

# *Haverhill School Committee*



*Meeting Portfolio*  
*July 23, 2020*





## Haverhill Public Schools - School Committee

### Remote Regular Meeting Agenda of July 23, 2020 @ 7:00 pm

Updated 07.23.20 @ 10:30 am

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." **This meeting will be available via live streaming over HCTV and WHAV. The full meeting recording will be posted the next morning on our website [www.haverhill-ps.org](http://www.haverhill-ps.org).**

1) Roll Call - Pledge of Allegiance.

2) Communications and Reports.

A. Public Comment.

In order to register to participate in live public comment during the school committee meeting, please register here at least **6 hours prior to meeting**:

[https://docs.google.com/forms/d/17Z87UgIgzMn\\_PwkqydLD1C5m3RmsLrLs75WqN9Qe1MU/edit#responses](https://docs.google.com/forms/d/17Z87UgIgzMn_PwkqydLD1C5m3RmsLrLs75WqN9Qe1MU/edit#responses). A link to the public comment session of the meeting will be **emailed to you at the address you supply at least two hours before the meeting.**

B. Student Advisory Council – Ms. Gabriela Vargas.

C. Superintendent Comments/Reports.

- Consentino School Building Project Update – Assistant Superintendent Pfifferling.
- Reopening 2020.

D. School Committee Reports/Communications.

- Diversity Committee Report introduction of Dr. Noemi Custodia-Lora by Mr. Wood.

E. Subcommittee Reports.

1) Policy Subcommittee.

- Recommendation to Approve Policies on Remote Learning IHBHE and IHBHE-E, and Title IX Updated Policies.
- Proposed Face Covering Policy.
- Technology Policies: Acceptable Use and Student Technology Device.
- Proposed HHS Track Policy.

2) Finance Subcommittee.

3) Other Subcommittees.

- OT/PT/Speech Therapists' Agreement – Attorney Rosa.

3) New Business.

A. A recommendation to declare items surplus and dispose of in accordance with City Ordinances.

B. A recommendation to approve the second-year amendment to the Food Service Agreement between Whitsons' and the Haverhill Public Schools with authorization for the Superintendent to sign the agreement.

C. Approval of the following Warrant(s):

- 1) Warrant Number EV20200710 totaling \$236,249.98;
- 2) Warrant Number EV20200710B totaling \$218,089.19;
- 3) Warrant Number EV20200724 totaling \$1,148,182.32.

4) Items by Consensus.

A. Approval of the following Remote Meeting Minutes:

- Remote Regular Meeting of May 28, 2020;
- Remote Special Meeting of June 4, 2020;
- Remote Public Hearing of June 25, 2020;
- Remote Regular Meeting of June 25, 2020.

B. Approval of Use of Facilities.

5) Adjournment.



Mayor Fiorentini, and members of the School Committee:

My name is Dr. Noemi Custodia-Lora, I live at .....

Almost a year ago, August 15, 2019, 70 plus Haverhill residents of color came before the School Committee to testify that there were only 5 Latino teachers for over 2700 Latino students. There were only 2 African American Teachers and 2 Asian teachers. Of all the teachers in our school system only 2% were teachers of color for a student population that was 40% students of color.

The School Committee unanimously endorsed the formation of a Diversity Committee to address this tremendous imbalance.

Some were skeptical as to whether teachers of color were available or would want to teach in Haverhill.

But with the hard work of Superintendent Marotta and Human Resources Director McArthur, we have made some real gains. We went from 9 teachers of color to 15. But the size of the minority student population grew to 45%. That means that the gap between students of color and teachers of color remains enormous. And without more gains it will continue to widen.

Clearly, there is much more work to be done.

The Diversity Committee has developed clear strategies for how to continue on this path to increase our numbers and percentages of teachers of color. To that end we submit the attached plan and request the School Committee's approval.

But this is not just about numbers and percentages. Now more than ever, we have seen across our country how racial disparity remains a major blight and diminishes all of us. Our children must grow up in a society that says clearly that all of us can be and do great things in life regardless of the color of our skin, our race, our ethnicity. Our children will only see and experience that if they see actual teachers at the front of the classroom who are people of color. This will strengthen both our school system and our city.

A strong and diverse School System makes for a strong and vibrant city. That is surely what we all want. Thank you

Following are the recommendations aimed at increasing full-time Latino teachers and professional staff at HPS:

	Recommendation	Comments/explanation
PROFESSIONAL DEVELOPMENT	Opening day training with external partners	Similar to last year, this way ALL staff would get at least an introduction to the concepts.
	Incorporate topics of racism and equity into induction/mentoring programs* (Intro to the culture of equity and inclusion)	Perhaps have affinity groups for teachers/staff of color for additional support by like groups (some need more support to feel heard and valued for differences)
HIRING AND RECRUITMENT	Advertise through diverse channels	via Handshake, <i>Rumbo</i> , s college recruitment fairs (e.g. Salem University, Cambridge College)
	Grow your own teachers	Create a Pupil to Para Pipeline and Para to Teacher Pipeline
RETENTION	Create Support Networks	Create learning communities; Pot lucks, celebrations, appreciation; Support structure ability to ask questions; Networking affinity groups; Connections over the summer – new teacher mixer/ coffee off sight; Ongoing community gathering opportunity for newer teachers; Connection to the community, colloques, commute time.
	Move beyond exit interviews	Consider surveys or touch -points for new teachers across the first 3 years to create supports needed.
ACCOUNTABILITY, RESOURCES & SUPPORT	Incorporate accountability into the evaluation process	Consider a system-wide goal that focuses on improving school culture and supporting all staff. Hold staff accountable when not meeting goals. Ensure tools and resources are available to staff who need support/PD/training/mentorship/etc. <a href="http://www.doe.mass.edu/eval/model/guide-to-rubrics.pdf">http://www.doe.mass.edu/eval/model/guide-to-rubrics.pdf</a>
	Place intentional focus on cultural responsiveness for STAFF as well as students	Focusing on teacher support will model a commitment to addressing concerns around cultural non-proficiency for students, parents, and community members <a href="http://www.doe.mass.edu/odl/e-learning/culturally-resp-sust/content/index.html#/">http://www.doe.mass.edu/odl/e-learning/culturally-resp-sust/content/index.html#/</a>

## REMOTE LEARNING

In the event of a district-specific emergency requiring the use of remote learning, the superintendent of schools may declare such emergency and shall, as soon as possible, obtain the approval of the school committee. The remote learning plan below will be applicable in cases of disease, weather emergencies, destruction or damage to schools rendering them inaccessible, or other extraordinary circumstances, including emergencies declared by government officials, the school committee, or the superintendent.

When it becomes necessary for the school district to provide support to students who are unable to attend classes or access appropriate services due to an extended closure, the superintendent shall establish a plan and procedures to ensure that such services are provided. The provision of educational services may include the use of technology and devices, and strategies designed to support student learning away from school.

The remote learning plan will, to the extent possible:

- Ensure the safety of all students and faculty in coordination with appropriate local and state departments and agencies;
- Provide support for student social and emotional wellbeing and address the implications of trauma experienced by students or faculty as a result of the emergency;
- Identify goals and strategies for maintaining standards of student achievement and school improvement plans;
- Ensure instruction and services are delivered by district educators and personnel as much as practicable;
- Utilize the most effective tools and resources available for students and faculty, including the skills and talents of district personnel, in the delivery of instruction and services and share resources as needed;
- Provide resources and services equitably to meet the needs and circumstances of all students;
- Identify remedial strategies necessary after the emergency to advance student achievement (i.e. after-school, extended day, summer school, and contingency scheduling to cancel vacations.);
- Gather information both during and after the period of emergency regarding the most effective means of remote learning to implement as appropriate.

In developing a remote learning plan, the superintendent will:

- Identify and prepare effective means for communicating with faculty, students, parents and community stakeholders.
- Collaborate with municipal agencies that support the schools and community.
- Consult with the school committee to identify any extraordinary actions necessary or authority required to administer emergency and remote learning plans. This includes any changes to district policies on the school calendar, grading, promotions and retentions, local graduation requirements, testing, and standards and accountability.
- Consult with administrators and principals to ensure the continuing education of students at all levels, including:
  - use of the most appropriate resources, tools and strategies to deliver the curricula given

- local circumstances and conditions;
  - equitable access to appropriate content for all students;
  - specific accommodations for students at high risk, including clients of special education, students with disabilities, English learners, students at economic disadvantage, homeless students, students in foster care and students of military families.
- Utilize available technological resources suitable for serving students at all levels. This inventory will be prepared in advance in anticipation of an emergency.
- Ensure the privacy rights of students, faculty and families are protected, including assessing the security of district technology.
- Consult with bargaining units to determine if modifications to collective bargaining agreements need to be established for the period of the emergency.
- Identify the financial implications of the emergency plan and recommend transfer of funds as may be necessary.

LEGAL REFS.:        20 U.S.C. §1232g Family Education Rights and Privacy Act (FERPA)  
                              15 U.S.C. §§ 6501–6506 Children’s Online Privacy Protection Act (COPPA)

CROSS REFS.:       EBCD – Emergency Closings  
                              IGA – Curriculum Development  
                              IGB – Support Services Programs  
                              IHBEA – English Learner Education  
                              IJND – Access to Digital Resources  
                              IJNDB – Empowered Digital Use  
                              IJNDC – Internet Publication  
                              IJNDD – Policy on Social Media  
                              IHBEA – English Language Learners  
                              JB – Equal Educational Opportunities  
                              JBB – Educational Equity

SOURCE: MASC – May 2020

## REMOTE LEARNING ADDENDUM

Issues to consider when developing remote learning plans:

- Which of these issues requires policy or policy changes?
- What are the policy implications and what should school committees delegate to the superintendent for operating protocols?
- Do we learn anything from earlier experiences in emergencies?
- What can we learn from our current services to students who are unable to attend school because of illness or other disability or for disciplinary reasons?

Specific items to consider in developing a plan:

- When is remote learning appropriate?
- Designating a remote learning point person
- Reviewing the various models for remote learning
- Equity – how to ensure that students have access to tools to learn remotely.
- Internal vs. external resources.
- Collective bargaining implications
- Responsibilities of remote educators
  - Evaluating remote educators and programs
    - Who may observe remote instruction
  - Teacher professional development to incorporate various elements of remote learning
  - Common planning time
- Identifying cost implications and approving spending
- Special constituencies:
  - Special education students
  - English Language Learners
  - Physically challenged students
  - Homeless students
  - Students in foster care
  - Students of military families
  - Pregnant and parenting students
- Facilitating collaboration/removing barriers to collaboration.
- Protecting privacy rights of students and parents
  - FERPA (Federal Educational Rights and Privacy Act and COPPA (Children's On Line Privacy Protection Act)
  - What privacy protections do vendors and districts/schools have in place.

- Health and nutrition issues that may impact student wellness and/or privacy
- Internet security for students and faculty.
- Protecting educators and others who identify threats to student wellbeing via remote learning.
- Engaging district partners including companies, consultants, media (i.e., public television).
- Impact on decisions to retain or grant professional status educators.
- Academic implications (testing, grading, educator accountability, curriculum adaptations)
- Parental rights (opting in or opting out)
- Data gathered remotely or on-line (who gathers, aggregates, or analyzes).

SOURCE: MASC – May 2020

## **HAVERHILL PUBLIC SCHOOLS SEXUAL HARASSMENT/ TITLE IX POLICY**

### **Definitions**

In the employment context, sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment under Massachusetts law when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's advancement (quid pro quo harassment);
- Submission to or rejection of such conduct by an individual is used as the basis for employment decisions;
- Such conduct interferes with an individual's job duties; or
- The conduct creates an intimidating, hostile or offensive work environment.

In the educational context, sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

- An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct ("quid pro quo harassment");
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity ("hostile environment harassment"); or
- "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30)

The District will promptly investigate all allegations of sexual harassment of which it has actual knowledge and which are alleged to occur in the school's programs and activities, including locations, events, and/ or circumstances in which the school district exercises substantial control, in a way that is not deliberately indifferent.

The following additional definitions apply:

"Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to any employee of the district, except that this standard is not met when the only official of the district with actual knowledge is the respondent (where the respondent is an employee). Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. Complaints will be addressed whenever the district has actual knowledge of the allegation.

"Administrative leave" means placing an employee on leave pursuant to state law. Nothing in the Title IX regulations precludes a recipient from placing a non-student employee respondent on administrative leave during the pendency of a grievance process, provided that Massachusetts laws are followed.

“Consent” means cooperation in act or attitude pursuant to an exercise of free will of a conscious person with informed knowledge of the nature of the act or actions. A current or previous relationship shall not be sufficient to constitute consent. Consent will not be found when submission to the act or actions is undertaken due the influence of fear, fraud, forcible compulsion, threats, and/ or the complainant possessed any legal incapacity to consent at the time of the act or actions. Consent is a defense to all types of sexual harassment.

“Complainant” means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

“Deliberate indifference” means a response to sexual harassment that is clearly unreasonable in light of the known circumstances.

“Emergency removal” means the suspension or expulsion of a student on an emergency basis, consistent with state law. Nothing in the Title IX regulations precludes a district from removing a respondent from the district’s education program or activity on an emergency basis, provided that the district follows all procedures under Massachusetts law, undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.

“Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting that the district investigate the allegation of sexual harassment.

“Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

“Supportive measures” means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the recipient’s educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures

### **Complaints and Reports of Sexual Harassment**

Upon receiving actual notice of alleged sexual harassment without a formal complaint, staff



members must notify the Title IX Coordinator. The Title IX Coordinator must then contact the complainant within two school days of receiving the complaint and do the following:

- Discuss and offer supportive measures;
- Consider the complainant's wishes with respect to supportive measures;
- Explain that supportive measures may be received with or without filing a formal complaint;
- Determine whether the complainant wishes to file a formal complaint; and
- Explain to the complainant the purpose of filing a formal complaint.

The Title IX Coordinator must document in writing the supportive measures offered/provided or why no supportive measures were offered/provided. Complainant and respondents must be offered supportive measures even if they do not file a formal complaint.

If the complainant declines to file a formal complaint, the Title IX Coordinator must consider whether to sign a formal complaint and start an investigation despite the complainant's preferences. This decision may be appropriate when safety or similar concerns lead the district to conclude that a non-deliberately indifferent response to actual knowledge of Title IX sexual harassment could reasonably require the school district to investigate and potentially sanction a respondent. A Title IX Coordinator's decision to override the complainant's decision not to file a formal complaint must be documented in writing along with an explanation of why this decision was necessary in order to avoid deliberate indifference.

Formal complaints may also be filed directly with the Title IX Coordinator by a complainant in person, by mail, by email, or by telephone at any time, including during non-business hours. The contact information for the Title IX Coordinator is:

Title IX Coordinator: Director of Human Resources and Professional Learning, (978) 251-5100.

The complaint may be written by the complainant, or it will be reduced to writing by either the school employee who receives the complaint, the building Principal, or the Title IX Coordinator. Whether the complaint is reduced to writing by a student, parent, or staff member, the written complaint should include the name of the complainant, the name of the alleged victim (if different), the name of the respondent, the location of the school/department where the alleged discriminatory action occurred, the basis for the complaint, witnesses (if any), and the corrective action the complainant is seeking. This information will be made on or transferred to a discrimination/ harassment complaint form maintained by the District.

There is no time limit or statute of limitation on timing to file a formal complaint. However, at the time of filing a formal complaint, an alleged victim must be participating or attempting to participate in a program or activity of the school district. Additionally, the district has discretion to dismiss a formal complaint where the passage of time would result in the district's inability to gather evidence sufficient to reach a determination regarding responsibility, or when the district loses responsibility for the respondent (e.g., the respondent no longer attends or is employed by the district).

If the conduct alleged in the formal complaint would not constitute sexual harassment as defined

in this policy even if proved, did not occur in the school district's education program or activity, or did not occur against a person in the United States, then the school district must dismiss the formal complaint under these procedures, but could investigate it under other policies and procedures. The school district must send written notice of any dismissal.

Investigations to allegations of sexual harassment will be prompt and the formal process will be completed within a sixty day timeframe where feasible. There may be a temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

### **Written Notice**

Before any investigation can begin, the district must send written notice to both parties including sufficient details. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The written notice must include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice must inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence. The written notice must inform the parties that the District's code of conduct prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If additional allegations are added during the course of the investigation, additional written notice must be provided.

### **Informal Resolution**

Where appropriate, after notice has been issued, the Title IX Coordinator should also consider offering the parties an option for informal resolution (e.g., mediation). Informal resolution may only be offered after a formal complaint is filed, and the parties must give written consent to engage in this process. Informal resolution may not be used if the allegation is against an employee respondent. Facilitators of informal resolution will be designated by the Title IX Coordinator and must not be biased against any of the parties.

Informal resolution is entirely voluntary. Complainants may elect to pursue formal procedures at any step in the process of making their complaint, even if informal resolution has already begun. Similarly, respondents may elect to follow formal procedures and decline informal resolution.

If the complainant and the respondent feel that their grievances have been sufficiently addressed via informal resolution, then no further action needs to be taken. This voluntary conversation must occur within five (5) school days after receiving the complaint of discrimination or harassment, unless both parties agree otherwise. The results of an informal resolution shall be maintained by the facilitator, in writing.

If the complainant is not satisfied with the resolution from the informal process, or if he/she does

not choose informal resolution, then he/she can begin the formal complaint procedure described below.

### **Investigation**

If informal resolution is not offered to or accepted by the parties, the Title IX Coordinator will designate an investigator and a decision maker, who may not be the same person. The Title IX Coordinator is free to cast himself/ herself in either role, where appropriate.

The investigator must not be biased against any of the parties at the outset of the investigation. The investigator will be responsible for interviewing parties and witnesses, finding facts, and making determinations related to credibility, all of which will go into a written report. The investigator must avoid all questions that are protected by legal privilege, unless the privilege has been waived, and should avoid asking about the complainant's sexual history unless it is directly relevant to prove consent to the conduct at issue or to prove that the conduct was committed by someone other than the respondent.

Prior to completion of the investigative report, the school district will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report.

The investigator must avoid making any final determinations of responsibility for sexual harassment.

Findings should be written in a factual way in an investigative report. Credibility determinations may not be based on an individual's status as complainant, witness, or respondent.

During the investigative process and any further hearings, complainants and respondents have a right to have advisors of their choice participate in all aspects of the proceedings. The district will provide both parties with written notice of investigative interviews, meetings, and hearings, with sufficient time to prepare.

The investigation will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

### **Findings of Responsibility**

After the investigator has completed the investigation, the designated decision-maker will be assigned to determine final responsibility or lack thereof for violating Title IX. The decision-maker must not be biased against any of the parties at the outset of this process.

Before the district can determine responsibility, an investigative report will be sent to the parties and the decision-maker will offer both the complainant and respondent the opportunity to submit proposed relevant, written questions to ask of any party or witness, to respond to questions posed by another party, and to offer additional limited follow-up. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such

questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

After this process is complete, the decision-maker will create a written determination regarding whether sexual harassment has occurred using a preponderance of the evidence standard.

A "preponderance of the evidence" means that it is more likely than not that the alleged conduct occurred. The decision-maker shall further recommend what action, if any, is required. If it is determined that sexual harassment occurred, the District will take steps to prevent the recurrence of the harassment and correct its discriminatory effect on the complainant and others if appropriate.

The written determination must be issued to both parties simultaneously and must include:

- (A) Identification of the allegations potentially constituting sexual harassment;
- (B) A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
- (C) Findings of fact supporting the determination;
- (D) Conclusions regarding the application of the recipient's code of conduct to the facts;
- (E) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the recipient to the complainant; and
- (F) The district's procedures and permissible bases for the complainant and respondent to appeal (a copy of, or direct reference to, this policy will suffice).

If there is a finding that sexual harassment occurred, the school district will provide remedies to the complainant designed to restore or preserve equal access to the school district's education program or activity. Such remedies may include supportive measures.

Formal disciplinary actions may be imposed in the event that the preponderance of the evidence indicates a violation of this policy, up to and including expulsion or termination. Any disciplinary action will be in accordance with due process rights under State law and any applicable collective bargaining agreement.

As indicated above, these procedures do not limit the District from removing a student or employee from a program or activity on an emergency basis based on immediate threats to people's physical health or safety or placing an employee on administrative leave during the pendency of the investigation.

## **Records**

A record will be maintained for a period of seven years of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment and district staff will document the basis for the district's conclusion that its response was not deliberately indifferent.

## **Training**

The district will ensure that Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment, the scope of the recipient's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

The district will ensure that decision-makers receive training on any technology to be used in interviews and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant.

The district also must ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

Any materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment.

These training materials will be posted on the school district's website.

## **Appeals**

Any party may appeal the decision in writing to the Superintendent within fifteen (15) school days of receipt of the findings of the formal procedure or a dismissal on the following bases:

- (A) Procedural irregularity that affected the outcome of the matter;
- (B) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- (C) The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The school district will notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties. Both parties will have a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.

The Superintendent or designee, as a further impartial decision-maker, will review the comprehensiveness and accuracy of the investigation and the conclusions, and issue written findings to both the complainant and respondent within thirty (30) school days of the appeal.

The Superintendent may be reached at (978) 251-5100.

### **External Grievance Procedure**

Any student, parent or employee who chooses not to use the District's internal grievance procedures or who is not satisfied with the District's internal grievance procedures may file a complaint of discrimination or harassment with an appropriate state or federal agency.

For complaints related to discrimination/harassment of students:

The Office for Civil Rights, US Department of Education

5 Post Office Square, 8<sup>th</sup> Floor

Boston, MA 02109-3921

Telephone: 617-289-0111, FAX: 617-289-0150, TDD: 877-521-2172

OR

The Massachusetts Commission Against Discrimination

One Ashburton Place

Sixth Floor, Room 601

Boston, MA 02108

Phone 617-994-6000, TIY: 617-994-6196

For complaints related to discrimination/harassment of parents:

The Office for Civil Rights, US Department of Education

5 Post Office Square, 8<sup>th</sup> Floor

Boston, MA 02109-3921

Telephone: 617-289-0111, FAX: 617-289-0150, TDD: 877-521-2172

For complaints related to discrimination/harassment of employees:

The Office for Civil Rights, US Department of Education

5 Post Office Square, 8<sup>th</sup> Floor

Boston, MA 02109-3921

Telephone: 617-289-0111, FAX: 617-289-0150, TDD: 877-521-2172

OR

The Massachusetts Commission Against Discrimination

One Ashburton Place

Sixth Floor, Room 601

Boston, MA 02108

Phone 617-994-6000, TIY: 617-994-6196

OR

The Equal Employment Opportunities Commission  
John F. Kennedy Federal Building  
475 Government Center  
Boston, MA 02203  
Phone: 1-800-669-4000

**Referral to Law Enforcement, Other Agencies**

Some alleged conduct may constitute both a violation of District policies and criminal activity. The building Principal, coordinator, Superintendent, or designee will refer matters to law enforcement and other agencies as appropriate under the law or District policy, and inform the complainant/ alleged victim of the right to file a criminal complaint.

**Retaliation**

Complainants and those who participate in the complaint resolution process or who otherwise oppose in a reasonable manner an act or policy believed to constitute discrimination are protected from retaliation by law and District policy. The coordinator or designee will inform all involved individuals that retaliation is prohibited, and that anyone who feels that they have experienced retaliation for filing a complaint or participating in the resolution process should inform the coordinator. The coordinator will investigate reports of retaliation and, where retaliation is found, take separate remedial and disciplinary action.

## **File: AC – NONDISCRIMINATION POLICY AND GRIEVANCE PROCEDURES**

Public schools have the responsibility to overcome, insofar as possible, any barriers that prevent children from achieving their potential. The public school system will do its part. This commitment to the community is affirmed by the following statements that the School Committee intends to:

1. Promote the rights and responsibilities of all individuals as set forth in the State and Federal Constitutions, pertinent legislation, and applicable judicial interpretations.
2. Encourage positive experiences in human values for children, youth and adults, all of whom have differing personal and family characteristics and who come from various socioeconomic, racial and ethnic groups.
3. Work toward a more integrated society and to enlist the support of individuals as well as groups and agencies, both private and governmental, in such an effort.
4. Use all appropriate communication and action techniques to air and reduce the grievances of individuals and groups.
5. Carefully consider, in all the decisions made within the school system, the potential benefits or adverse consequences that those decisions might have on the human relations aspects of all segments of society.
6. Initiate a process of reviewing policies and practices of the school system in order to achieve to the greatest extent possible the objectives of this statement.

The Committee's policy of nondiscrimination will extend to students, staff, the general public, and individuals with whom it does business; No person shall be excluded from or discriminated against in admission to a public school of any town or in obtaining the advantages, privileges, and courses of study of such public school on account of race, color, homelessness, sex, gender identity, religion, national origin, sexual orientation, disability, pregnancy or pregnancy related condition, and/or parenting status.

It will be a violation of this policy for any student, district employee or third party, based on a student's, employee's or third party's actual or perceived race, color, homelessness, sex, gender identity, religion, national origin, age, sexual orientation, disability, pregnancy or pregnancy related condition, and/or parenting status to: (1) harass a student, district employee or third party through conduct or communication (e.g., physical, verbal, graphic or written) or to (2) inflict, threaten to inflict or attempt to inflict violence; or to (3) discriminate against a student, District employee or third party.

If someone has a complaint or feels that they have been discriminated against because of their race, color, homelessness, sex, gender identity, religion, national origin, age, sexual orientation, disability, pregnancy or pregnancy related condition, and/or parenting status, their complaint should be registered with the designated coordinator for the type of harassment or with the building principal where the alleged harassment occurred.



All of the designated Civil Rights Coordinators for different types of harassment can be reached at (978) 251-5100. The Administrators who serve in each role are as follows:

Title IX Coordinator (sexual harassment, stalking, domestic violence, dating violence, sexual assault): Director of Personnel and Professional Learning.

Civil Rights Coordinator (race, color, gender identity, religion, national origin, age, sexual orientation, pregnancy, pregnancy related condition, and/or parenting status): Director of Personnel and Professional Learning.

Section 504 Coordinator (disability, IDEA, ADA, and 504): Director of Student Services.

