



Haverhill School Committee  
 Finance Subcommittee Meeting  
 Wednesday, May 8, 2019  
 City Hall, Suite 206 - 2:00 p.m.

Attorney Magliocchetti called the meeting to order at 2:00 p.m.

Present: Ms. Gail Sullivan, Chairperson (2:20 p.m.), Attorney Paul Magliocchetti, Attorney Richard Rosa, Ms. Margaret Marotta, Superintendent of Schools, Mr. Brian O’Connell, School Business Manager, Mrs. Kathleen Smith, Accountant and Ms. Mary DeLai, MASBO Consultant.

The main purpose of this subcommittee meeting was to discuss planning for the FY20 Public Hearing.

Superintendent Marotta outlined the following:

- Staffing assignments should be finalized in the next 7-10 days
- A reallocation of monies within the budget to implement the Right-Sizing Model
- A plan for the district to spend the FY19 budget monies at end of this fiscal-year
- St. James School installation of new lighting (City/Mayor)
- Gas Conversion for Greenleaf School (City/Energy Consultant)

Mr. O’Connell indicated that at this time \$2.4m was left in the FY19 budget.

Attorney Magliocchetti noted the Committee needed a hard number of what amount would be left in FY19 budget. He commented that his department was preparing for line item transfers with surplus monies at the end of fiscal year.

Ms. Marotta stated that two of the budget priorities were the leasing of Chrome books and staff professional development.

Members of the finance subcommittee commented that the City Council had allocated for \$200,000 for the Chromebooks’ lease.

The Superintendent outlined additional items included in the FY20 budget:

\$200,000 StemScopes	}	\$200,000
\$30,000 PD STMath	}	\$30,000
\$50,000 Moving	}	\$50,000
Greenleaf – needs ramp	}	\$40,000
Bartlett – needs change in door	}	
Social Studies Textbooks	}	
5-year textbook plan		

In reference to the Circuit Breaker, Ms. Marotta reported that a year’s worth of Circuit Breaker funds should be on hand each year as reserve (should have a \$1m but should be closer to \$2m). She stated that

this had not been included in past budgets but that the district was making an attempt this year to begin development of the reserves.

Superintendent Marotta related there was an absence of faith in HALT and TEACH programs. She indicated that the HALT Program qualifies for SafeServ – Culinary Skills which would provide for a more robust, worthwhile program for students. She commented that the current program did not presently allow students to learn the skills to work in a restaurant. Presently, students are only learning chop vegetables and a staff member working in the program is using a commercial grade stove to cook meals for staff and students.

Ms. DeLai reiterated the need to move toward \$2m in reserves in the future to provide a cushion for special education.

Attorney Magliocchetti noted that the Foundation Correction would be larger amount.

Ms. Marotta wanted to eliminate user fees from gate receipts (\$80,000 user fees).

Attorney Magliocchetti related that President Lane Glenn from NECC had approached him about funding for Early College to assist the neediest of the needy allowing them to obtain a free Associates Degree (\$4,500) by a \$100,000 one-time match to the NECC Foundation. He reported that many Junior and Seniors were close to obtaining a Associates Degree by graduation.

Ms. DeLai noted that school districts could not make donations, but could pay an invoice for tuition.

At the conclusion of the meeting, it was agreed that the Public Hearing on FY20 Budget would be held on May 23, 2019.

A motion was made by Ms. Sullivan to adjourn (3:57 p.m.) the Finance Subcommittee meeting. Attorney Rosa seconded the motion.