



Haverhill Public Schools - School Committee
Regular Meeting Agenda of August 27, 2020 @ 7:00 pm
Theodore A. Pelosi, Jr. City Council Chambers, City Hall, Room 202
4 Summer Street, Haverhill MA 01830
Revised 08.26.20

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

Limit Gatherings: Under the updated gatherings order (August 7), indoor gatherings are limited to eight people per 1,000 square feet, but should not exceed 25 people in a single enclosed, indoor space. Outdoor gatherings in enclosed spaces are limited to 25 percent of the facility's maximum permitted occupancy, with a maximum of 50 people in a single enclosed outdoor space.

This meeting will be broadcast over HCTV and WHAV. The full meeting recording will be posted on the HCTV and HPS websites the following day.

In order to register to participate in live public comment during the school committee meeting, please register here at least 6 hours prior to meeting:
https://docs.google.com/forms/d/17Z87UgLgzMn_PwkqydLD1C5m3RmsLrLs75WqN9Qe1MU/edit#responses. A link to the public comment session of the meeting will be emailed to you at the address you supply at least two hours before the meeting. There will also be in-person public comment observing required social distancing guidelines as outlined by Governor Baker.

- 1) Roll Call - Pledge of Allegiance.
- 2) Communications and Reports.
 - A. Public Comment (In-person and Remote).
 - B. Student Advisory Council – Ms. Gabriela Vargas.
 - C. Superintendent Comments/Reports.
 - Reopening 2020.
 - D. School Committee Reports/Communications.
 - Director of Facilities (Mr. Wood) and Proposed Joint Maintenance Agreement (Mayor Fiorentini).
 - HHS Award Plaques (updating and financing) – Mrs. Sapienza Donais.
 - Hybrid learning questions – Mrs. Sapienza Donais.
 - E. Subcommittee Reports.
- 3) New Business.
 - A. Recommendation to declare items surplus and dispose of in accordance with City Ordinances – Mr. Pfifferling.
 - B. Approval of the following Warrant(s):
 - 1) Warrant Number EV20200828 totaling \$516,159.39;
 - 2) Warrant Number EV20200828B totaling \$1,128,415.46.
- 4) Adjournment.

Merrimack Valley Conference Contest Day Operations

CONTEST DAY SCREENING PROCEDURES:

- Prior to boarding the team travel bus(es), van(s), or any form of school transportation, each individual student athlete and staff member should be verbally screened by a staff member or member of the coaching staff.
- Student athletes, members of the coaching staff and any other staff members, must be able to attest that they are "COVID-19" symptom free by completing a symptom checklist provided by the State of Massachusetts.
- If there is potential or identified risk from screening, that individual should not be allowed to participate in any school activities, that individual should immediately be sent to a designated area for isolation and that particular school's action plan be implemented.
- Opposing teams on competition day will be notified of any potential risk that may have been observed during screening.
- Each case will be handled individually, based on each member school's action plan.
- If there is a confirmed case, confirmed exposure, potential exposure or illness associated to COVID-19, school administrators shall be notified to determine the best course of action.

CONTEST OFFICIALS / REFEREES:

- Self screening should be performed and reported to the administrator on duty prior to arrival to the competition venue. Individual sport assignors should also be notified.
- If gameday officials/referees report any abnormalities, they should notify school officials and their sport assignor.

GAME DAY FACE MASKS / COVERINGS:

- Masks and/or face coverings should be worn when traveling to and from transportation vehicles and designated team facilities.
- Masks/face coverings should be worn in transit.
- Masks/face coverings must be worn when entering host facilities, including host teams training room, and on the field of play during warmups and or walkthroughs.
- Masks/face coverings should be worn by student athletes, coaches and support staff while on the sidelines/benches when not actively engaged on the field of play.
- Masks should not be shared.
- Member schools are responsible to make sure that student athletes, coaches, and support staff have the necessary face coverings. Failure to comply will result in that person not being allowed to enter the visiting facility.
- Member schools should implement a plan that allows student athletes to wear a mask/face covering while in the bench area but quickly remove it to enter the competition while keeping individual masks/face coverings separated and isolated.

