

From: Steve Bucuzzo SBucuzzo@cityofhaverhill.com
Subject: RE: Interview for OPM Services for the Consentino Middle School Project (City of Haverhill, MA)
Date: September 24, 2020 at 2:12 PM
To: Mayor mayor@cityofhaverhill.com, Marotta, Margaret margaret.marotta@haverhill-ps.org, Poor, Richard richard.poor@haverhill-ps.org, Paul Bergman pbergman@bergmanassociates.com, Mike Stankovich mstankovich@cityofhaverhill.com
Cc: Mike Pfifferling mpfifferling@haverhill-ps.org, Allison Heartquist aheartquist@cityofhaverhill.com, Cassano, Beverly bcassano@haverhill-ps.org, Lisa Ferry lferry@cityofhaverhill.com



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Hello, Attached is the scoring and notes sheet to use at next week's interviews. The interview schedule as of today is:

- Mon., 9/28 @ 9:AM Leftfield, LLC
- Mon., 9/28 @ 10:AM Dore & Whittier Mgmt. Partners, LLC
- Tues., 9/29 @ 9:AM CBRE Heery, Inc.
- Tues., 9/29 @ 10:AM Skanska USA Building, Inc.
- Tues., 9/29 @ 3:PM PMA Consultants, LLC
- Thurs., 10/1 @ 9:AM Colliers Project Leaders
- Thurs., 10/1 @ 10:AM Arcadis U.S., Inc.

Thank you.

Steve

Steven S. Bucuzzo
Purchasing Director/CPO
City of Haverhill
4 Summer Street, Room 105
Haverhill, MA 01830
978.420.3606

From: Steve Bucuzzo
Sent: Thursday, September 24, 2020 8:39 AM
To: Mayor <mayor@cityofhaverhill.com>; 'Marotta, Margaret' <margaret.marotta@haverhill-ps.org>; 'Poor, Richard' <richard.poor@haverhill-ps.org>; 'Paul Bergman' <pbergman@bergmanassociates.com>; Mike Stankovich <mstankovich@cityofhaverhill.com>; Steve Bucuzzo <SBucuzzo@cityofhaverhill.com>
Cc: 'Mike Pfifferling' <mpfifferling@haverhill-ps.org>; Allison Heartquist <AHeartquist@cityofhaverhill.com>; 'Cassano, Beverly' <bcassano@haverhill-ps.org>; Lisa Ferry <LFerry@cityofhaverhill.com>
Subject: FW: Interview for OPM Services for the Consentino Middle School Project (City of Haverhill, MA)

Hello,

This is the email and questions that were sent to each of the seven firms last week to notify and prepare them for their interviews with the Selection Committee next week. I will also send you an interview scoring sheet by the end of the day. Thank you.

Steve

Steven S. Bucuzzo

Purchasing Director/CPO
City of Haverhill
4 Summer Street, Room 105
Haverhill, MA 01830
978.420.3606

From: Steve Bucuzzo

Sent: Tuesday, September 15, 2020 2:06 PM

To: Lynn Stapleton <lstapleton@leftfieldpm.com>

Subject: Interview for OPM Services for the Consentino Middle School Project (City of Haverhill, MA)

Hello Lynn,

We are pleased to notify you that your firm has been selected to be invited in for an OPM interview by the Consentino Middle School OPM Selection Committee. Since the City received a number of quality responses, the OPM SC has decided to interview seven firms.

You will be contacted by our Mayor's Office this week to schedule a day and time for the interview, which will be held in person with the six SC members in the City Council Meeting Chambers on the second floor of City Hall. The interviews will be roughly 1 hour in length, or a little longer if necessary.

Each firm will be limited to three key team members attending the interview, one of which must be your proposed Project Director. The SC requests that your proposed Project Director take the lead in making your presentation and in answering questions. Masks are required to be worn.

Each firm will be required to prepare and submit a handout consisting of no more than 10 pages at the beginning of the interview, which will provide brief responses to the attached list of questions. Your firm's responses to these questions will serve as the framework of your presentation, and follow-up questions by the SC members. Additional questions may also be asked concerning the Consentino Middle School Project's specific needs and objectives. Finally, on the last page of the handout please provide a brief description of the project and the contact info for 3-5 references for the most recent MSBA funded K-12 new school construction or major renovation projects that your Project Director/Team has overseen as OPM.

Please let me know if you have any questions. We look forward to meeting you and/or your firm's proposed project team. Thank you.

Steven S. Bucuzzo

Purchasing Director/CPO
City of Haverhill
4 Summer Street, Room 105
Haverhill MA 01830

Short-listed Consentino Middle School OPM Respondents/Firms - Interview Scores

OPM Firms/Respondents	Project Team's Preparedness for Interview Max 10 Points	Quality of Handout and Presentation Slides Max 10 Points	Responsiveness to the 12 Written Questions Max 10 Points	Knowledge of MSBA & Processes Max 10 Points	Experience with MSBA Funded K-12 Projects Max 10 Points	Understanding of Consentino Project Needs Max 10 Points	Responsiveness to OPM Committee's Questions Max 10 Points	Impression of Project Team's Cohesiveness Max 10 Points	Impression of Project Director's Abilities Max 10 Points	Impression of Overall Interview Performance Max 10 Points	Total Combined Score Max 100 Points
Arcadis U.S., Inc.											
CBRE Heery, Inc.											
Colliers Project Leaders											
Dore & Whittier Mgmt. Partners, LLC											
Leftfield, LLC											
PMA Consultants, LLC											
Skanska USA Building, Inc.											

NOTES:

Arcadis U.S., Inc. _____

CBRE Heery, Inc. _____

Colliers Project Leaders _____

Dore & Whittier Mgmt. Partners, LLC _____

Leftfield, LLC _____

PMA Consultants, LLC _____

Skanska USA Building, Inc. _____

OPM Selection Committee Member Name: _____