

## REQUIRED FORM OF VOTE TO SUBMIT A STATEMENT OF INTEREST

### SOI VOTE REQUIREMENTS:

- Current vote documentation is required with all SOI submissions.
- All required vote documentation must be uploaded in the SOI system in order to submit an SOI.
- Vote documentation should be in the format set forth below under “FORM OF VOTE”.

**Cities and Towns** must submit the following vote documentation:

1. Vote of the municipal governing body (i.e. City Council/Board of Aldermen/Board of Selectmen/equivalent governing body) authorizing the Superintendent of Schools to submit the SOI.
2. Vote of the School Committee authorizing the Superintendent of Schools to submit the SOI.

**Regional School Districts** must submit the following vote documentation:

1. Vote of the Regional School Committee authorizing the Superintendent of Schools to submit the SOI.

### FORM OF VOTE:

Please use the text below to prepare the required votes for the municipal governing body and the school committee.

Resolved: Having convened in an open meeting on February 29, 2024, prior to the SOI submission closing date, the School Committee of Haverhill, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 27, 2024 for the Silver Hill Elementary School located at 675 Washington Street which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future. Priority 5 - Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City to filing an application for funding with the Massachusetts School Building Authority.

**\*Please be sure that the priorities in the vote match the priorities for which the SOI will be submitted.**

### DOCUMENTATION OF VOTE:

Documentation of each vote **must be uploaded separately** as follows:

1. For the vote of the City Council/Board of Aldermen/Board of Selectmen/equivalent governing body, a certification, including a copy of the text of the vote that was taken, must be submitted on letterhead **with the City/Town seal and signed by the City/Town Clerk**, with the date that the vote was taken.
2. For the vote of the School Committee, a certification, including a copy of the text of the vote that was taken, must be submitted on school committee letterhead, **signed by the Chair of the School Committee**, with the date that the vote was taken.

# Massachusetts School Building Authority

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## Next Steps to Finalize Submission of your 2024 Statement of Interest (“SOI”)

Thank you for submitting a 2024 SOI to the Massachusetts School Building Authority (the “MSBA”) electronically. **Please note, the District’s submission is not yet complete if the District selected Statutory Priority 1 or Statutory Priority 3.** If either of these priorities were selected, the District must post-mark and submit to the MSBA by the Core Program SOI filing period closure date the required supporting documentation to the MSBA, which is described below.

### ADDITIONAL DOCUMENTATION REQUIRED FOR SOI STATUTORY PRIORITIES 1 AND 3 IN ORDER TO BE CONSIDERED COMPLETE:

- If the District selects Statutory Priority 1: Replacement or renovation of a building, which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of the school children, where no alternative exists, the MSBA requires a hard copy of the engineering (or other) report detailing the nature and severity of the problem and a written professional opinion of how imminent the system failure is likely to manifest itself. The district also must submit photographs of the problematic building area or system to the MSBA. The SOI will not be considered complete unless this information is provided.
- If the District selects Statutory Priority 3: Prevention of a loss of accreditation, the SOI will not be considered complete unless a summary of the accreditation report focused on the deficiencies as stated in this SOI are provided.

**ADDITIONAL INFORMATION:** In addition to the information required above, the District may also provide reports, pictures, or other information they feel will give the MSBA a better understanding of the issues identified at a facility. The additional documentation must also be post-marked and submitted to the MSBA by the Core Program SOI filing period closure date.

If you have any questions about the SOI process please contact the MSBA at 617-720-4466 or [SOI@massschoolbuildings.org](mailto:SOI@massschoolbuildings.org).