Homeless Liaison: Director of Business and Finance.

Additionally, national origin and racial harassment complaints relating to English Language Learners may be addressed to the Reading/ ELL Department Coordinator and Title I Director.

## **GRIEVANCE PROCEDURES**

The following grievance procedures relate to all complaints except those that are explicitly addressed under Title IX. Please refer to the Title IX Coordinator and Policy ACAB (Sexual Harassment/ Title IX Policy) for Title IX complaints.

### **Definitions**

For the purposes of this procedure:

- A. A “Complaint” is defined as an allegation that a student or employee has been discriminated against or harassed on the basis of race, color, national origin, age, sex (unless it falls under the Title IX Policy), sexual orientation, gender identity, disability, or religion.
- B. “Complainant” means an individual who is alleged to be the victim of conduct that could constitute harassment.
- C. “Discrimination” means discrimination or harassment on the basis of race, age, color, national origin, sex, sexual orientation, gender identity, disability or religion by which an individual is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any program or activity of the school.
- D. “Harassment” means unwelcome conduct on the basis of race, age, color, national origin, sex, sexual orientation, gender identity, disability or religion that is sufficiently severe, persistent or pervasive to create a hostile environment for the individual at school. Harassment may include insults, name-calling, off color jokes, threats, comments, innuendoes, notes, display of pictures or symbols, gestures, or other conduct which rises to the level of a hostile environment.

- E. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute harassment.

### Harassment and Retaliation Prohibited

Harassment in any form or for any reason is absolutely forbidden. This includes harassment by administrators, certified and support personnel, students, vendors and other individuals in school or at school related events. Retaliation against any individual who has brought harassment or other inappropriate behavior to the attention of school officials or who has cooperated in an investigation of a complaint under this policy is unlawful and will not be tolerated by the Chelmsford Public Schools.

Persons who engage in harassment or retaliation may be subject to disciplinary action, including, but not limited to reprimand, suspension, termination/expulsion, exclusion from extracurricular activities or teams, and/or other sanctions as determined by the school administration and/or School Committee, subject to applicable procedural requirements.

### How to make a complaint

- A. Any student or employee who believes that he/she has been discriminated against or harassed should report their concern promptly to the school principal listed below or the coordinator listed above. If the school principal receives the report, he or she will notify the appropriate Civil Rights Coordinator of the Complaint. Students or employees who are unsure whether discrimination or harassment has occurred are encouraged to discuss the situation with the school principal.
- B. District staff is expected to report possible incidents of discrimination or harassment of students and fellow employees. Parents and other adults are also encouraged to report any concerns about possible discrimination or harassment of students or employees which have allegedly occurred on school grounds, at school related events, or actions which occurred outside of school but could possibly create a hostile environment for a student or employee while he/she is at school. Sexual harassment or assault that occurs solely off campus may fall within the scope of this Policy, but will not fall within the Title IX Policy. However, the Title IX Coordinator may investigate
- C. Students and employees will not be retaliated against for making a Complaint. Any retaliation by students or school staff will result in disciplinary measures, up to and including expulsion or dismissal.

- D. Students and employees are encouraged to utilize the District's Complaint Procedure. However, students and employees are hereby notified that they also have the right to report complaints to:

For complaints related to discrimination/harassment of students:

The Office for Civil Rights, US Department of Education  
5 Post Office Square, 8<sup>th</sup> Floor  
Boston, MA 02109-3921  
Telephone: 617-289-0111, FAX: 617-289-0150, TDD: 877-521-2172

OR

The Massachusetts Commission Against Discrimination  
One Ashburton Place  
Sixth Floor, Room 601  
Boston, MA 02108  
Phone 617-994-6000, TIY: 617-994-6196

For complaints related to discrimination/harassment of parents:

The Office for Civil Rights, US Department of Education  
5 Post Office Square, 8<sup>th</sup> Floor  
Boston, MA 02109-3921  
Telephone: 617-289-0111, FAX: 617-289-0150, TDD: 877-521-2172

For complaints related to discrimination/harassment of employees:

The Office for Civil Rights, US Department of Education  
5 Post Office Square, 8<sup>th</sup> Floor  
Boston, MA 02109-3921  
Telephone: 617-289-0111, FAX: 617-289-0150, TDD: 877-521-2172

OR

The Massachusetts Commission Against Discrimination  
One Ashburton Place  
Sixth Floor, Room 601  
Boston, MA 02108  
Phone 617-994-6000, TIY: 617-994-6196

OR

The Equal Employment Opportunities Commission  
John F. Kennedy Federal Building  
475 Government Center  
Boston, MA 02203  
Phone: 1-800-669-4000

### Complaint Handling and Investigation

- A. The school principal shall promptly inform the relevant Civil Rights Coordinator and the person(s) who is the subject of the Complaint (Respondent) that a Complaint has been received.
- B. Interim Measures will be discussed with the Complainant and Respondent, to determine if any are necessary while the investigation is ongoing.
- C. After notifying the appropriate Civil Rights Coordinator, the school principal or designee may pursue an informal resolution (mediation) of the Complaint with the agreement of the parties involved. Informal resolution is optional, and the Complainant and Respondent may elect to proceed according to the formal resolution procedure at any time prior to the completion of the informal resolution.
- D. Under the formal resolution procedure, the Complaint will be investigated by the school principal or other individual designated by the school principal or Civil Rights Coordinator. Any Complaint about an employee who holds a supervisory position shall be investigated by a person who is not subject to that supervisor's authority. Any Complaint about the Superintendent should be submitted to the School Committee Chair, who will consult with legal counsel concerning handling the investigation of the Complaint.
  - 1. The Complainant shall have the opportunity to present witnesses and other relevant evidence to the investigator.
  - 2. The person who is the subject of the Complaint (Respondent) will be provided with an opportunity to be heard as part of the investigation including the opportunity to provide relevant information and identify witnesses for the investigator's consideration.
  - 3. The privacy rights of all parties to the Complaint shall be maintained in accordance with applicable state and federal laws. Information about the

Complainant and Complaint may need to be disclosed the Respondent in order to enable a full and fair response to the Complaint.

4. The investigator will keep a written record of the investigation process.
  5. The investigator may take interim remedial measures to reduce the risk of further discrimination or harassment while the investigation is pending and shall discuss the need for interim remedial measures with both the Complainant and Respondent immediately after or prior to commencing the investigation.
  6. The investigation and the notification of the outcome to the complainant and the subject of the complaint shall be completed within fifteen (15) school days of the date of the receipt of the Complaint.
  7. The investigator may extend the investigation period beyond fifteen (15) school days because of extenuating circumstances, including but not limited to availability and cooperation of witnesses, complexity of the investigation, school vacation periods, and the involvement of law enforcement and other outside agency investigations. If the investigator extends the investigation, he or she will notify the Complainant of the extension.
  8. If a complaint or report of discrimination or harassment is received after June 1 of a given school year, the investigator will attempt to complete the investigation by the end of the school year. In the event that the investigation extends beyond the last day of school, the District will make reasonable efforts to complete the investigation within the above-referenced time frame, but may extend the investigation period to account for the availability of witnesses during the summer vacation period. If the investigator extends the investigation, he or she will notify the Complainant of the extension and make reasonable efforts to interview the witnesses during the summer vacation period.
  9. Nothing in this procedure will preclude the investigator, in his or her discretion, from completing the investigation sooner than the fifteen (15) school days described above.
- E. If the investigator determines that discrimination or harassment has occurred, he/she shall take steps to eliminate the discriminatory or harassing environment, which may include, but is not limited to:
1. Determining what disciplinary action should be taken against the person(s) who engaged in discrimination or harassment, if any, including, but not limited to reprimand, suspension, termination/expulsion, exclusion from extracurricular activities or teams, and/ or other sanctions as determined by the school administration and/or School Committee;

2. Determining what steps are necessary to prevent recurrence of any discriminatory behavior, including but not limited to harassment, and to correct its discriminatory effects if appropriate; and
  3. Informing the Complainant and the Respondent of the results of the investigation (in accordance with applicable state and federal privacy laws) within twenty (20) calendar days of receipt of the Complaint, unless the investigation is extended under the provision described above. The Complainant and Respondent should be given enough information to fully understand the findings and determine whether to appeal.
    - a. Please note that Complainants should be notified any disciplinary actions against the Respondent(s) that will directly affect them (e.g., stay away orders). However, the Complainant is not otherwise permitted to know the details of the disciplinary consequences for the Respondent(s) under FERPA.
- F. If the Complainant or the student's parents/legal guardians are dissatisfied with the results of the investigation, an appeal may be made to the appropriate Civil Rights Coordinator within ten (10) school days after receiving notice of the outcome of the investigation. In the appeal, the appellant should identify any specific alleged factual or legal errors and explain why the errors should result in a different conclusion. The relevant Civil Rights Coordinator shall review the investigation and may conduct further investigation if deemed appropriate. Within five (5) school days of receipt of any such appeal, the relevant Civil Rights Coordinator shall decide whether or not to reopen the investigation, uphold the principal or designee's determination, or reverse the principal or designees' determination. The Civil Rights Coordinator shall provide written notification of that determination to both the Complainant and the accused. The Civil Rights Coordinator's decision shall be final, subject to further appeal to the Superintendent or designee.
- G. If the Complainant or the Respondent are dissatisfied with the decision of the Civil Rights Coordinator, an appeal may be submitted to the Superintendent within seven (7) calendar days after receiving notice of the decision. The Superintendent will consider the appeal, unless the Superintendent was involved in the investigation or previous appeal in any capacity, in which case a designee will be chosen to hear the appeal. The appeal decision shall be final.

LEGAL REFS.: Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972

Executive Order 11246, as amended by E.O. 11375

Equal Pay Act, as amended by the Education Amendments of 1972

Title IX, Education Amendments of 1972

Rehabilitation Act of 1973

Education for All Handicapped Children Act of 1975

M.G.L. [71B:1](#) et seq. (Chapter 766 of the Acts of 1972)

M.G.L. [76:5](#); Amended 2011

M.G.L. [76:16](#)

DESE regulations 603CMR [26.00](#) Amended 2012

DESE regulations 603CMR [28.00](#)

CROSS REFS.: [ACA- ACE](#), Subcategories for Nondiscrimination

[GBA](#), Equal Employment Opportunity

[JB](#), Equal Educational Opportunities

# Office for Civil Rights Blog - 20200518

## SCHOOLS MUST POST IMPORTANT INFORMATION REGARDING TITLE IX ON SCHOOL WEBSITES UNDER THE NEW TITLE IX RULE

May 18, 2020

As schools plan and prepare for implementation of the new Title IX Rule, which becomes effective on August 14, 2020, schools may find it necessary to post new information on their websites. OCR will not enforce the new Title IX Rule until the new Rule has become effective, and provides this information to assist schools in preparing to comply the new Title IX Rule.

The new Title IX Rule specifically requires schools to post on their websites:

1. The *contact information* for the school's Title IX Coordinator(s);
2. The school's *non-discrimination policy*; and
3. *Training materials* used to train the school's Title IX personnel.

Information about each of these requirements can be found in the unofficial version of the Title IX Rule posted by the Department, and the Department's commentary about the Rule, which can be viewed [here](#).

### **Title IX Coordinator Contact Information / Non-discrimination Policy**

- Section 106.8(a) requires schools to designate and authorize at least one employee as a Title IX Coordinator and to notify students, employees, applicants, parents and guardians, and others of the Title IX Coordinator's contact information. That information must include the name or title of the Title IX Coordinator, an office address, a telephone number, and an e-mail address.
- Section 106.8(b)(2)(i) requires schools to "prominently display" the Title IX Coordinator's contact information on the school's website, if the school has a website.
- Similarly, § 106.8(b)(1) requires schools to notify students, employees, applicants, parents and guardians, and others that the school does not discriminate on the basis of sex, and that Title IX requires the school not to discriminate. This non-discrimination policy must also be prominently displayed on the school's website, if any, under § 106.8(b)(2)(i).
- These requirements are intended to ensure that a school's entire educational community understands how to contact the Title IX Coordinator to report sex discrimination, including sexual harassment. Section 106.8(a) expressly states that reports can be made at any time, including during non-business hours, by using the Title IX Coordinator's listed telephone number or e-mail address, "or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report."

### **Training Materials for Title IX Personnel: § 106.45(b)(1)(iii) & § 106.45(b)(10)(i)(D)**

- The Title IX Rule requires schools' Title IX personnel to be unbiased and free from conflicts of interest.
- Title IX personnel include the Title IX Coordinator, any investigator, any decision-maker, and any person who facilitates an informal resolution (such as mediation).
- Schools must ensure that Title IX personnel receive training as follows:
  - On Title IX's definition of "sexual harassment"
  - On the scope of the school's education program or activity
  - On how to conduct an investigation and grievance process
  - On how to serve impartially, including by avoiding prejudgment of the facts at issue
  - On how to avoid conflicts of interest and bias



- Decision-makers must receive training on any technology to be used at a live hearing, and on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant
  - Investigators must receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence
- All materials used to train Title IX personnel:
  - Must not rely on sex stereotypes,
  - Must promote impartial investigations and adjudications of formal complaints of sexual harassment,
  - Must be maintained by the school for at least 7 years,
  - Must be publicly available on the school's website; if the school does not maintain a website the school must make the training materials available upon request for inspection by members of the public.
- Under the Title IX Rule, students, employees, the Department, and the public will be able to examine a school's training materials, providing a necessary safeguard to improve the impartiality, reliability, and legitimacy of Title IX proceedings. This requirement will improve the overall transparency and integrity of a school's Title IX policies and procedures.
- Schools must publish training materials that are up to date and reflect the latest training provided to Title IX personnel.
- Section 106.45(b)(10)(i)(D) does not permit a school to *choose* whether to post the training materials or offer a public inspection option. Rather, if a school has a website, the school must post the training materials on its website.
  - A school must post on its website: "*All materials used to train* Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process." Posting anything less than "all materials" on the website is insufficient. Accordingly, merely listing topics covered by the school's training of Title IX personnel, or merely summarizing such training materials is not the same as posting "all materials."
- If a school's current training materials are copyrighted or otherwise protected as proprietary business information (for example, by an outside consultant), the school still must comply with the Title IX Rule. This may mean that the school has to secure permission from the copyright holder to publish the training materials on the school's website.
  - Nothing in the Title IX Rule abrogates intellectual property rights. If a school is unable to secure permission from a third party to post copyrighted training materials, then the school must create or obtain training materials that can lawfully be posted on the school's website.
- The Department does not certify, endorse, or otherwise approve or disapprove of particular organizations (whether for-profit or non-profit) or individuals that provide Title IX-related training and consulting services to schools.

As to every school that has a website, the school must post important information about the school's Title IX policies and procedures on their website. When the new Title IX Rule becomes effective (August 14, 2020), school websites must include (i) the Title IX Coordinator's contact information, including an e-mail address; (ii) the school's non-discrimination policy; and (iii) all materials used to train the school's Title IX personnel.

## **File: ACA - NONDISCRIMINATION ON THE BASIS OF SEX**

The School Committee, in accordance with Title IX of the Education Amendments of 1972, declares that the school system does not and will not discriminate on the basis of sex in the educational programs and activities of the public schools. This policy will extend not only to students with regard to educational opportunities, but also to employees with regard to employment opportunities and to third parties.

The School Committee will continue to ensure fair and equitable educational and employment opportunities, without regard to sex, to all of its students and employees. If you believe that you or someone else has been harassed on the basis of sex, please refer to Policy ACAB (Sexual Harassment) and Policy AC (Nondiscrimination Policy and Grievance Procedure) for appropriate procedures to follow depending on the type of harassment at issue.

LEGAL REFS.: Title IX of the Education Amendments of 1972

45 CFR, Part 86, (Federal Register, 6/4/75)

M.G.L. [76:5](#); [76:16](#) (Chapter 622 of the Acts of 1971)

DESE 603 CMR [26:00](#)

Department of Education's Title IX Final Rule (unpublished)  
<https://www2.ed.gov/about/offices/list/ocr/docs/titleix-regs-unofficial.pdf>

CROSS REF.: [AC](#), Nondiscrimination Policy and Grievance Procedure

ACAB, Sexual Harassment/ Title IX Policy

## Face Covering Policy

### Face coverings:

All staff and students will be required to wear masks unless:

- the individual provides physician signed medical documentation that states the individual cannot wear a mask for health reasons or
- the student is unable to wear a mask due to a disability defined in an IEP or 504 Plan. Face shields may be an option for those students with medical, behavioral, or other challenges who are unable to wear masks/face coverings. Transparent masks may be the best option for both teachers and students in classes for deaf and hard of hearing students.

Masks will be supplied by the staff member/parent or guardian. Disposable masks will be available at the schools for those that forget, loss or break a mask.

Breaks from wearing masks will be scheduled throughout the day when social distancing allows.



## **HPS Technology Acceptable Use Policy**

- All use of a school's HPS Account or email system must be in support of education or research, consistent with the purposes of Haverhill Public Schools.
- Users shall not intentionally seek information on, obtain copies of, modify files, other data, or passwords belonging to other users or misrepresent other users on the HPS network.
- Users shall not share their HPS Account login and password information to peers or colleagues.
- Hate mail, harassment, discriminatory remarks, and other antisocial behaviors are prohibited on the HPS network/Internet/online systems.
- Malicious use of the HPS Account to develop programs that harass other users or infiltrate a computer system and/or damage the software components of a computer or computing system is prohibited.
- Use of the HPS network/Internet to access or produce pornographic material, inappropriate text files, or files dangerous to the integrity of the HPS network is prohibited.
- HPS network/Internet accounts are to be used only by the authorized owner of the account for the authorized purpose.
- All communications and information accessible from HPS Accounts should be assumed to be confidential to Haverhill Public Schools and follow all Local, State, and Federal privacy and security guidelines.
- Any use of the HPS Account for commercial or for-profit purposes is prohibited.
- Any use of the HPS Account for personal and private business is prohibited, except for use by exclusive union representatives as provided by M.G.L. c. 150E, s. 5A(e).
- The installation of illegally obtained copyrighted software for use on Haverhill Public School devices is prohibited.
- Making copies of copyrighted software is prohibited.
- All HPS email (or any other computer communication system supplied by HPS) should be used only for appropriate, legitimate, and responsible communication.
- All files/data stored within an HPS Account will be considered property of HPS and may be subject to retention under Local, State, and Federal guidelines.

This policy will be reviewed regularly and is subject to change.



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This policy will be reviewed regularly and is subject to change.



## **HPS Student Technology Device Policy**

### **Personal Responsibility**

It is the responsibility of the assigned user to maintain their device with the best care possible and to communicate any issues with their classroom teacher. If the device does not work for academic purposes, it can be swapped with a daily spare (returned at the end of the school day) from the students' school until a replacement device is ready for take-home use. If physical, purposeful damage occurs on an HPS issued device, appropriate discipline can be issued by the school. Multiple occurrences of damage may result in the loss of privilege of the take-home device.

### **Using Your Device at School**

Students are expected to bring a FULLY CHARGED Device to school every day. All Devices should be transported everywhere in the provided sleeve/case. Students should leave their charging cables at home, as there is enough battery life in the devices to last a full school day if charged each evening.

### **Ownership of the Device**

Haverhill Public Schools retain sole right of possession of the device. Haverhill Public Schools lends the device to the students for educational purposes only. Additionally, Haverhill Public Schools administrative staff and faculty retain the right to collect and/or inspect devices at any time, including via electronic remote access and to alter, add, or delete installed software or hardware.

### **Content Filter**

Haverhill Public Schools utilizes an Internet content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). All devices will have all Internet activity protected and monitored while being used. If an educationally-valuable site is blocked, students should contact their teachers to request the site be unblocked.

### **No Expectation of Privacy**

Students shall have no expectation of confidentiality or privacy with respect to any usage of a device, regardless of whether that use is for school-related or personal purposes, other than as specifically provided by law. The school may, without prior notice or consent, log, supervise, access, view, monitor, and record use of student devices at any time for any reason related to the operation of the school. By using a device, students agree to such access, monitoring, and recording of their use.

### **Damage and Repair Process**

If a device is broken, students should work with a classroom teacher to report the issue to HPS Technology. A loaner device can be borrowed from the school on a daily basis until the assigned device is either repaired or replaced.



## **HPS Student Technology Device Policy**

### **Parent/Guardian Responsibilities**

Parents and Guardians should assist their students with adhering to the policies in this document, including providing additional monitoring for Internet content and supporting the student learning with navigating websites, online class materials, and other related information from the schools.

It is also the responsibility of the Parent/Guardian to pay for the cost of replacement parts of the HPS-issued device due to physical/liquid damage or loss, as invoiced by HPS Technology.

### **Damage Waiver Fee (Optional)**

To help protect the device and its related peripherals, students will have the opportunity to pay a Damage Waiver Fee to protect their assigned device with Haverhill Public Schools for \$20 a year, which will cover a single incident of damage or repair for the school year. If a student declines this optional fee, they may be held responsible for the individual costs of the item(s) damaged. Likewise, if there are multiple incidents over the course of a single year, additional costs and/or disciplinary action may be assessed, per the discretion of the school or District Administration. Fees will be collected (by cash or check) and tracked by the main office at the student's school. Please make checks payable to: **Haverhill Public Schools**.

### **Lost/Stolen Devices**

Devices that are lost or stolen should be reported to the local authorities, as well as school administration as soon as possible. Devices that have been reported as lost or stolen will be locked down by HPS Technology and unable to be utilized.

### **Transferring/Graduating/Withdrawing from HPS**

Students that transfer out, graduate, or withdraw from Haverhill Public Schools must turn in their device, chargers, and cases to school office personnel on or before their last day of attendance.



## HPS Student Technology Device Policy

### Guidelines for Proper Care

- I will keep food and drink away from the device.
- I will be the ONLY user of my school-issued device.
- I will give the same care to my assigned device at all times that I would give to my most valued possession.
- I will not attempt to make repairs to my assigned device if it is damaged or malfunctioning.
- I will not deface the device: No stickers (except district issued) will be allowed, nor writing, drawing, or labels of any kind.
- I will use care in transporting my assigned device to and from school in the provided sleeve.
- I will keep the screen clean with a soft, dry, anti-static cloth, or with a screen cleaner designed specifically for the screen only.
- I will take care of my device and will not intentionally damage it in any way.

### Policies

- I agree to abide by the HPS Technology Acceptable Use Policy, the Student Technology Device Expectations, and all local, state, and federal laws.
- I agree that my use of HPS technology is for educational purposes only.
- I agree that use of Haverhill Public Schools' technology is a privilege. I am responsible for the proper care of my HPS-issued Device. I understand that a device will be issued to me as long as I am a student at HPS.
- I agree to promptly report any damage to the device to my teacher or the school.

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*Parent/Guardian Name (Please Print)*

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*Student Name (Please Print)*

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*Parent/Guardian Signature*

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*Student Signature*

---

*Date*

---

*Date*





# Haverhill High School Sapienza Memorial Track Policies and Procedures

## **General Policies**

The following rules and regulations have been established for the benefit of all users of the Sapienza Track Facility to assure the safe operation and enjoyable recreational opportunities for all. Patrons are requested to cooperate in observing these rules and to obey the instructions of the High School staff.

## **Permitted Hours and Activities**

The track will be made available to individuals for personal exercise at no cost during the following days and hours when the regular school year is in session, other than on District and school holidays:

- Monday through Friday from 2:30 PM until dusk, but no later than 8:00 PM.
- Saturdays and Sundays from 7:00 AM to 5:00 PM.

Track hours will be posted. Track usage and availability during the summer and District or school holidays will be determined by the HPS Athletic Department in consultation with the Facilities Department. Individuals using the track will do so at their own risk.

### *Exceptions:*

The track will NOT be available when HPS scheduled activities are using the facility. This includes all HPS athletic events and extracurricular activities as well as when entities or organizations are granted access through a Facilities Use Agreement or lease. Use of the track when the facility is locked or closed to the public is strictly prohibited.

## **General Rules**

1. The usage of the Sapienza Track Facility must follow all rental policies, and children must be directly supervised at all times. All entities or organizations must schedule rentals in advance.
2. High School staff have the authority to enforce all facility rules. Patrons who repeatedly violate the rules or reasonable requests of staff may be ejected from the facility.

3. No person within the facility shall behave in such a manner as to jeopardize the safety and health of himself/herself and others. Such behavior, including abusive or profane language, shall be grounds for expulsion.
4. Loitering will not be permitted on the high school grounds.

### **Sapienza Track Rules**

1. NO dogs or pets of any kind, except service animals as defined by the ADA;
2. NO smoking or use of any tobacco products;
3. NO skateboards, rollerblades or bikes;
4. NO wheeled vehicles except wheelchairs;
5. NO portable heater and any open flame;
6. NO food, chewing gum, or sunflower seeds on the track;
7. NO glass bottles;
8. Appropriate litter and recycling receptacles must be used at all times.

### **Group Use / Rental Procedures**

Requests by entities or organizations to rent the track on an hourly basis should be made through the Haverhill High School Department of Athletics.

1. The Director shall be contacted in advance concerning proper arrangements prior to use of a facility.
2. A Facility Use agreement including rental fees will be executed prior to all rentals.
3. The Tenant shall be responsible for proper care, conduct, and discipline.
4. The Tenant as well as visiting groups shall not use the equipment, which is the property of Haverhill High School, unless the express permission of the high school staff has been given and the specific equipment to be used is expressly stated.
5. All rental dates are weather permitting, with possible postponements due to unforeseeable circumstances.
6. Should a conflict arise between a school function and use of school facilities by outside parties, the Tenant will have to relinquish their time and if possible the time will be made up at the earliest possible date.

