Haverhill Public Schools
BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ???????.4.????.????.??.???.??.?? _ _ _ _ _ _ _ . 4 . _ _ _ _ . _ _ _ _ . _ _ . _ _ _ . _ _ . _ _

Pay Period: 20
Start Date: 3/10/2023
End Date: 3/23/2023
Pay Date **3/29/2023**

		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	DUE: 3/22/2023	
	Wk 1	3/10/2023	3/11/2023	3/12/2023	3/13/2023	3/14/2023	3/15/2023	3/16/2023		
	Wk 2	3/17/2023	3/18/2023	3/19/2023	3/20/2023	3/21/2023	3/22/2023	3/23/2023		

Employee 1

Employee Name:	Week 1								Weekly Total	
Employee Signature:										
Time Entry Description/Job Performed:	Week 2								Weekly Total	Grand Total
Notes: (for office use only)										

Employee 2

Employee Name:	Week 1								Weekly Total	
Employee Signature:										
Time Entry Description/Job Performed:	Week 2								Weekly Total	
Notes: (for office use only)										

Employee 3

Employee Name:	Week 1								Weekly Total	
Employee Signature:										
Time Entry Description/Job Performed:	Week 2								Weekly Total	
Notes: (for office use only)										

This certifies the above has worked 100% of his/her time for this pay period on the federal grant program listed above