

## Haverhill Public Schools

### BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ???????4.?????????????? _____4_____
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**Pay Period: 18**

Start Date: 2/11/2024

End Date: 2/24/2024

**Pay Date 3/2/2024**

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<b>DUE:</b> <b>2/23/2024</b>
	Wk 1	2/11/2024	2/12/2024	2/13/2024	2/14/2024	2/15/2024	2/16/2024	2/17/2024	
	Wk 2	2/18/2024	2/19/2024	2/20/2024	2/21/2024	2/22/2024	2/23/2024	2/24/2024	
Employee Name:	Week 1								<u>Weekly Total</u>
Employee Signature:									
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>
Notes: (for office use only)									<u>Grand Total</u>

Employee Name:	Week 1								<u>Weekly Total</u>
Employee Signature:									
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>
Notes: (for office use only)									

Employee Name:	Week 1								<u>Weekly Total</u>
Employee Signature:									
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>
Notes: (for office use only)									

This certifies the above has worked 100% of his/her time for this pay period on the federal grant program listed above