

DRAFT

Colliers Project Leaders NE, LLC

Ken Guyette

Progress Report as of Date 11/30/2023

District Name	Haverhill	MSBA ID	201801280100
School Name	Consentino	Project Name	
OPM Firm Name	Colliers Project Leaders NE, LLC	School Building Committee Representative	Mayor James Fiorentini
Project Director	Ken Guyette	Total Project Budget (ProPay)	\$159,944,154
Designer Firm Name	Dore & Whittier Architects, Inc.	Encumbered (Reporting Period)	\$0
Principal	Donald M Walter	Encumbered (to Date)	\$17,728,848
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$7,283,734
General Contractor Contact Name		Project Completion Percentage	53%

OPM

Colliers Project Leaders NE, LLC

Progress Report as of Date 11/30/2023

Contract Summary

Payment Summary

Original Contract Amount	\$200,000	Total Contract Amount	\$4,710,205
Contract Amendments (to Date)	1	Invoices Paid (to Date)	\$605,110
Value of Contract Amendments (to Date)	\$4,510,205	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$4,710,205	Contract Amount Remaining	\$4,105,095
Contract Amendments as Percentage of Original Contract Amount	2,255.1%		

OPM Activities (Reporting Period)

- Prepare and submit OPM Monthly Reports to City and MSBA.
- Perform Design and Bidding coordination with Designer and Owner.
- Perform follow up on Construction Document and Bidding open action items.
- Prepare documentation for and present to School Building Committee.
- Submit MSBA 90% Construction Documents Package on November 9, 2023
- Attend site walkthroughs and in person meetings with City
- Prepare and attend Ground Breaking Ceremony on November 20, 2023
- Develop project schedule with Designer and present to Owner
- Receive General Contractor and File Sub-Bidders Prequalification packages on November 30, 2023.

Project Budget Status	Project is on budget.
MSBA Closeout Status	N/A
Potential Issues	No potential issues at this time.

DESIGNER

Dore & Whittier Architects, Inc.

Progress Report as of Date 11/30/2023

Contract Summary

Payment Summary

Original Contract Amount	\$500,000	Total Contract Amount	\$12,573,962
Contract Amendments (to Date)	5	Invoices Paid (to Date)	\$6,497,989
Value of Contract Amendments (to Date)	\$12,073,962	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$12,573,962	Contract Amount Remaining	\$6,075,973
Contract Amendments as Percentage of Original Contract Amount	2,414.8%		

MBE/WBE

Workforce Participation

MBE Percentage	Total Hours
MBE Actual	Minority Hours
WBE Percentage	Minority Percentage
WBE Actual	Minority Workforce Participation
	Female Hours
	Female Percentage
	Female Workforce Participation

RFIs and Submittals

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	
Notes	0
Remaining Open RFIs – Past 60 Days	
Notes	0
Remaining Open RFIs – Past 90 Days	
Notes	0
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	N/A

Phase	Design Development	Phase Scheduled Completion Date
Designer Activities (Reporting Period)	-Perform Design and Bidding coordination with OPM and Owner. -Prepare documentation to present to School Building Committee. -Submit MSBA 90% Construction Documents Package on November 9, 2023. -Attend site walkthroughs and in person meetings with City. -Attend Ground Breaking Ceremony on November 20, 2023. -Develop project schedule with OPM and present to Owner.	
30 Day Look Ahead		
Commissioning Consultant	Fitzmeyer & Tocci Associates, Inc.	
Commissioning Consultant Status	Reviewing 90% CD's.	

GENERAL CONTRACTOR

Progress Report as of Date 11/30/2023

Contract Summary

Original Contract Amount (including CM-At-Risk Amendments)	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Procurement Type	Design/Bid/Build
Change Orders as Percentage of Original Contract Amount	
Pending Change Orders	
Change Order Status	

Payment Summary

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

MBE/WBE

MBE Percentage
MBE Actual
WBE Percentage
WBE Actual

Workforce Participation

Total Hours
Minority Hours
Minority Percentage
Minority Workforce Participation
Female Hours
Female Percentage
Female Workforce Participation

Schedule Assessment

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported) 10/2/2025

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status

Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mike Carroll

Print Name



Signature

12/08/2023

Date

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

December 1, 2023

Total Project Budget (Total Column A)	159,944,154	Reimbursement Rate	80.00%
Encumbered - Reporting Period (Total Column E)	-		
Encumbered - to Date (Total Column C)	17,728,848		
Total Invoices Received - to Date (Total Column B)	7,283,734		

	OPM ¹ "S"	Architect ¹ "A"	General Contractor "G"	
Total Contract Amount (Σ - column C)	4,710,205	12,573,962	-	
Paid - to Date (assumes only prior month's invoices are paid?)	605,110	6,497,989	-	
Invoices Received - Reporting Period (Σ - column D)	-	-	-	
Total Invoices Approved by Colliers to Date (Σ - column B)	605,110	6,497,989	-	Reference
Contract Amount Remaining	4,105,095	6,075,973	-	Reference