### **Insurance**

1. If the Leased Premises is damaged by fire or other casualty resulting from any act or negligence of tenant or any of tenant's agents, employees or invitees, rent shall not be diminished or abated while such damages are under repair, and Tenant shall be responsible for the costs of repair.
2. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property located in the Leased Premises. The Tenant shall be responsible for any and all injuries to any person or persons using the said facility under this agreement to use said facility, and the Tenant shall save the City of Haverhill and Haverhill Public Schools harmless from any and all injuries to persons or property of said person using the facility. In the event that the Haverhill Public Schools or the City of Haverhill shall be called upon to pay for any such injuries, the individual, firm, or corporation hiring said facility shall indemnify the City of Haverhill for any losses paid by the City.
3. Tenant shall, at its own expense, maintain a policy or policies of comprehensive general liability insurance with respect to the activities that take place on the Leased Premises, with

the premiums thereon fully paid on or before due date, issued by and binding upon some insurance company approved by Landlord. Further, such insurance shall afford minimum protection of not less than \$1,000,000 combined single limit coverage of bodily injury, property damage or combination thereof, with Landlord listed as an additional insured on Tenant's policy or policies of comprehensive general liability insurance. Tenant shall provide Landlord with current Certificates of Insurance naming the City of Haverhill and the Haverhill Public Schools as an additional Insured. Tenant shall obtain the agreement of Tenant's insurers to notify Landlord that a policy is due to expire at least thirty (30) days prior to such expiration. Landlord shall not be required to maintain insurance against thefts within the Leased Premises of the Building.

### **Indemnification**

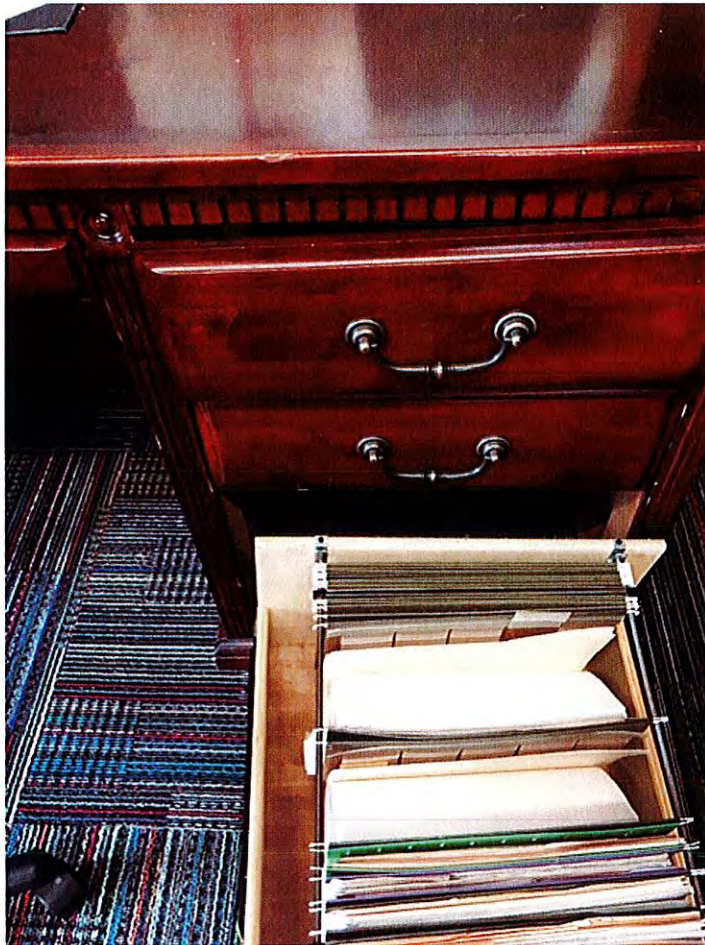
The Tenant will be required to indemnify and hold harmless the City of Haverhill and the Haverhill Public Schools for all damages to life and property that may occur due to his negligence or that of his employees, subcontractors (if any), or any others under his control or influence. Such indemnification shall be liability and property damage insurance in amounts or at least three million dollars (\$3,000,000), same to include the City of Haverhill and the Haverhill Public Schools as an additionally named insured. In addition, the company hereby agrees, warrants and represents to the City that it will indemnify and insure against any and all damage caused by the Company to or against another co-locator tenant on the City property site

Tenant shall at all times relieve, indemnify, protect and save harmless the Landlord and each of its boards, officers and employees from any and all claims and liability of death of and injury to persons or damage to property that may arise from or be caused by the operation, maintenance or occupation of the aforesaid premises by the Tenant under the provisions of this Lease or by the negligence of the Tenant, its agents, officers or employees.

**SURPLUS FORM**  
**SCHOOL: BURNHAM**

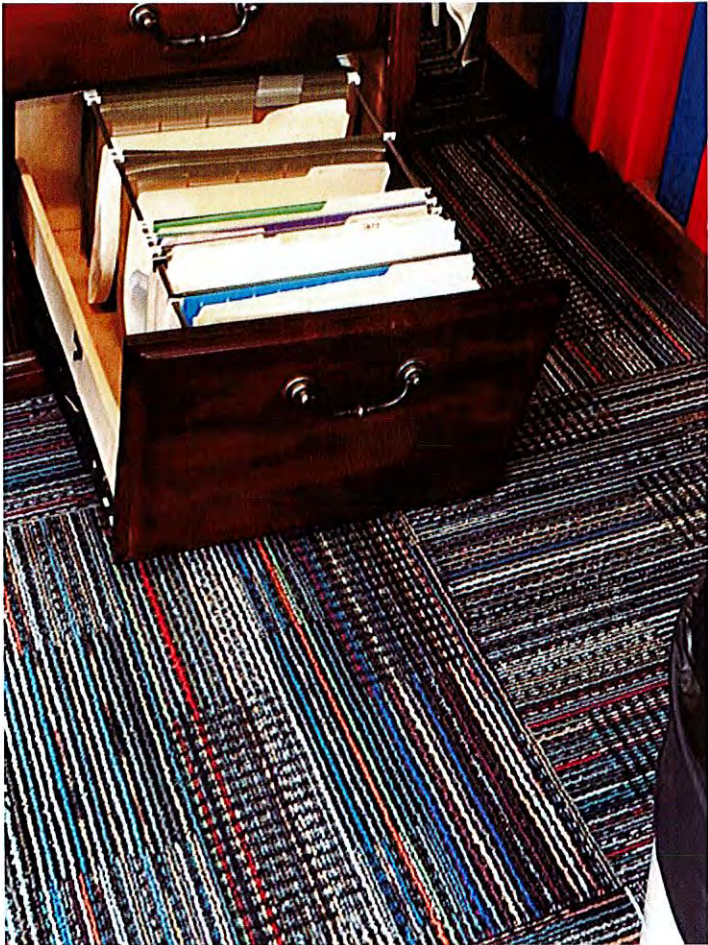
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**SURPLUS FORM**  
**SCHOOL: ST. JAMES**

[illegible]

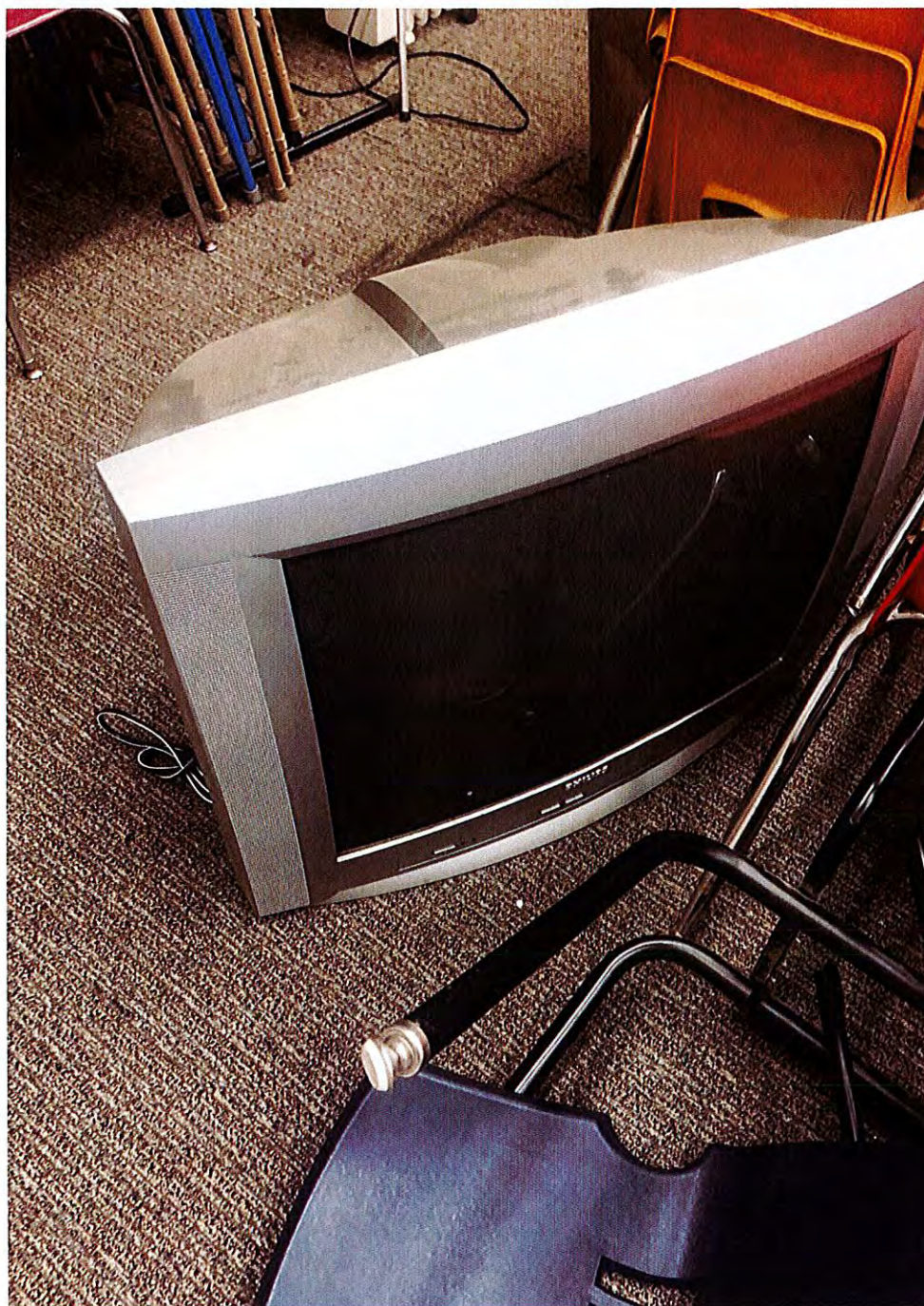


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 Fitzgerald, Margaret  
Toaster

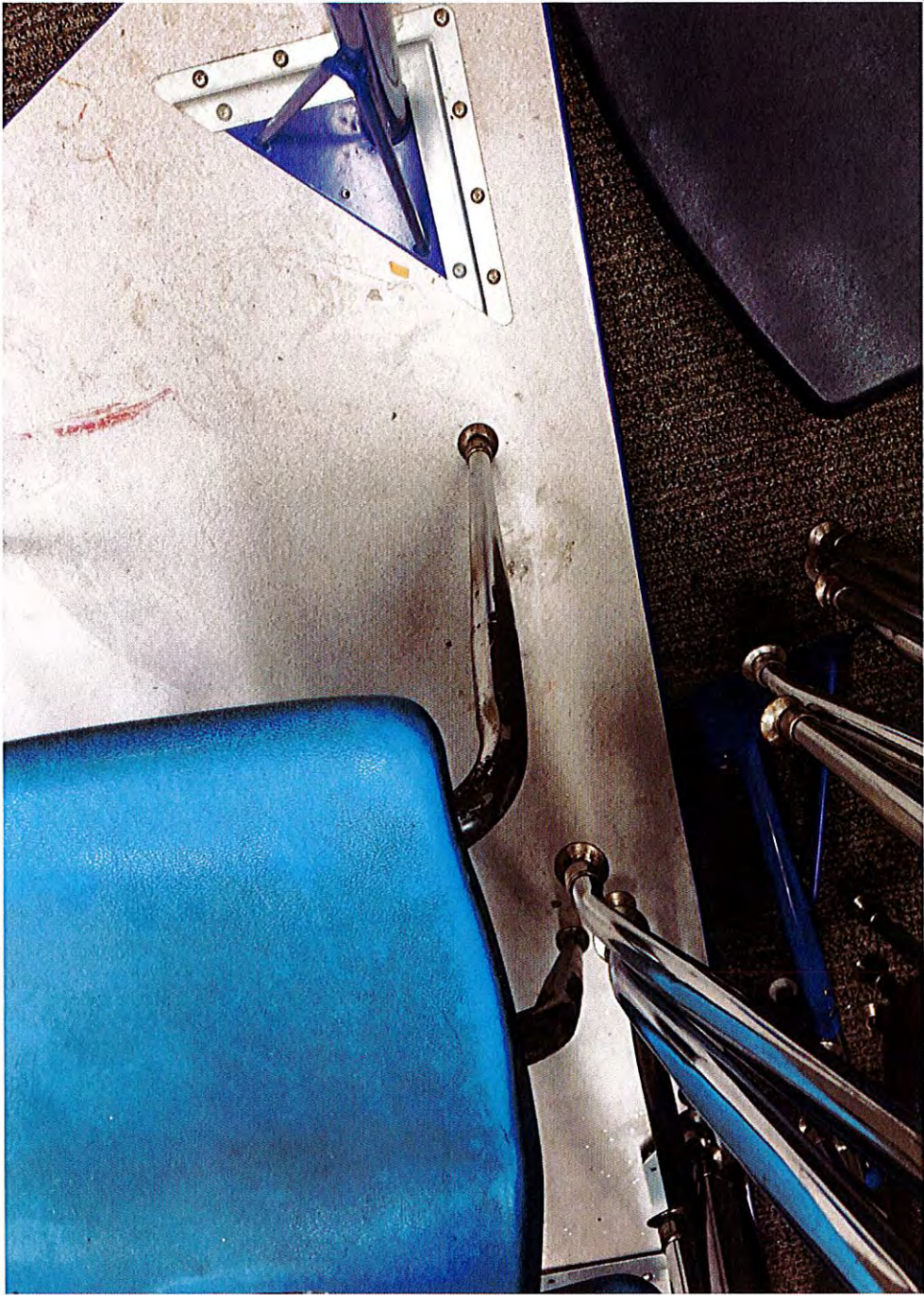
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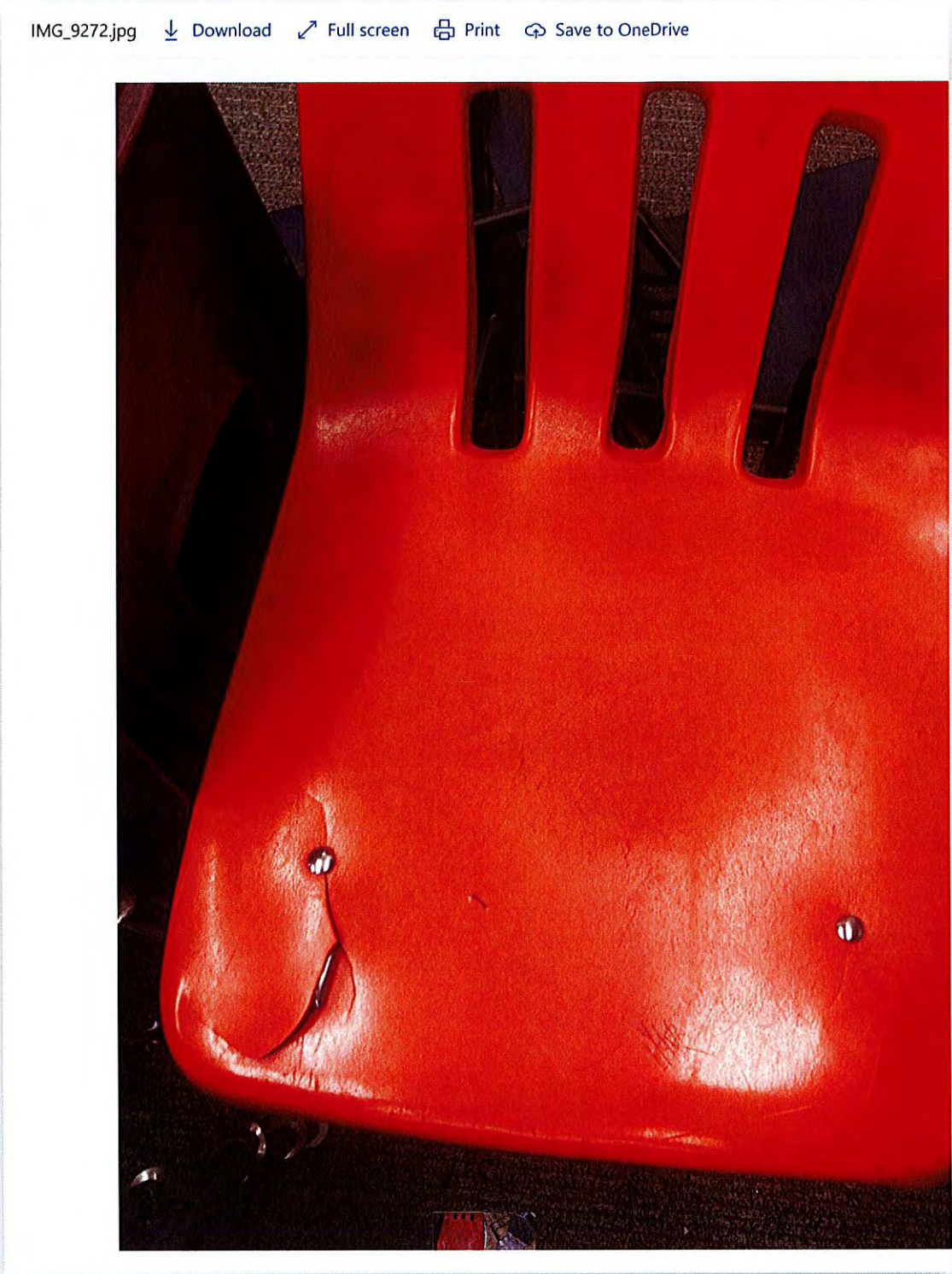




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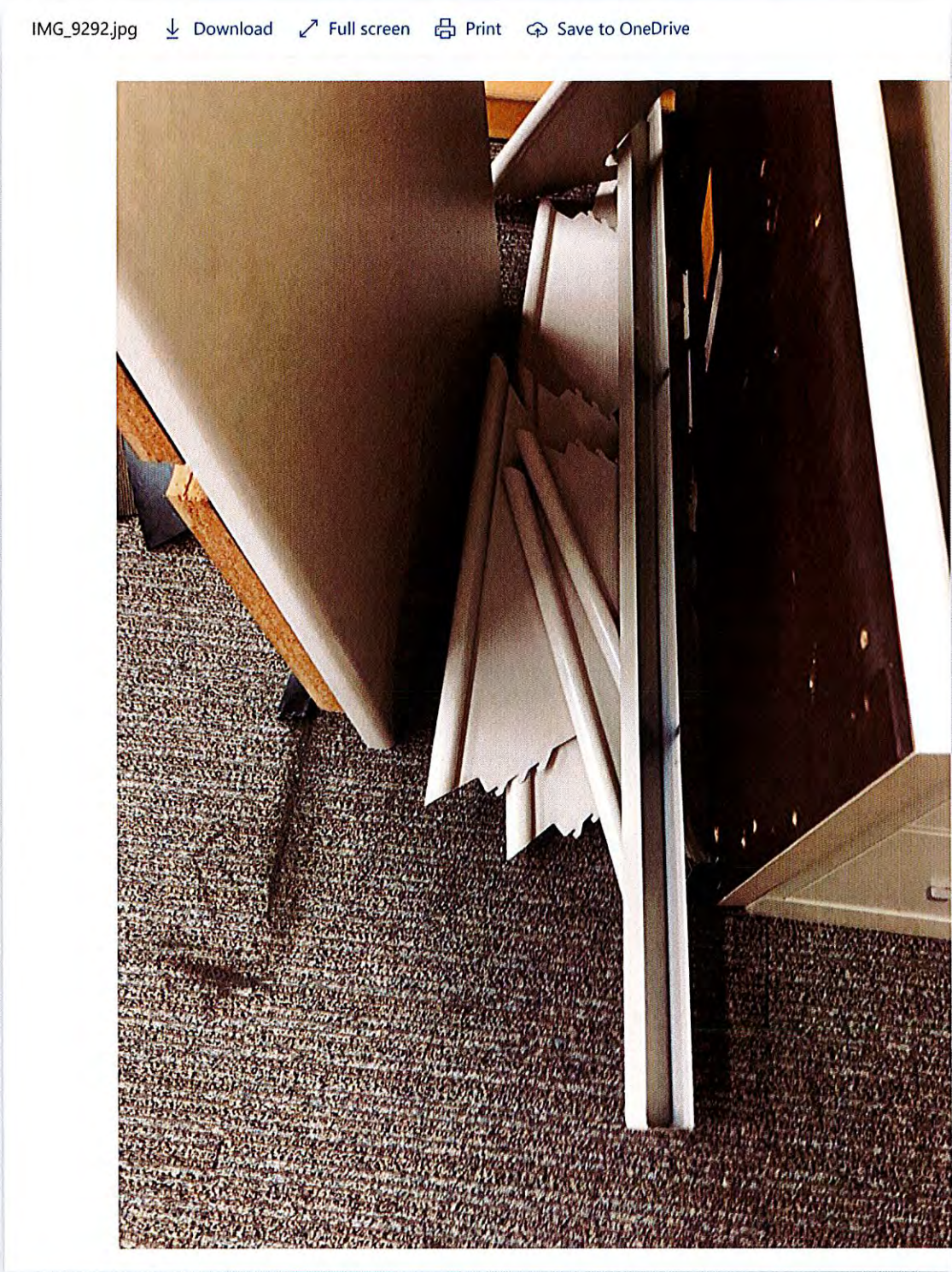




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 Fitzgerald, Margaret  
CD player



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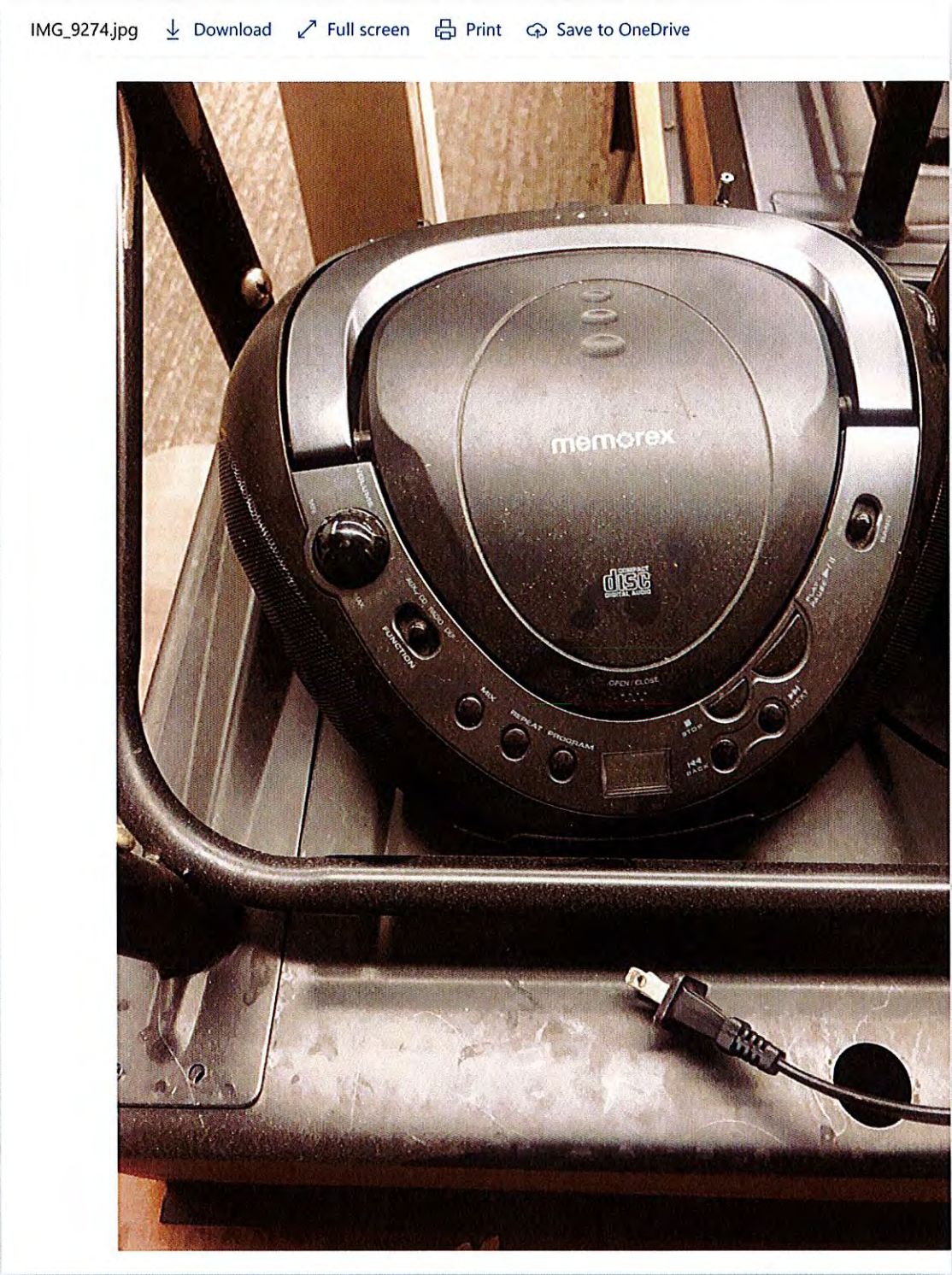




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**Fwd: More stuff to add the surplus list.**

Fitzgerald, Margaret <mfitzgerald@haverhill-ps.org>

Thu 7/9/2020 11:21 AM

To: Santarlaschi, Corrine <corrine.santarlaschi@haverhill-ps.org>

Sent from my iPhone

Begin forwarded message:

**From:** "Jimenez, Angel" <Angel.Jimenez@haverhill-ps.org>

**Date:** July 9, 2020 at 8:31:33 AM EDT

**To:** "Fitzgerald, Margaret" <mfitzgerald@haverhill-ps.org>, "Russell, Brice" <brussell@haverhill-ps.org>, "Coyle, Sherri" <scoyle@haverhill-ps.org>

**Subject:** More stuff to add the surplus list.

Get [Outlook for iOS](#)









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**SURPLUS FORM**  
**SCHOOL: HIGH SCHOOL**

[illegible]



**SURPLUS FORM**  
**SCHOOL: SILVERHILL**

[illegible]

**CITY OF HAVERHILL  
School Vendor Warrants  
LEA/ Cafeteria / Grants**

**Warrant Number: EV20200710**

To the City Auditor: The following names, bills and payrolls have been approved by the School Administration. We are requesting them to be placed on a warrant for payment. I hereby certify under penalty of perjury that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts.

