

Haverhill School Committee Meeting  
Thursday, May 22, 2014 - 7:00 P.M.



Mayor James J. Fiorentini opened the meeting at 7:06 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Shaun Toohey, Attorney Paul Magliocchetti, Mr. Scott Wood, Mrs. Maura Ryan-Ciardello, Mrs. Susan Danehy, Mr. James F. Scully, Superintendent of Schools, and Dr. Mary Malone, Assistant Superintendent.

Mayor Fiorentini led the Pledge of Allegiance.

**Public Participation**

None at this time.

**Communication and Reports:**

*Student Advisory Council Report – Jillian Zuber*

Ms. Zuber was not in attendance.

**Superintendent Comments/Reports**

*Informational Comments*

The Superintendent asked to add an Item to the agenda referencing the revision to the Appropriate Use of Electronic Devices and noted the key changes

Moved by Mr. Wood and seconded by Mr. Toohey to suspend the rules to discuss the revision. A verbal vote indicated all in favor.

Motion passes.

Discussion was held as to the new policy on Use of Electronic Devices.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to amend the High School Appropriate Use of Electronic Device policy to include:

*“Students shall not be allowed without the express permission of the teacher, to turn on or use any cell phone or electronic device when taking any test or quiz. Violations of this policy shall be considered cheating and the student shall be suspended.”*

A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood and seconded by Attorney Magliocchetti to amend the High School Appropriate Use of Electronic Device policy to include:

*“Audio or video taping of teachers without their expressed permission shall never be allowed and the audio or videotape shall never be used in any disciplinary proceedings of teacher”.*

Discussion was held and the friendly amendment was not accepted by members. Attorney Magliocchetti withdrew his Second. Mr. Wood withdrew his motion.

Moved by Attorney Magliocchetti and seconded by Mr. Toohey to amend the High School Appropriate Use of Electronic Device policy to include:

*“Students cannot audio or video tape teachers and students without their expressed permission.”*

A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes

Mayor Fiorentini                      Abstained

Motion passes.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to amend the High School Appropriate Use of Electronic Device policy to include:

*“Students shall not turn on any electronic device in locker rooms and bathrooms, any violation of this policy will result in suspension.”*

A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood and seconded by Attorney Magliocchetti to amend the High School Appropriate Use of Electronic Device policy to include:

*“Delete “and during passing time (in between class bells)”.*

A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the amended the High School Appropriate Use of Electronic Device Policy. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Mr. Scully recognized Mr. Kevin Alder for being inducted into the National Purple Heart Hall of Fame as a Marine in the Vietnam War. Mayor Fiorentini presented a citation on behalf of the School Committee.

#### Special Education Department Organization 2014-2015

Mr. Scully read and circulated a letter he received as a result of a coordinated review in March, 2013 which included the realignment of the SPED Management in the District. He presented and reviewed a new Organization Chart for approval. This breaks up the quadrants into five sectors which should better address students’ needs and those with problematic issues. This will create a savings over the next several years. This will do away with most of the outside evaluations which will now be done by certified staff members. Without this realignment, they will not receive support of DOE.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve the proposed Organizational Chart for Special Education which will bring us into compliance with the necessary state and federal regulations.

Mr. Wood asked for a friendly amendment that the SPED Supervisors are not to be put in the administrators’ union and the salaries are to be set by the School Committee in conjunction with the Superintendent. Mr. Bevilacqua accepted the friendly amendment.

Moved by Mr. Bevilacqua to amend the amended motion that we vote approval subject to the determination by the Solicitor as to the baring or status of these Supervisory Positions. Seconded by Attorney Magliocchetti. Mr. Wood accepted the friendly amendment.

Approved 06.26.14

It was recommended the City Solicitor review this.

An amendment was made that these positions not go into the union without School Committee approval. Mr. Bevilacqua accepted the amendment.

The final amended motion by Mr. Bevilacqua and seconded by Mr. Toohey was to approve the plan top level positions for Special Education Supervisors will not be in the administrators' union without the permission of the School Committee. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

### Recess

Moved by Mr. Wood and seconded by Mr. Toohey to take a five minute recess at 8:40 p.m. and re-adjoin at 8:45 p.m.

### FY15 Budget

Mr. Scully presented the Draft Budget for 2014-2015 which shows an increase of 2.7 percent from the previous fiscal year. He read the following letter:

May 21, 2014

Dear Members of the Haverhill School Committee:

The preliminary FY 15 budget, which totals, \$93,200,200 represents a dollar increase of \$2,446,044 and a net overall increase of 2.7 percent from FY14. The budget has been prepared using the House Chapter 70 allocation of \$45,091,781 along with an estimated Net School Spending figure of \$83,825,977 as was advised by the DESE.

