

DRAFT

Colliers Project Leaders NE, LLC

Ken Guyette

Progress Report as of Date 9/30/2023

District Name	Haverhill	MSBA ID	201801280100
School Name	Consentino	Project Name	
OPM Firm Name	Colliers Project Leaders NE, LLC	School Building Committee Representative	Mayor James Fiorentini
Project Director	Ken Guyette	Total Project Budget (ProPay)	\$159,944,154
Designer Firm Name	Dore & Whittier Architects, Inc.	Encumbered (Reporting Period)	\$1,320
Principal	Donald M Walter	Encumbered (to Date)	\$17,725,906
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$6,622,922
General Contractor Contact Name		Project Completion Percentage	50%

OPM

Colliers Project Leaders NE, LLC

Progress Report as of Date 9/30/2023

Contract Summary

Payment Summary

Original Contract Amount	\$200,000	Total Contract Amount	\$4,660,455
Contract Amendments (to Date)	1	Invoices Paid (to Date)	\$491,434
Value of Contract Amendments (to Date)	\$4,460,455	Invoices Received (Reporting Period)	\$75,247
Total Contract Amount	\$4,660,455	Contract Amount Remaining	\$4,093,774
Contract Amendments as Percentage of Original Contract Amount	2,230.2%		

OPM Activities (Reporting Period)	<ul style="list-style-type: none">-Prepare and submit OPM Monthly Reports to City and MSBA.-Submitted the MSBA 60% Construction Documents Package.-Update the project schedule based on milestone achievements.-Perform Construction Document coordination with Designer and Owner.-Perform follow up on Construction Document Development open action items.-Prepare documentation for and present to School Building Committee.-Prepared for and attended end user Meetings with the design team and district.-Monitor progress to schedule and coordinate contract amendments required to continue design process and documentation.
Project Budget Status	\$125,097,100 is the PFA construction budget and that will continue to be the target through design.
MSBA Closeout Status	N/A
Potential Issues	No potential issues at this time.

DESIGNER

Dore & Whittier Architects, Inc.

Progress Report as of Date 9/30/2023

Contract Summary

Payment Summary

Original Contract Amount	\$500,000	Total Contract Amount	\$12,900,000
Contract Amendments (to Date)	5	Invoices Paid (to Date)	\$5,294,888
Value of Contract Amendments (to Date)	\$12,400,000	Invoices Received (Reporting Period)	\$600,740
Total Contract Amount	\$12,900,000	Contract Amount Remaining	\$7,004,372
Contract Amendments as Percentage of Original Contract Amount	2,480.0%		

MBE/WBE

Workforce Participation

MBE Percentage	6.6%	Total Hours	
MBE Actual	4.3%	Minority Hours	
WBE Percentage	15.0%	Minority Percentage	
WBE Actual	1.7%	Minority Workforce Participation	
		Female Hours	
		Female Percentage	
		Female Workforce Participation	

RFIs and Submittals

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0

Comments (Remaining Open Submittals) N/A

Phase Design Development Phase Scheduled Completion Date

Designer Activities (Reporting Period) -90% MSBA package.
-Attend SBC meeting.
-Meetings with client to further design.

30 Day Look Ahead 90% CD Package

Commissioning Consultant Fitzmeyer & Tocci Associates, Inc.

Commissioning Consultant Status Reviewing 90% Construction Documents

GENERAL CONTRACTOR

Progress Report as of Date 9/30/2023

Contract Summary

Original Contract Amount (including CM-At-Risk Amendments)

Change Orders (to Date)

Value of Change Orders (to Date)

Total Contract Amount

Procurement Type

Design/Bid/Build

Change Orders as Percentage of Original Contract Amount

Pending Change Orders

Change Order Status

MBE/WBE

MBE Percentage

MBE Actual

WBE Percentage

WBE Actual

Payment Summary

Total Contract Amount

Invoices Paid (to Date)

Invoices Received (Reporting Period)

Contract Amount Remaining

Workforce Participation

Total Hours

Minority Hours

Minority Percentage

Minority Workforce Participation

Female Hours

Female Percentage

Female Workforce Participation

Schedule Assessment

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported) 10/2/2025

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status


Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mike Carroll

Print Name



Signature

10/11/2023

Date

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

October 1, 2023

Total Project Budget (Total Column A)	159,944,154
Encumbered - Reporting Period (Total Column E)	1,320
Encumbered - to Date (Total Column C)	17,725,906
Total Invoices Received - to Date (Total Column B)	6,622,922

Reimbursement Rate **80.00%**

	General Contractor			
	OPM ¹ "S"	Architect ¹ "A"	"G"	
Total Contract Amount (Σ - column C)	4,710,205	12,571,020	-	
Paid - to Date (assumes only prior month's invoices are paid?)	491,434	5,294,888	-	
Invoices Received - Reporting Period (Σ - column D)	75,247	600,740	-	
Total Invoices Approved by Colliers to Date (Σ - column B)	566,681	5,895,628	-	<i>Reference</i>
Contract Amount Remaining	4,143,524	6,675,392	-	<i>Reference</i>

