



Approved

SC 08.11.22 4 A

**Haverhill Public Schools - School Committee
Hybrid Regular Meeting Minutes of July 21, 2022**

Roll Call - Pledge of Allegiance.

Mr. Wood, Chairperson Pro Tem called the meeting to order at 7:00 pm and requested a roll call of the members:

Attorney Rosa	Present in person	Ms. Sullivan	Present in person
Mrs. Ryan-Ciardello	Present in person	Attorney Magliocchetti	Present in person
Mr. Wood	Present in person	Mrs. Sapienza Donais, Vice Chair	Present remotely
Mayor Fiorentini, Chair	Absent		

Dr. Margaret Marotta, Superintendent of Schools and Mr. Michael Pfifferling, Assistant Superintendent of Schools were also in attendance at the meeting.

Mr. Wood read an act relative to extending certain COVID-19 measures adopted during the state of emergency was signed by Lt. Governor Polito and allows for remote meetings and hearings by public bodies through March, 2023. This meeting will be available via live streaming over HCTV and WHAV. The full meeting recording will be posted on the HCTV website.

The Pledge of Allegiance was recited by the attendees.

Communications/Reports.

Public Comment (In-person & Remote) – None.

Student Advisory Council Report ~ Charlie Sparrow, Co-Policy Head for the HHS Student Council filling in for Student Council President and Vice President.

Mr. Sparrow provided the following information:

- Freshman Orientation for the Class of 2026 will be held on Monday, August 22nd from 5:30 pm to 8:00 pm with a complimentary BBQ along with Kona Ice (available for purchase), he asked that students rsvp prior to the event via the HPS website.
- Fall Sports registration will end August 10th and begin the third week in August; Charlie related that the following sports are available: Cheer; Crew; Cross Country; Field Hockey; Football; Golf Boys' Soccer; Girls Soccer; Girls Swimming; and Girls Volleyball;
- First Day of School will be August 30th;
- Fall Fest will be hosting by the Student Council on September 29th.

Superintendent Comments/Reports.

Bus Transportation Contract. [IFB006.22 School Transportation Services Agreement \(2\).pdf](#)

Assistant Superintendent Pfifferling noted that the contract had not been sent prior to the meeting and noted that the contract ended July 31, 2022.

After a brief discussion regarding whether this matter could be tabled until first meeting in August, it was agreed that the matter was postponed until later in the meeting to allow for Mrs. Sapienza Donais and Mrs. Ryan-Ciardello to review the contract.

School Committee Reports/Communications.

Ms. Sullivan: Hiring of new legal counsel. [HPSCOMMLTRlegalsvcsltr7.20.22.pdf](#)

Ms. Sullivan thanked Attorney Cox for years of service. She announced that he will be retiring at the end of July and noted the process for his replacement should be initiated by the committee.

Mr. Wood reported that an RFP had been published and the district is awaiting proposal returns.

Dr. Marotta related four proposals had been received as of this date.

Mrs. Sapienza Donais indicated that a subcommittee would be assembled for this purpose.

Mr. Wood commented that the decision would be made at the August 11, 2022. In the interim, Attorney Cox had indicated that he would assist with the transition. Mr. Wood acknowledged Attorney Cox's contributions and thanked him for his service.

Subcommittee Reports.

Policy Subcommittee Update: Ms. Sullivan & Attorney Rosa. [File- IJ - INSTRUCTIONAL MATERIALS.pdf](#) and [File KEC - PUBLIC COMPLAINTS ABOUT THE CURRICULUM OR INSTRUCTIONAL MATERIALS.pdf](#)

Ms. Sullivan recommended adoption of KEC and asked for guidance from the committee.

Mr. Wood agreed with the recommendation from the policy subcommittee.

A motion was made by Attorney Rosa to approve Policy IJ and KEC. Attorney Magliocchetti seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
0 members voted in the negative
0 members abstained

Motion passes

A motion was made by Attorney Magliocchetti to suspend the rules to discuss maintenance issues. Attorney Rosa seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
0 members voted in the negative
0 members abstained

Motion passes

Maintenance. Attorney Magliocchetti reported the Tilton bathroom doors would be installed shortly and noted that a building permit needed to be obtained for the installation since the installer had an expired license. Attorney Magliocchetti commented that staff member Bill Evans (who had a general contractor license) was able to pull the building permit thus allowing for the upcoming installation. He related that architectural plans needed to be developed to allow for the expansion of the grade 9 classroom space and expressed time sensitivity

concerns.

Superintendent Marotta responded that Dore+Whittier who were the architects on the Consentino Project would assist with this matter.

Attorney Magliocchetti expressed apprehensions regarding communication between the maintenance department and the building inspection department and noted that the superintendent was reviewing the situation.

Mrs. Sapienza Donais asked about the Pentucket Lake air conditioning unit for the third-floor space.

Mr. Pfifferling replied that the installation of the air conditioning unit had been completed recently and had been confirmed by Principal Brennan.

Mr. Wood recommended that the maintenance department ensure proper licensures on projects. He considered this matter an embarrassment and should not have been debated at a public meeting.

Transportation Contract (continuation).

Mr. Wood did not understand why the material was not distributed prior to the meeting.

Assistant Superintendent Pfifferling apologized for not distributing the draft contract prior to tonight's meeting.

Attorney Rosa stated his revisions had been submitted late this afternoon. He recommended approval this night since fuel costs had been locked in at \$4.00 per gallon.

