511	1,400		0
4 Construction Contract Administration	4,195,100		4,208,100	0	13,000		0
5 Closeout	239,720		241,720	0	2,000		0
6 Other Basic Services		5,005	102,858	0	0		0
B Reimbursable Services							
1 Construction Testing				0	0		0
2 Printing (over minimum)	7,000			0	0		0
3 Other Reimbursable Costs	101,000	16,500	36,260	16,500	36,260	1,568	1,254
4 Hazardous Materials	215,000	55,000	239,800	0	0	34,650	27,720
5 Geotech & Geo-Env.	52,000	47,779	79,200	0	0	47,779	38,223
6 Site Survey	50,000	37,351	144,995	0	73,000	25,771	20,617
7 Wetlands				0	0		0
8 Traffic Studies	15,000			0	0		0
Architecture & Engineering Subtotal	12,426,000	7,410,804	12,664,113	134,011	184,260	6,103,245	4,882,596
V. CM at Risk Pre-Construction Services							

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

April 1, 2024

A	Pre-Construction Services				0	0	0	0
VI. Site Acquisition								
	<i>Site Acquisition Subtotal</i>	0	0	0	0	0	0	0
VII. Construction Costs								
	Total Construction Budget	125,097,100	0	0	0	0		0
	Change Orders from contingency		Included	Included	Included	Included		0
	Total Construction Budget	125,097,100	0	0	0	0	0	0
VII. Alternates								
A					0	0	0	0
	<i>Alternates Subtotal</i>	0	0	0	0	0	0	0
VII.. Miscellaneous Project Costs								
A	Utility Company Fees	25,000			0	0	0	0
B	Testing Services	1,248,600			0	0	0	0
C	Swing Space/Modulars				0	0	0	0
D	Other Project Costs	150,000			0	0	0	0
	Total Misc. Project Costs	1,423,600	0	0	0	0	0	0
IX. Furnishings and Equipment								
A	Furnishings	2,268,000			0	0	0	0
B	Equipment	1,296,000			0	0	0	0
C	Computer Equipment				0	0	0	0
	FF&E Subtotal	3,564,000	0	0	0	0	0	0
X. Owner's Contingency								
A	Construction Contingency	6,242,900			0	0	n/a	0
B	Owner's Contingency	4,456,200			0	0	n/a	0
Total Project Budget		159,944,154	8,856,803	18,004,512	239,003	102,068	7,250,151	5,800,121

* Note - Values in Columns F & G do not include ineligible costs, vendor invoices not yet submitted to the MSBA, and may not include recently submitted MSBA payment requests.

