



**Consentino School Building Committee Meeting**  
**Consentino School Library**  
**685 Washington Street, Haverhill, MA 01832**  
**February 1, 2024**

Governor Healey has extended pandemic-related authorizations thereby allowing remote and hybrid meeting options for public bodies through March 31, 2025.

**I. Call to Order.**

Dr. Marotta, Chairperson Pro tem called the meeting to order at 9:26 am. A roll call was requested with the following results:

Mr.	Bevilacqua	Present		Mrs.	Perkins	Present
Mr.	Boucher	Present		Mr.	Pfifferling	Present
Mr.	Bucuzzo	Absent		Dr.	Poor	Present
Mr.	DiBurro	Absent		Ms.	Sullivan	Present
Mr.	Dorrance	Present		Mr.	Toohey	Absent
Mr.	LePage	Present		Mayor	Barrett	Present
Dr.	Marotta	Present				

Also present were:

A. Michael	Carroll MCPPO, Senior Project Manager - Colliers Project Leaders
Michele	Rogers, AIA, MCPPO, Senior Associate, Dore+Whittier
Donald	Walter, AIA, MCPPO, Dore+Whittier
Derek	Osterman, Senior Director of Project Management – Colliers Project Leaders

**II. Review Previous Meeting Minutes for Approval.**

**a. January 11, 2024.**

A motion was made by Mr. Bevilacqua to approve the minutes of January 11, 2024 as presented. Mr. Boucher seconded the motion. A roll call vote was requested with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Mr.	Pfifferling	Yes
Mr.	Dorrance	Yes		Dr.	Poor	Yes
Mr.	LePage	Yes		Ms.	Sullivan	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Motion passes

**III. OPM Report: a) Financials and b) Master Updated Schedule.**

Mr. Carroll reviewed the invoices with the building committee. He noted that the invoices were a month behind due to the meeting schedule. Mr. Carroll reported that the project was within budget which was a promising sign.

In response to several questions from committee members Boucher and Bevilacqua regarding pricing and materials, Mr. Carroll responded that the situation was improving and was being closely monitored for the project.

Mr. Boucher asked about the inflation level.





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Mr. Carroll was hopeful that there would be improvements and that the escalation costs which had been factored into the project were now trending lower than expectations. He was encouraged that solar panels will be part of the project. Mr. Pfifferling asked if there were any additional maintenance costs with solar panels.

Ms. Rogers clarified that it would take approximately 13 years to break even on the cost.

Ms. Sullivan referenced her home solar system and its positive energy benefit.

Mr. Carroll related that the transmission cost was the higher amount in relation to electricity.

Mr. LePage asked about the LEED effect.

Mr. Carroll and Ms. Rogers both related that the project was trending towards gold certification without solar.

Mr. Carroll indicated that the project would be listed in the registry and project documents would be uploaded on "Project Dog" on February 12, 2024. He added that the contractor walk-through would be held on 02.26.24. Additionally, he related that on March 12, 2024, the sub-bids would be received and on March 26, 2024, this date will be the contractor bids submission deadline. Mr. Carroll reported that the general contract would receive the notice to proceed following the 03.26.24 date.

In response to Mr. Bevilacqua's question on bid receipts, Mr. Carroll answered that he would be the one to receive this information. He clarified that once the bid deadline had closed, unofficial results would be public.

In terms of reference checks, Mr. Carroll responded that this process had been completed prior to the bid submission.

Mr. Boucher asked what would differentiate the bidders and if pricing was the only factor.

Mr. Carroll answered that all the work had been completed previously and that price was the important feature.

There was a discussion regarding stoppage of work based on not fulfilling the bid specification.

Mrs. Perkins asked about an updated cash flow report and asked for this information within 30 days. Mr. Carroll stated that the information would be provided by the end of next week.

Mr. Carroll provided a brief mention regarding proprietary items, i.e., window shades.

A motion was made by Ms. Sullivan to adjourn the meeting (9:43 am). Dr. Poor seconded the motion. A roll call vote was requested with the following results:

Mr.	Bevilacqua	Yes		Mrs.	Perkins	Yes
Mr.	Boucher	Yes		Mr.	Pfifferling	Yes
Mr.	Dorrance	Yes		Dr.	Poor	Yes





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Mr.	LePage	Yes		Ms.	Sullivan	Yes
Dr.	Marotta	Yes		Mayor	Barrett	Yes

Documents: [1. Agenda-CSBC 2024-02-01.docx.pdf](#); [3.HCMS Monthly OPM Report \(December 2023\).pdf](#);  
[Final Edit for Approval Consentino School Building Committee Remote Meeting 01.11.24.docx.pdf](#)