Mr. Wood called a recess at 7:21 pm in order for the members to review the proposed contract.

Mr. Wood reconvened the meeting at 7:35 pm.

A motion was made by Ms. Sullivan to approve the transportation contract. Attorney Magliocchetti seconded the motion.

Mr. Wood asked for Mr. Pfifferling to provide some highlights of the contract.

Assistant Superintendent Pfifferling offered the following:

- Fuel escalation clause for the 3 years plus 2 one-year renewals;
- The district will not be providing fuel {\$3.62 diesel and \$3.37 gasoline} however, NRT's fleet is diesel;
- Allows for establishment of self-operation service;
- Penalties for stops and/or increasing stops/bus, spare drivers, etc. performance based;
- Page 10 provision of a radio for the district for better communication;
- Implementation of new swipe card system for students;
- Camera system by the contractor (5 camera heads along tapes provision) there will be a daily penalty;

Attorney Rosa noted that the renewals were at the school committee's sole discretion.

Mr. Wood expressed disappointment in the monopoly environment of transportation.

Mrs. Sapienza Donais asked about air conditioning in buses, since there had been recent communications about stifling conditions during summer school.

Assistant Superintendent replied that there was no requirement for air conditioning, but noted for special needs students the mini-vans were climate-controlled vehicles.

Mr. Wood requested a roll call vote:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	No	Mrs. Sapienza Donais	Yes

5 members voted in the affirmative
1 member voted in the negative
0 members abstained

Motion passes

Old Business.

Superintendent's recommendation to declare items surplus and dispose of in accordance with city ordinances (tabled 06.23.22). [Surplus submit June 2022 Reformated.pdf](#)

A motion was made by Ms. Sullivan to remove this item from the table. Attorney Rosa seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
0 members voted in the negative
0 members abstained

Motion passes

A motion was made by Ms. Sullivan to approve the surplus recommendation. Attorney Magliocchetti seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
0 members voted in the negative
0 members abstained

Motion passes

Assistant Superintendent's Contract – Attorney Rosa and Ms. Sullivan.

[Pfifferling Michael Assistant Superintendent Contract 2022 FINAL \(1\).pdf](#)

Attorney Rosa highlighted the following conditions contained in the recommended contract (retroactive to July 1, 2022 and continues through June 30, 2025).

- 1.5%, 1.75%, 2.0% increases;
- Tuition reimbursement in line with teachers' contract;
- Prohibition against accumulating sick leave and cashing out vacation time.

A motion was made by Attorney Magliocchetti to approve the Assistant Superintendent’s Contract. Mrs. Sapienza Donais seconded the motion.

Mr. Wood expressed his support of the contract and acknowledged the good work done by Mr. Pfifferling.

Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes
6 members voted in the affirmative		Motion passes	
0 members voted in the negative			
0 members abstained			

The Committee congratulated Mr. Pfifferling.

Mr. Pfifferling thanked the school committee.

Attorney Rosa noted one small change which was that the travel reimbursement would be called a travel allowance (for accounting purposes and in line with superintendent’s contract).

New Business.

Superintendent’s Recommendation to approve Warrant Number EV20220701, EV20220708, & EV20220708B totaling \$1,767,206.74 as indicated in the agenda material. [Combined Warrant EV20220701, EV20220708 and EV20220708B.pdf](#)

A motion was made by Ms. Sullivan to approve Warrant Number EV20220701, EV20220708, & EV20220708B. Attorney Rosa seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes
6 members voted in the affirmative		Motion passes	
0 members voted in the negative			
0 members abstained			

Superintendent’s Recommendation to approve Warrant Number EV20220715 totaling \$389,542.68 [Warrant EV20220715.pdf](#) as indicated in the agenda material.

A motion was made by Ms. Sullivan to approve Warrant Number EV20220715. Mrs. Ryan-Ciardello seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes
6 members voted in the affirmative		Motion passes	
0 members voted in the negative			
0 members abstained			

Superintendent's Recommendation to approve Warrant Number EV20220722 totaling \$946,563.24 [Detail Warrant EV20220722.pdf](#) as indicated in the agenda material.

A motion was made by Ms. Sullivan to approve Warrant Number EV20220722. Mrs. Ryan-Ciardello seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
 0 members voted in the negative
 0 members abstained
 Motion passes

Superintendent's Recommendation to declare items surplus and dispose of in accordance with city ordinances [Surplus 07.21.22.pdf](#).

A motion was made by Ms. Sullivan to approve the surplus recommendation. Attorney Magliocchetti seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
 0 members voted in the negative
 0 members abstained
 Motion passes

Items by Consensus.

Superintendent's Recommendation for Approval of the Hybrid Regular Meeting Minutes of June 23, 2022, [Final Edit Hybrid School Committee Regular Meeting 06.23.22.pdf](#) as indicated in the agenda material.

A motion was made by Attorney Rosa to approve the minutes. Ms. Sullivan seconded the motion. Mr. Wood requested a roll call vote and the results were the following:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
 0 members voted in the negative
 0 members abstained
 Motion passes

A motion was made by Attorney Rosa to adjourn the meeting (8:40 pm). Attorney Magliocchetti seconded the motion. Mr. Wood requested a roll call vote:

Attorney Rosa	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Mrs. Sapienza Donais	Yes

6 members voted in the affirmative
 0 members voted in the negative
 0 members abstained
 Motion passes