**PAYABLE DATE: 07/10/2020  
TODAY'S DATE: 06/30/2020**

<b>LEA</b>	<b>\$ 235,301.58</b>
<b>Cafeteria</b>	<b>\$ -</b>
<b>Grants</b>	<b>\$ 948.40</b>
<b>Total</b>	<b>\$ 236,249.98</b>

*Kathy Smith*

**HAVERHILL PUBLIC SCHOOLS  
SCHOOL COMMITTEE APPROVAL  
OF VENDOR WARRANTS**

**I hereby certify under penalty of perjury that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts.**

_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710

Invoice	Vendor	Total	Account
401720	Alarm Contracting Enterprises	\$300.00	
401779	Alarm Contracting Enterprises	\$260.00	
401795	Alarm Contracting Enterprises	\$252.50	
401800	Alarm Contracting Enterprises	\$230.00	
1479503	Asset Genie, Inc.	\$485.00	
1479504	Asset Genie, Inc.	\$129.00	
1479505	Asset Genie, Inc.	\$397.00	
287240470758X06 1620	AT&T Mobility	\$69.50	
Phone July19-June20	Bart McArthur	\$608.88	
584664B	Brox Industries Inc	\$151.58	
70706956	Cengage Learning	\$7,673.08	
70706958	Cengage Learning	\$5,625.95	
70692380	Cengage Learning	\$7,932.24	
70692393	Cengage Learning	\$8,117.28	
70692404	Cengage Learning	\$6,181.92	
35676403	CIT Technology Financial Services	\$146.85	
4501	City Gate Language Service	\$610.80	
4407	City Gate Language Service	\$309.12	
4277	City Gate Language Service	\$376.56	
4221B	City Gate Language Service	\$286.96	
HPS2019-20-04	Claudia Dhimitri	\$11,700.00	
Phone April/May 2020	Cory Cooper	\$101.48	
0000018089	Cotting School, Inc.	\$1,200.00	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710

Invoice	Vendor	Total	Account
814788	D&P Swimming Pool Construction Inc	\$369.60	
58038	Data Control	\$148.60	
374666	Delta T Group	\$1,020.00	
1058973	Dennis K Burke Inc	\$2,626.64	
1045829	Dennis K Burke Inc	\$2,404.45	
7259	Diamond Athletic Turf Inc	\$210.00	
7254	Diamond Athletic Turf Inc	\$210.00	
1948	EdTech Solutions LLC	\$1,087.50	
2020-5596	ESCO Awards	\$116.00	
7-037-62052	Federal Express	\$56.73	
Phone Feb-June 2020	Heidi Perez	\$253.70	
155760	Holland's Flowers	\$500.00	
155761	Holland's Flowers	\$510.50	
557026697	Home Depot Pro	\$23.31	
557084209	Home Depot Pro	\$458.00	
556772572	Home Depot Pro	\$34.18	
556798999	Home Depot Pro	\$38.41	
556588408	Home Depot Pro	\$16.63	
556284701B	Home Depot Pro	\$149.00	
556284701	Home Depot Pro	\$23.94	
556029304	Home Depot Pro	\$298.00	
556085470	Home Depot Pro	\$539.92	
556085488	Home Depot Pro	\$539.92	
556085496	Home Depot Pro	\$149.71	
Pre-K 3/12/20 Refund	IGNOS MATTHEW D	\$103.20	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710

Invoice	Vendor	Total	Account
Postage Expense	Kathleen M. Smith	\$26.35	
FY20-320	Landmark School	\$15,480.00	
Margaret Marotta	Lawrence Partnership Inc	\$5,000.00	
695159	May Institute	\$8,613.22	
695179	May Institute	\$8,613.22	
PW39606	MB Tractor & Equipment	\$140.74	
PE35124	MB Tractor & Equipment	\$568.65	
PI49938	MB Tractor & Equipment	\$239.20	
PE35125	MB Tractor & Equipment	\$1,919.20	
2020-121	MGR Electrical Contracting, Inc.	\$1,415.00	
2020-110	MGR Electrical Contracting, Inc.	\$880.00	
2020-103	MGR Electrical Contracting, Inc.	\$4,486.00	
2020-102	MGR Electrical Contracting, Inc.	\$4,892.00	
2020-101	MGR Electrical Contracting, Inc.	\$4,994.00	
2020-096	MGR Electrical Contracting, Inc.	\$4,300.00	
211	Natalia Serna	\$150.00	
212	Natalia Serna	\$150.00	
213	Natalia Serna	\$125.00	
209	Natalia Serna	\$125.00	
210	Natalia Serna	\$150.00	
S040893177.001	Northeast Electrical Distributors	\$80.97	
S040885098-001	Northeast Electrical Distributors	\$48.14	
S040853933-001	Northeast Electrical Distributors	\$47.60	
S040853933-002	Northeast Electrical	\$43.71	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710

Invoice	Vendor	Total	Account
	Distributors		
S040838332-001	Northeast Electrical Distributors	\$159.48	
S040841909-001	Northeast Electrical Distributors	\$83.32	
20453	Ockers Company	\$6,900.00	
128262	Ockers Company	\$37,770.00	
233016000	Pats Peak Skiing LLC	\$435.00	
078765	Perkins School for the Blind	\$5,428.95	
078727	Perkins School for the Blind	\$19,380.34	
079252	Perkins School for the Blind	\$397.32	
078305	Perkins School for the Blind	\$6,387.00	
078267	Perkins School for the Blind	\$22,800.40	
1860295-01	Perma-Bound	\$1,184.36	
668727	Pest-End Exterminators	\$85.00	
668731	Pest-End Exterminators	\$56.00	
668734	Pest-End Exterminators	\$51.00	
668736	Pest-End Exterminators	\$51.00	
668728	Pest-End Exterminators	\$52.00	
668729	Pest-End Exterminators	\$41.00	
668730	Pest-End Exterminators	\$51.00	
668733	Pest-End Exterminators	\$51.00	
668739	Pest-End Exterminators	\$46.00	
668740	Pest-End Exterminators	\$46.00	
668741	Pest-End Exterminators	\$51.00	
668742	Pest-End Exterminators	\$60.00	
669853	Pest-End Exterminators	\$75.00	
1015872297	Pitney Bowes	\$237.38	

# City of Haverhill Massachusetts

Fiscal Year: 2019-2020

## LEA Warrant EV20200710

Invoice	Vendor	Total	Account
I-3332	Quinns Locksmith Service	\$91.00	
4738	Scherbon Consolidated Inc	\$428.25	
3780390-00	School Health	\$388.00	
208124023396	School Specialty	\$767.25	
208125313384	School Specialty ED. Essentials	\$40.75	
308103499621	School Specialty/Sax Arts and Crafts	\$1,827.09	
J 07887	Shoe City Hardware	\$14.98	
35676404	Toshiba Financial Services	\$254.00	
203589376	WB Mason Co Inc	\$12.84	
202529413	WB Mason Co Inc	\$13.28	
211352256	WB Mason Co Inc	\$228.60	
211313138	WB Mason Co Inc	\$841.92	
211274504	WB Mason Co Inc	\$1,535.31	
211129528	WB Mason Co Inc	\$36.30	
211136990	WB Mason Co Inc	\$87.60	
CR8131388	WB Mason Co Inc	(\$36.30)	
209792913	WB Mason Co Inc	\$36.95	
208517276	WB Mason Co Inc	\$48.99	
CR7915096	WB Mason Co Inc	(\$48.99)	
208161421	WB Mason Co Inc	\$187.99	
207650977	WB Mason Co Inc	\$2.99	
206255316	WB Mason Co Inc	\$23.29	
CR7652416	WB Mason Co Inc	(\$23.29)	
201525004	WB Mason Co Inc	\$89.99	
<b>Grand Total:</b>		<b>\$236,249.98</b>	
<b>End of Report</b>			



DETAILED VENDOR WARRANT EV20200710

Vendor	Total	Detail Line Description	Account
WB Mason Co Inc	\$12.84	OFFICE/CLASS MISCELLANEOUS SUPPLIES	1010000.4.2430.6584.48.785.00.20
WB Mason Co Inc	\$13.28	Math Dept	1010000.4.2430.6580.61.190.00.20
Perkins School for the Blind	\$5,428.95	OOD TUITION (AO) 05	1010000.4.9305.6485.34.280.00.30
Perkins School for the Blind	\$19,380.34	OOD TUITION (CH) 06	1010000.4.9306.6485.34.280.00.30
Perkins School for the Blind	\$397.32	TVI SERVICES FOR OOD (KL)	1010000.4.2320.6425.34.280.00.30
Heidi Perez	\$253.70	Phone reimbursement	1010000.4.4130.6688.74.185.00.10
Lawrence Partnership Inc	\$5,000.00	LEADS Fellowship	1010000.4.1210.6645.32.310.00.10
IGNOS MATTHEW D	\$103.20	Early Childhood Int Pre-School Rev	4332057.4.0000.4001.00.000.00.00
Natalia Serna	\$150.00	IEP/PROGRESS REPORT TRANSLATIONS	1010000.4.2320.6425.34.280.00.30
Natalia Serna	\$150.00	IEP/PROGRESS REPORT TRANSLATIONS	1010000.4.2320.6425.34.280.00.30
Natalia Serna	\$125.00	IEP/PROGRESS REPORT TRANSLATIONS	1010000.4.2320.6425.34.280.00.30
WB Mason Co Inc	\$228.60	Encumbered Funds for Central Office	1010000.4.1210.6560.32.310.00.10
Pest-End Exterminators	\$85.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$56.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$51.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$51.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Bart McArthur	\$608.88	cell phone reimbursement	1010000.4.4130.6688.74.185.00.10
WB Mason Co Inc	\$841.92	WB Mason End of Year Order June 2020	1010000.4.2430.6584.54.725.00.20
School Specialty ED. Essentials	\$40.75	Hand Held Manual Pencil Sharpeners	1010000.4.2430.6584.53.755.00.20
Quinns Locksmith Service	\$91.00	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Home Depot Pro	\$23.31	CURRICULUM AT CROWELL SUPPLIES	1010000.4.4110.6584.33.730.00.10
Home Depot Pro	\$458.00	Supplies-On line- Tilton Lower	1010000.4.4110.6584.48.785.00.20
WB Mason Co Inc	\$1,535.31	Spring 2	1010000.4.2430.6580.53.755.00.20
Data Control	\$15.99	7/8X2 Wet Erase Magnet Red	1010000.4.2430.6584.53.755.00.20
Data Control	\$15.99	7/8X2 Wet-erase Magnes Green	1010000.4.2430.6584.53.755.00.20
Data Control	\$47.97	7/8X2 Wet-Erase magnet orange	1010000.4.2430.6584.53.755.00.20
Data Control	\$31.98	7/8X2 Wet-Erase Magnet yellow	1010000.4.2430.6584.53.755.00.20
Data Control	\$15.99	7/8X2 WSet-erase magnet L Blue	1010000.4.2430.6584.53.755.00.20
Data Control	\$20.68	Wet-Erase Markers	1010000.4.2430.6584.53.755.00.20
Pest-End Exterminators	\$52.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$41.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$51.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$51.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$46.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$46.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$51.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$60.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$75.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
MB Tractor & Equipment	\$140.74	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$80.97	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Home Depot Pro	\$34.18	Supplies-On line-Maintenance DAC	1010000.4.4110.6582.74.125.00.10
Home Depot Pro	\$38.41	Supplies-On line-Maintenance DAC	1010000.4.4110.6582.74.125.00.10
Natalia Serna	\$125.00	IEP/PROGRESS REPORT TRANSLATIONS	1010000.4.2320.6425.34.280.00.30
Natalia Serna	\$150.00	IEP/PROGRESS REPORT TRANSLATIONS	1010000.4.2320.6425.34.280.00.30
Kathleen M. Smith	\$26.35	Postage	1010000.4.1210.6570.32.310.00.10
Pitney Bowes	\$237.38	Ink for mail machine (2)	1010000.4.1210.6560.32.310.00.10
Shoe City Hardware	\$14.98	misc items for school repairs and upkeep.	1010000.4.4220.6640.53.755.00.20
Perma-Bound	\$19.95	Alabama	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Alaska	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Arizona	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Arkansas	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	California	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Colorado	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Connecticut	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Delaware	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Florida	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Georgia	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Hawaii	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Idaho	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Illinois	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$18.69	Illusionology: The Secret Science of Magic	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Indiana	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Iowa	1010000.4.2415.6550.42.171.00.20



DETAILED VENDOR WARRANT EV20200710

Perma-Bound	\$19.95	Kansas	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Kentucky	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Louisiana	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Maine	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Maryland	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Massachusetts	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Michigan	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Minnesota	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Mississippi	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Missouri	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$21.24	Monsteroology: Book of Monstrous Beasts	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Montana	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$13.59	My First Coding Book	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Nebraska	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Nevada	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	New Hampshire	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	New Jersey	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	New Mexico	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	New York	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	North Carolina	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	North Dakota	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Ohio	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Oklahoma	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Oregon	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Pennsylvania	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Puerto Rico	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Rhode Island	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$10.87	Solar System	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	South Carolina	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	South Dakota	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Tennessee	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Texas	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$25.79	Ultimate Weird but True 2	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Utah	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Vermont	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Virginia	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Washington	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Washington, DC	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$16.96	Weather & Climate: Science Projects for Kids	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$16.87	Weird but True 2	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$22.95	West Coast Region	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	West Virginia	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Wisconsin	1010000.4.2415.6550.42.171.00.20
Perma-Bound	\$19.95	Wyoming	1010000.4.2415.6550.42.171.00.20
Asset Genie, Inc.	\$485.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$397.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Northeast Electrical Distributors	\$48.14	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Home Depot Pro	\$16.63	Supplies-On line-Maintenance DAC	1010000.4.4110.6582.74.125.00.10
Home Depot Pro	\$149.00	5,000 BTU 115-Volt Window Air Conditioner	1010000.4.4220.6640.49.790.00.20
Ockers Company	\$6,900.00	Consultants-Technology	1010000.4.2451.6420.73.315.00.10
Home Depot Pro	\$23.94	Supplies-On line- Walnut	1010000.4.4110.6584.49.790.00.20
Federal Express	\$56.73	mailing packages	1010000.4.1210.6560.32.310.00.10
D&P Swimming Pool Construction Inc	\$369.60	Misc. chemicals for C. C. White Pool - FY20	4332059.4.3510.6582.72.515.00.10
Cengage Learning	\$7,673.08	ESL Tilton REACH Items	1020000.4.2430.6582.35.145.00.40
Cengage Learning	\$5,625.95	ESL Tilton Upper REACH Items	1020000.4.2430.6582.35.145.00.40
Home Depot Pro	\$298.00	5,000 BTU 115-Volt Window Air Conditioner	1010000.4.4220.6640.49.790.00.20
Northeast Electrical Distributors	\$47.60	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$43.71	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Home Depot Pro	\$539.92	Supplies-On line-Bradford	1010000.4.4110.6584.43.710.00.20
Home Depot Pro	\$539.92	Supplies-On line-Pentucket	1010000.4.4110.6584.47.765.00.20
Home Depot Pro	\$149.71	CURRICULUM AT CROWELL SUPPLIES	1010000.4.4110.6515.33.730.00.10
MGR Electrical Contracting, Inc.	\$1,415.00	Multiple school electrical needs	1010000.4.4220.6640.74.185.00.10
Cotting School, Inc.	\$1,200.00	CONSULTING SERVICES	1010000.4.2320.6425.34.280.00.30

Claudia Dhimitri	\$11,700.00	PSYCHOEDUCATIONAL CONSULTING	1010000.4.2320.6425.34.280.00.30
Toshiba Financial Services	\$254.00	HP Printer S/N CN73M4M034 HHS/Fine Arts	1010000.4.2415.6613.61.172.00.20
Delta T Group	\$1,020.00	2 psychologists P Stone and E Harris	1010000.4.2800.6151.34.280.00.30
CIT Technology Financial Services	\$146.85	Consentino Library Copier Lease	1010000.4.2420.6613.54.725.00.20
Cengage Learning	\$7,932.24	ESL Golden Hill REACH Items	1020000.4.2430.6582.35.145.00.40
Cengage Learning	\$8,117.28	ESL Bradford REACH Items	1020000.4.2430.6582.35.145.00.40
Cengage Learning	\$6,181.92	ESL Pentucket Lake REACH Items	1020000.4.2430.6582.35.145.00.40
WB Mason Co Inc	\$36.30	Spring 2	1010000.4.2430.6580.53.755.00.20
Northeast Electrical Distributors	\$159.48	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$83.32	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
EdTech Solutions LLC	\$1,087.50	AAC EVALS	1010000.4.2320.6425.34.280.00.30
WB Mason Co Inc	\$16.40	Avery Big Tab Dividers	2292547.4.3200.6582.70.000.06.20
WB Mason Co Inc	\$27.00	Economy View Binder 2" rings	2292547.4.3200.6582.70.000.06.20
WB Mason Co Inc	\$44.20	Top Load Poly Sheet Protectors	2292547.4.3200.6582.70.000.06.20
School Health	\$388.00	Face Shields 40/cs	4607500.4.3200.6525.74.725.00.20
Alarm Contracting Enterprises	\$300.00	Inspections	1010000.4.4230.6470.74.185.00.10
Alarm Contracting Enterprises	\$260.00	Inspections	1010000.4.4230.6470.74.185.00.10
Alarm Contracting Enterprises	\$252.50	Inspections	1010000.4.4230.6470.74.185.00.10
Alarm Contracting Enterprises	\$230.00	Inspections	1010000.4.4230.6470.74.185.00.10
WB Mason Co Inc	-\$36.30	Spring 2	1010000.4.2430.6580.53.755.00.20
MB Tractor & Equipment	\$568.65	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
MB Tractor & Equipment	\$239.20	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
MB Tractor & Equipment	\$1,919.20	Moody Husquarna Mower	1010000.4.4220.6640.74.185.00.10
AT&T Mobility	\$69.50	Phone	1010000.4.4130.6688.74.185.00.10
MGR Electrical Contracting, Inc.	\$880.00	Multiple school electrical needs	1010000.4.4220.6640.74.185.00.10
May Institute	\$8,613.22	OOD TUITION (ME) 05-235 DAYS	1010000.4.9305.6485.34.280.00.30
May Institute	\$8,613.22	OOD TUITION (CR) 05-235 DAYS	1010000.4.9305.6485.34.280.00.30
Perkins School for the Blind	\$6,387.00	OOD TUITION (AO) 05	1010000.4.9305.6485.34.280.00.30
Perkins School for the Blind	\$22,800.40	OOD TUITION (CH) 06	1010000.4.9306.6485.34.280.00.30
Landmark School	\$15,480.00	OUTREACH PROF DEVELOPMENT W/A. LARSEN	1010000.4.2320.6425.34.280.00.30
ESCO Awards	\$116.00	2 graduation plaques	1010000.4.2430.6582.62.770.00.30
Holland's Flowers	\$500.00	Encumbered funds for Night of Stars, & Grad	1010000.4.2210.6535.61.500.00.20
Holland's Flowers	\$510.50	Encumbered funds for Night of Stars, & Grad	1010000.4.2210.6535.61.500.00.20
Diamond Athletic Turf Inc	\$210.00	Fertilization application to HHS field - 5/22	1010000.4.2430.6425.72.210.00.20
MGR Electrical Contracting, Inc.	\$4,486.00	Multiple school electrical needs	1010000.4.4220.6640.74.185.00.10
MGR Electrical Contracting, Inc.	\$4,892.00	Multiple school electrical needs	1010000.4.4220.6640.74.185.00.10
City Gate Language Service	\$610.80	IEP and meeting translations	1010000.4.2320.6425.34.280.00.30
MGR Electrical Contracting, Inc.	\$4,994.00	Multiple school electrical needs	1010000.4.4220.6640.74.185.00.10
Scherbon Consolidated Inc	\$428.25	Encumbered 2020	1010000.4.4220.6640.74.185.00.10
MGR Electrical Contracting, Inc.	\$4,300.00	Add outside lighting to Burnham	1010000.4.4220.6640.36.700.00.20
Ockers Company	\$37,770.00	Touchview 65" Ultra Interactive Panel	1010000.4.2453.6610.73.316.00.20
Cory Cooper	\$101.48	cell phone reimbursement	1010000.4.4130.6688.74.185.00.10
WB Mason Co Inc	\$36.95	office order 4	1010000.4.2210.6582.42.775.00.20
Brox Industries Inc	\$151.58	Maintenance-Tradeswork (temp)	1010000.4.4220.6426.74.185.00.10
City Gate Language Service	\$309.12	IEP and meeting translations	1010000.4.2320.6425.34.280.00.30
Diamond Athletic Turf Inc	\$210.00	Fertilization & weed control app to HHS field - 3/18	1010000.4.2430.6425.72.210.00.20
Pats Peak Skiing LLC	\$435.00	Payment on field trip	1010000.4.2440.6622.62.770.00.30
City Gate Language Service	\$376.56	IEP and meeting translations	1010000.4.2320.6425.34.280.00.30
WB Mason Co Inc	\$48.99	supplies Special Education Department	1010000.4.2110.6582.34.280.00.30
WB Mason Co Inc	-\$48.99	supplies Special Education Department	1010000.4.2110.6582.34.280.00.30
WB Mason Co Inc	\$187.99	Avanti Portable/Countertop Ice Maker	1010000.4.3200.6525.54.725.00.20
City Gate Language Service	\$286.96	IEP and meeting translations	1010000.4.2320.6425.34.280.00.30
School Specialty/Sax Arts and Crafts	\$54.46	Color Sticks Woodless Colored Pencils	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$71.74	Crayon Classroom Pack with 2-Sharpener	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$59.57	Original Broad Line Marker Classpack	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$29.90	Elmer's Glue-All Multi-Purpose Glue, Gallon	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$38.50	Fiskars Blunt Tip Kids Scissors, Pack of 12	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$39.16	Pacon Super Heavyweight Tagboard	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$88.53	Big Kids Choice Combo CR Caddie Brush Set	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$46.08	Big Kids Choice Paint Brush, Round	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$46.08	Big Kids Choice Round Paint Brush	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$46.08	Big Kids Choice Round Paint Brush	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$28.54	Early Learning Chubby Classroom Value Pack	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$326.32	Sulphite Drawing Paper, White	1010000.4.2430.6584.42.110.00.20



School Specialty/Sax Arts and Crafts	\$616.32 Sulphite Drawing Paper, White	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$159.36 Sulphite Drawing Paper, White	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$35.34 Traditional No. 2 Pencils, Assorted Colors	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$28.80 Vinyl Block Erasers, White, Pack of 20	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$38.06 Permanent Marker, Fine, Assorted	1010000.4.2430.6584.42.110.00.20
School Specialty/Sax Arts and Crafts	\$74.25 Sharpie Fine Point Perm Marker, Black	1010000.4.2430.6584.42.110.00.20
WB Mason Co Inc	\$2.99 Commercial Wastebasket, Black	1010000.4.3510.6602.72.115.00.10
Dennis K Burke Inc	\$2,626.64 Fuel	1010000.4.3300.6625.75.320.00.30
WB Mason Co Inc	\$23.29 Alyson F wing office	1010000.4.2430.6582.61.500.00.20
WB Mason Co Inc	-\$23.29 Alyson F wing office	1010000.4.2430.6582.61.500.00.20
Dennis K Burke Inc	\$2,404.45 Fuel	1010000.4.3300.6625.75.320.00.30
School Specialty	\$767.25 ELEMENTARY STUDENT PLANNER	1010000.4.2430.6584.48.785.00.20
WB Mason Co Inc	\$89.99 SWINGLINE STAPLER	1010000.4.4230.6641.33.730.00.10
	<b>\$236,249.98</b>	

- 0 Grants
- 30 District Offices
- 31 School Committee
- 32 Office of the Superintendent's
- 33 Curriculum Department
- 34 Special Education
- 35 ELL (formally Bilingual)
- 36 Parent Registration
- 41 Moody Early Childhood Center (ECC)
- 42 Silver Hill Horace Mann Charter School
- 43 Bradford Elementary School
- 45 Golden Hill Elementary School
- 47 Pentucket Lake Elementary School
- 48 Tilton Elementary School
- 49 Walnut Square Elementary School
- 51 John Greenleaf Whittier School
- 52 C.D. Hunking Middle School
- 53 Dr. Paul Nettle Middle School
- 54 Dr. A.B. Consentino Middle School
- 61 Haverhill High School
- 62 St. James HALT Alternative School
- 63 St. James TEACH Alternative School
- 70 District & Student Services
- 71 Guidance Department
- 72 Athletics Department
- 73 Technology-Administration
- 74 Maintenance/Utilities
- 75 Transportation
- 76 Food Services by Whitsons
- 77 Misc Revenues

**CITY OF HAVERHILL  
School Vendor Warrants  
LEA/ Cafeteria / Grants/ P-Card**

**Warrant Number: EV20200710B**

To the City Auditor: The following names, bills and payrolls have been approved by the School Administration. We are requesting them to be placed on a warrant for payment. I hereby certify under penalty of perjury, and to the best of my ability, that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts, and that all names, contracts and payrolls in the amounts as scheduled are school department charges.