UPON ARRIVAL / VENUE RESTRICTIONS:

- It is strongly encouraged that in keeping with ensuring the venue's safety, that any auxiliary personnel not be permitted into said venue. This would include cheerleaders, bands, mascots etc. This could be amended when state regulations allow it and social distancing procedures can be followed.
- Student athletes should arrive at the visiting venue "ready to go", all sports medicine needs should be taken care of by member schools own athletic training staff. If an injury occurs during the game, it is expected that the home training staff assist that student athlete if the visiting teams training staff is not on site.
- Member schools will not be allowed to use visitors locker rooms as they will be off limits for sanitary purposes. In the event of inclement weather including, but not limited to thunder and lightning, teams should go to their bus or mode of transportation. If those are not available, an indoor facility should be made available. The visiting school must abide by the policies of the host school and shall not leave that area unless given permission by the host site administrator.
- Single stall bathrooms will be provided for athletes. Restrooms will be cleaned after each contest and prior to.
- Member schools should bring their own water, coolers, and any water bottles that their teams will be using. A water source will be provided to visiting teams if needed.
- It is expected that member schools maintain a clean sideline/bench before, during and after the contest. Please ensure that your teams clean up after themselves. This will go a long way in decreasing the chance of contact contamination.
- Post contest handshakes will not take place.

SIDELINES AND BENCHES:

- Each sideline/bench should be furnished with enough hand sanitizing stations to satisfy the needs of the sideline/bench capacity. **Visiting schools are required to bring their own supply of hand sanitizer.**
- All staff and sports medicine personnel should be capable of providing personal sanitation requests from student athletes.
- Teams should not share water bottles. Each member school is responsible for providing a plan that will allow for individualized hydration. Water sources at home sites will be made available to visiting teams.
- Only medical staff and/or game day managers should be allowed to access and utilize water coolers. Proper sanitization procedures should be observed by each member school.
- All benches should be wiped down using proper CDC approved cleaning agents before and after competition.
- Sideline personnel is limited to athletes, coaches, medical staff, and gameday staff; however, anyone on the sidelines or involved in the contest should adhere to all guidelines.

- Member schools should consider their safe and necessary sideline and bench capacity and determine enough home active roster numbers accordingly.

ROSTERS:

- Member schools visiting a site will be required to provide a roster to the Athletic Director and/or site supervisor for the purpose of potential contact tracing.

SPECTATORS:

- Merrimack Valley Conference member schools are expected to follow the guidance of school, local, state and federal recommendations as it pertains to spectator events and facility restrictions if and which such information becomes available.
- At this particular point in time spectators will not be allowed to attend indoor athletic events.
- Prior to all outdoor league events spectators will be required to sign in, show a photo ID, and sign an attestation form that they are free of any COVID-19 symptoms. Failure to do so will result in denied access to league events.
- Each member school will provide a list of up to 25 names that will allow said guest to sign into league events.
- In the event that names on the list change, an attempt to contact the host school to inform them of the change should take place. However if time does not allow, member schools should use discretion.
- Spectators will be required to wear a mask at all times while in attendance.
- Spectators will be restricted from direct competition areas and from visiting with student athletes and personnel before, during and after games.
- Spectators should not congregate in hallways, gymnasiums, and other common traffic areas.
- Spectators should respect and observe all social distancing rules to ensure their safety.



SOLO AQUATICS: Return to Operation Protocols; Haverhill High School

Under the guidance of USA Swimming, in ordinance with the CDC and local government, SOLO Aquatics has developed a strict set of Return to Operation protocols. The number one priority is the health and safety of all members, staff and the public. These protocols use direct guidelines and recommendations that maintain social distancing and keep health and safety SOLO's top priority.

The guidelines stress that our operations as any re-opening must comply with local, state and federal public health guidelines.

SOLO has designated a COVID-19 liaison who will be responsible for staying up to date on the community and state recommendations and any changes. As well as work hand in hand with the facility to ensure that all operations are being done in the appropriate manner. SOLO Aquatics has named Brenda Hogan (USA Swimming SafeSport Parent/Non-Athlete) and Meg Feran (Head Coach and Owner of SOLO Aquatics) as the liaison's.

No spectators will be allowed during any practice in order to minimize the amount of bodies within the facility.