# Massachusetts School Building Authority

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School District Haverhill

District Contact Michael J Pfifferling Title: Assistant Supt. Finance & Operations TEL: (978) 420-1977

Name of School Silver Hill

School Address 675 Washington Street, Haverhill, MA - 01832

Submission Date 2/27/2024

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## Statement of Interest (“SOI”) CERTIFICATION

To be eligible to submit an SOI, a district must certify the following:

- The district hereby acknowledges and agrees that this SOI is NOT an application for funding and that submission of this SOI in no way commits the MSBA to accept an application, approve an application, provide a grant or any other type of funding, or places any other obligation on the MSBA.
- The district hereby acknowledges that no district shall have any entitlement to funds from the MSBA, pursuant to M.G.L. c. 70B or the provisions of 963 CMR 2.00.
- The district hereby acknowledges that the provisions of 963 CMR 2.00 shall apply to the district and all projects for which the district is seeking and/or receiving funds for any portion of a municipally-owned or regionally-owned school facility from the MSBA pursuant to M.G.L. c. 70B.
- The district hereby acknowledges that this SOI is for one existing public school in the district that is currently used or will be used to educate public school students in grades Pre-K through 12 as reported to the Department of Elementary and Secondary Education (the “DESE”) and that the school for which the SOI is being submitted does not solely serve the district’s Pre-K student population.
- Prior to the submission of the SOI, the district will schedule and hold a meeting at which the School Committee will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is required for cities, towns, and regional school districts.
- Prior to the submission of the SOI, the district will schedule and hold a meeting at which the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is not required for regional school districts.
- The district hereby acknowledges that current vote documentation is required for all SOI submissions. The district will use the MSBA's vote template and the required votes will specifically reference the school name and the Statutory Priorities for which the SOI is being submitted.
- The district hereby acknowledges that it must upload all required vote documentation on the “Vote” tab, in the format required by the MSBA. All votes must be certified or signed and on city, town or district letterhead.
- The district hereby acknowledges that this SOI submission will not be complete until the MSBA has received all required supporting documentation for Statutory Priority 1 and/or Statutory Priority 3, if either is selected. If Statutory Priority 1 is selected, the district’s SOI will not be considered complete unless and until the district provides the required engineering (or other) report, a professional opinion regarding the problem, and photographs of the problematic area or system. If Statutory Priority 3 is selected, the district’s SOI will not be considered complete unless and until the district provides a summary of the accreditation report focused on the deficiencies as stated in this SOI. The documentation noted above must be post-marked and submitted to the MSBA by the Core Program SOI filing period closure date.

**LOCAL CHIEF EXECUTIVE OFFICER/DISTRICT SUPERINTENDENT/SCHOOL COMMITTEE CHAIR  
(E.g., Mayor, Town Manager, Board of Selectmen)**

<b>Chief Executive Officer *</b>	<b>School Committee Chair</b>	<b>Superintendent of Schools</b>
Melinda Barrett	Paul Magliocchetti	Dr. Margaret Marotta
_____ Mayor	_____	_____
_____ (signature)	_____ (signature)	_____ (signature)
_____ Date	_____ Date	_____ Date

\* Local Chief Executive Officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

# Massachusetts School Building Authority

School District Haverhill

District Contact Michael J Pfifferling Title: Assistant Supt. Finance & Operations TEL: (978) 420-1977

Name of School Silver Hill

School Address 675 Washington Street, Haverhill, MA - 01832

Submission Date 2/27/2024

## Note

**SOI Program:** Accelerated Repair  
**Potential Project Scope:** Accelerated Repair  
Roof

**The following summary of the Statutory Priorities as set forth in M.G.L. c. 70B, § 8 have been included in the Statement of Interest (for the Core Program, select as many as are applicable):**

1.  Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
2.  Elimination of existing severe overcrowding.
3.  Prevention of the loss of accreditation.
4.  Prevention of severe overcrowding expected to result from increased enrollment.
5.  Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.
6.  Short term enrollment growth.
7.  Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
8.  Transition from court-ordered and approved racial balance school districts to walk-to, so-called, or other school districts.

## SOI Vote Requirement

I acknowledge that I have reviewed the MSBA’s vote requirements for submitting an SOI, which are set forth in the Vote Tab of this SOI. I understand that the MSBA requires votes from specific governing bodies, in a format **using the language provided by the MSBA**. Further, I understand that the MSBA requires certified and signed vote documentation to be submitted with the SOI. I acknowledge that my SOI will not be considered complete and, therefore, will not be reviewed by the MSBA unless the required accompanying vote documentation is submitted in a form that is acceptable to the MSBA. All SOI vote documentation must be uploaded on the Vote Tab.