**PAYABLE DATE :** 7/10/2020  
**TODAY'S DATE:** 7/6/2020

<b>LEA</b>	<b>\$</b>	<b>120,753.65</b>
<b>Cafeteria</b>	<b>\$</b>	<b>-</b>
<b>Grants</b>	<b>\$</b>	<b>97,335.54</b>
<b>Total</b>		<b>\$218,089.19</b>

*Kathy Smith*

**HAVERHILL PUBLIC SCHOOLS  
SCHOOL COMMITTEE APPROVAL  
OF VENDOR WARRANTS**

**I hereby certify under penalty of perjury that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts.**

_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
Phone Feb-June 2020	Andrea Sheehan	\$253.70	
2020-93	Anne Coogan	\$375.00	
2020-89	Ashley P Sadrnouri	\$359.20	
1480966	Asset Genie, Inc.	\$544.00	
1480967	Asset Genie, Inc.	\$79.00	
1480971	Asset Genie, Inc.	\$238.00	
1480986	Asset Genie, Inc.	\$79.00	
1480355	Asset Genie, Inc.	\$129.00	
1480356	Asset Genie, Inc.	\$129.00	
1480358	Asset Genie, Inc.	\$159.00	
1480157	Asset Genie, Inc.	\$69.00	
1480158	Asset Genie, Inc.	\$89.00	
2020-83	Carol Van Doren	\$420.00	
Reimb Printer Ink	Cherie Pinardi	\$65.59	
2020-80	Christina Sullivan	\$420.00	
3137	City Gate Language Service	\$43.68	
2020-76	Colleen Beckett	\$381.65	
30544	Combustion Service Co of NE	\$18,520.00	
3760207381 June 20	Comcast - PA	\$163.23	
3760013797 June20	Comcast - PA	\$177.12	
2020-98	Diana Farrell	\$420.00	
2020-75	Diana Madden	\$420.00	
Phone March-June20	Dianne Connolly	\$202.96	
2020-96	Eileen Paquette	\$420.00	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
Miles Nov19-March20	Elizabeth Beltran	\$135.00	
Reimb Grad Supplies	Glenn Burns	\$1,669.40	
2020 12342	Haverhill Water Department	\$85.00	
2020-78	Heather Latch	\$359.20	
FY20 336 Supplies	Heather Sweeney	\$52.87	
Supplies - FY20 336	Heather Sweeney	\$53.19	
7211523	Heinemann	\$43.00	
557816857	Home Depot Pro	\$1,305.60	
557267119	Home Depot Pro	\$145.05	
557328788	Home Depot Pro	\$54.00	
2020-100	Jennifer McGonagle	\$420.00	
Reimb Mileage	Joel Arias	\$130.29	
PEDS-INS-3-11-2 020	Joslin Diabetes Center Inc	\$1,075.00	
3362-565	Jostens	\$4,160.10	
Clear Mouth Masks	Julie Ambrose	\$2,250.00	
2020-97	Karen Pronovost	\$420.00	
Reimb Mileage	Katie Vozeolas	\$354.74	
2020-79	Kevin Murphy	\$420.00	
1013826	Lakeside Motors	\$262.76	
1013810	Lakeside Motors	\$243.75	
1013680	Lakeside Motors	\$235.00	
1013648	Lakeside Motors	\$164.93	
1013652	Lakeside Motors	\$196.70	
1013631	Lakeside Motors	\$97.50	
2020-88	Lauren English	\$381.65	



## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
2336864	Learning A-Z	\$55,425.00	
2020-87	Lindsay Grigas	\$420.00	
Reimb Miles Nov/Dec	Lorna Marchant	\$110.61	
10703	Lyons & Rogers LLC	\$9,600.00	
2020-84	Matthew Halaby	\$420.00	
2020-77	Maureen Simmons	\$420.00	
IN01500720	McLean Hospital Corporation	\$1,500.00	
2020-91	Megan Crowley	\$250.00	
2020-102	Meghan Menihane	\$420.00	
2020-85 Tuition Reim	Melanie Clinton	\$420.00	
2020-92	Melissa M Smith	\$375.00	
2020-82	Michelle Joubert	\$420.00	
99810	Minuteman Press of Newburyport	\$130.35	
214	Natalia Serna	\$125.00	
1404930	National Association of School Nurses	\$2,555.00	
03784-06001 6/25/20	National Grid - Electric	\$3,577.32	
15733-57008 6/25/20	National Grid - Electric	\$233.92	
40634-36004 6/25/20	National Grid - Electric	\$72.31	
53080-1300 6/25/20	National Grid - Electric	\$370.18	
78366-53007 6/25/20	National Grid - Electric	\$7,136.77	
86328-36007 6/25/20	National Grid - Electric	\$13.30	
88839-58001 6/25	National Grid - Electric	\$472.58	
03407-66001 6/23/20	National Grid - Electric	\$368.33	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
28206-92002 6/23/20	National Grid - Electric	\$4,632.56	
40620-80008 6/23/20	National Grid - Electric	\$352.79	
78040-41000 6/23/20	National Grid - Electric	\$2,456.86	
15177-66005 6/19/20	National Grid - Electric	\$9.58	
27615-46009 6/19/20	National Grid - Electric	\$12.50	
27627-01004 6/16/20	National Grid - Electric	\$5,334.49	
27060-16008 6/10/20	National Grid - Electric	\$3,649.52	
63897-99004 6/8/20	National Grid - Electric	\$7,352.18	
14022-64001 6/5/20	National Grid - Electric	\$5,272.36	
26472-98004 6/5/20	National Grid - Electric	\$92.77	
40024-19030 6/25/20	National Grid/Gas	\$83.65	
40024-19050 6/25/20	National Grid/Gas	\$76.14	
40024-19780 6/25/20	National Grid/Gas	\$217.45	
40020-12130 6/25/20	National Grid/Gas	\$27.17	
40020-15130 6/25/20	National Grid/Gas	\$78.88	
40024-19750 6/25/20	National Grid/Gas	\$277.56	
40024-19750 6/25/202	National Grid/Gas	\$323.46	
40042-22480 6/25/20	National Grid/Gas	\$26.00	
40048-21540 6/25/20	National Grid/Gas	\$26.00	
40128-13300 6/25/20	National Grid/Gas	\$27.20	
40128-13340	National Grid/Gas	\$731.90	



## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
6/25/20			
40042-12280	National Grid/Gas	\$222.25	
6/24/20			
40042-24912	National Grid/Gas	\$457.61	
6/24/20			
40052-27801	National Grid/Gas	\$836.55	
6/24/20			
40052-85720	National Grid/Gas	\$39.84	
6/24/20			
40142-21700	National Grid/Gas	\$197.55	
6/24/20			
40028-10070	National Grid/Gas	\$234.78	
6/23/20			
40028-22090	National Grid/Gas	\$246.98	
6/23/20			
40138-19400	National Grid/Gas	\$52.11	
6/23/20			
400028-10060	National Grid/Gas	\$40.37	
6/23/20			
40036-20950	National Grid/Gas	\$119.93	
6/23/20			
5469237	NCS Pearson	\$494.77	
Webinar Series	Northeastern University School Health Ac	\$3,870.00	
128561	Ockers Company	\$11,760.00	
FY20 336 Supplies	Patrick Quigley	\$105.73	
1842826.01	Perma-Bound	\$55.21	
668735	Pest-End Exterminators	\$51.00	
668737	Pest-End Exterminators	\$46.00	
668738	Pest-End Exterminators	\$46.00	
668210	Pest-End Exterminators	\$100.00	
89595	Quality Fire Protection Inc	\$163.95	
89596	Quality Fire Protection Inc	\$429.95	
89598	Quality Fire Protection Inc	\$378.45	
89599	Quality Fire Protection Inc	\$84.95	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
89600	Quality Fire Protection Inc	\$757.85	
89611	Quality Fire Protection Inc	\$171.95	
89612	Quality Fire Protection Inc	\$144.45	
89617	Quality Fire Protection Inc	\$296.95	
89619	Quality Fire Protection Inc	\$245.45	
89620	Quality Fire Protection Inc	\$696.45	
2020-95	Reem Mikhael	\$385.00	
951169768	Riddell/All American	\$145.73	
42924	Rooter-Man / Daigle Enterprise Inc	\$803.00	
630202019044	RUSSO BAR ASSOCIATES	\$9,600.00	
630202018034	RUSSO BAR ASSOCIATES	\$1,200.00	
2020-81	Samantha Aiello	\$381.65	
0001	Sarah B Coughlin	\$900.00	
3780390-01	School Health	\$14,817.00	
3784332-00	School Health	\$481.00	
51450	Seacoast Vacuum Cleaner Hospital	\$79.00	
3501-0	Sherwin Williams Company	\$499.81	
5817-6	Sherwin Williams Company	\$228.60	
5833-3	Sherwin Williams Company	\$144.20	
J 08008	Shoe City Hardware	\$98.45	
J 07874	Shoe City Hardware	\$10.20	
J 07863	Shoe City Hardware	\$10.16	
J 07828	Shoe City Hardware	\$58.04	
J 07799	Shoe City Hardware	\$5.99	
J 07774	Shoe City Hardware	\$9.77	

## City of Haverhill Massachusetts

Fiscal Year: 2019-2020

### LEA Warrant EV20200710B

Invoice	Vendor	Total	Account
J 07779	Shoe City Hardware	\$10.16	
J 07742	Shoe City Hardware	\$218.00	
J 07703	Shoe City Hardware	\$27.94	
8125936356	Shred-It US JV LLC	\$88.00	
146162	Signet Electronic Systems Inc	\$720.00	
2020-101	Stacey O'Brien	\$382.00	
2020-86	Susan MacGregor	\$420.00	
2796998	Toshiba Business Solutions	\$104.00	
507428	United Elevator Inc	\$1,120.00	
78642	Universal Packaging, Inc.	\$4,485.40	
551.404.600.0001.91	Verizon - 15124	\$41.23	
351.455.747.0001.16	Verizon - 15124	\$313.66	
11995	VHS Inc	\$1,800.00	
2020-90	Victoria Lu	\$420.00	
111098	Water Specialities Company	\$229.99	
211587701	WB Mason Co Inc	\$673.58	
211553786	WB Mason Co Inc	\$32.64	
211547380	WB Mason Co Inc	\$29.36	
<b>Grand Total:</b>		<b>\$218,089.19</b>	
<b>End of Report</b>			



Vendor	Total	Detail Line Description	Account
Cherie Pinardi	\$65.59	Office Supplies	1010000.4.1210.6560.32.310.00.10
National Grid/Gas	\$83.65	Tilton gas	1010000.4.4120.6686.48.185.00.10
National Grid/Gas	\$76.14	Tilton gas	1010000.4.4120.6686.48.185.00.10
National Grid/Gas	\$217.45	Silver Hill Gas	1010000.4.4120.6686.42.185.00.10
Lakeside Motors	\$262.76	Repairs	1010000.4.3300.6643.75.320.00.30
Andrea Sheehan	\$253.70	Phone reimbursement	1010000.4.4130.6688.74.185.00.10
RUSSO BAR ASSOCIATES	\$9,600.00	Roof Repair Project	3319500.1.0000.5001.00.000.00.00
Dianne Connolly	\$202.96	Phone Reimbursement	1010000.4.4130.6688.74.185.00.10
Shoe City Hardware	\$98.45	Misc items for school repairs and upkeep.	1010000.4.4220.6640.53.755.00.20
Sherwin Williams Company	\$499.81	Misc maintenacne supplies	1010000.4.4220.6640.53.755.00.20
WB Mason Co Inc	\$673.58	Supplies - batteries, tape, markers	1010000.4.2430.6584.51.795.00.20
RUSSO BAR ASSOCIATES	\$1,200.00	Consentino Roof Design	3319726.1.0000.5001.00.000.00.00
Pest-End Exterminators	\$51.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$46.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Pest-End Exterminators	\$46.00	Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Melanie Clinton	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Joel Arias	\$130.29	Gasoline (Central Supply)	1010000.4.4230.6625.74.125.00.10
Katie Vozeolas	\$354.74	CSHS Conference/Travel FY 20	2292547.4.3200.6612.70.000.07.20
Jennifer McGonagle	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Christina Sullivan	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Samantha Aiello	\$381.65	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Michelle Joubert	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Carol Van Doren	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Matthew Halaby	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Susan MacGregor	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Lindsay Grigas	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Lauren English	\$381.65	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Ashley P Sadrnoori	\$359.20	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Victoria Lu	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Megan Crowley	\$250.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Melissa M Smith	\$375.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Anne Coogan	\$375.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Reem Mikhael	\$385.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Eileen Paquette	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Karen Pronovost	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Diana Farrell	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Lakeside Motors	\$243.75	Repairs	1010000.4.3300.6643.75.320.00.30
Elizabeth Beltran	\$135.00	parent reimbursement	1010000.4.3300.6677.75.320.00.30
WB Mason Co Inc	\$32.64	Encumbered Funds for Central Office	1010000.4.1210.6560.32.310.00.10
WB Mason Co Inc	\$29.36	1 case of copier paper 6/18/20	1010000.4.4220.6640.74.185.00.10
Northeastern University School Health Ac	\$3,870.00	Online School Nurse PD package - 10 programs	2292547.4.3200.6650.70.000.08.20
Kevin Murphy	\$420.00	HEA Tuition Reimbursment	1010000.4.2358.6130.33.225.00.10
Learning A-Z	\$55,425.00	1 year 300 lic Ref#8330827 RAZ-Plus	4203050.4.2357.6425.33.000.05.10
Asset Genie, Inc.	\$544.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$79.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$238.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$79.00	Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
City Gate Language Service	\$43.68	Translation services	1010000.4.3100.6425.35.145.40.00
Julie Ambrose	\$1,500.00	Specialized cloth masks with clear window - adult size	2292547.4.3200.6582.70.000.06.20
Julie Ambrose	\$750.00	Specialized masks with clear window for child	2292547.4.3200.6582.70.000.06.20
National Association of School Nurses	\$350.00	Virtual NASN Conference Registration- K Vozeolas	2292548.4.3200.6612.70.000.07.20
National Association of School Nurses	\$395.00	Virtual NASN Conference Registration - A Pashley RN	2292548.4.3200.6612.70.000.07.20
National Association of School Nurses	\$350.00	Virtual NASN Conference Registration - B MacAdams RN	2292548.4.3200.6612.70.000.07.20
National Association of School Nurses	\$395.00	Virtual NASN Conference Registration - C Marczak RN	2292548.4.3200.6612.70.000.07.20
National Association of School Nurses	\$320.00	Virtual NASN Conference Registration - D Cummings RN	2292548.4.3200.6612.70.000.07.20
National Association of School Nurses	\$395.00	Virtual NASN Conference Registration - K Sullivan RN	2292548.4.3200.6612.70.000.07.20
National Association of School Nurses	\$350.00	Virtual NASN Conference Registration - S Toulouse RN	2292548.4.3200.6612.70.000.07.20
Signet Electronic Systems Inc	\$720.00	Phone repairs	1010000.4.4130.6688.74.185.00.10
National Grid - Electric	\$3,577.32	Consentino Electric	1010000.4.4130.6685.54.185.00.10
National Grid - Electric	\$233.92	TEACH at Bartlett Electric	1010000.4.4130.6685.63.185.00.10
National Grid - Electric	\$72.31	Crowell School Electric	1010000.4.4130.6685.33.185.00.10
National Grid - Electric	\$370.18	Crowell School Electric	1010000.4.4130.6685.33.185.00.10
National Grid - Electric	\$7,136.77	Silver Hill Electric	1010000.4.4130.6685.42.185.00.10
National Grid - Electric	\$13.30	HHS Electric	1010000.4.4130.6685.61.185.00.10
National Grid - Electric	\$472.58	Moody Electric	1010000.4.4130.6685.41.185.00.10
National Grid/Gas	\$27.17	Teach at Bartlett gas	1010000.4.4120.6686.63.185.00.10
National Grid/Gas	\$78.88	Moody gas	1010000.4.4120.6686.41.185.00.10
National Grid/Gas	\$277.56	Tilton Upper	1010000.4.4120.6686.74.185.00.10
National Grid/Gas	\$323.46	Consentino gas	1010000.4.4120.6686.54.185.00.10
National Grid/Gas	\$26.00	Crowell Gas	1010000.4.4120.6686.33.185.00.10
National Grid/Gas	\$26.00	Maint gas - Barn	1010000.4.4120.6686.74.185.00.10
National Grid/Gas	\$27.20	HHS gas	1010000.4.4120.6686.61.185.00.10

National Grid/Gas	\$731.90 HHS gas	1010000.4.4120.6686.61.185.00.10
Pest-End Exterminators	\$100.00 Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Natalia Serna	\$125.00 IEP/PROGRESS REPORT TRANSLATIONS	1010000.4.2320.6425.34.280.00.30
Lyons & Rogers LLC	\$9,600.00 SPED LEGAL SERVICES	1010000.4.2110.6440.34.280.00.30
Diana Madden	\$420.00 HEA Tuition Reimbursement	1010000.4.2358.6130.33.225.00.10
Colleen Beckett	\$381.65 HEA Tuition Reimbursement	1010000.4.2358.6130.33.225.00.10
National Grid/Gas	\$222.25 Golden Hill Gas	1010000.4.4120.6686.45.185.00.10
National Grid/Gas	\$457.61 Nettle gas	1010000.4.4120.6686.53.185.00.10
National Grid/Gas	\$836.55 Hunking gas	1010000.4.4120.6686.52.185.00.10
National Grid/Gas	\$39.84 Maint gas - Barn	1010000.4.4120.6686.74.185.00.10
National Grid/Gas	\$197.55 Bradford gas	1010000.4.4120.6686.43.185.00.10
Sherwin Williams Company	\$228.60 Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Sherwin Williams Company	\$144.20 Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Home Depot Pro	\$1,305.60 Supplies-On line-HHS	1010000.4.4110.6584.61.520.00.20
Haverhill Water Department	\$85.00 Water testing for all schools	1010000.4.4220.6640.74.185.00.10
School Health	\$10,425.00 AAMI Level 2 ISO Gown w/cuff	4607500.4.3200.6525.74.725.00.20
School Health	\$4,392.00 Germisept Alcohol Wipes 50CT	4607500.4.3200.6525.74.725.00.20
Maureen Simmons	\$420.00 HEA Tuition Reimbursement	1010000.4.2358.6130.33.225.00.10
Heather Latch	\$359.20 HEA Tuition Reimbursement	1010000.4.2358.6130.33.225.00.10
School Health	\$481.00 Safety Goggles	4607500.4.3200.6525.74.725.00.20
National Grid - Electric	\$368.33 Burnham Electric	1010000.4.4130.6685.74.185.00.10
National Grid - Electric	\$4,632.56 Nettle Electric	1010000.4.4130.6685.53.185.00.10
National Grid - Electric	\$352.79 Walnut Square Electric	1010000.4.4130.6685.49.185.00.10
National Grid - Electric	\$2,456.86 Pentucket Lake Electric	1010000.4.4130.6685.47.185.00.10
National Grid/Gas	\$234.78 Whittier gas	1010000.4.4120.6686.51.185.00.10
National Grid/Gas	\$246.98 Pentucket lake gas	1010000.4.4120.6686.47.185.00.10
National Grid/Gas	\$52.11 Walnut Square	1010000.4.4120.6686.49.185.00.10
National Grid/Gas	\$40.37 Whittier gas	1010000.4.4120.6686.51.185.00.10
National Grid/Gas	\$119.93 Burnham gas	1010000.4.4120.6686.74.185.00.10
Asset Genie, Inc.	\$129.00 Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00 Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$159.00 Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Lorna Marchant	\$110.61 FY20 336 Supplies	4203360.4.2415.6582.33.000.06.10
Heather Sweeney	\$52.87 FY20 336 Supplies	4203360.4.2415.6582.33.000.06.10
Heather Sweeney	\$53.19 FY20 336 Supplies	4203360.4.2415.6582.33.000.06.10
Asset Genie, Inc.	\$69.00 Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$89.00 Repairs for Chromebooks	1010000.4.2451.6641.73.315.00.10
Home Depot Pro	\$145.05 CURRICULUM AT CROWELL SUPPLIES	1010000.4.4110.6584.33.730.00.10
Home Depot Pro	\$54.00 Supplies-On line-Maintenance DAC	1010000.4.4110.6582.74.125.00.10
Water Specialties Company	\$81.19 Backflow 2 1/2	1010000.4.4220.6640.74.185.00.10
Water Specialties Company	\$148.80 Backflow kit	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$163.95 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$429.95 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$378.45 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$84.95 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$757.85 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$171.95 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$144.45 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$296.95 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$245.45 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$696.45 Encumbered 2020	1010000.4.4220.6640.74.185.00.10
Verizon - 15124	\$41.23 Encumbrance FY 20	1010000.4.4130.6688.74.185.00.10
Comcast - PA	\$163.23 Cable TV for 4 Summer St	1010000.4.1210.6560.32.310.00.10
National Grid - Electric	\$9.58 TEACH at Bartlett Electric	1010000.4.4130.6685.63.185.00.10
National Grid - Electric	\$12.50 TEACH at Bartlett Electric	1010000.4.4130.6685.63.185.00.10
Comcast - PA	\$177.12 monthly charges6/23-7/22	1010000.4.2430.6582.61.500.00.20
Verizon - 15124	\$313.66 Encumbrance FY 20	1010000.4.4130.6688.74.185.00.10
United Elevator Inc	\$1,120.00 Encumbered FY 2020-Elevator Maint	1010000.4.4220.6640.74.185.00.10
Patrick Quigley	\$105.73 FY20 336 Supplies	4203360.4.2415.6582.33.000.06.10
Toshiba Business Solutions	\$104.00 Toner, black	1010000.4.2430.6580.62.770.00.30
Minuteman Press of Newburyport	\$130.35 500 4/K Postcards	1010000.4.2430.6580.42.775.00.20
Jostens	\$1,125.00 Faculty gowns bachelor	1010000.4.2210.6535.61.500.00.20
Jostens	\$132.00 Faculty gowns doctorate	1010000.4.2210.6535.61.500.00.20
Jostens	\$2,883.00 Faculty gowns master	1010000.4.2210.6535.61.500.00.20
Jostens	\$20.10 Faculty rental Tam	1010000.4.2210.6535.61.500.00.20
Heinemann	\$36.00 Benchmark Assessment System Student Folders	1010000.4.2430.6584.49.790.00.20
Heinemann	\$7.00 Shipping	1010000.4.2430.6584.49.790.00.20
National Grid - Electric	\$5,334.49 Bradford Electric - June	1010000.4.4130.6685.43.185.00.10
Shoe City Hardware	\$10.20 ENCUMBERED FUNDS FOR FY20	1010000.4.4220.6640.61.520.00.20
Seacoast Vacuum Cleaner Hospital	\$79.00 vacuum for Burnham	1010000.4.4220.6640.74.185.00.10
Lakeside Motors	\$235.00 Repairs	1010000.4.3300.6643.75.320.00.30
Shoe City Hardware	\$10.16 Encumbrance 2020	1010000.4.4220.6640.74.185.00.10
Router-Man / Daigle Enterprise Inc	\$803.00 Encumbered 2020	1010000.4.4220.6640.74.185.00.10

Glenn Burns	\$1,669.40	Graduation Supplies	1010000.4.2210.6535.61.500.00.20
Shoe City Hardware	\$58.04	ENCUMBERED FUNDS FOR 2019- 2020 SCHOOL YEAR	1010000.4.4220.6640.61.520.00.20
Combustion Service Co of NE	\$18,520.00	HS Boiler # 2 repair	1010000.4.4220.6640.74.185.00.10
Lakeside Motors	\$164.93	Repairs	1010000.4.3300.6643.75.320.00.30
Lakeside Motors	\$196.70	Repairs	1010000.4.3300.6643.75.320.00.30
National Grid - Electric	\$3,649.52	Tilton Upper	1010000.4.4130.6685.74.185.00.10
Shoe City Hardware	\$5.99	Maintenance repairs/supplies	1010000.4.2415.6641.52.171.00.20
Lakeside Motors	\$97.50	Repairs	1010000.4.3300.6643.75.320.00.30
Riddell/All American	\$34.95	Baseball Helmet Reconditioning	1010000.4.3510.6602.72.115.00.10
Riddell/All American	\$0.60	Baseball Helmet Surcharge for NOCSAE License	1010000.4.3510.6602.72.115.00.10
Riddell/All American	\$33.18	Catchers Helmets	1010000.4.3510.6602.72.115.00.10
Riddell/All American	\$77.00	Paint Batting Helmets	1010000.4.3510.6602.72.115.00.10
Universal Packaging, Inc.	\$2,680.00	3 Ply Face Masks	4607500.4.3200.6525.74.725.00.20
Universal Packaging, Inc.	\$1,805.40	KN95 Masks	4607500.4.3200.6525.74.725.00.20
National Grid - Electric	\$7,352.18	Golden Hill Electric	1010000.4.4130.6685.45.185.00.10
Shoe City Hardware	\$9.77	ENCUMBERED FUNDS FOR 2019- 2020 SCHOOL YEAR	1010000.4.4220.6640.61.520.00.20
Shoe City Hardware	\$10.16	Supplies As Needed	1010000.4.4220.6640.41.140.00.20
National Grid - Electric	\$5,272.36	Whittier Electric	1010000.4.4130.6685.51.185.00.10
National Grid - Electric	\$92.77	Maint - Brown Street	1010000.4.4130.6685.74.185.00.10
Stacey O'Brien	\$382.00	HEA Tuition Reimbursement	1010000.4.2358.6130.33.225.00.10
Meghan Menihane	\$420.00	HEA Tuition Reimbursement	1010000.4.2358.6130.33.225.00.10
Ockers Company	\$11,760.00	Touchview 65" Ultra Interactive Panel, Acer Chrombox, Cable kit	1010000.4.2453.6610.73.316.00.20
Shoe City Hardware	\$218.00	Misc Bldg Supplies	1010000.4.4220.6640.58.785.00.20
Sarah B Coughlin	\$900.00	FY 20 336 Contracted Services	4203360.4.2357.6425.33.000.06.10
Shoe City Hardware	\$27.94	for misc supplies for FY 19-20	1010000.4.2430.6584.43.710.00.20
Joslin Diabetes Center Inc	\$875.00	Diabetes training for school nurses - Wed. March 11, 2020	2292547.4.3200.6650.70.000.08.20
Joslin Diabetes Center Inc	\$200.00	Travel from Boston to Haverhill: estimated at 2 hours total time	2292547.4.3200.6650.70.000.08.20
VHS Inc	\$1,800.00	Annual fee for 4 spring seats in VHS learning during FY20	1010000.4.2710.6425.71.155.00.20
McLean Hospital Corporation	\$1,500.00	PSYCH CONSULT AND TRAINING. (until June)	1010000.4.2320.6425.34.280.00.30
Perma-Bound	\$55.21	NUMBER: L-17304591, A TOTAL OF 67 (98 ITEMS-INC. SETS)	1010000.4.2430.6580.48.171.00.20
Shred-It US JV LLC	\$88.00	Burnham Registration Office Shredding	1010000.4.3100.6582.36.120.00.10
NCS Pearson	\$132.75	ESI-K - Score sheets, English	1010000.4.2430.6580.42.775.00.20
NCS Pearson	\$214.02	ESI-K Kit - English	1010000.4.2430.6580.42.775.00.20
NCS Pearson	\$111.00	ESI-P and K Parent Questionnaires	1010000.4.2430.6580.42.775.00.20
NCS Pearson	\$37.00	ESI-P and K parent questionnaires - Spanish	1010000.4.2430.6580.42.775.00.20
<b>\$218,089.19</b>			
	0	Grants	
	30	District Offices	
	31	School Committee	
	32	Office of the Superintendent's	
	33	Curriculum Department	
	34	Special Education	
	35	ELL (formally Bilingual)	
	36	Parent Registration	
	41	Moody Early Childhood Center (ECC)	
	42	Silver Hill Horace Mann Charter School	
	43	Bradford Elementary School	
	45	Golden Hill Elementary School	
	47	Pentucket Lake Elementary School	
	48	Tilton Elementary School	
	49	Walnut Square Elementary School	
	51	John Greenleaf Whittier School	
	52	C.D. Hunking Middle School	
	53	Dr. Paul Nettle Middle School	
	54	Dr. A.B. Consentino Middle School	
	61	Haverhill High School	
	62	St. James HALT Alternative School	
	63	St. James TEACH Alternative School	
	70	District & Student Services	
	71	Guidance Department	
	72	Athletics Department	
	73	Technology-Administration	
	74	Maintenance/Utilities	
	75	Transportation	
	76	Food Services by Whitsons	
	77	Misc Revenues	

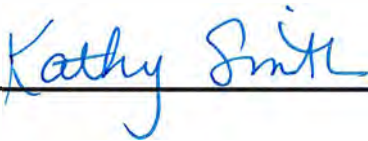


**CITY OF HAVERHILL  
School Vendor Warrants  
LEA/ Cafeteria / Grants/ P-Card**

**Warrant Number: EV20200724**

To the City Auditor: The following names, bills and payrolls have been approved by the School Administration. We are requesting them to be placed on a warrant for payment. I hereby certify under penalty of perjury, and to the best of my ability, that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts, and that all names, contracts and payrolls in the amounts as scheduled are school department charges.