**Note 1: Does not include "Cost +" reimbursable expenses such as printing, permits, etc. -Only Base Contract + Consultants*

**Note 2: Based on MSBA OPM Report calculations*

Haverhill - Consentino Middle School
Project Budget vs. Actual Spent to Date
December 1, 2023

	A	B	C	D	E	F*	G*
	PFA Project Budget 10/19/2022	Invoices to Date	Encumbered to Date "Contracted"	Invoices this Period	Encumbered this Period	MSBA Eligible Project Costs to Date	Calculated MSBA Reimbursement
I. Feasibility Study Agreement							
1 OPM Feasibility Study	200,000	201,130	200,000	0	0	200,003	160,002
2 A&E Feasibility Study	500,000	500,000	500,000	0	0	500,000	400,000
3 Env. & Site	25,000	53,850	62,600	0	0	25,000	20,000
4 Other (see below)	25,000	18,586	18,586	0	0	18,166	14,533
Feasibility Study Agreement Subtotal	750,000	773,566	781,186	0	0	743,169	594,535
II. Administration							
A Legal Fees				0	0	0	0
B. Owner's Project Manager							
1 Design Development	376,896	298,729	298,729	0	0	270,560	216,448
2 Construction Contract Documents	383,250	69,751	461,417	0	0		0
3 Bidding	346,217		346,217	0	0		0
4 Construction Contract Administration	2,732,754		2,732,754	0	0		0
5 Closeout	621,337		621,338	0	0		0
6 Extra Services				0	0		0
7 Reimbursable & Other Services				0	0		0
8 Cost Estimates	55,000	35,500	49,750	0	0	19,500	15,600
C Advertising	3,000			0	0		0
D Permitting	1,248,600			0	0		0
E Owner's Insurance	187,300			0	0		0
F Other Administrative Costs	30,000			0	0		0
Administration Subtotal	5,984,354	403,980	4,510,205	0	0	290,060	232,048
IV. Architecture and Engineering							
A Basic Services							
1 Design Development	3,595,800	3,595,800	3,595,800	0	0	3,595,797	2,876,638
2 Construction Contract Documents	3,595,800	2,397,679	3,595,800	0	0	1,198,840	959,072
3 Bidding	359,580		359,580	0	0		0
4 Construction Contract Administration	4,195,100		4,195,100	0	0		0
5 Closeout	239,720		239,720	0	0		0
6 Other Basic Services		4,510	87,962	0	0		0
B Reimbursable Services							
1 Construction Testing				0	0		0
2 Printing (over minimum)	7,000			0	0		0
3 Other Reimbursable Costs	101,000			0	0	248	198
4 Hazardous Materials	215,000	34,650	239,800	0	0		0
5 Geotech & Geo-Env.	52,000	47,779	79,200	0	0	47,779	38,223
6 Site Survey	50,000	25,770	44,495	0	0		0
7 Wetlands				0	0		0
8 Traffic Studies	15,000			0	0		0
Architecture & Engineering Subtotal	12,426,000	6,106,188	12,437,457	0	0	4,842,664	3,874,131
V. CM at Risk Pre-Construction Services							
A Pre-Construction Services				0	0	0	0
VI. Site Acquisition							
Site Acquisition Subtotal	0	0	0	0	0	0	0
VII. Construction Costs							
Total Construction Budget	125,097,100	0	0	0	0		0
Change Orders from contingency		Included	Included	Included	Included		0
Total Construction Budget	125,097,100	0	0	0	0	0	0
VIII. Alternates							
A				0	0	0	0
Alternates Subtotal	0	0	0	0	0	0	0
VIII.. Miscellaneous Project Costs							

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

December 1, 2023

A	Utility Company Fees	25,000			0	0	0	0
B	Testing Services	1,248,600			0	0	0	0
C	Swing Space/Modulars				0	0	0	0
D	Other Project Costs	150,000			0	0	0	0
Total Misc. Project Costs		1,423,600	0	0	0	0	0	0
IX. Furnishings and Equipment								
A	Furnishings	2,268,000			0	0	0	0
B	Equipment	1,296,000			0	0	0	0
C	Computer Equipment				0	0	0	0
FF&E Subtotal		3,564,000	0	0	0	0	0	0
X. Owner's Contingency								
A	Construction Contingency	6,242,900			0	0	n/a	0
B	Owner's Contingency	4,456,200			0	0	n/a	0
Total Project Budget		159,944,154	7,283,734	17,728,848	0	0	5,875,893	4,700,714

* Note - Values in Columns F & G do not include ineligible costs, vendor invoices not yet submitted to the MSBA, and may not include recently submitted MSBA payment requests.