**Each district must prioritize one Core Program Statement of Interest from all of the Statements of Interest that the district has submitted or prepopulated, including any SOIs that may be in the MSBA's capital pipeline. At no time shall a district have more than one prioritized SOI on file with the MSBA.**

**Is this SOI the District Priority SOI?** Yes

**School name of the District Priority SOI:** Silver Hill

**Is this part of a larger Master Facilities Plan and/or Educational Plan within the past five years that includes facility goals for this building and all school buildings in the District?** No

If "YES", please provide the following:

**Facilities Plan Date:**

**Planning Firm:**

**Please provide a brief summary of the plan(s) including its goals and how the school facility that is the subject of this SOI fits into that plan:**

**Provide, if applicable, the most recent budget approval process that resulted in an operating budget reduction and the impact of the reduction to the school district (staff reductions, discontinued programs, consolidation of facilities). Please provide a description of the program modifications as a consequence of these teacher and/or staff reductions, including the impact on district class sizes and curriculum. If no recent teacher layoffs and/or staff reductions have occurred, please enter "Does Not Apply".**

Does Not Apply

**Please provide a description of the local actions and approvals needed to secure both funding for a feasibility study and project funding for a potential building project with the MSBA. Please include schedule information for both funding actions(i.e. Town Meeting, City Council/Town Council meetings, Regional School Committee Meetings).**

Upon approval of the Statement of Interest by the MSBA, the Mayor and the City Council will approve the roof replacement project, and a bid process will be initiated in cooperation with the MSBA. The Mayor anticipates that the City will fund the project and its cost share thereof from its available resources, so no bonding of the project is anticipated. The City Council meets weekly during much of the year, so it will act rapidly upon MSBA approval of the Statement of Interest.

## General Description

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**BRIEF BUILDING HISTORY:** Please provide a detailed description of when the original building was built, and the date(s) and project scopes(s) of any additions and renovations including modular units (maximum of 5000 characters).

Silver Hill Elementary School is a 3 story, 73,875 SF school which was built in 1993. The school services students in grade K through 5 along with Special Education programs. Aside from preventative maintenance work, minor repairs and limited masonry projects, all components of the building are from the original construction project.

**TOTAL BUILDING SQUARE FOOTAGE:** Please provide the original building square footage PLUS the square footage of any additions (field one below) and/or modular units (field two below).

**Original Building Plus Additions Square Footage** 73875  
**Modular Units Square Footage**

**SITE DESCRIPTION:** Please provide a detailed description of the current site, including confirming the address of the school, who has ownership, control, and use of the site, and any known existing conditions that would impact a potential project at the site. Please note whether there are any other buildings, public or private, that share this current site with the school and/or if there are multiple schools housed within the same building. What is the use(s) of this building(s)? (maximum of 5000 characters).

The Silver Hill Elementary School abuts the Consentino Middle School and is surrounded by playing fields and wooded areas. There are no existing conditions that would impact any potential project at this site.

**BUILDING ENVELOPE:** Please provide a detailed description of the building envelope, types of construction materials used, and any known problems or existing conditions (maximum of 5000 characters).

The building is a brick structure consisting of three floors, constructed on a concrete slab. It still has its original roof, dating back to 1992, and the roof is in very poor condition. The Boiler is currently scheduled for replacement as a 2022 MSBA Accelerated Repair Program.

**Has there been a Major Repair or Replacement of the EXTERIOR WALLS?** NO  
**Year of Last Major Repair or Replacement:(YYYY)**  
**Description of Last Major Repair or Replacement:**

**Total Roof Square Footage** 24625

**Roof Section** A

**Is the District seeking replacement of the Roof Section?** YES

**Area of Section (square feet)** 24625

**Type of ROOF (e.g., PVC, EPDM, Shingle, Slate, Tar & Gravel, Other (please describe)**

Asphalt shingle roof

**Age of Section (number of years since the Roof was installed or replaced)** 32

**Description of repairs, if applicable, in the last three years. Include year of repair:**

The roof has been patched in the areas of leaks each year for more than the past three years. and the frequency of patch work has steadily increased.