<b>PAYABLE DATE :</b>	<b>7/24/2020</b>	<b>LEA</b>	<b>\$ 826,856.50</b>
<b>TODAY'S DATE:</b>	<b>7/17/2020</b>	<b>Cafeteria</b>	<b>\$ -</b>
		<b>Grants</b>	<b>\$ 321,325.82</b>
		<b>Total</b>	<b>\$1,148,182.32</b>

  
\_\_\_\_\_

**HAVERHILL PUBLIC SCHOOLS  
SCHOOL COMMITTEE APPROVAL  
OF VENDOR WARRANTS**

**I hereby certify under penalty of perjury that the amounts as scheduled are true and correct and the services and/or materials herein represented have been received as required in accordance with contracts.**

_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____
_____	<b>Date</b> _____

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
1706	Aptium, LLC	\$101,359.00	
1483007	Asset Genie, Inc.	\$367.00	
1482439	Asset Genie, Inc.	\$129.00	
1482480	Asset Genie, Inc.	\$129.00	
1482481	Asset Genie, Inc.	\$129.00	
1482258	Asset Genie, Inc.	\$178.00	
1481400	Asset Genie, Inc.	\$149.00	
1481401	Asset Genie, Inc.	\$218.00	
1481443	Asset Genie, Inc.	\$148.00	
1482382	Asset Genie, Inc.	\$129.00	
1481165	Asset Genie, Inc.	\$119.00	
1477112	Asset Genie, Inc.	\$129.00	
1272185112 July 2020	AT&T - 5094	\$12.78	
307764	Baystate Interpreters Inc.	\$55.50	
5220	BeSafe Technologies, Inc.	\$2,160.00	
Cell Phone June 2020	Brian W Nagel	\$50.74	
302214063	BSN Sports	\$392.51	
3182	City Gate Language Service	\$124.80	
4500	City Gate Language Service	\$492.00	
4481	City Gate Language Service	\$1,266.12	
4482	City Gate Language Service	\$236.16	
4483	City Gate Language Service	\$39.48	
4484	City Gate Language Service	\$24.60	
4123	City Gate Language	\$97.92	



## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
	Service		
e-105698	ClassLink, Inc.	\$28,400.00	
4476	CMS Advertising Group, LLC	\$7,800.00	
200000951	Collaborative for Regional Ed Services	\$250,000.00	
30597	Combustion Service Co of NE	\$642.00	
30549	Combustion Service Co of NE	\$734.00	
17763189301 June20	Constellation New Energy	\$418.83	
58943	Continued.com, LLC	\$89.00	
Reim Phone June 2020	Cory Cooper	\$50.74	
2019 CACE Conference	Council Administrators Compensatory Edu.	\$750.00	
141815	Crotched Mtn Rehab Ctr	\$28,074.30	
968143	Crotched Mtn Rehab Ctr	\$65.00	
M6566	Curriculum Associates Inc	\$204,421.00	
814162	D&P Swimming Pool Construction Inc	\$313.50	
Parent Reimbursement	Danielle Vigneault	\$23,800.00	
2263	DeansList Inc.	\$2,725.00	
RT93271	Demers Plate Glass Company	\$290.00	
Teach Program June20	Demoulas Supermarkets Inc	\$115.83	
Expense	Denise Johnson	\$1,300.25	
308958JUN20	Devereux	\$6,162.86	
343367JUN20	Devereux	\$6,162.86	
18559	Displays by Garo	\$1,674.00	
18501	Displays by Garo	\$905.50	
Expense	Douglas J Russell	\$253.70	

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
Reim Miles 7/19-6/20	Eileen M Spero	\$87.00	
2021-01	Erin E Fenn	\$381.65	
1027745	Evergreen Center Inc	\$20,368.50	
1027705	Evergreen Center Inc	\$18,412.20	
1027713	Evergreen Center Inc	\$18,412.20	
1027719	Evergreen Center Inc	\$18,412.20	
44210	F L Chamberlain Center Inc	\$14,200.00	
38045	Feuer Lumber	\$1,300.00	
447369	Fun and Function	\$547.90	
67808727	FW Webb Company	\$154.61	
67821794	FW Webb Company	\$45.83	
67793631	FW Webb Company	\$53.56	
67758353	FW Webb Company	\$26.04	
67782889	FW Webb Company	\$34.69	
67168944	FW Webb Company	\$173.20	
67648857-2	FW Webb Company	\$441.68	
67693295	FW Webb Company	\$560.28	
Cell Phone 7/19-6/20	Glenn Burns	\$608.88	
201525	Greenwood Industries, Inc.	\$1,075.53	
201515	Greenwood Industries, Inc.	\$9,500.00	
120826	Greenwood Industries, Inc.	\$1,597.17	
120611	Greenwood Industries, Inc.	\$3,707.51	
120638	Greenwood Industries, Inc.	\$1,068.52	
26861	HMF Printing Inc	\$40.00	
15245	HTS Engineering, Inc.	\$22,000.00	

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
15221	HTS Engineering, Inc.	\$3,957.00	
00002004	Incident IQ, LLC	\$17,850.55	
566689	Industrial Communications	\$891.15	
1002	Jaleh M. Dashti-Gibson	\$1,350.00	
INV-7915	JG Medical	\$9,975.00	
Expense	Katelyn Watts	\$63.97	
Reim Covid Supplies	Katie Vozeolas	\$360.17	
Reim Adapter Macbook	Kelsey Prakken	\$73.31	
1013936	Lakeside Motors	\$33.20	
1013869	Lakeside Motors	\$125.00	
1013864	Lakeside Motors	\$195.00	
1013856	Lakeside Motors	\$100.00	
C001017	Lakeside Motors	(\$447.75)	
1013828	Lakeside Motors	\$1,648.84	
1013323	Lakeside Motors	\$80.00	
1013324	Lakeside Motors	\$80.00	
1013294	Lakeside Motors	\$334.50	
Margaret Marotta	Lawrence Partnership Inc	\$5,000.00	
1	Leftfield LLC	\$3,770.00	
1B	Leftfield LLC	\$1,160.00	
1C	Leftfield LLC	\$2,900.00	
Epanse	Lori Porazinski	\$93.00	
Reim Miles June 2020	Matthew White	\$56.05	
Membership Fee	MFAA	\$325.00	
Crazy Chemistry	Michelle Joubert	\$340.00	
00751414	Middlesex Gases &	\$125.60	

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
	Technologies Inc		
SRR-18	MPH Environmental, Inc.	\$1,206.13	
SRR-17	MPH Environmental, Inc.	\$891.13	
9627162	Music Theatre International	\$50.00	
80628270	Nashua Sew and Vac	\$578.00	
00386169	NASSP	\$385.00	
217	Natalia Serna	\$150.00	
218	Natalia Serna	\$125.00	
219	Natalia Serna	\$250.00	
214.	Natalia Serna	\$125.00	
215	Natalia Serna	\$250.00	
216	Natalia Serna	\$150.00	
65541-44004 6/25/20	National Grid - Electric	\$184.91	
92825-86000 6/25/20	National Grid - Electric	\$105.78	
32517-57000 7/9/2020	National Grid - Electric	\$13,212.67	
51428-60003 6/8/2020	National Grid - Electric	\$1,300.79	
65541-44004 5/26/20	National Grid - Electric	\$164.91	
88839-58001 5/26/20	National Grid - Electric	\$405.32	
92825-86000 5/26/20	National Grid - Electric	\$98.15	
65541-44004 4/27/20	National Grid - Electric	\$175.91	
92825-8600 4/27/20	National Grid - Electric	\$153.06	
40048-12160 6/25/20	National Grid/Gas	\$81.42	
40048-99870 6/25/20	National Grid/Gas	\$41.26	
40048-99870	National Grid/Gas	\$290.64	



# City of Haverhill Massachusetts

Fiscal Year: 2020-2021

## LEA Warrant EV20200724

Invoice	Vendor	Total	Account
4/27/20			
INV00078403	Naviance Inc	\$5,253.00	
1292	New England Sports Floors	\$16,200.00	
3743400-6/30/20	North of Boston Media Group	\$120.49	
S041161690.001	Northeast Electrical Distributors	\$117.62	
S041115491.001	Northeast Electrical Distributors	\$16.08	
S041055862.001	Northeast Electrical Distributors	\$134.27	
S041057931.001	Northeast Electrical Distributors	\$74.62	
S041058161.001	Northeast Electrical Distributors	\$34.45	
S041034395.001	Northeast Electrical Distributors	\$360.18	
S040927388.001	Northeast Electrical Distributors	\$9.73	
S0410032656.001	Northeast Electrical Distributors	\$7.68	
S040953114.001	Northeast Electrical Distributors	\$51.49	
S040880871.001	Northeast Electrical Distributors	\$91.85	
S040853933.001	Northeast Electrical Distributors	\$47.60	
S040838332.001	Northeast Electrical Distributors	\$159.48	
630387	OBriens Carpet & Upholstery Cleaning	\$17,090.00	
20406P	Ockers	\$6,900.00	
April - June 2020	Orthony Auguste	\$450.00	
INV7287756	Oticon Inc	\$1,465.00	
INV7289817	Oticon Inc	\$80.00	
1860295-02	Perma-Bound	\$65.35	
89677	Quality Fire Protection Inc	\$1,847.50	

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
89673	Quality Fire Protection Inc	\$221.95	
I-3297	Quinns Locksmith Service	\$1,910.00	
31051	R & R Trophy and Awards Corp	\$160.00	
20193-6	Research for Better Teaching	\$3,250.00	
SMARTSRENEW	Research Institute Learning	\$350.00	
RTC - June	Riverside Community Care, Inc.	\$2,070.00	
20052815304200075	Riverview School	\$4,537.26	
20052815304200076	Riverview School	\$4,537.26	
20052815232300073	Riverview School	\$10,819.62	
20052815232300074	Riverview School	\$10,819.62	
INV51943	Rochester 100 Inc	\$40.50	
Expense	Rose Leonard-Flynn	\$15.00	
R Cranton	Ruth H Cranton	\$2,000.00	
5083	Scherbon Consolidated Inc	\$825.08	
3780390-03	School Health	\$13,367.50	
3787195-00	School Health	\$1,273.36	
3780390-02	School Health	\$4,794.00	
3715552-02	School Health	\$139.04	
1940	Seaside Educational Consultants	\$7,875.00	
78482	SEEM Collaborative	\$5,456.00	
Expense - Phone	Shanyin Toulouse	\$304.44	
Expense-Miles&Parkin	Shanyin Toulouse	\$1,489.29	
6376-2.	Sherwin Williams Company	\$214.55	

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
6261-6	Sherwin Williams Company	\$170.61	
3552-3	Sherwin Williams Company	\$184.91	
6230-1	Sherwin Williams Company	\$219.03	
3550-7	Sherwin Williams Company	\$132.53	
J 07081	Shoe City Hardware	\$389.94	
J 07385	Shoe City Hardware	\$64.64	
146158	Signet Electronic Systems Inc	\$468.00	
HAVERH.09000	Stoneman Chandler & Miller	\$5,500.00	
2865943	Swank Motion Pictures, Inc.	\$20,974.00	
028718	Synovia Solutions, LLC	\$491.00	
43441	Tel-Net	\$202.50	
IN486673	Therapro Inc	\$256.18	
IN486642	Therapro Inc	\$1,077.73	
355167	Therapy Shoppe Inc	\$65.78	
35759452	Toshiba Financial Service	\$17,709.03	
PD Sessions	Triumph Center	\$3,900.00	
807888	United Elevator Inc	\$1,760.00	
INV8210	Vector Solutions/TeachPoint	\$20,456.40	
9858139517	Verizon Wireless - 15062	\$6,674.35	
211504716	WB Mason Co Inc	\$23.99	
211930639	WB Mason Co Inc	\$564.85	
211938625	WB Mason Co Inc	\$17.52	
211939041	WB Mason Co Inc	\$35.30	
211759270	WB Mason Co Inc	\$9.98	
205720683	WB Mason Co Inc	\$237.52	
E12747	Whalley Computer	\$1,370.00	

## City of Haverhill Massachusetts

Fiscal Year: 2020-2021

### LEA Warrant EV20200724

Invoice	Vendor	Total	Account
	Associates		
115414	Whalley Computer Associates	\$20,200.00	
115399	Whalley Computer Associates	\$6,732.00	
4056	William A Contino dba WAC Contracting	\$31,464.00	
1802368	Wilson Language Training Corp	\$2,476.87	
<b>Grand Total:</b>		<b>\$1,148,182.32</b>	
End of Report			



Vendor	Total	Detail Line Description	Account
Aptium, LLC	\$9,000.00	Enrollment	1010000.4.1450.6611.73.200.00.10
Aptium, LLC	\$92,359.00	Invoice # 1706	1010000.4.1450.6611.73.200.00.10
Asset Genie, Inc.	\$367.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$178.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$149.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$218.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$148.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$119.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
Asset Genie, Inc.	\$129.00	Maintenance/Repair-Equipment	1020000.4.2451.6641.73.315.00.10
AT&T - 5094	\$12.78	Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
Baystate Interpreters Inc	\$55.50	CSHS Cont Serv FY 20	2292547.4.3200.6425.70.000.05.20
BeSafe Technologies, Inc.	\$2,160.00	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Brian W Nagel	\$50.74	Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
BSN Sports	\$392.51	Administrative Expense-Athletics	1020000.4.3510.6602.72.115.00.10
City Gate Language Service	\$124.80	Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
City Gate Language Service	\$492.00	Contracted Services	1020000.4.3100.6425.35.145.40.00
City Gate Language Service	\$1,266.12	Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
City Gate Language Service	\$236.16	Contracted Services	1020000.4.3100.6425.35.145.40.00
City Gate Language Service	\$39.48	Contracted Services	1020000.4.3100.6425.35.145.40.00
City Gate Language Service	\$24.60	Contracted Services	1020000.4.3100.6425.35.145.40.00
City Gate Language Service	\$97.92	Contracted Services	1020000.4.3100.6425.35.145.40.00
ClassLink, Inc.	\$500.00	ClassLink Rosters Hosting renewal	1010000.4.1450.6611.73.200.00.10
ClassLink, Inc.	\$27,900.00	Classlink Renewal License,	1010000.4.1450.6611.73.200.00.10
CMS Advertising Group, LLC	\$7,800.00	Hosting Updates per contract	1010000.4.1450.6611.73.200.00.10
Collaborative for Regional Ed Services	\$250,000.00	Tuition Services-Collaborative	1020000.4.9464.6485.34.280.00.30
Combustion Service Co of NE	\$642.00	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Combustion Service Co of NE	\$734.00	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Constellation New Energy	\$418.83	Utilities-Heat (Gas)	1020000.4.4120.6686.54.185.00.10
Continued.com, LLC	\$89.00	Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
Cory Cooper	\$50.74	Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
Council Administrators Compensatory Edu.	\$750.00	Title I-Memberships	4203050.4.2357.6645.33.135.00.10
Crotched Mtn Rehab Ctr	\$28,074.30	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
Crotched Mtn Rehab Ctr	\$65.00	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
Curriculum Associates Inc	\$204,421.00	Covid 19 Inst Tech Online Access	4607500.4.2455.6609.33.135.00.10
D&P Swimming Pool Construction Inc	\$313.50	Pool - Supplies Exps	4332059.4.3510.6582.72.515.00.10
Danielle Vigneault	\$23,800.00	Tuition Services-Day	1020000.4.9305.6485.34.280.00.30
DeansList Inc.	\$2,725.00	Supplies Instructional	1020000.4.2430.6580.54.725.00.20
Demers Plate Glass Company	\$290.00	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Demoulas Supermarkets Inc	\$115.83	TEACH - Supplies Instructional	1020000.4.2430.6580.63.771.00.30
Denise Johnson	\$1,300.25	FY20 528 ASOST Supplies	4205280.4.3520.6582.58.000.07.10
Devereux	\$6,162.86	Tuition Services-Day	1020000.4.9305.6485.34.280.00.30
Devereux	\$6,162.86	Tuition Services-Day	1020000.4.9305.6485.34.280.00.30
Displays by Garo	\$1,674.00	Covid 19 Maintenance/Repair-Building	4607500.4.4220.6640.74.185.00.10
Displays by Garo	\$905.50	Covid 19 Maintenance/Repair-Building	4607500.4.4220.6640.74.185.00.10
Douglas J Russell	\$253.70	Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
Eileen M Spero	\$87.00	Supplies. Other	1020000.4.2430.6582.61.500.00.20
Erin E Fenn	\$381.65	Teachers	1020000.4.2358.6130.33.225.00.10
Evergreen Center Inc	\$20,368.50	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
Evergreen Center Inc	\$18,412.20	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
Evergreen Center Inc	\$18,412.20	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
Evergreen Center Inc	\$18,412.20	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
F L Chamberlain Center Inc	\$14,200.00	Tuition ServicesResidential	1020000.4.9306.6485.34.280.00.30
Feuer Lumber	\$1,300.00	Supplies, Instructional-Sch to Careers	1020000.4.2430.6580.61.260.00.20
Fun and Function	\$547.90	Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
FW Webb Company	\$154.61	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
FW Webb Company	\$45.83	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
FW Webb Company	\$53.56	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
FW Webb Company	\$26.04	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
FW Webb Company	\$34.69	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
FW Webb Company	\$173.20	Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10

FW Webb Company	\$441.68 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
FW Webb Company	\$560.28 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Glenn Burns	\$608.88 Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
Greenwood Industries, Inc.	\$1,075.53 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Greenwood Industries, Inc.	\$9,500.00 Maint/Repair-Building	1020000.4.4220.6640.47.765.00.20
Greenwood Industries, Inc.	\$1,597.17 Maintenance/Repair-Building	1020000.4.4220.6640.47.765.00.20
Greenwood Industries, Inc.	\$3,707.51 Whittier Asbestos Removal Expenditures	3319795.1.0000.5001.00.000.00.00
Greenwood Industries, Inc.	\$1,068.52 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
HMF Printing Inc	\$40.00 Supplies, Standard	1020000.4.2430.6584.51.795.00.20
HTS Engineering, Inc.	\$22,000.00 Maintenance/Repair-Building	1020000.4.4220.6640.52.745.00.20
HTS Engineering, Inc.	\$3,957.00 Maintenance/Repair-Equipment	1020000.4.4230.6641.52.745.00.20
Incident IQ, LLC	\$14,280.44 IQ Platform with ticketing	1010000.4.1450.6611.73.200.00.10
Incident IQ, LLC	\$3,570.11 Quote # 23263 IQ Assets annual Subscription	1010000.4.1450.6611.73.200.00.10
Industrial Communications	\$891.15 Equipment	1020000.4.3300.6620.75.320.00.10
Jaleh M. Dashti-Gibson	\$1,350.00 Professional or Staff Development	1020000.4.2357.6650.33.135.00.10
JG Medical	\$9,975.00 Covid 19 Custodial Supplies	4607500.4.4110.6515.74.185.00.10
Katelyn Watts	\$63.97 FY20 528 ASOST Supplies	4205280.4.3520.6582.58.000.07.10
Katie Vozeolas	\$360.17 Covid 19 First Aid/Health Supplies	4607500.4.3200.6525.74.725.00.20
Kelsey Prakken	\$73.31 Supplies, Other	1020000.4.2430.6582.61.500.00.20
Lakeside Motors	\$33.20 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Lakeside Motors	\$125.00 Maintenance/Repair-Vehicles SPED	1020000.4.3300.6643.75.320.00.30
Lakeside Motors	\$195.00 Maintenance/Repair-Vehicles SPED	1020000.4.3300.6643.75.320.00.30
Lakeside Motors	\$100.00 Maintenance/Repair-Vehicles SPED	1020000.4.3300.6643.75.320.00.30
Lakeside Motors	-( <del>\$447.75</del> ) Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Lakeside Motors	\$1,648.84 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Lakeside Motors	\$80.00 Maintenance/Repair-Vehicles SPED	1020000.4.3300.6643.75.320.00.30
Lakeside Motors	\$80.00 Maintenance/Repair-Vehicles SPED	1020000.4.3300.6643.75.320.00.30
Lakeside Motors	\$334.50 Maintenance/Repair-Vehicles SPED	1020000.4.3300.6643.75.320.00.30
Lawrence Partnership Inc	\$5,000.00 Memberships	1020000.4.1210.6645.32.310.00.10
Leftfield LLC	\$3,770.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Leftfield LLC	\$1,160.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Leftfield LLC	\$2,900.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Lori Porazinski	\$93.00 FY20 528 ASOST Supplies	4205280.4.3520.6582.58.000.07.10
Matthew White	\$56.05 Gasoline	1020000.4.4230.6625.74.125.00.10
MFAA	\$325.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Michelle Joubert	\$340.00 Title I- Supplies	4203050.4.2415.6582.33.000.06.10
Middlesex Gases & Technologies Inc	\$125.60 Pool - Supplies Exps	4332059.4.3510.6582.72.515.00.10
MPH Environmental, Inc.	\$1,206.13 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
MPH Environmental, Inc.	\$891.13 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Music Theatre International	\$50.00 Supplies Instructional	1020000.4.2430.6580.51.195.00.20
Nashua Sew and Vac	\$578.00 Supplies, Instructional-Sch to Careers	1020000.4.2430.6580.61.260.00.20
NASSP	\$385.00 Memberships	1020000.4.2357.6645.51.795.00.20
Natalia Serna	\$150.00 Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
Natalia Serna	\$125.00 Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
Natalia Serna	\$250.00 Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
Natalia Serna	\$125.00 Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
Natalia Serna	\$250.00 Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
Natalia Serna	\$150.00 Contracted Services SPED	1020000.4.2320.6425.34.280.00.30
National Grid - Electric	\$184.91 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid - Electric	\$105.78 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid - Electric	\$13,212.67 Utilities-Electricity	1020000.4.4130.6685.52.185.00.10
National Grid - Electric	\$1,300.79 Utilities-Electricity	1020000.4.4130.6685.41.185.00.10
National Grid - Electric	\$164.91 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid - Electric	\$405.32 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid - Electric	\$98.15 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid - Electric	\$175.91 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid - Electric	\$153.06 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid/Gas	\$81.42 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid/Gas	\$41.26 Stadium Revolving- Electricity	2302144.4.4130.6685.61.290.00.10
National Grid/Gas	\$290.64 Stadium Revolving- Heat (Gas)	2302144.4.4120.6686.61.290.00.10
Naviance Inc	\$5,253.00 Contracted Services-Guidance	1020000.4.2710.6425.71.155.00.20
New England Sports Floors	\$16,200.00 Building Use- Contracted Services	4500200.4.4110.6425.00.000.00.00
North of Boston Media Group	\$120.49 Legal Services	1020000.4.1430.6440.31.255.00.10
Northeast Electrical Distributors	\$117.62 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$16.08 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10