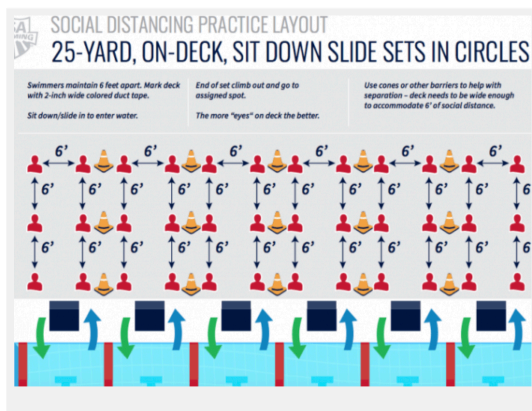
An entrance and exit door has been marked, and will be used moving forward. All foot traffic will flow in a one-way manner. The left side lobby door of the facility will be the entrance, and the right side lobby door will be the exit for all persons entering and exiting the facility.

Upon entering the building all athletes and staff will be screened at a designated screening point. This includes getting their temperature taken, as well as answering a short list of questions. *Please find the details to screening and safety on Pages 4-6.*

Coaches will be in communication with everyone about their health each day. A specific coach will help control the flow of athletes in specific spaces, especially at the entrance. Any athletes showing any sort of symptoms will be sent home immediately. Symptoms include mild to severe respiratory illness with fever, cough and difficulty breathing, or other symptoms identified by the Center for Disease Control (CDC).

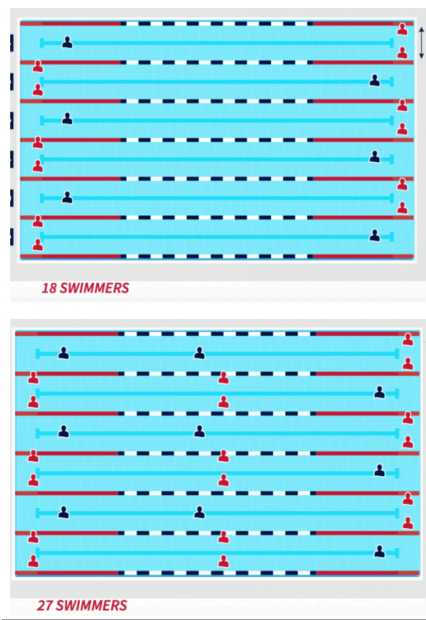
There will be **no locker room use** until it is safe to do so. Athletes will arrive and leave in their gear, and be asked to shower at home. Per the state's regulations, the facility and team will designate a shower that will be available prior to entering the water. This shower will be monitored and cleaned after each use.

SOLO will isolate certain spots within the large stands that each athlete will be able to keep a bag - we will then deep clean these spots at the conclusion of every training session. These spots will assist in maintaining the six feet minimum between athletes. All spots will be marked, and athletes will walk to their designated starting point and wait for everyone to be in place prior to beginning.



Swimming Specific:

SOLO will use cones to create one way traffic correctly spaced on deck to make sure that the athletes are not crowding to enter the pool. We will mandate a "sit and slide" entrance to the water, which will allow for more space and timelier ability to get into specific positions in each lane.



Social distancing will be practiced in all areas and with the help of USA Swimming guidelines, clubs have been given how many swimmers can achieve this safely. With our ability to have six lanes that are all 6.5' wide, we would be able to allow for the following.

A **MAX** of 27 athletes in the pool would work by staggering 4 athletes in each odd lane, and 5 athletes in each even lane. All athletes would stop and start from a different spot in the pool to guarantee that all athletes remain 6' from one another. Anyone that needs to stop for any reason needs to exit the water.