**Total Window Count** 343

**Window Section** A

**Is the District seeking replacement of the Windows Section?** NO

**Windows in Section (count)**

**Type of WINDOWS (e.g., Single Pane, Double Pane, Other (please describe))**  
**Age of Section (number of years since the Windows were installed or replaced)**  
**Description of repairs, if applicable, in the last three years. Include year of repair:**

**MECHANICAL and ELECTRICAL SYSTEMS: Please provide a detailed description of the current mechanical and electrical systems and any known problems or existing conditions (maximum of 5000 characters).**

The electrical systems are original to the building. Minor lighting upgrades have occurred throughout the facility to increase energy efficiency. There have been no major improvements or upgrades to the electrical systems. The Mechanical Systems had a full audit and update in 2020, including all pneumatic systems, univentilators, dampers and BMS systems. The rooftop HVAC unit are scheduled for repair / replacement in 2024.

**Has there been a Major Repair or Replacement of the HVAC SYSTEM? NO**  
**Year of Last Major Repair or Replacement:(YYYY)**  
**Description of Last Major Repair or Replacement:**

**Has there been a Major Repair or Replacement of the ELECTRICAL SERVICES AND DISTRIBUTION SYSTEM? NO**  
**Year of Last Major Repair or Replacement:(YYYY)**  
**Description of Last Major Repair or Replacement:**

**BUILDING INTERIOR: Please provide a detailed description of the current building interior including a description of the flooring systems, finishes, ceilings, lighting, etc. (maximum of 5000 characters).**

The structure's interior building wall components include painted gypsum wallboard, exposed brick and various other architectural surfaces. Doors throughout the facility are original. Lockers throughout the facility are metal, and are in fair condition. The majority of the flooring throughout the facility consists of VCT, carpeting, and, in the gymnasium, hardwood flooring. The majority of the ceiling material consists of gypsum wallboard, 2 x 2 and 2 x 4.

**SPACES AND PROGRAMS: Please provide a description of the number and sizes (in square feet) of all spaces. Please also provide the current grade structure and programs offered. If a vocational or comprehensive high school offering Chapter 74 Programs and/or Career Technical Education, please include the number of programs currently offered (maximum of 5000 characters).**

Silver Hill Elementary School offers a comprehensive elementary level program, for students in grades Kindergarten through 5th. After-school enrichment and instructional activities, evening school meetings, and use of the building by community groups and organizations for meeting and recreational programs, periodically occur. The school accommodates the needs of regular and special education pupils. It maintains adequate space for teaching and learning, as well as for library / media functions. Classrooms are adequate for current student enrollment and instructional purposes. The scope of these proposed projects do not change the number or configuration of existing classroom space.

**TOTAL SCHOOL STUDENT ENROLLMENT: Please provide the current student enrollment at the school as of the SOI filing. 455**

**CURRENT GRADES SERVED AT SOI FACILITY: K,1,2,3,4**

**SCHOOL TYPE: Comprehensive**

**CAPACITY and UTILIZATION: Please provide the original design capacity and a detailed description of the current capacity and utilization of the school facility. Please also describe in detail any spaces that have been converted from their intended use to be used as classroom space (maximum of 5000 characters).**



The HPS performs maintenance work in all of its school buildings, primarily utilizing in-house personnel. The scope of work ranges from routine maintenance through emergency repairs, as well as various code inspection compliances. The Haverhill Public Schools ("HPS") uses an electronic maintenance work order program for all of its work order submissions, tracking, and documentation. Capital projects, preventive maintenance, and various other facility infrastructure improvements are prioritized and performed based on need and available funding. The City of Haverhill has engaged the services of a third party to launch a comprehensive energy conservation program. The program includes the replacement of various energy conservation-related equipment.

