

Haverhill Public Schools

Finance & Operations

January 24, 2024

To: Haverhill School Committee Re: Budget Transfer Requests

SC 01.25.24 4 B

Dear School Committee:

I respectfully request that the School Committee approve the attached FY24 budget transfers.

- Budget Transfer #440 is to transfer a vacant Special Education ESP position from Walnut Square School to Moody School.
- Budget Transfer #461 is to transfer a 3rd Grade Special Education Teacher at Hunking School to a Kindergarten Special Education Teacher at Hunking School.
- Budget Transfer #462 is to transfer budget funds and 1.0 FTE from the Hunking Building Based Education Specialist position to a 3rd Grade Special Education Position at Hunking School.
- Budget Transfer #468 is to transfer a vacant Special Education ESP position from Golden Hill School to Pentucket Lake School.

Respectfully,

Michael Pfifferling

Assistant Superintendent for Finance and Operations

Haverhill Public Schools

| Budget Journal Entry | Journal Entry Number 4 | 440 |
|------------------------|--------------------------|-----|
| Fiscal Year: 2023-2024 | Journal Type: Adjustment | |
| | | |

Memo: 61865.cmelendez **GL Entry Date:** 12/28/2023

61865.cmelendez

Originator: User ID:

Voucher: **Budget Type:** Budget Journal FY24 with Transactions Reference: Budget & Position moved from WSQ to Moody

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(\$26,601.12) \$0.00 (\$26,601.12) Credit \$26,601.12 \$26,601.12 Debit Description ESP SPED ESP SPED 7 2 1010000.4.2330.6366.41.280.00.30 1 1010000.4.2330.6366.49.280.00.30 Line # Account Total Items Printed:

| Fund | Debits | Credits |
|---------|-----------|-------------|
| 1010000 | 26,601.12 | (26,601.12) |
| Totals: | 26,601.12 | (26,601.12) |

Master Account Entries

End of Report

Printed: 12/28/2023

| Budget Jo | Sudget Journal Entry | | | Journal Entry Number 461 | |
|------------------------|-----------------------------|-------|--|---|----------|
| Fiscal Year: 2023-2024 | 2023-2024 | | | Journal Type: Adjustment | |
| GL Entry Date | GL Entry Date: 01/16/2024 | Memo: | Remainder of budget moved with employee to new position C. Van Doren | Budget Type: Budget Journal FY24 with Transactions | |
| User ID: | 61865.cmelendez | | | Reference: Vouche | Voucher: |
| Originator: | 61865.cmelendez | | | | |

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| Line # Account Description 1 1010000.4.2305.6130.52.280.00.30 Teachers-SPED 2 1010000.4.2305.6166.52.280.00.30 SPED Teacher- | PED er–Kindergarten | \$0.00 \$52,816.90 \$52,816.90 | Credit (\$52,816.90) \$0.00 (\$52,816.90) |
|--|------------------------|--------------------------------------|--|
| 2 | | | |

| Credits | (52,816.90) | (52,816.90) |
|---------|-------------|-------------|
| Debits | 52,816.90 | 52,816.90 |
| Fund | 1010000 | Totals: |

Master Account Entries

| Budget Journal Entry | Journal Entry Number 462 |
|------------------------|--------------------------|
| Fiscal Year: 2023-2024 | Journal Type: Adjustment |

Memo: **GL Entry Date:** 01/16/2024

61865.cmelendez 61865.cmelendez

Originator: User ID:

Budget Type: Budget Journal FY24 with Transactions Reference: Budget of Bldg Based Subs moved to fund new employee, only one FTE taken.

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Voucher:

(\$47,662.84) \$0.00 (\$47,662.84)Credit \$47,662.84 Debit \$47,662.84 Substitute (Inst) Teachers-SPED Description 7 1 1010000.4.2325.6355.52.300.00.20 2 1010000.4.2305.6130.52.280.00.30 Account Total Items Printed: Line #

(47,662.84)(47,662.84) Credits 47,662.84 47,662.84 Debits 1010000 Totals: Fund

Master Account Entries

End of Report

| Journal Entry Number 468 | ent | Journal FY24 with tions | Voucher: |
|--------------------------|--------------------------|---|-----------------|
| Journal Er | Journal Type: Adjustment | Budget Type: Budget Journal FY24 with Transactions | Reference: |
| | | Budget & Position moved from GH to PL | |
| | | Memo: | |
| Sudget Journal Entry | Fiscal Year: 2023-2024 | GL Entry Date: 01/22/2024 | 61865.cmelendez |
| Budge | Fiscal Yea | GL Entry | User ID: |

Originator: 61865.cmelendez

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| Line # | Line # Account | Description | Debit | Credit |
|------------|----------------------------------|-------------|-------------|---------------|
| _ | 1010000.4.2330.6366.45.280.00.30 | ESP SPED | \$0.00 | (\$26,601.12) |
| 7 | 1010000.4.2330.6366.47.280.00.30 | ESP SPED | \$26,601.12 | \$0.00 |
| otal Items | Total Items Printed: | 8 | \$26,601.12 | (\$26,601.12) |

| Credits | (26,601.12) | (26,601.12) |
|----------|-------------|-------------|
| Debits C | 26,601.12 | 26,601.12 |
| Fund | 1010000 | Totals: |

Master Account Entries

End of Report

Report: rptGLJournalEntry