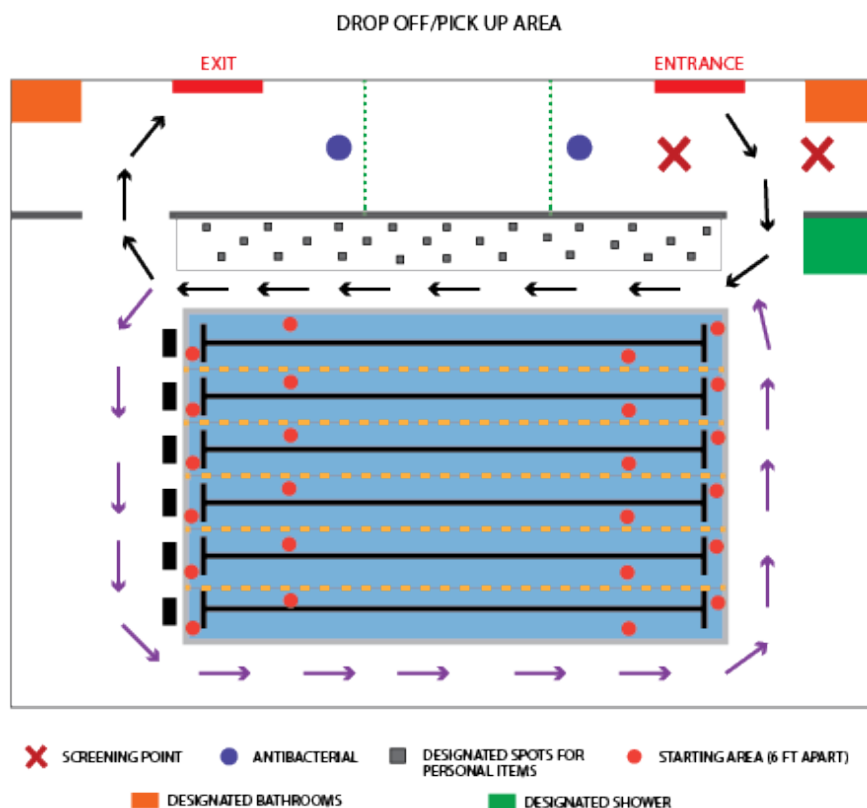
All numbers are based on the CDC regulations and social distance requirements set forth by the local government, as well as the city of Haverhill.

Please note examples on setting athletes in the lane safely.

All athletes will be assigned a time slot based on the ability. These groups would be strategically created to ensure that any passing be limited, if not eliminated.

Athletes must provide their own personal equipment. There will be **NO SHARED EQUIPMENT.**

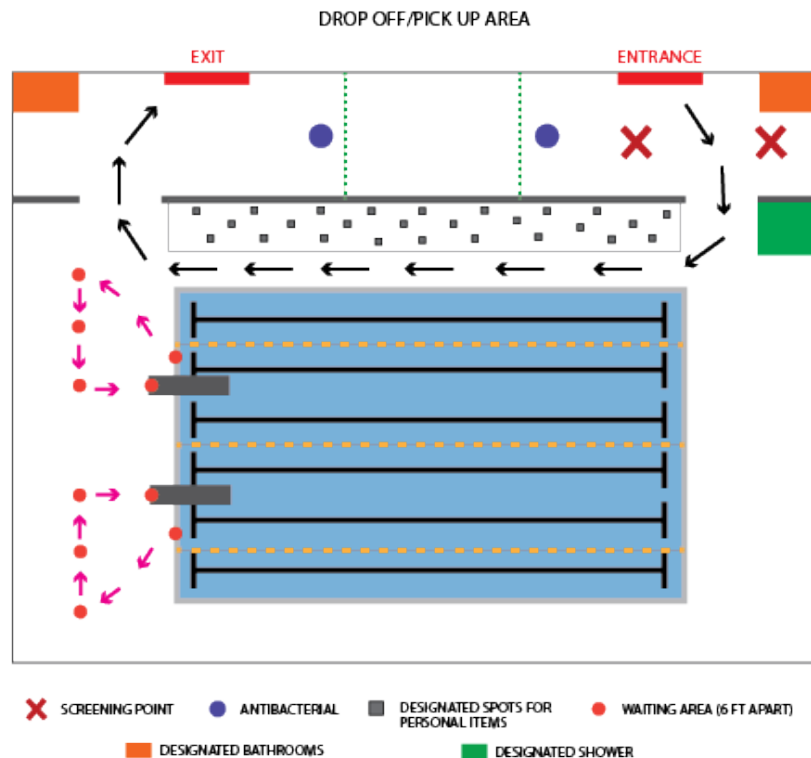
Please note the diagram below that shows the setup/traffic of a swim practice.



Diving Specific:

All participants will avoid use of the hand rails on the diving board, and enter and exit the water one at a time. **No use of hot tub** would be permitted until it is safe to do so. Divers that are waiting to use the board will wait in designated areas that practice correct social distancing at 6' apart. All divers will move in a one way pattern and exit the pool to the assigned direction.

Please note the diagram below that shows the setup/traffic of a dive practice.



