


Haverhill Public Schools


BiWeekly Payroll Timesheet

School/Department:	Principal/Supervisor Name:	Principal/Supervisor Signature:	Account # ????????.4.?????????.???.???.???.???
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Pay Period: 1

Start Date: 6/16/2023

End Date: 6/29/2023

Pay Date 7/5/2023

		<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	DUE:	
	Wk 1	6/16/2023	6/17/2023	6/18/2023	6/19/2023	6/20/2023	6/21/2023	6/22/2023	6/28/2023	
	Wk 2	6/23/2023	6/24/2023	6/25/2023	6/26/2023	6/27/2023	6/28/2023	6/29/2023		
Employee Name:	Week 1								<u>Weekly Total</u>	
Employee Signature:										
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>	
Notes: (for office use only)										

Employee Name:	Week 1								<u>Weekly Total</u>	
Employee Signature:										
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>	
Notes: (for office use only)										

Employee Name:	Week 1								<u>Weekly Total</u>	
Employee Signature:										
Time Entry Description/Job Performed:	Week 2								<u>Weekly Total</u>	
Notes: (for office use only)										

This certifies the above has worked 100% of his/her time for this pay period on the federal grant program listed above