



Haverhill Public Schools BiWeekly Payroll Timesheet



School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ????????.4.?????????.???.???.???.?? ----- 4 -----
--------------------	----------------------------	---------------------------------	--

Pay Period: 8

Start Date: 9/24/2023

End Date: 10/7/2023

Pay Date 10/13/2023

DUE:
10/6/2023

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	
Employee Name:	Wk 1	9/24/2023	9/25/2023	9/26/2023	9/27/2023	9/28/2023	9/29/2023	9/30/2023	<u>Weekly Total</u>
	Wk 2	10/1/2023	10/2/2023	10/3/2023	10/4/2023	10/5/2023	10/6/2023	10/7/2023	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>
									Grand Total

Employee Name:	Week 1								<u>Weekly Total</u>
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>

Employee Name:	Week 1								<u>Weekly Total</u>
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>

This certifies the above has worked 100% of his/her time for this pay period on the Federal grant program listed above.