For the past three years, the School Department has been able to **maintain** services and **gradually** expand programs as funds have allowed. Most notable has been the reduction of class sizes throughout the district and the implementation of the All Day Kindergarten program. The FY15 increase in Chapter 70 funds will allow the district to continue to prioritize both of these initiatives with no reductions in instructional staff or instructional materials.

Funds have been allocated in this budget with the primary focus on increasing student achievement and the improvement of MCAS scores. School budgets include funding for academic coaches along with curriculum materials as needed for specific content areas.

**Enrollment** in the district **has been steadily increasing** over the past four years, but most notably at Haverhill High School. This is likely a result of additional program offerings coupled with the expansion of the academy programs from two areas to five (Classical, freshman, Arts and Humanities, STEM and EBIT). The School to Career program will also be enhanced in FY15.

Funding for the Athletic budget has not been increased. The FY15 budget is still not able to fund a Crew Program which is in great demand, but it is hoped that future funding can be identified so that Haverhill's athletic program offerings can be further expanded.

Please be aware that these numbers will change between now and June 30<sup>th</sup>. This budget document will be updated accordingly at that time for your final approval.

Please contact me if you have any questions.

Sincerely,  
James F. Scully  
Superintendent of Schools

Members discussed the proposed budget by page requesting clarifications from Mr. O'Connor and the Superintendent and then to approve by Page:

- Page 1 – FTE from 1 to 2; ESP in Business, will come back with clarification
- Correct title for Business Manager that was in FY13 Budget
- Non unit personnel – clerical help in central office
- Facilitator – not to be filled and denote as a vacant position in budget; description of position
- Put cut funds in a school reserve

Moved by Mr. Bevilacqua to approve Page 1 with the amendment to the title of the Business Manager and after the word Facilitator add "for Hunking School". Seconded by Mr. Wood. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	No
Mayor Fiorentini	No				

Motion passes.

- Page 2 – Item 1 15.6% increase from previous year; FTE should be .8

Approved 06.26.14

Moved by Mr. Wood to cut the Analyst from \$69,385 to \$60,016. Seconded by Attorney Magliocchetti.

Discussion was held on the motion as the position previously partially funded by the budget. Mr. Wood withdrew his motion

- Payroll position.
- Clerk – HR, increase of 17.3%, FTE number accuracy
- Accuracy of payroll budget; line item increases; provide information as to increases/decreases on budget relative to salaries

Moved by Mr. Wood to cut the salary reserve and the nurse salary reserve and put it into a general reserve account. Seconded by Mr. Toohey. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood and seconded by Attorney Magliocchetti to change Assistant Superintendent the FTE stays at .5 and the salary at \$65,000 and the Director of School Accountability the salary would be \$125,000 with half paid by a grant.. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	No
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Bevilacqua and seconded by Attorney Magliocchetti to approve Page 2. A verbal vote indicated All in Favor.

Motion passes.

- Coordinator Education- 28% increase; grant reimbursed; needs further clarification
- Increase of staff development showing \$127% increase; costs related to in-service training
- Stipends - per contract, will obtain more detailed information
- 

Moved by Mr. Wood to cut Supervisors Language Arts \$74,655 and Supervisor of Science \$91,720 and put money in general reserve account.

It was the recommendation of the Superintendent and Legal Counsel's advice to leave the positions in the budget and not to fill them.

Motion dies for lack of second.

Moved by Mr. Bevilacqua to approve page 3 as amended. A verbal vote indicated all in favor with Mr. Wood voting No.

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to put \$100,000 SPED into General Reserve. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

- SPED reorganization \$100,000

Moved by Mr. Wood to cut the \$100,000 in SPED and move to the General Reserve Account. Seconded by Mr. Toohey. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 4 as amended. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Page 5. A verbal vote indicated all in favor.

Motion passes.

Approved 06.26.14

- Professional staff development – mandated all staff need training for ELL learners

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve Page 6. A verbal vote indicated all in favor.

Motion passes.

- Copier expenses – additional equipment purchase; overall copier costs down
- Moody School clerk salary increase – all salaries based on payroll system previously a spreadsheet

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Page 7. A verbal vote indicated all in favor.

Motion passes.

- Senior custodian increase – taken from budget sense; requested further clarification and breakdown
- Electricity up 18% - increase information provided by Maintenance Director for all buildings; further clarification requested
- Nurse up 15% - includes nurse attending field trips

Moved by Mrs. Danehy and seconded by Attorney Magliocchetti to approve Page 8. A verbal vote indicated all in favor.

Motion passes.

Moved by Attorney Magliocchetti to approve Page 9. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Wood and seconded by Mrs. Danehy to approve Page 10. A verbal vote indicated all in favor.