After each time session the coaches will deep clean the areas used by the athletes, as well as blocks and surfaces that would come in contact with any participants. **SOLO staff is prepared to assist in deep cleaning any and all surfaces to ensure safety.**

All practices will be capped. A signup genius will be used for each practice block to ensure no more than the allowed numbers are in the facility at a time.

We ask that all athletes and coaches have appropriate PPE. Coaches will be required to wear masks for the duration of practice, and athletes will be asked to do so before and after entering the water.

Additionally, SOLO Aquatics is prepared with an emergency response if there is ever to be a positive case. This response includes notifying the local BOH, as well as the facility director, and will suspend all training until everything is cleared by the BOH.

Personal Information/Contact Tracing: Attendance and lane assignments will be recorded for each session to ensure that the BOH receives all appropriate information (including contact numbers) of all athletes in the chance of a positive occurrence and need of contact tracing.

SCREENING/WARM-UP

To help us ensure the health and safety of our coaches and swimmers, we cannot permit individuals into pool spaces or facilities who have COVID-19, or who have exhibited symptoms associated with COVID-19.

Each Athlete and Coach MUST [answer the following questions prior to coming to a practice or into a facility](#) (Assessment located on page 6) being used by SOLO Aquatics. You will be asked prior to entering the facility to confirm that you completed this self-assessment. Once at the facility, the Coach in charge will take your temperature.

ADDITIONAL SAFETY EXPECTATIONS

- All Families/Athletes [must sign this acknowledgment waiver](#) (see image below) prior to being permitted to attend practice.

The image shows a digital form titled "Return To Training Plan and Procedures Acknowledgement Form". The form is white with a green header and footer. The header contains the title. The body of the form contains a paragraph of text: "I acknowledge that I have received, read, and understood the SOLO Aquatics Return To Training Plan and Procedures (henceforth known as the Policy) and/or that the Policy has been explained to me or my family. I further acknowledge and understand that agreeing to comply with the contents of this Policy is a potential condition of my membership with SOLO Aquatics." Below this text are three input fields: "Last Name of Family", "First Names of ALL Athletes registered with SOLO Aquatics", and "Date (MM/DD/YYYY)". The footer is a green bar with the word "SUBMIT" in white capital letters.

- We ask that, if possible, you drop Athletes at the HHS, and avoid parking at the facility. However, when parking at HHS, cars must leave a minimum of one space between each other.
- Athletes will only be permitted to enter the building at the instruction of the coach operating the screening area. If they arrive early, they must wait in their car until the appropriate time to enter the building.
- Athletes must leave the HHS immediately at the completion of practice. There should be no socializing in the parking lot before or after any practice.
- Parents/Spectators will not be allowed in the facility at any time and are expected to practice social distancing when waiting for their Athletes. We understand this is not our normal open-door policy; however, at all times, we will be well beyond "two-deep leadership," and well within the requirements of SafeSport.
- Athletes will have their temperature checked upon arrival and they will not be permitted to enter should they show signs of a fever of 100.4 F or higher.

- Athletes will be guided to a specific entrance to enter the facility and all doors to the building will be controlled by the Coaching Staff to limit Athletes from touching any surfaces.
- Athletes should arrive and depart in their suits.
- Restroom breaks will be limited to one person at a time, and athletes can use a designated bathroom. Please follow the facility's guidelines on restroom use.
- There will be a plan for Athletes to leave their personal belongings in an assigned space to ensure social distancing on the deck. We ask that you only bring what is necessary for practice and limit the items that come into the facility. Once Athletes enter the building, they will go immediately to their assigned spots, and they will await instructions from their Coaches.
- Athletes should bring their own water bottles (already filled). Individual use of the water fountains at the facility will be prohibited.
- Athletes and Coaches are required to wear PPE masks on deck at all times (athletes may remove masks prior to and after swimming or diving).

SOLO Aquatics; Screening Assessment

SOLO Aquatics – Required Health Screening

To help us ensure the health and safety of our coaches and swimmers, we cannot permit individuals into pool spaces or facilities who have COVID-19, or who have exhibited symptoms associated with COVID-19.

Each Athlete and Coach MUST answer the following questions prior to coming to a practice or into a facility being used by SOLO Aquatics. You will be asked prior to entering the facility to confirm that you completed this self-assessment before being permitted to enter the facility. If you forgot to take the assessment before coming to the pool, the Coach in charge will ask you these questions.

Additionally, once at the facility, the Coach in charge will take your temperature.