Northeast Electrical Distributors	\$134.27 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$74.62 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$34.45 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$360.18 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$9.73 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$7.68 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$51.49 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$91.85 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$47.60 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Northeast Electrical Distributors	\$159.48 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
OBriens Carpet & Upholstery Cleaning	\$17,090.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Ockers	\$6,900.00 Consultants-Technology	1020000.4.2451.6420.73.315.00.10
Orthon Auguste	\$450.00 Contracted Services	1020000.4.3100.6425.35.145.40.00
Oticon Inc.	\$1,465.00 Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
Oticon Inc.	\$80.00 Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
Perma-Bound	\$65.35 Library/Media Supplies	1020000.4.2415.6550.42.171.00.20
Quality Fire Protection Inc	\$1,847.50 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Quality Fire Protection Inc	\$221.95 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Quinns Locksmith Service	\$1,910.00 HALT - Main/Repair Bldg	1020000.4.4220.6640.62.770.00.30
R & R Trophy and Awards Corp	\$160.00 Library/Media Supplies	1020000.4.2415.6550.54.171.00.20
Research for Better Teaching	\$3,250.00 Title I- Contracted Services	4203050.4.2357.6425.33.000.05.10
Research Institute Learning	\$350.00 Books & Subscriptions	1020000.4.2357.6606.34.280.00.30
Riverside Community Care, Inc.	\$2,070.00 FY 20 336 Contracted Services	4203360.4.2357.6425.33.000.06.10
Riverview School	\$4,537.26 Tuition ServicesResidental	1020000.4.9306.6485.34.280.00.30
Riverview School	\$4,537.26 Tuition ServicesResidental	1020000.4.9306.6485.34.280.00.30
Riverview School	\$10,819.62 Tuition ServicesResidental	1020000.4.9306.6485.34.280.00.30
Riverview School	\$10,819.62 Tuition ServicesResidental	1020000.4.9306.6485.34.280.00.30
Rochester 100 Inc	\$40.50 Supplies Instructional	1020000.4.2430.6580.43.171.00.20
Rose Leonard-Flynn	\$15.00 FY20 528 ASOST Supplies	4205280.4.3520.6582.58.000.07.10
Ruth H Cranton	\$2,000.00 Professional or Staff Development	1020000.4.2357.6650.33.135.00.10
Scherbon Consolidated Inc.	\$825.08 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
School Health	\$13,367.50 Covid 19 First Aid/Health Supplies	4607500.4.3200.6525.74.725.00.20
School Health	\$1,273.36 CSHS Prof Development FY 20	2292547.4.3200.6650.70.000.08.20
School Health	\$4,794.00 Covid 19 First Aid/Health Supplies	4607500.4.3200.6525.74.725.00.20
School Health	\$139.04 Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
Seaside Educational Consultants	\$7,875.00 Contracted Services	1020000.4.2415.6425.41.171.00.20
SEEM Collaborative	\$5,456.00 Tuition Services-Collaborative	1020000.4.9464.6485.34.280.00.30
Shanyn Toulouse	\$304.44 CSHS Reg Nurse Consult phone Exp Fy20	2292548.4.3200.6688.70.000.00.20
Shanyn Toulouse	\$1,489.29 CSHS Reg Nurse Consultant Conf	2292548.4.3200.6612.70.000.07.20
Sherwin Williams Company	\$214.55 FY21 Encumbered Funds	1010000.4.4220.6640.61.520.00.20
Sherwin Williams Company	\$170.61 FY21 Encumbered Funds	1010000.4.4220.6640.43.710.00.20
Sherwin Williams Company	\$184.91 FY21 Encumbered Funds	1010000.4.4220.6640.49.790.00.20
Sherwin Williams Company	\$219.03 FY21 Encumbered Funds	1010000.4.4220.6640.61.520.00.20
Sherwin Williams Company	\$132.53 FY21 Encumbered Funds	1010000.4.4220.6640.63.771.00.30
Shoe City Hardware	\$389.94 Stadium Revolving- Supplies	2302144.4.3510.6515.61.290.00.10
Shoe City Hardware	\$64.64 Stadium Revolving- Supplies	2302144.4.3510.6515.61.290.00.10
Signet Electronic Systems Inc	\$468.00 Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
Stoneman Chandler & Miller	\$5,500.00 Title II A - Contracted Services	4201400.4.2358.6425.33.000.00.10
Swank Motion Pictures, Inc.	\$20,974.00 Movie Lic for title I family nights	4203050.4.2415.6582.33.000.06.10
Synovia Solutions, LLC	\$491.00 Contract	1020000.4.3300.6620.75.320.00.10
Tel-Net	\$202.50 Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
Therapro Inc	\$256.18 Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
Therapro Inc	\$1,077.73 FY20 336 Supplies	4203360.4.2415.6582.33.000.06.10
Therapy Shoppe Inc	\$65.78 Supplies. Other SPED	1020000.4.2110.6582.34.280.00.30
Toshiba Financial Service	\$104.71 21st CCLC Copier Exp	4206450.4.2420.6613.33.105.04.10
Toshiba Financial Service	\$1,393.04 Consentino Copier Lease	1020000.4.2420.6613.54.725.00.20
Toshiba Financial Service	\$196.20 Copier Expenses	1020000.4.2420.6613.33.135.00.20
Toshiba Financial Service	\$490.33 Copier Expenses	1020000.4.2420.6613.58.785.00.20
Toshiba Financial Service	\$196.20 Copier Expenses	1020000.4.2420.6613.62.770.00.30
Toshiba Financial Service	\$2,212.99 Copier/Riso Expenses	1020000.4.1210.6613.32.310.00.10
Toshiba Financial Service	\$581.48 Copier/Riso Expenses	1020000.4.2420.6613.41.140.00.20
Toshiba Financial Service	\$905.79 Copier/Riso Expenses	1020000.4.2420.6613.42.775.00.20
Toshiba Financial Service	\$899.01 Copier/Riso Expenses	1020000.4.2420.6613.43.710.00.20
Toshiba Financial Service	\$912.57 Copier/Riso Expenses	1020000.4.2420.6613.45.735.00.20
Toshiba Financial Service	\$905.79 Copier/Riso Expenses	1020000.4.2420.6613.47.765.00.20

DETAILED VENDOR WARRANT EV20200724

Toshiba Financial Service	\$807.86 Copier/Riso Expenses	1020000.4.2420.6613.48.785.00.20
Toshiba Financial Service	\$294.13 Copier/Riso Expenses	1020000.4.2420.6613.49.790.00.20
Toshiba Financial Service	\$807.86 Copier/Riso Expenses	1020000.4.2420.6613.51.795.00.20
Toshiba Financial Service	\$1,047.46 Copier/Riso Expenses	1020000.4.2420.6613.52.745.00.20
Toshiba Financial Service	\$1,018.98 Copier/Riso Expenses	1020000.4.2420.6613.53.755.00.20
Toshiba Financial Service	\$104.71 Copier/Riso Expenses	1020000.4.3300.6613.75.320.00.10
Toshiba Financial Service	\$189.42 Copier/Riso Expenses	1020000.4.4110.6613.74.185.00.10
Toshiba Financial Service	\$596.74 Copier/Riso Expenses SPED	1020000.4.2110.6613.34.280.00.30
Toshiba Financial Service	\$3,801.22 HHS-Copier/Riso Expenses	1020000.4.2210.6613.61.500.00.20
Toshiba Financial Service	\$242.54 TEACH - Copier Exp	1020000.4.2420.6613.63.771.00.30
Triumph Center	\$3,900.00 Title II A - Contracted Services	4201400.4.2358.6425.33.000.00.10
United Elevator Inc	\$1,760.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Vector Solutions/TeachPoint	\$886.40 TeachPoint Tracking Tool	1010000.4.1450.6611.73.200.00.10
Vector Solutions/TeachPoint	\$19,570.00 TeachPoint Online Evaluation	1010000.4.1450.6611.73.200.00.10
Verizon Wireless - 15062	\$6,674.35 Utilities-Telephone	1020000.4.4130.6688.74.185.00.10
WB Mason Co Inc	\$23.99 Supplies. Other	1020000.4.3300.6582.75.320.00.10
WB Mason Co Inc	\$564.85 FY20 336 Supplies	4203360.4.2415.6582.33.000.06.10
WB Mason Co Inc	\$17.52 Central Office Supplies	1010000.4.1210.6560.32.310.00.10
WB Mason Co Inc	\$35.30 Central Office Supplies	1010000.4.1210.6560.32.310.00.10
WB Mason Co Inc	\$9.98 Supplies, Standard	1020000.4.2430.6584.51.795.00.20
WB Mason Co Inc	\$237.52 Supplies, Standard	1020000.4.2430.6584.51.795.00.20
Whalley Computer Associates	\$1,370.00 HP244 LED monitor	1010000.4.2453.6610.73.316.00.20
Whalley Computer Associates	\$20,200.00 Covid 19 Software District IT	4607500.4.1450.6611.73.505.00.20
Whalley Computer Associates	\$6,732.00 Computer/Technology Software	1020000.4.1450.6611.73.200.00.10
William A Contino dba WAC Contracting	\$31,464.00 Maintenance/Repair-Building	1020000.4.4220.6640.74.185.00.10
Wilson Language Training Corp	\$2,476.87 Textbooks	1020000.4.2410.6595.53.755.00.20

**\$1,148,182.32**

- 0 Grants
- 30 District Offices
- 31 School Committee
- 32 Office of the Superintendent's
- 34 Special Education
- 35 ELL (formally Bilingual)
- 36 Parent Registration
- 41 Moody Early Childhood Center (ECC)
- 42 Silver Hill Horace Mann Charter School
- 43 Bradford Elementary School
- 45 Golden Hill Elementary School
- 47 Pentucket Lake Elementary School
- 48 Tilton Elementary School
- 49 Walnut Square Elementary School
- 51 John Greenleaf Whittier School
- 52 C.D. Hunking Middle School
- 53 Dr. Paul Nettle Middle School
- 54 Dr. A.B. Consentino Middle School
- 61 Haverhill High School
- 62 HALT School at Greenleaf
- 63 TEACH School at Bartlett
- 70 District & Student Services
- 71 Guidance Department
- 72 Athletics Department
- 73 Technology-Administration
- 74 Maintenance/Utilities
- 75 Transportation
- 76 Food Services by Whitsons
- 77 Misc Revenues



**Haverhill School Committee  
Remote Regular Meeting Minutes of May 28, 2020**

The meeting was called to order at 7:00 pm by Mayor James Fiorentini, Chairperson and he requested a roll call of the members:

Mrs. Sapienza Donais	Present	Ms. Sullivan	Present
Mrs. Ryan-Ciardello	Present	Attorney Magliocchetti	Present
Mr. Wood	Present	Attorney Rosa, Vice Chair	Present
Mayor Fiorentini, Chair	Present		

Dr. Margaret Marotta, Superintendent of Schools and Mr. Michael Pfifferling, Assistant Superintendent were also present.

The Pledge of Allegiance was recited.

Mayor Fiorentini read the following statement: Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

This meeting was being livestreamed by HCTV and also broadcast over WHAV. The full meeting recording will be available on our website [www.haverhill-ps.org](http://www.haverhill-ps.org) the next day.

Public Comment – There was no one who joined the remote meeting for Public Comment.

Student Advisory Council Update – Ms. Leah Pearse was not in attendance.

Superintendent Comments/Reports.

Superintendent Marotta reported on the Remote Haverhill High School Graduation ceremonies and activities that occurred to make it a very special event for the Class of 2020.

Dr. Marotta along with the School Committee commended Principal Burns and the High School Faculty for their tremendous work celebrating the accomplishments of the Class of 2020.

The Superintendent commented on several principal vacancies in the district that will be filled within the next few weeks. She announced that the principal and assistant principal Maureen Gray and James Brennan would be switching positions at Pentucket Lake School.

Superintendent Marotta introduced Mr. Timothy Carven, Pentucket Lake/Walnut Square Physical Education teacher to provide a video presentation on distance learning conducted by encore teachers (Pentucket Lake and Walnut Square) during distance learning.

iReady Presentation.

Dr. Marotta provided a brief overview of the iReady Program that the district is planning to purchase for the district to support remote learning.

Ms. Diana DePaolis, Curriculum and Instruction Redesign Specialist offered a brief summary of her experiences with iReady.

Mr. Tyrone Holmes, iReady representative gave a PowerPoint presentation for the Committee on his company's program.

There was discussion regarding the presentation between Mr. Holmes, Committee members and Dr. Marotta.

Dr. Marotta asked for approval of two Memorandum of Agreements with the Administrators' Group regarding evaluations and interim principal:

[Administrator Memorandum\\_Higginbottom, Kevin.pdf](#).

A motion was made by Attorney Magliocchetti to approve the Memorandum of Understanding regarding Administrators' Evaluations. Ms. Sullivan seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

A motion was made by Attorney Magliocchetti to approve the Memorandum of Agreement regarding Interim Principals. Ms. Sullivan seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Dr. Marotta thanked the Committee for their support on the Memorandums.

#### School Committee Communications.

##### Maintenance Concerns – Mrs. Sapienza Donais.

Mrs. Sapienza Donais stated that the maintenance issues were placed on the agenda because it had become increasingly more difficult to get an accurate assessment of the Facilities Department. She was not seeking answers tonight to her concerns, but felt as a School Committee member and taxpayer it was her moral obligation to find out how monies were being spent in the district. Mrs. Sapienza Donais then provided a list of questions, and indicated as a School Committee member and taxpayer it was her

moral obligation to find out how monies were being spent in the district. She noted it was important to have a properly functioning maintenance department with transparency and accountability.

Mr. Wood indicated his previously stated concerns with the maintenance department and the leadership. He asked if the Finance Subcommittee had been provided with a list of outsourced jobs along with the costs and was concerned with accountability on outsourcing projects.

Attorney Magliocchetti noted work orders had been provided to the Committee prior to tonight's meeting.

Dr. Marotta apologized for providing the jobs listing instead of the outsourcing projects. She noted that the department had been shut down for several weeks with only essential work (roofing, masonry). The Superintendent commented our employees had returned to work a few weeks ago.

Mr. Wood stated that this department was the Achilles heel of the district. He emphasized the need for this department to operate correctly and was also concerned with outsourcing jobs.

In response to Ms. Sullivan's question on the number of facilities' staff, Dr. Marotta responded that there were six members and that the electrician had been out on medical leave for one year and had returned on limited duty the past three months. Ms. Sullivan confirmed that there was one licensed electrician.

Ms. Sullivan stated that during budget discussions last year, there was discussion of not having a sufficient amount of maintenance staffing. She commented that the district did not have a stellar record on maintenance and highlighted the state of the Hunking School prior to the new school construction. Ms. Sullivan related that it was a communication issue with the current director and it was within the Superintendent's purview to address these concerns. She emphasized the limited number of facilities staff members.

Attorney Magliocchetti related on the recent Finance Subcommittee meeting where there was a discussion on the issue with the software used by the Maintenance Department to generate work order reports. He also stated that the staffing levels were insufficient.

Mayor Fiorentini noted that the School Committee had been recently opposed to the hiring of a Maintenance Director to oversee both city and school departments.

Attorney Magliocchetti replied the School Committee was not opposed to the hiring of the person but to the lack of school department control in the proposal. He concluded by reporting the maintenance issue would be ongoing and would be addressed at future Finance Subcommittee meetings.

Assistant Superintendent Pfifferling referenced recent emails on work order tickets, along with a listing of outsourced jobs (specialty trades) and all work orders completed by staff. He emphasized the need to outsource electrical jobs due to the long-term absence of the electrician. Mr. Pfifferling knew there was a need for improvement.

Mrs. Sapienza Donais noted that maintenance staff felt underutilized and not "burnt out". She stated for the record that there was another electrician in the department.

Attorney Rosa reported that earlier this year, the Committee was given a lengthy list of maintenance jobs that had been completed. He related that due to the volume of projects and small number of employees, outsourcing was inevitable unless additional staff were hired.

Mr. Wood commented that the Mayor's proposal had included a Director to oversee the School Department Director and thought the suggestion was pointless. He suggested that if someone could not get the job done, you moved on and hired someone who get it done.

Ms. Sullivan was mystified why the correct number of electricians could not be provided to the Committee. Mrs. Sapienza Donais replied that Joe Gauron was a licensed electrician. Mr. Pfifferling would research Mr. Gauron's licensure as an electrician.

Mayor Fiorentini was concerned with the Director's lack of knowledge concerning a preventive maintenance plan. He recommended more outsourcing in preventative maintenance.

Dr. Marotta acknowledged the Committee's concerns including leadership and direction of the department (providing guidance and support). She reported that a tremendous amount of maintenance work that had been completed this year. The Superintendent would follow-up on the questions and comments made at tonight's meeting. Since health and safety of employees is a top priority, Dr. Marotta noted that uniformed employees have 5 reusable masks provided to them and other employees are expected to bring their own masks to work. She also referenced instructional videos presented by Director of Health and Nursing Services that provided resources for staff to maintain their health and safety. The Superintendent concluded that short-term remedies would be offered to the Committee in the near future.

#### Subcommittee Reports.

##### Finance Subcommittee – Attorney Magliocchetti.

Attorney Magliocchetti reported that the Finance Subcommittee had been meeting regularly to discuss school department finances. He recommended scrutiny of all areas of the budget since there was limited guidance from federal and state officials. He asked if Mayor Fiorentini could provide any additional information.

Mayor Fiorentini answered the information had not been helpful in regards to determining budget and funding levels. He noted that adjustments can be made for a decrease in unrestricted local aid but a reduction in Chapter 70 would be very difficult. The Mayor was leaning towards a 1/12 budget with the assumption that Chapter 70 would be level funded, since he believed that no Gateway Community could withstand such a devastating cut.

Ms. Sullivan remarked on the uncertainty on how school would be conducted next year and the funding levels needed to operate these various scenarios (in-person, hybrid, remote).

Mr. Wood referenced the recent CDC Guidelines and noted that school operations would be more expensive to districts. He would share the article with the Committee.



Dr. Marotta indicated in the affirmative and noted that the district was using them as guidelines all along in the next year's school planning process. She stated the guidelines were expensive and concerning.

Mr. Wood commented that nothing can take the place of in-person learning.

Attorney Rosa asked about the necessity of a June 4, 2020, School Committee meeting. Superintendent Marotta indicated that the meeting should be posted.

It was recommended that a vote be taken on the meeting since it was not on the Committee's calendar.

A motion was made by Attorney Magliocchetti to post a special meeting for June 4, 2020, at 7:00 pm. Attorney Rosa seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Mrs. Ryan-Ciardello offered that in-person instruction needed to resume and commended the teachers, educational support personnel and specialists.

Attorney Magliocchetti stated in closing lack of guidance from state on reopening format and state funding levels.

Mayor Fiorentini agreed that different scenarios could be provided, but extremely difficult for the schools, and he was leaning towards submitting a 1/12 budget.

#### New Business.

The following Warrants [Warrant Binder 05.28.20.pdf](#) were recommended for approval:

- 1) Warrant Number EV20200529 totaling \$351,504.85
- 2) Warrant Number EV20200529A totaling \$19,430.00
- 3) Warrant Number EV20200529B totaling \$505,573.15
- 4) Warrant Number JE20200529 totaling \$2,424.93

A motion was made by Attorney Magliocchetti to approve the Warrants. The motion was seconded by Ms. Sullivan.

Mrs. Sapienza Donais questioned the payment to the Interim Principal of \$750.00 per day (Seaside Consulting) on the Warrant Number EV20200529B.

Dr. Marotta indicated that the individual does not get paid for days that are not worked. She related that in March an interim principal was needed for Bradford Elementary. The Superintendent noted

that the consultant had been assisting at the school and was asked to remain and assume the role of principal.

Mrs. Sapienza Donais related her own work experience after retirement and believed the figure was outrageous, therefore, she would not support payment. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes, except Warrant #3	Ms. Sullivan	Yes, Warrants #1-4
Mrs. Ryan-Ciardello	Yes, except Warrant #3	Attorney Magliocchetti	Yes Warrants #1-4
Mr. Wood	Yes, Warrants #1-4	Attorney Rosa, Vice Chair	Yes Warrants #1-4
Mayor Fiorentini, Chair	Yes, Warrants #1-4		

7 members voted in the affirmative on Warrants #1, 2, 4 Motion passes  
 1 member voted in the negative on Warrant #3  
 1 member abstained on Warrant #3  
 0 members absent

Items by Consensus.

A motion was made by Attorney Rosa to approve the remote meeting minutes of April 30, 2020, [Haverhill School Committee Remote Meeting Minutes 04.30.20 Updated Version .pdf](#) and May 14, 2020 [Haverhill School Committee Remote Meeting Minutes 05.14.20 for Approval.pdf](#). Mr. Wood seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative Motion passes  
 0 members voted in the negative  
 0 members abstained  
 0 members absent

A motion was made Attorney Magliocchetti to adjourn the meeting (8:57 pm). Mr. Wood seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative Motion passes  
 0 members voted in the negative  
 0 members abstained  
 0 members absent



**Haverhill School Committee  
Remote Special Meeting Minutes of June 4, 2020**

The meeting was called to order at 7:00 pm by Mayor James Fiorentini, Chairperson and a roll call of the members was requested:

Mrs. Sapienza Donais	Present	Ms. Sullivan	Present
Mrs. Ryan-Ciardello	Present	Attorney Magliocchetti	Present
Mr. Wood	Present	Attorney Rosa, Vice Chair	Present
Mayor Fiorentini, Chair	Present		

Dr. Margaret Marotta, Superintendent of Schools and Mr. Michael Pfifferling, Assistant Superintendent were also present.

The Pledge of Allegiance was recited.

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." This meeting is being livestreamed by HCTV and also broadcast over WHAV. The full meeting recording will be available on our website [www.haverhill-ps.org](http://www.haverhill-ps.org) the next day.

Dr. Marotta stated that the School Calendar would be on next week's agenda, but wanted to announce the first day of school would be Wednesday, September 2, 2020.

In response to the Transportation Contract, that discussion would be held later in the meeting after the FY21 Budget.

Superintendent Marotta commented that budget guidance had been provided by the Mayor. She noted that the budget scenario would include no staff layoffs, however, several positions would remain unfilled for next fiscal year. Dr. Marotta deferred to Assistant Superintendent Pfifferling to provide more detailed budget information.

Assistant Superintendent Pfifferling noted that Chapter 70 was unknown at this time. He related the Mayor had provided some budgetary guidance. Mr. Pfifferling commented that COVID-19 funds (\$1.8m minus the Haverhill private school partners' share of \$155,000) provided additional funding for FY21. He noted that longevity would be paid out in the earned fiscal year and would provide savings for the district in next year's budget. Mr. Pfifferling reported that savings was also realized in not having to pay out contracts and other savings due to not having in-person school sessions. The Assistant Superintendent commented that \$500,00 in unfilled positions also resulted in savings and were not classroom positions. Mr. Pfifferling noted that retirees and remote summer session could result in savings. He stated Circuit Breaker needed to be budgeted conservatively, along with School Choice reimbursement. The Assistant Superintendent further stated tuition offsets remained steady and athletic offsets were reduced by \$50,000 and also included was an increases/decreases line item (social/emotional, curriculum, ELL, hardware devices, special education/ELL teachers). He concluded

the budget included a 1.7% or \$1.5m increase and the more detailed budget would be available next week.

Mr. Wood asked for a breakdown of increases/decreases when this information was available.

In response to Mr. Wood's question on unfilled positions, Mr. Pfifferling clarified the savings were realized by attrition.

Mr. Wood suggested holding on the administrative position previously held by Dr. Thakkar. Superintendent Marotta stated that the position was necessary specifically since the individual had oversight over the Title I Grant. Mr. Wood provided a historical perspective on the position.

Mrs. Sapienza Donais agreed with Mr. Wood's opinion and offered that if the right person was hired for the Chief of Teaching, Learning and Leading the other position would not need to be filled.

Mrs. Ryan-Ciardiello concurred with not filling this position and would rather preserve teaching and educational support positions. She asked for a specific description on the positions.

Dr. Marotta replied the existing positions were previously held by Dr. Thakkar and Mrs. Kitsos. She stated one position's responsibility handles teaching, learning, curriculum development, support teachers/principals, professional development, mentoring, and principal development. She noted the other position's duties included, student engagement, student supports, tiered supports, extended learning, and remote learning. The Superintendent commented that no layoffs (there were only open ESP positions not being filled) would occur to support these positions.

In response to Mrs. Ryan-Ciardiello's comments on remote learning, Dr. Marotta concurred that on-line learning provided unique challenges for both students and teachers. The Superintendent noted that weekly meetings were held with principals and curriculum team to discuss the remote learning issues.

Attorney Rosa asked for clarification on the \$1.5m budget increase. Assistant Superintendent Pfifferling agreed but noted that many of the monies (one-time cuts) would need to be built back into the FY22 budget or possibly the second half of FY21 budget.

Attorney Rosa stated that initially the budget increase for a level-service budget was \$3.2m. Mr. Pfifferling responded that the increase was for salaries. Vice Chair Rosa asked about if some of the savings was from the bus contract. The Assistant Superintendent replied that was correct.

Ms. Sullivan commented that the Finance Subcommittee had been meeting bi-weekly to work on developing a budget was based on many unknowns and without definite guidance. She related that the boundaries were to provide the best education, while minimizing cuts. Ms. Sullivan indicated that everyone who works with children is extremely important and the way the district goes back to school will require different staffing needs. She complimented Dr. Marotta and Mr. Pfifferling for their work.

Mrs. Sapienza Donais asked who in the district was currently fulfilling the roles of the Chief of Support, Engagement and Innovation. Dr. Marotta responded several staff members were handling these duties, including Dianne Connolly, Kathy Smith, Michael Pfifferling and herself.



Attorney Magliocchetti noted the almost weekly meeting schedule of the Finance Subcommittee. He related that the one of the driving goals was people matter in our school system. Attorney Magliocchetti commented that the education world will be changing and that the Chief of Support, Engagement, and Innovation could be a critical position especially in a hybrid learning model. He commended all his colleagues on the Committee for compromising and thanked the Mayor for agreeing to a budget number that sustained our workforce.

Mayor Fiorentini acknowledged the sacrifice by the City in using the “rainy day” fund to increase the school budget and noted it was not a worst-case scenario budget. He thanked the Finance Subcommittee and Superintendent Marotta for their contributions. The Mayor stated it would take a lot of convincing for him to support the additional Chief position.

In reference to the bus contract, Mayor Fiorentini stated that a letter was received from the bus company indicating that if agreement was not reach, the children would not be transported in the fall.

Mrs. Ryan-Ciardello questioned that if there was a contract it would require him to transport our students.

