

July 20, 2023

Honorable Mayor James J. Fiorentini  
City of Haverhill  
City Hall  
4 Summer Street  
Haverhill, Massachusetts 01830

**Re: Designer Contract Amendment 05**

Dear Mayor Fiorentini:

Attached is Dore + Whittier's contract amendment number 05 for the Dr. Albert B. Consentino Middle School project.

Included is the Dore + Whittier Extra Service Request #9, for Additional Site Survey, and an Allowance for other reimbursables or services . The cost for ESR #9 is \$27,995, and the Allowance amount for other reimbursables or services is \$15,000. The total for this amendment is \$42,995.00 and this will be charged to the "Other Reimbursable Cost" Line item (MSBA Propay code 0203-9900) The referenced original project schedule dated 8/11/2022 and the amended project schedule dated 07/01/2023.

As design work is ongoing, we respectfully request that the District execute this agreement at the earliest opportunity. Please let us know if you have any questions.

Sincerely,



A. Michel Carroll III, MCPPO  
Project Director  
Mike.Carroll@collierseng.com  
Mobile: 781 844-0098

cc: Christine Lindberg, Chief of Staff  
Dr. Margaret Marotta-Smith, Superintendent  
Steven Bucuzzo, Purchasing Director/CPO  
Dr. Richard Poor, Principal  
Derek Osterman, Suzanna Yeung, Allison Barnes, Colliers Project Leaders

# ATTACHMENT C

## PARTICIPATION SCHEDULE FOR DESIGNER CONTRACTS BY THE SUPPLIER DIVERSITY OFFICE

This form shall be submitted to the Owner by the Designer upon execution of the Contract for Designer Services attached hereto.

Owner City of Haverhill

Project No: 21-0818

<u>Name of Company</u>	<u>Description of Work</u>	<u>M/WBE</u>	<u>Dollar Value Participation</u>
1. _____	_____	_____	\$ _____
2. _____	_____	_____	\$ _____
3. _____	_____	_____	\$ _____
4. _____	_____	_____	\$ _____
5. _____	_____	_____	\$ _____
6. _____	_____	_____	\$ _____

Dollar Value of MBE Commitment: \$ \_\_\_\_\_

Dollar Value of WBE Commitment: \$ \_\_\_\_\_

Total Dollar Value Commitment: \$ \_\_\_\_\_

Original Fee for Basic Services Amount \$ \_\_\_\_\_

### DESIGNER CERTIFICATION

The undersigned certifies under the penalties of perjury that (1) it intends to subcontract with the above listed firms for the identified work and dollar amounts and (2) certifies that he/she has read the terms and conditions of the Designer Contract with regards to MBE/WBE participation and is authorized to bind the Designer to the commitment set forth above.

Date \_\_\_\_\_

Name of Architect/Engineer

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State & Zip Code

# ATTACHMENT F

## CONTRACT FOR DESIGNER SERVICES

### AMENDMENT NO. 05

**WHEREAS**, the City of Haverhill (“Owner”) and Dore + Whittier Architects, (the “Designer”) (collectively, the “Parties”) entered into a Contract for Designer Services for the Dr. Albert B. Consentino Middle School (Project Number 201801280100) at the Consentino Middle School on 685 Washington Street, Haverhill, MA 01832. “Contract”; and

**WHEREAS**, effective as of July 25, 2023, the Parties wish to amend the Contract:

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Designer to perform services for the Design Development Phase, the Construction Phases, and the Final Completion Phase of the Project, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

<b>Fee for Basic Services:</b>	Original Contract Including Amd 04	After this Amendment 05
Feasibility Study Phase	<u>\$169,050</u>	<u>\$169,050</u>
Schematic Design Phase	<u>\$330,950</u>	<u>\$330,950</u>
Design Development Phase	<u>\$3,595,800</u>	<u>\$3,595,800</u>
Construction Document Phase	<u>\$3,595,800</u>	<u>\$3,595,800</u>
Bidding Phase	<u>\$359,580</u>	<u>\$359,580</u>
Construction Phase	<u>\$4,195,100</u>	<u>\$4,195,100</u>
Completion Phase	<u>\$239,720</u>	<u>\$239,720</u>
Extra Service over the Basic	<u>\$404,200</u>	<u>\$404,200</u>
Additional Survey Services	<u>\$0</u>	<u>\$27,995</u>
Reimbursable Services	<u>\$0</u>	<u>\$15,000</u>
<b>Total Fee</b>	<u>\$12,890,200</u>	<u>\$12,933,195</u>

This Amendment is a result of: The approval of D+W ESR 09, Additional Survey Services for \$27,995 and Reimbursable Services Allowance of \$15,000.