**Is there overcrowding at the school facility?** NO

**If "YES", please describe in detail, including specific examples of the overcrowding and describe steps taken by the administration to address capacity issues.**

**Please provide the current student to teacher ratios at the school facility that is the subject of this SOI (# students per teacher)** 22

**Please indicate if the ratio is a goal, practice or a class size policy adopted by the School Committee**  
Student to Teacher Ratio is a goal of the Haverhill Public Schools

**Please provide the originally planned student to teacher ratios at the school facility that is the subject of this SOI (# students per teacher)** 24

**MAINTENANCE and CAPITAL REPAIR: Please provide a detailed description of the district's current maintenance practices within the past five years, its capital repair program, and the maintenance program in place at the facility that is the subject of this SOI. Please include specific examples of capital repair projects undertaken in the past, including any override or debt exclusion votes that were necessary (maximum of 5000 characters).**

The HPS performs maintenance work in all of its school buildings, primarily utilizing in-house personnel. The scope of work ranges from routine maintenance through emergency repairs, as well as various code inspection compliances. The Haverhill Public Schools ("HPS") uses an electronic maintenance work order program for all of its work order submissions, tracking, and documentation. Capital projects, preventive maintenance, and various other facility infrastructure improvements are prioritized and performed based on need and available funding. The City of Haverhill has engaged the services of a third party to launch a comprehensive energy conservation program. The program includes the replacement of various energy conservation-related equipment.

**Priority 5**

***Question 1: Please provide a detailed description of the issues surrounding the school facility systems (e.g., roof, windows, boilers, HVAC system, and/or electrical service and distribution system) that you are indicating require repair or replacement. Please describe all deficiencies to all systems in sufficient detail to explain the problem.***

***If a response has been previously provided, please reference which page the information is on in lieu of copying and pasting. The responses per Priority should capture new or different information than previously provided within this document.***

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The roof is now 32 years old. In recent years, the roof has experienced an increasing number of leaks. It has reached the end of its functional life, and it requires emergency repairs (patching) with increasing frequency.

**Priority 5**

***Question 2: Please describe the measures the district has already taken to mitigate the problem/issues described in Question 1 above.***

***If a response has been previously provided, please reference which page the information is on in lieu of copying and pasting. The responses per Priority should capture new or different information than previously provided within this document.***

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Haverhill Public Schools continues to patch the roof as needed.

**Priority 5**

***Question 3: Please provide a detailed explanation of the impact of the problem/issues described in Question 1 above on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.***

***If a response has been previously provided, please reference which page the information is on in lieu of copying and pasting. The responses per Priority should capture new or different information than previously provided within this document.***

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Roof leaks continue to hamper learning as it disrupts classrooms, causes unsafe slip hazards and costs time and resources to repair not only the roof, but also replace ceiling tiles, dry / clean carpeting and pay overtime wages.

**Priority 5**

***Question 4: Please describe how addressing the school facility systems you identified in Question 1 above will extend the useful life of the facility and how it will improve your district's educational program.***

***If a response has been previously provided, please reference which page the information is on in lieu of copying and pasting. The responses per Priority should capture new or different information than previously provided within this document.***

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The roof has reached the end of its expected useful life. Replacing the the roof would greatly extend the life of the building. Silver Hill Elementary School is a solid learning environment and would only benefit from this needed upgrade.

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**If not located elsewhere in this SOI, please also provide the following information:**

**Have the systems identified above been examined by an engineer or other trained building professional?:**

YES

**If "YES", please provide the name of the individual and his/her professional affiliation (maximum of 250 characters):**

Greenwood Roofing

**The date of the inspection:** 8/3/2023

**A summary of the findings (maximum of 5000 characters):**

Greenwood Roofing has examined roof on several occasions.

**CERTIFICATIONS**

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and submitted hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

<b>Chief Executive Officer *</b>	<b>School Committee Chair</b>	<b>Superintendent of Schools</b>
Melinda Barrett Mayor	Paul Magliocchetti	Dr. Margaret Marotta
(signature)	(signature)	(signature)
Date	Date	Date

\* Local Chief Executive Officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.