Mayor Fiorentini stated that the owner had stated that he could not fulfill the contract.

Mr. Wood commented the letter was extortion and the vendor employed bullying tactics into making payment.

Mayor Fiorentini asked for a motion to enter negotiations to resolve this situation.

Attorney Rosa indicated without knowing the cost, the Committee could not make decisions.

Attorney Magliocchetti agreed with Attorney Rosa. He proposed that the district begin training our own bus drivers and possibly weaving in our own busses over the next several years.

Mr. Pfifferling questioned our negotiating power based on NRT’s agreement with other districts.

Mayor Fiorentini suggested sending it to Attorney Cox to negotiate with NRT.

Mrs. Sapienza Donais asked if payment was made to NRT and what cuts would need to be made to fund the payment.

Mr. Pfifferling stated the cost would be roughly \$522,000 (i.e., 10 teaching positions). He was torn on the decision.

Attorney Rosa responded that there might be a refund since we paid at full price through 3.31.20.

A motion was made by Attorney Magliocchetti to refer the NRT Transportation Contract Issue to Attorney Cox. Attorney Rosa seconded the motion.

Mrs. Ryan-Ciardello asked if there were no other bus companies that could fulfill our transportation needs. Mr. Pfifferling replied that Mr. McCarthy had acquired other contracts and would be deploying “our busses” to fulfill those contracts and indicated there might be other options.

Mr. Wood would not support further negotiations.

A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	No	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

6 members voted in the affirmative

Motion passes

1 member voted in the negative

0 members abstained

0 members absent

A motion was made by Mr. Wood to adjourn the special meeting (8:08 pm). Mrs. Ryan-Ciardello seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

**Haverhill School Committee  
Remote FY21 Public Hearing Minutes of June 25, 2020**

The meeting was called to order at 6:07 pm by Mayor James Fiorentini, Chairperson and he requested a roll call of the members:

Mrs. Sapienza Donais	Present	Ms. Sullivan	Present
Mrs. Ryan-Ciardello	Present	Attorney Magliocchetti	Present
Mr. Wood	Present	Attorney Rosa, Vice Chair	Present
Mayor Fiorentini, Chair	Present		

Dr. Margaret Marotta, Superintendent of Schools and Mr. Michael Pfifferling, Assistant Superintendent were also present.

Mayor Fiorentini read the following statement: Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." This meeting was being livestreamed by HCTV and also broadcast over WHAV. The full meeting recording will be available on our website [www.haverhill-ps.org](http://www.haverhill-ps.org) the next day.

Dr. Marotta noted that the budget had been presented to the School Committee and public on Monday, June 22, 2020 and now it was the time for the public to comment on the budget.

Ms. Joanna Dix, 51 Ashworth Terrace, Haverhill MA, President of Haverhill Education Coalition, praised the Superintendent and School Committee's efforts to present a budget that did not lay off educators. She applauded the formulation of a student-focused, equity-driven, and achievement centered budget, which continued the district's mission. Ms. Dix further thanked Mayor Fiorentini for using reserves to bolster this year's budget. She hoped that the Student Opportunity Act would be fully funded by the State.

Dr. Thomas Grannemann, 51 Leroy Avenue, Haverhill MA, Vice President of Haverhill Education Coalition congratulated the Superintendent and her staff on the use of a reasonable approach to meet district needs during an uncertain time. He noted the inclusion of bilingual parent liaisons' staff to address barriers to learning and equity in education to disadvantaged students. Dr. Grannemann commented that COVID-19 presented major challenges to maximum learning and increase safety for students. He stated the district's administrative staff should be fully funded and staffed during critical management decisions. Dr. Grannemann concluded that a flexible approach needed to be employed and hoped that additional funds would be allocated.

A motion was made Ms. Sullivan to adjourn the public hearing (6:16 pm). Mr. Wood seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative  
0 members abstained  
1 member absent



**Haverhill School Committee  
Remote Regular Meeting Minutes of June 25, 2020**

The meeting was called to order at 7:00 pm by Mayor James Fiorentini, Chairperson and he requested a roll call of the members:

Mrs. Sapienza Donais	Present	Ms. Sullivan	Present
Mrs. Ryan-Ciardello	Present	Attorney Magliocchetti	Present
Mr. Wood	Present	Attorney Rosa, Vice Chair	Present
Mayor Fiorentini, Chair	Present		

Dr. Margaret Marotta, Superintendent of Schools and Mr. Michael Pfifferling, Assistant Superintendent were also present.

The Pledge of Allegiance was recited.

Mayor Fiorentini read the following statement: Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

This meeting was being livestreamed by HCTV and also broadcast over WHAV. The full meeting recording will be available on our website [www.haverhill-ps.org](http://www.haverhill-ps.org) the next day.

**Communications and Reports.**

**Public Comment.**

Mrs. Joanna Dix, 51 Ashworth Terrace, Haverhill MA, on behalf of the Haverhill Education Coalition congratulated Superintendent Marotta on being a recipient of the 37<sup>th</sup> Annual Tribute to Women and thanked Dr. Marotta for her leadership and concern to the community; the award was well-deserved.

Mr. Anthony Parolisi, Haverhill Education Association President, spoke in support of the budget and appreciated the commitment of elected officials to additional funding for education. He thanked Ms. Sullivan for her signature on a recent letter supporting fully funding for Gateway Cities. Mr. Parolisi asked the committee to endorse the Anti-Racism Resolution and acknowledged the HEA's work on the Diversity Committee along with Mr. Wood. He asked for their advocacy on fully funding the State's Student Opportunity Act. HEA President Parolisi thanked Attorneys Rosa and Magliocchetti, including Kevin Higginbottom and Glenn Burns, for their work and support regarding differentials. In conclusion, he thanked the Committee for its collaborative work with the HEA during these past few difficult months.

**Student Advisory Council Report – Ms. Gabriela Vargas.**

Ms. Vargas congratulated all students and teachers for finishing a very difficult school year in the midst of a global pandemic. She wished everyone a great safe summer.

The Committee wished Ms. Vargas a happy summer.

#### Superintendent Comments/Reports.

##### **FY21 Budget.**

Superintendent Marotta related that the committee had held a special meeting on June 22, 2020, where the School Committee heard the FY21 Budget Presentation. She noted that the tonight a Public Hearing was held and the next step in the process discussion by the Committee.

A motion was made by Mr. Wood to approve the budget for purposes of discussion. Attorney Magliocchetti seconded the motion.

Assistant Superintendent Pfifferling reported on amendments to the budget which included the reporting of FTE's and non-contractual increases removed from line item and placed in salary reserve at the end of budget document.

The budget discussion was delayed to allow time for the Mayor's technical issues to be resolved.

Attorney Rosa requested that any amendments that are made should note the page number in the budget document.

Dr. Marotta informed the members that re-opening guidance had been released today by the Governor and it was sent to the School Committee, staff and families. She related that an email account [reopen2020@haverhill-ps.org](mailto:reopen2020@haverhill-ps.org) had been created to receive comments and several families had already responded with varying from "we absolutely have to open up" and "we absolutely cannot open up". The Superintendent offered that these comments would be utilized in district planning efforts and information would be shared during the process.

Mayor Fiorentini rejoined the meeting.

#### Questions and Comments from the Committee.

Mrs. Sapienza Donais asked why there were variations in noon supervisors' salaries. Dr. Marotta responded that principals had developed creative ideas for filling vacancies and managing cafeterias, since it was difficult to obtain noon supervisors due to the salary and the work schedule (middle of the day).

A motion was made by Mrs. Sapienza Donais to eliminate the Supervisor of Facilities position. Attorney Magliocchetti seconded the motion (for discussion).

Attorney Magliocchetti wanted to discuss this motion along with a combined (City and School) Director of Maintenance.

Mayor Fiorentini noted both issues such as, elimination of the position and establishing a combined position had to be discussed at the same time.

In response to Attorney Magliocchetti's concern that school maintenance issues would be given priority along with reporting authority, the Mayor stated an agreement had to be developed and signed by the School Committee, Mayor and City Council.

Attorney Magliocchetti was concerned with the shared salary cost, but would defer to his colleagues, but reserve the right to comment later in the discussion.

Mayor Fiorentini indicated that the draft Matrix Report had recommended a joint department. He noted that more money needed to be committed to maintenance and suggested waiting until January 2021 (or possibly Thanksgiving). The Mayor related that the Director of Maintenance should be the person who prioritized maintenance work.

Mrs. Sapienza Donais commented this action should not go past Thanksgiving.

Mr. Wood indicated that in the past a joint facilities department was an absolute disaster, however, conditions improved under Superintendent Scully with a school system-controlled maintenance department. He emphasized the need for a plan prior to taking any actions and was concerned with the timing relative to reopening of schools. Mr. Wood commented that the Superintendent retains jurisdiction regarding school issues.

Attorney Rosa supported the motion in theory and was open to suggestions on timing. He asked for a copy of the report.

Attorney Magliocchetti suggested the position be retained on the school side and it was imperative that someone lead the department. He recommended (friendly amendment) that the current position (Supervisor of Facilities) be eliminated and a new position Director of Maintenance be created with responsibilities for City and Schools. Attorney Magliocchetti asked Dr. Marotta for a salary range.

Dr. Marotta replied that the report indicated a \$120,000 range which would include the proper licensure and experience.

Attorney Magliocchetti restated his motion.

Ms. Sullivan was not opposed to the motion. She stated concern with the time lag, recommended notification to the current Supervisor and questioned why the new position could not be posted now since the district was facing the most complicated school opening. Ms. Sullivan asked for clarification on the time lag.

Mrs. Sapienza Donais indicated several department members hold licensure and could fill in on an interim basis.

Ms. Sullivan again asked for clarification on time lag.

Mayor Fiorentini agreed with Ms. Sullivan and stated that the current administrator should apply for the new position and it was critical that the position not be vacant.

Mr. Wood was concerned with the discussion. He noted that the elimination of a position, selection of an interim and the creation of a new position required substantial differences in the new position without incurring extensive financial implications and liability. Mr. Wood related that the position did not need to be cut during budget time, however, it was imperative the new position be crafted in a thoughtful, careful manner. He recommended the development of a solid plan that would be reviewed by the City Solicitor and additionally the matter be referred to the Finance Subcommittee. He wanted to make this as a motion, but was advised the first motion needed to be voted.

Mrs. Sapienza Donais amended her motion to include that the current position (Supervisor of Facilities) be eliminated and a new position Director of Maintenance be created with responsibilities for City and Schools along with the proper licensures.

Mayor Fiorentini added that the implementation would be contingent on acceptance of the agreement by the Mayor, School Committee and City Council. He agreed that the matter be sent to the Finance Subcommittee.

Mr. Wood would not support the motion at this time.

Discussion ensued regarding action on these motions and recommendations. Mr. Wood advised a review of the motion along with the plan by the City Solicitor. Additionally, he recommended referring the matter to the Finance Subcommittee since there was a salary reserve that could be used for the salary adjustment to the position. Ms. Sullivan agreed with Mr. Wood.

Mrs. Sapienza Donais withdrew her motion.

A motion was made by Mrs. Sapienza Donais to refer the matter to the Finance Subcommittee. Attorney Rosa seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Mayor Fiorentini asked for any proposed amendments to the budget.

Mr. Wood asked for Dr. Marotta' plan for the second Chief position.

Dr. Marotta answered it was an important position for the district. She noted there was no hold on positions and some crucial positions had been added to the budget including, special education, ELL, parent liaison and student support. The Superintendent commented the significant amount of work that needed to be accomplished in the next 8-10 weeks was "jaw dropping" and requested the position be retained in the budget.



Mr. Wood had been convinced for the need for these positions. He commented that the Chief for Teaching, Learning and Leading was recently filled with a top-quality individual and although expensive to fill, it was essential to do the work correctly.

Superintendent Marotta announced the appointment of Bonnie Antkowiak, a long-time principal, as Chief of Teaching, Learning and Leading. She stated Mrs. Antkowiak had worked diligently over the past twenty years and a super leader. Dr. Marotta related that Mrs. MacKay (currently Assistant Principal) would fill in as interim principal.

Mrs. Sapienza Donais asked if in the salary reserve had funds for ESP salary increases. Mr. Pfifferling responded \$280,000 was in the salary reserve account.

It was clarified that a motion had already on the table to approve the FY21 budget. Mayor Fiorentini referenced involvement with the Black Lives Matter Movement and POSE and was recommending a substitution of the School Resource Officer (at Superintendent's discretion) for a School Adjustment Counselor. He noted that the Chief of Police did not have an opinion on this matter.

Mr. Wood was adamantly opposed to the idea. He illustrated the success of the SRO at the Nettle School to resolve the issues and how the climate/safety had been improved at the school. Mr. Wood understood the current climate but felt the elimination would not allow for proper services at the middle school level.

Mayor Fiorentini restated his opposition to the SRO at the school last year. He indicated the officer should be returned to regular police duties to ensure highest and best use of employees. The Mayor reaffirmed his recommendation.

Attorney Rosa supported more adjustment counselors in our schools and was hesitant to support the recommendation with the limited information.

Ms. Sullivan stated that the ideal SRO knew the community, had great social skills, good rapport with the students and assists in resolving issues before they become violent.

Mrs. Ryan-Ciardiello concurred with Mr. Wood's opinion.

In regards to a financial impact question from Attorney Magliocchetti, Dr. Marotta responded that the salaries were roughly the same for an SRO and a School Adjustment Counselor (\$70,000-\$80,000).

Mayor Fiorentini was not proposing this action for budget savings.

Attorney Magliocchetti felt more information was needed on the role of the SRO and since there was no budget implications, it could be discussed at a future date.

Regarding the SRO's payment, Assistant Superintendent Pfifferling responded it was salary but was not health insurance was included.

Mr. Wood stated that the Chief had answered this question previously, and the payment did not include health insurance.

Mrs. Smith, Assistant Business Manager responded the district was invoiced annually for the salaries.

Mrs. Sapienza Donais stressed the importance of police officers as role models for students (i.e. Junior Police Program). She commented that school resource officers were highly regarded and trusted by students. Mrs. Sapienza Donais strongly backed the SRO in our schools.

Mr. Wood pointed out the high school had established a law enforcement track with the SRO teaching a course, additionally according to High School Principal Glenn Burns it was the most popular track during its first year of introduction. He stated that they are an asset to the schools.

Mrs. Ryan-Ciardiello emphasized the need for the SRO to be in uniform.

Mayor Fiorentini acknowledged lack of support for his recommendation. He concluded the positive comments regarding the school resource officers.

Mrs. Ryan-Ciardiello questioned how the implementation of masks would be accomplished in the schools and if air conditioning/cooling units could be fixed or installed in our buildings.

Superintendent Marotta indicated that the guidance was recommending open windows instead of air conditioning. She offered the guidance was received today and encouraged open windows and outdoor learning. Dr. Marotta noted the district would be applying for any applicable grants.

Attorney Rosa thanked Dr. Marotta, Mr. Pfifferling, Mrs. Smith and Central Office staff, and others for their work on the budget preparation during these difficult, unusual times. He reported on the City Council's gratitude to the school administration for the budget development. Vice Chair recognized the Mayor and City Council for their support of the school budget.

#### **Approval of FY21 Budget.**

A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardiello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

#### **COVID-19 Funds.**

Assistant Superintendent Pfifferling presented the following document for the Committee's review [Covid Funds From City.pdf](#) He related that additional funding will be available on July 1, 2020 and has to be expended by December 31, 2020. Mr. Pfifferling cautioned that some costs were not one-time expenditures and had to be included in future budget planning.

Attorney Rosa asked if non-color-coded items were not submitted. Mr. Pfifferling replied that these items were not eligible for reimbursement and would need to be funded through another funding source. Vice Chair Rosa inquired if the green and blue coded items had been approved; the Assistant Superintendent indicated COVID-approval. Mr. Pfifferling reported accounts (FEMA side) could operate in the negative from a federal and state perspective.

Mayor Fiorentini informed the members that some funding was reserved in the case CARES Act monies could be used for lost revenue or capital projects.

Superintendent Marotta thanked the Committee, the City Council for its approval of the budget and extended appreciation to both Mr. Pfifferling and especially Mrs. Smith for her tireless efforts during the budget development.

#### School Committee Reports/Communications.

Discussion of MASC Resolutions – Attorney Rosa.

Attorney Rosa stated that resolutions were received from MASC regarding COVID-19 and Anti-Racism. He recommended suspension of the rules to act on these matters.

A motion was made by Attorney Rosa to suspend the rules to discuss and act on the resolutions.

Attorney Magliocchetti seconded the motion. A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Mayor Fiorentini asked for Attorney Rosa to read the resolutions.

Attorney Rosa read the COVID-19 State Funding Resolution:

#### **COVID-19 STATE FUNDING**

WHEREAS, if schools are to re-open this fall in the midst of the COVID-19 pandemic, it is the responsibility of each school district to do so safely and responsibly; and

WHEREAS, it is the responsibility of the state to ensure that each school district is able to pay for the enormous additional staffing, transportation and material expenses required to do this; and

WHEREAS, the state cannot expect mandatory COVID-19 safety guidelines to be followed without also ensuring that each school district has the funds required to implement these guidelines; therefore, let it be

RESOLVED: that the state must guarantee every school district full reimbursement for whatever COVID-19 expenses are required to follow state mandates.

We must ensure a statewide school re-opening that is safe, responsible and equitable.

### **THERE CAN BE NO UNFUNDED MANDATES FOR COVID-19.**

A motion was made by Attorney Rosa to approve the COVID-19 State Funding Resolution. Mr. Wood seconded the motion. A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Attorney Rosa continued with reading the Anti-Racism Resolution:

### **ANTI-RACISM RESOLUTION**

WHEREAS, as schools have the responsibility to equip students with their civil right of obtaining a free and appropriate public education, it is the responsibility of each school to ensure we create a welcoming community for ALL students; and

WHEREAS, it is the responsibility that every district provides to all district staff, including School Committee members annual professional development on diversity, equity and inclusion; and

WHEREAS, every district will commit to recruiting and retaining a diverse and culturally responsive teaching workforce; and

WHEREAS, every district will examine their policies for institutional and systemic racialized practices and implement change with sustainable policies that are evidence based; and

WHEREAS, every district will incorporate into their curriculum the history of racial oppression and works by black authors and works from diverse perspectives; and

WHEREAS, we as school district leaders can no longer remain silent to the issues of racism and hate that continue to plague our public and private institutions;

RESOLVED: that the Haverhill Public Schools and all the school districts in the Commonwealth must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and practiced for our students, families, faculty and staff.

We must ensure our own school culture and that of every district in the Commonwealth is anti-racist, that acknowledges that all lives cannot matter until black lives matter.

A motion was made by Attorney Rosa to approve the Anti-Racism Resolution. Ms. Sullivan seconded the motion. A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		



7 members voted in the affirmative  
0 members voted in the negative  
0 members abstained  
0 members absent

Motion passes

Discussion about and a vote on the differentials/stipends for the teachers – Attorney Rosa.  
[HEA DIFF 6.25.20 4 p.m..pdf](#) and

Mayor Fiorentini asked Attorney Rosa to assume chairing the meeting and left the meeting due to a conflict (8:23 pm).

Attorney Rosa provided background on this matter. He noted that as part of the year long process in negotiating a collective bargaining agreement with the teachers (with Attorney Magliocchetti), it was agreed to update differentials/stipends contained in the agreement since it had been almost a decade since the last revision. Attorney Rosa related that the HEA had completed the work on an initial proposal which contained a 10% increase, retroactive implementation to July 1, 2019, along with the inclusion of middle school coaches, in order to have a pensionable stipend. Since COVID-19 and its financial implications, Attorney Rosa reported the HEA had revised the proposal to include no retroactive pay and a 7.5% increase. He asked if there were any questions.

A motion was made by Mr. Wood to approve the differentials/stipends as presented by Attorney Rosa. Attorney Magliocchetti seconded the motion.

Mr. Wood thanked Attorneys Rosa and Magliocchetti for their hard work and acknowledged the HEA had arrived at a middle ground and hopefully the effected parties now had pensionable income.

Attorney Rosa clarified that the high school dean stipends would be paid the \$4,000 retroactively since the positions were posted with that amount.

Mrs. Ryan-Ciardiello asked for clarification on the positions included in the proposal.

Attorney Rosa replied that the middle school coaches were now in the contract and therefore the income would be pensionable.

Attorney Magliocchetti commented that as part of negotiations it was agreed to continue working on a resolution to the differentials/stipends and to include these positions in the collective bargaining agreement. He noted there were significant concessions during the negotiations to achieve the final outcome.

A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardiello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative  
0 members voted in the negative  
0 members abstained  
0 members absent

Motion passes

#### Subcommittee Reports/Finance Subcommittee.

Attorney Magliocchetti related that the Finance Subcommittee had been meeting on a regular basis. He inquired that since the budget had been approved was there agreement that the Finance Subcommittee meeting scheduled for tomorrow morning and the Special Meeting scheduled for Monday, June 29, 2020. Attorney Magliocchetti asked if there were any budgetary matters that needed to be discussed at these meetings.

Mr. Pfifferling asked to present the reallocation of funds recommendations tonight.

A motion was made by Attorney Magliocchetti to suspend the rules to review, discuss and approve any budget reallocations. Mr. Wood seconded the motion. A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardillo	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Assistant Superintendent Pfifferling presented the following reallocation document and provide a brief description of each item to the Committee.

6/25 Balance	\$850,000	Priority
Concrete Golden Hill Generator Bldg.	-\$8,000	1
Concrete Silver Hill Generator Bldg.	-\$8,035	1
Curb Cutting x 4 (PL / GH / SH / BE)	-\$29,016	1
Dean's Stipend Retro	-16,000	1
Fencing (PL/SH/ GH/TL)	-\$53,780	1
Fencing Walnut Sq.	-\$10,000	1
HHS HVAC - controls	-\$34,350	1
HVAC Bradford	-\$11,850	1
HVAC Golden Hill	-\$11,850	1
HVAC HHS	-\$59,200	1
HVAC Nettle	-\$16,550	1
HVAC Pen Lake	-\$11,850	1
HVAC Silver Hill	-\$11,850	1
OT/PT/Speech Agreement Tracking Teachers COLA 1.75% @18	-\$20,000	1
Prepaid Special Ed	-\$250,000	1
2 New/ Used /Leftover Maintenance Vans (new employees)	-\$50,000	2

Concrete Bradford	-\$43,776	2
Concrete Golden Hill	-\$16,518	2
Concrete Pen Lake	-\$31,977	2
Concrete Silver Hill Greenhouse	-\$5,175	2
Concrete Silver Hill Main Entrance	-\$23,040	2
Concrete Tilton	-\$6,600	2
Concrete Walnut Square	-\$975	2
2 New/Used/Leftover Maintenance Vans (replacement)	-\$50,000	3
Paving Bradford Elementary	-\$69,608	1
Balance	\$0	
Concrete/Masonry Approved Amount	-\$173,112	

Mr. Wood asked if the concrete work involved any paving. Mr. Pfifferling responded it was concrete work except for curb cutting might involve paving. Mr. Wood recommended the drop off zone at Bradford Elementary be repaired. The Assistant Superintendent indicated that was a potential project, but an estimate and recommendation from DPW could be obtained.

Attorney Rosa inquired if a vote was being requested. Mr. Pfifferling replied yes.

Mr. Pfifferling upon recommendation of the Committee added paving (\$69,608).

A motion was made by Attorney Magliocchetti to approve the budget adjustments as presented by Assistant Superintendent Michael Pfifferling.

Mr. Wood indicated that budget adjustments could be approved tonight and later Mr. Pfifferling could present the line item transfers that were done to implement the adjustments.

Attorney Rosa requested a separate vote on the OT/PT/Speech Therapists item.

Mr. Wood seconded the motion.

A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative  
0 members voted in the negative  
0 members abstained  
0 members absent

Motion passes

Attorney Rosa indicated that the OT/PT/Speech Therapists agreement included the following language “Salary Increases: Annual salary increases will follow the teachers’ annual salary increases pending School Committee review and approval.”

A motion was made by Mr. Wood to approve the 1.75% increase for the therapists. Attorney Magliocchetti seconded the motion.

A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

#### Other Subcommittees.

Mr. Wood announced that the Diversity Subcommittee had met recently and finalized its report that had been in development for over a year. He noted there would be a presentation at the next meeting with the Diversity Committee’s recommendations.

#### New Business.

A recommendation to declare items surplus and dispose of in accordance with City Ordinances [Surplus 06.25.20.pdf](#).

A motion was made by Mr. Wood to approve the recommendation. Attorney Magliocchetti seconded the motion. A roll call vote was held with the following results:

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

7 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

0 members absent

Approval of the following Warrants:

Warrant Number EV20200626 totaling \$326,487.48

[Warrant 3 A](#)

Warrant Number EV20200626B totaling \$ 404,631.07

[Warrants 06.25.20 3 B](#)

It was confirmed that all members had received and reviewed the second warrant totaling \$404,631.07.



A motion was made by Mr. Wood to approve the Warrants. Mrs. Ryan-Ciardiello seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardiello	Absent	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

6 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

1 member absent

A motion was made Ms. Sullivan to adjourn the meeting (8:57 pm). Attorney Magliocchetti seconded the motion. A roll call vote was held with the following results.

Mrs. Sapienza Donais	Yes	Ms. Sullivan	Yes
Mrs. Ryan-Ciardiello	Absent	Attorney Magliocchetti	Yes
Mr. Wood	Yes	Attorney Rosa, Vice Chair	Yes
Mayor Fiorentini, Chair	Yes		

6 members voted in the affirmative

Motion passes

0 members voted in the negative

0 members abstained

1 member absent

**REQUEST FOR USE OF FACILITIES  
SCHOOL COMMITTEE MEETING  
07/23/20**

- 1. Requested by Barry Mooers from SAT/ACT for use of high school classrooms from 7am-2pm on the following dates:  
8/29, 9/12, 9/26, 10/24, 11/7, 12/05, 12/12, 2/6, 3/13,  
4/17, 5/08, 6/05 & 6/12/21**

**Custodial Fees: \$175/day  
Security Fee: \$125/day  
Utilities Fee: Waived**

