


Haverhill Public Schools


BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ????????.4.?????????.???.???.???.???
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Pay Period: 21

Start Date: 3/24/2023

End Date: 4/6/2023

Pay Date 4/12/2023

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	DUE:
Wk 1		3/24/2023	3/25/2023	3/26/2023	3/27/2023	3/28/2023	3/29/2023	3/30/2023	4/5/2023
Wk 2		3/31/2023	4/1/2023	4/2/2023	4/3/2023	4/4/2023	4/5/2023	4/6/2023	

Employee Name:	Wk 1								<u>Weekly Total</u>	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
Time Entry Description/Job Performed:	Wk 2								<u>Weekly Total</u>	<u>Grand Total</u>
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

Employee Name:	Wk 1								<u>Weekly Total</u>	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
Time Entry Description/Job Performed:	Wk 2								<u>Weekly Total</u>	
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

Employee Name:	Wk 1								<u>Weekly Total</u>	
Employee Signature:	Week 1								<input style="width: 100%; height: 100%;" type="text"/>	
Time Entry Description/Job Performed:	Wk 2								<u>Weekly Total</u>	
Notes: (for office use only)	Week 2								<input style="width: 100%; height: 100%;" type="text"/>	

This certifies the above has worked 100% of his/her time for this pay period on the federal grant program listed above