3. The Construction Budget shall be as follows:

Original Budget:	\$125,097,100
Amended Budget	\$125,097,100

4. The Project Schedule shall be as follows:

Original Schedule: As per "CMS Schedule – Mod 5-8" by Colliers Project Leaders, dated 8/11/2022

Amended Schedule: As per "CMS Schedule – Mod 6-8" by Colliers Project Leaders, dated 07/01/2023

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

OWNER

Mayor James J. Fiorentini

(print name)

Mayor of the City of Haverhill

(print title)

By \_\_\_\_\_

(signature)

Date \_\_\_\_\_

DESIGNER

Donald M. Walter, AIA

(print name)

Principal

(print title)

By \_\_\_\_\_

(signature)

Date \_\_\_\_\_

July 12, 2023

**Mayor Fiorentini**  
Haverhill City Hall  
4 Summer Street  
#100  
Haverhill, MA 01830



**PROJECT:** Haverhill Consentino Middle School  
Dore + Whittier Project No.: 21-0818  
**SUBJECT:** **Extra Service Request #9**  
Additional Site Survey

Dear Mayor,

Please accept the following proposal for extra services of \$25,450 for Additional Survey Services. A description of the boundary area is noted in the attached documents. Additionally, these services have a 10% markup fee by D&W for consultant management. For this total scope of work, we propose the total fee of twenty seven thousand nine hundred ninety five dollars (\$27,995.00). This extra service will be invoiced monthly per phase and percent complete following your approval.

<b>Nitsch Engineering - Survey Services</b>	<b>\$ 25,450.00</b>
<b>Sub-total</b>	<b>\$25,450.00</b>
<b>DWA Markup @ 10% per contract</b>	<b>\$ 2,545.00</b>
<b>TOTAL ESR #9</b>	<b>\$ 27,995.00</b>

All other agreements of the prime contract remain unchanged.

Sincerely,

**DORE + WHITTIER**

Architects • Project Managers

A handwritten signature in blue ink, appearing to read 'Michele Barbaro-Rogers', is written over a light blue background.

Michele Barbaro-Rogers AIA, NCARB, MCPPO, CPTED  
Project Manager

CC: DW, DAG, LPD, KG, File

**Accepted:**

**Haverhill School District**  
**Mayor Fiorentini**  
City of Haverhill

\_\_\_\_\_

Date: \_\_\_\_\_

**VERIFICATION/AUTHORIZATION OF ADDITIONAL SERVICES**  
 (CONTRACT AMENDMENT #1)

Project Name: Consentino Middle School Survey

Nitsch Project Number: 14578.1 Date: 7/12/23

Client: Dore and Whittier

Client Mailing Address: 260 Merrimac Street, Building 7, 2<sup>nd</sup> floor  
Newburyport, MA 01950

Nitsch Engineering PM: Denis Seguin

Description of change and services to be performed: 8.9 acres of soft/wooded surfaces and boundary survey per limit sketch

Instruction Received From: Michele Barbaro-Rogers  
How: email  
Date: 7/11/23

Project Schedule:       Increase       Decrease       No Change

Fee Change:	Present Fee	Fee Change	Revised Fee
Survey:	<u>\$15,000</u>	<u>\$25,450</u>	_____
Civil:	_____	_____	_____
Transportation:	_____	_____	_____
Total:	<u>\$40,450</u>		

Client Authorization

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Nitsch Engineering Terms and Conditions of original contract, dated September 14, 2021, apply with this contract revision.