SELF-ASSESSMENT QUESTIONNAIRE

1). Within the last 14 days, have you tested positive for COVID-19 or otherwise been diagnosed with COVID19?

Yes ___ No ___

2). Do you have any of the following symptoms associated with COVID-19:

- Do you have a fever (100.4°F or higher), or a sense of having a fever?*
- Have you had a fever (100.4°F or higher), or a sense of having a fever in the past 3 days?*
- Do you have chills that you cannot attribute to another health condition?*
- Do you have a cough that you cannot attribute to another health condition?*
- Do you have shortness of breath that you cannot attribute to another health condition?*
- Do you have a sore throat that you cannot attribute to another health condition?*
- Do you have a loss of taste or smell that you cannot attribute to another health condition?*
- Do you have muscle aches that you cannot attribute to another health condition nor a specific activity, such as physical exercise? Yes ___ No ___*

3). Within the last 14 days, have you been in close contact with someone who has tested positive for COVID-19 or who has otherwise been diagnosed with, COVID-19? (Note: close contact is defined as within 6 feet or more for more than ten minutes as per CDC guidelines). Yes ___ No ___

4). Within the last 14 days, has any member of your household tested positive for COVID-19 or otherwise been diagnosed with, COVID-19? Yes ___ No ___

5). Have you been advised by a healthcare professional that you should currently stay home or self-quarantine based on the belief that you have COVID-19, you may have COVID-19, or because you are particularly vulnerable to COVID-19? Yes ___ No ___

6). Within the last 14 days, have you traveled outside of the United States or traveled on a cruise ship? Yes ___ No ___

If your answer to any of the above questions is YES, you may not come to practice today.

You should immediately notify your coach that you are unable to attend practice due to illness or exposure to illness. Your compliance with this requirement before each practice will help ensure the safety of our swimmers and staff. We also believe it helps the Bradford Swim Club comply with applicable law as we get back into the pool.

DRAFT:

Proposed Agreement Between City and Schools

The school committee, city council and mayor hereby agree that there will be a joint School City Maintenance Department in charge of the maintenance, and preventative maintenance of all school and city buildings. The maintenance department will be headed by a Facilities director subject to the following parameters:

1. The facilities director would be hired by and report jointly to the Mayor and the school superintendent.
2. The salary for the facilities director would be divided three fourths to the schools one fourth to the city.
3. The facilities director will give monthly reports to the Mayor and the School superintendent and will give periodic reports as requested to the City Council and the School Committee.
4. The facilities director would be responsible for all maintenance and all building city and schools but would understand that with over 75% of the square footage of city buildings being used by the schools, the majority of time of the director and the department would be spent on school buildings.
5. The facilities director will be responsible for developing and implementing a preventative maintenance plan for all city and school buildings and for the supervision of that plan. The director will give a yearly report to the Mayor, superintendent of schools, School Committee and city council on preventative maintenance. Preventative maintenance shall include but not be limited to maintenance of all boilers, air conditioners and HVAC systems, the periodic inspection of roofs, windows and doors, and all other aspects of preventative maintenance. It is understood that the city and schools may allocate funding for outside companies to provide some of this work.
6. The facilities director's duties would include supervising and training the current school maintenance department staff. The City Hall part-time maintenance person would report to the new facilities director. Maintenance personnel working part time in other city buildings would receive their training and direction from the facilities director. The facilities director would oversee the outsourced companies which currently maintain city buildings. If it is necessary on a particular project to hire someone to oversee the city project the facilities director would be responsible for the hiring of that person or company.

7. The Facilities Director would be responsible for remaining current on the best practices and techniques for decontamination and sterilization of all city and school buildings. His expertise would be relied upon to make and implement strategies designed to meet acceptable health and safety standards for buildings, particularly school buildings.
8. City buildings what have access to and use the maintenance software maintained by the school department to develop work orders.
9. In the event that the maintenance staff is asked to do any work on city buildings the current arrangement would continue where the city is billed back for the hours spent on the project.
10. This agreement will be reviewed on a yearly basis and will be subject to yearly reauthorization.

Signed on this date: _____

For the city:

James J. Fiorentini, Mayor

For the School Department:

Margaret Marotta, School Superintendent

Adopted by a majority of the School Committee:

Richard Rosa, Esq, School Committee Vice President.