

Haverhill Public Schools

BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ???????4.?????????????? ----- . 4 . -----
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Pay Period: 20

Start Date: 3/10/2024

End Date: 3/23/2024

Pay Date 3/28/2024

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	DUE: 3/22/2024	
Wk 1		3/10/2024	3/11/2024	3/12/2024	3/13/2024	3/14/2024	3/15/2024	3/16/2024		
Wk 2		3/17/2024	3/18/2024	3/19/2024	3/20/2024	3/21/2024	3/22/2024	3/23/2024		
Employee Name:	Week 1								<u>Weekly Total</u>	
Employee Signature:									<div style="border: 1px solid gray; width: 50px; height: 40px; margin: 0 auto;"></div>	
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>	<u>Grand Total</u>
Notes: (for office use only)									<div style="border: 1px solid gray; width: 50px; height: 40px; margin: 0 auto;"></div>	

Employee Name:	Week 1								<u>Weekly Total</u>	
Employee Signature:									<div style="border: 1px solid gray; width: 50px; height: 40px; margin: 0 auto;"></div>	
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>	
Notes: (for office use only)									<div style="border: 1px solid gray; width: 50px; height: 40px; margin: 0 auto;"></div>	

Employee Name:	Week 1								<u>Weekly Total</u>	
Employee Signature:									<div style="border: 1px solid gray; width: 50px; height: 40px; margin: 0 auto;"></div>	
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>	
Notes: (for office use only)									<div style="border: 1px solid gray; width: 50px; height: 40px; margin: 0 auto;"></div>	

This certifies the above has worked 100% of his/her time for this pay period on the federal grant program listed above