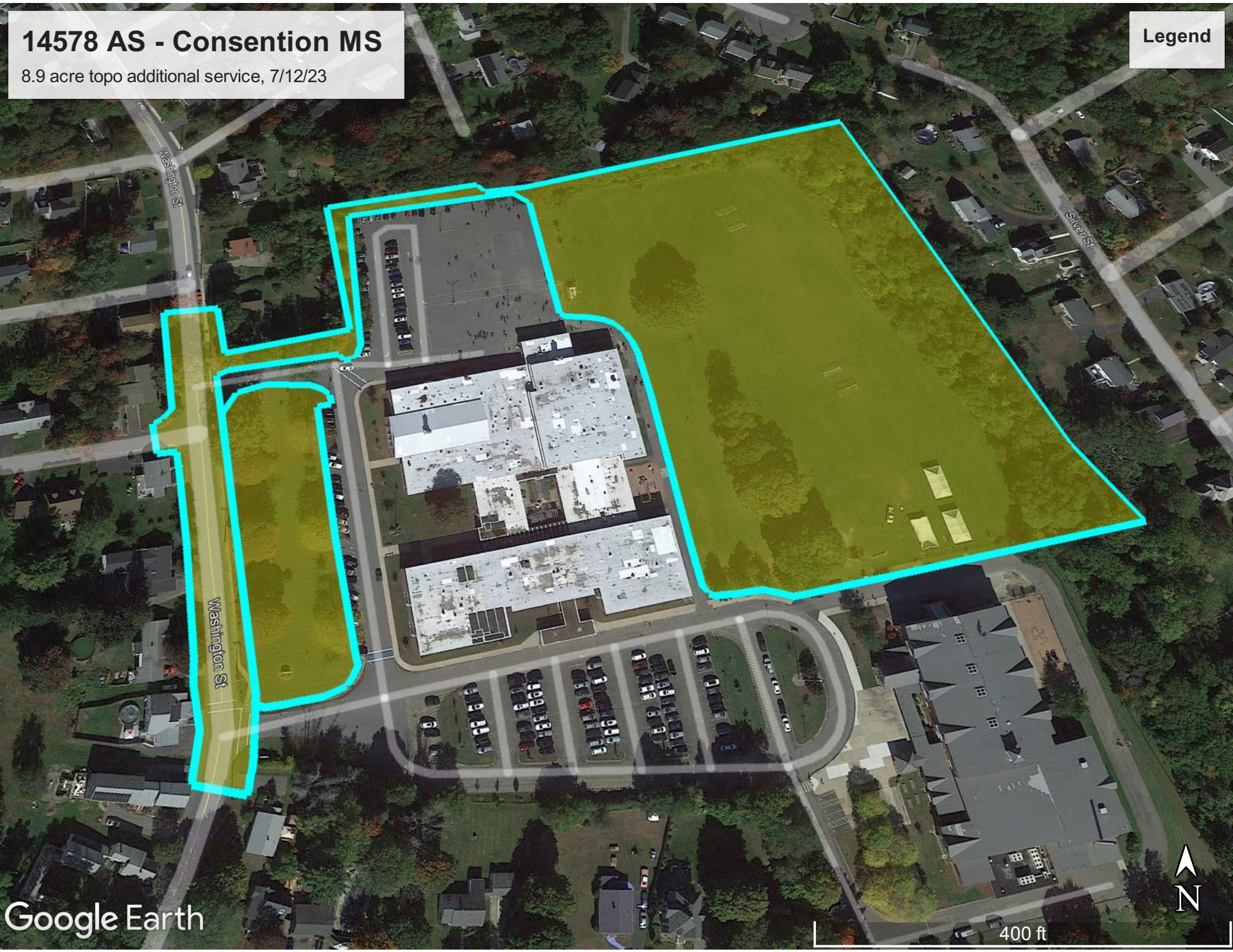
Attach scopes and all assumptions, if applicable.

Document Location

# 14578 AS - Consention MS

8.9 acre topo additional service, 7/12/23

Legend



Washington St

Silver St

Google Earth

400 ft



July 19, 2023

Mr. Mike Carroll, Senior Project Manager  
Colliers Project Leaders  
67 Hunt Street  
Agawam Corporate Center, Suite 119  
Agawam, MA 01001



**Project:** Consentino Middle School, Haverhill MA  
**Subject:** Fee proposal for Designer's Extra Services

Dear Mike and Members of the School Building Committee:

At the request of Colliers Project Managers we are submitting to you a request for a fifteen thousand dollar (\$15,000) allowance for 'other reimbursables or services' not previously identified. This allowance will cover reimbursable cost such as filing for Leed or other direct costs to the project. All invoices against this amount will be submitted with the invoice and, if requested, a narrative description of the cost.

Sincerely,

DORE + WHITTIER

A handwritten signature in black ink, appearing to be 'DW', is written over the company name 'DORE + WHITTIER'.

Donald M. Walter, AIA, MCPPO  
Principal