

**REQUEST FOR USE OF FACILITIES  
SCHOOL COMMITTEE MEETING**

**05/09/24**

*SC 05.09.24 6 B*

- 1. Requested by Beth Barlas from Bella Ballerina for use of the high school auditorium for dance recital on Sunday, June 16th from 8am-3pm.**

**Rental Fees - \$50/Hour**

**Custodial Fees - \$45/Hour**

**Security Fee - \$25.50/Hour**

**Utilities Fee - \$20/Hour**

4/30



Haverhill Public Schools  
Use of Facilities Form

Sunday 11th

Please Print

Name of Organization: Bella Ballerina	Name of Representative: Beth Barlas
Address: 20 High St N. Andover, MA	Phone Number: 603 320 6497 Beth @ Email: BellaBallerina.com
Date Requested: May 18, 19, 25, 30, June 1, 2, 8, 9, 15, 16, 22 <sup>one</sup> <sub>day</sub>	Arrival Time: 8am Start Time of Event: 1pm End Time of Event: 3:00

Please check:  Profit Making Group ( ) Non-Profit Group # \_\_\_\_\_

per verbal convo  
4/29

Please check off the location requested and attach list of equipment to be brought into the facility.

Gym	#of Classroom(s)	Cafeteria	Auditorium	Library	Fields	Computer Lab
			X			

50 dancers +

Expected Number of Participants: # 300 audience members	Type of Event: Dance Recital
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To be filled out by HPS facilities only

Item	Base Fee	Hours	Sub Total	Total	Additional Info
Rental Fee	\$ 50		\$	\$	
Security	\$ 25.50		\$	\$	
Custodial	\$ 45		\$	\$	Custodial staff work 30 minutes before and after event.
Utilities	\$ 20		\$	\$	
Lighting Panel	\$		\$	\$	
Cafeteria	\$		\$	\$	

Beth A Barlas 4.24.24
Signature of Representative Date Requested

Subtotal	
Processing Fee	\$10.00
Balance Due	

Principal Authorization: Approved ( ) Denied ( )  
School Committee : Approved ( ) Denied ( )

Signature of Principal

HPS FACILITIES	PHONE	WEB
4 Summer Street, Room 104, Haverhill, MA	978-374-5725	haverhill-ps.org