**Note 1: Does not include "Cost +" reimbursable expenses such as printing, permits, etc. -Only Base Contract + Consultants*

**Note 2: Based on MSBA OPM Report calculations*

Haverhill - Consentino Middle School
Project Budget vs. Actual Spent to Date
October 1, 2023

	A	B	C	D	E	F*	G*
	PFA Project Budget 10/19/2022	Invoices to Date	Encumbered to Date "Contracted"	Invoices this Period	Encumbered this Period	MSBA Eligible Project Costs to Date	Calculated MSBA Reimbursement
I. Feasibility Study Agreement							
1 OPM Feasibility Study	200,000	201,130	200,000	0	0	200,003	160,002
2 A&E Feasibility Study	500,000	500,000	500,000	0	0	500,000	400,000
3 Env. & Site	25,000	53,850	62,600	0	0	25,000	20,000
4 Other (see below)	25,000	18,586	18,586	0	0	18,166	14,533
Feasibility Study Agreement Subtotal	750,000	773,566	781,186	0	0	743,169	594,535
II. Administration							
A Legal Fees				0	0	0	0
B. Owner's Project Manager							
1 Design Development	376,896	298,729	298,729	27,925	0	57,669	46,135
2 Construction Contract Documents	383,250	31,322	461,417	31,322	0		0
3 Bidding	346,217		346,217	0	0		0
4 Construction Contract Administration	2,732,754		2,732,754	0	0		0
5 Closeout	621,337		621,338	0	0		0
6 Extra Services				0	0		0
7 Reimbursable & Other Services				0	0		0
8 Cost Estimates	55,000	35,500	49,750	16,000	0		0
C Advertising	3,000			0	0		0
D Permitting	1,248,600			0	0		0
E Owner's Insurance	187,300			0	0		0
F Other Administrative Costs	30,000			0	0		0
Administration Subtotal	5,984,354	365,551	4,510,205	75,247	0	57,669	46,135
IV. Architecture and Engineering							
A Basic Services							
1 Design Development	3,595,800	3,595,800	3,595,800	0	0	2,337,270	1,869,816
2 Construction Contract Documents	3,595,800	1,798,260	3,595,800	599,420	0		0
3 Bidding	359,580		359,580	0	0		0
4 Construction Contract Administration	4,195,100		4,195,100	0	0		0
5 Closeout	239,720		239,720	0	0		0
6 Other Basic Services		1,568	85,020	1,320	1,320		0
B Reimbursable Services							
1 Construction Testing				0	0		0
2 Printing (over minimum)	7,000			0	0		0
3 Other Reimbursable Costs	101,000			0	0		0
4 Hazardous Materials	215,000	34,650	239,800	34,650	0		0
5 Geotech & Geo-Env.	52,000	47,779	79,200	0	0		0
6 Site Survey	50,000	5,748	44,495	5,748	0		0
7 Wetlands				0	0		0
8 Traffic Studies	15,000			0	0		0
Architecture & Engineering Subtotal	12,426,000	5,483,805	12,434,515	641,138	1,320	2,337,270	1,869,816
V. CM at Risk Pre-Construction Services							
A Pre-Construction Services				0	0	0	0
VI. Site Acquisition							
Site Acquisition Subtotal	0	0	0	0	0	0	0
VII. Construction Costs							
Total Construction Budget	125,097,100	0	0	0	0		0
Change Orders from contingency		Included	Included	Included	Included		0
Total Construction Budget	125,097,100	0	0	0	0	0	0
VIII. Alternates							
A				0	0	0	0
Alternates Subtotal	0	0	0	0	0	0	0
VIII.. Miscellaneous Project Costs							

Haverhill - Consentino Middle School

Project Budget vs. Actual Spent to Date

October 1, 2023

A	Utility Company Fees	25,000			0	0	0	0
B	Testing Services	1,248,600			0	0	0	0
C	Swing Space/Modulars				0	0	0	0
D	Other Project Costs	150,000			0	0	0	0
Total Misc. Project Costs		1,423,600	0	0	0	0	0	0
IX. Furnishings and Equipment								
A	Furnishings	2,268,000			0	0	0	0
B	Equipment	1,296,000			0	0	0	0
C	Computer Equipment				0	0	0	0
FF&E Subtotal		3,564,000	0	0	0	0	0	0
X. Owner's Contingency								
A	Construction Contingency	6,242,900			0	0	n/a	0
B	Owner's Contingency	4,456,200			0	0	n/a	0
Total Project Budget		159,944,154	6,622,922	17,725,906	716,385	1,320	3,138,108	2,510,486

* Note - Values in Columns F & G do not include ineligible costs, vendor invoices not yet submitted to the MSBA, and may not include recently submitted MSBA payment requests.