MEETING AGENDA



City of Haverhill Consentino Middle School

| School Building Committee Meeting | | | | | |
|-----------------------------------|----------------|-----------|---------------------------------|-------|-----|
| Date: | April 27, 2021 | Location: | Video conference on Google Meet | | |
| Time: | 2:00pm | Phone #: | N/A | Code: | N/A |

Meeting link: meet.google.com/adq-rckh-few

I. Designer Qualification Packages

- a. Designer qualifications packages received.
- b. Colliers reference checks.

II. Designer Selection Panel

- a. DSP members only MSBA "dry run" on Monday 5/3/21 at 11:00am
 - i. MSBA DSP process acknowledgement form
- b. DSP meeting #1 on Tuesday 5/4/21 at 8:30am.
 - i. Supplemental documents and information:
 5.4.21 Haverhill DSP Supplemental Info+Materials
 - ii. Determine shortlist of firms
- c. DSP meeting #2, date and time TBD
 - i. Interview, rank and select firms

III. Next Steps

- a. Negotiate and prepare designer contract for Feasibility and Schematic Design
- b. Award designer contract
- c. Begin Feasibility Study Phase at end of May

IV. Questions / Concerns