

Haverhill Public Schools

BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ????????.4.?????????.???.???.???.???
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Pay Period: 25

Start Date: 5/19/2023

End Date: 6/1/2023

Pay Date 6/7/2023

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	DUE:
Wk 1		5/19/2023	5/20/2023	5/21/2023	5/22/2023	5/23/2023	5/24/2023	5/25/2023	5/31/2023
Wk 2		5/26/2023	5/27/2023	5/28/2023	5/29/2023	5/30/2023	5/31/2023	6/1/2023	

Employee Name:	Wk 1								<u>Weekly Total</u>	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
Time Entry Description/Job Performed:	Wk 2								<u>Weekly Total</u>	<u>Grand Total</u>
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

Employee Name:	Wk 1								<u>Weekly Total</u>	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
Time Entry Description/Job Performed:	Wk 2								<u>Weekly Total</u>	
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

Employee Name:	Wk 1								<u>Weekly Total</u>	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
Time Entry Description/Job Performed:	Wk 2								<u>Weekly Total</u>	
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

This certifies the above has worked 100% of his/her time for this pay period on the federal grant program listed above