Motion passes

- Custodian Building 2.5 FTE – will come back with information
- ESP no FTE noted
- Electricity – will look at all buildings

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 11. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Page 12. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Page 13. A verbal vote indicated all in favor.

Motion passes.

- School nurse increase in salary – will get information

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 14. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Toohey and seconded by Mrs. Danehy to approve Page 15. A verbal vote indicated all in favor.

Motion passes.

- Clarification on oil bill for Greenleaf School

Moved by Mr. Bevilacqua and seconded by Mrs. Danehy to approve Page 16. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Toohey and seconded by Attorney Magliocchetti to approve Page 17. A verbal vote indicated all in favor.

Motion passes.

- Repair equipment costs

Moved by Mr. Toohey and seconded by Mrs. Danehy to approve Page 18. A verbal vote indicated all in favor.

Motion passes.

Approved 06.26.14

- Speech therapists up 27% increase; based on core evaluations; will get more detail
- Supplies standard – more detail requested

Moved by Mr. Toohey and seconded by Mrs. Danehy to approve Page 19. A verbal vote indicated all in favor.

Motion passes.

- Walnut Square nurse increase; clarification requested
- Assistant Principal – no one covering this school

Moved by Mr. Wood and seconded by Mr. Bevilacqua to cut \$2,500 from Assistant Principal. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 20. A verbal vote indicated all in favor.

Motion passes.

- Utilities increase – districtwide review requested

Moved by Mr. Wood and seconded by Mrs. Danehy to approve Page 21. A verbal vote indicated all in favor.

Motion passes.

- Assistant principal increase of 10.2%; clarification requested

Moved by Mr. Bevilacqua and seconded by Attorney Magliocchetti to approve Page 22. A verbal vote indicated all in favor.

Motion passes.

- Part time custodian clarification requested on salary

Moved by Mr. Bevilacqua and seconded by Attorney Magliocchetti to approve Page 23. A verbal vote indicated all in favor with Mr. Wood voting No.

Motion passes.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve Page 24. A verbal vote indicated all in favor.

Motion passes.

- Correct zeroes on FTE's
- Clarification of equipment and personnel

Moved by Mr. Bevilacqua to approve Page 25. A verbal vote indicated all in favor.

Motion passes.

- Assistant principal – why across board 10.6% increase; clarification requested

Moved by Mr. Wood and seconded by Attorney Magliocchetti to approve Page 26. A verbal vote indicated all in favor.

Motion passes.

- School adjustment counselor 1947% increase; clarification requested.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 27. A verbal vote indicated all in favor.

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 28. A verbal vote indicated all in favor.

Motion passes.

- Guidance counselor; clarification requested no FTE noted
- School nurse – clarification requested and change in FTE

Moved by Mrs. Ryan-Ciardiello and seconded by Mrs. Danehy to approve Page 29. A verbal vote indicated all in favor.

Motion passes.

- Travel, postage, and copier expenses clarification

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve Page 30. A verbal vote indicated all in favor with Mayor Fiorentini abstaining.

Motion passes.

- Substitutes – down in costs; will relook at numbers
- Look at copier expense system wide

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Page 31. A verbal vote indicated all in favor with Mayor Fiorentini abstaining.

Motion passes.

- Supplies instructional – clarification requested

Moved by Mr. Wood and seconded by Mr. Toohey to approve Page 32. A verbal vote indicated all in favor with Mayor Fiorentini abstaining.

Motion passes.

- Need of two security guards – clarification requested; needed to add and service middle schools in events
- Maintenance repair equipment up 1900% clarification requested
- Elimination of guidance counselor – line item moved to guidance line item

Moved by Mrs. Danehy and seconded by Mr. Toohey to approve Page 33. A verbal vote indicated all in favor with Mayor Fiorentini abstaining.

Motion passes.

Moved by Mr. Wood and seconded by Mrs. Danehy to approve Page 34. A verbal vote indicated all in favor.

Motion passes.

- FTE clarifications

Moved by Mr. Bevilacqua and seconded by Mr. Wood to approve Page 35. A verbal vote indicated all in favor.

Motion passes.

- Clerk technology increase – reclassification of position; clarification requested
- Contracted services in athletic department; clarification requested
- Stipends up – clarification requested

Moved by Mr. Wood and seconded by Mrs. Danehy to approve Page 36. A verbal vote indicated all in favor.

Motion passes.

- Travel expense
- Plumbers increase based on minutes amend increase; misleading due to discrepancy in past and did not receive it; accurately salary indicated
- Maintenance mechanic increase
- Outsourcing technology – consolidation within city

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to approve Page 37. A verbal vote indicated all in favor with Mr. Wood and Mayor Fiorentini voting No.

Motion passes.

- Student Transportation - No FTE's listed; hourly positions will include number of drivers

Moved by Mr. Toohey and seconded by Attorney Magliocchetti to approve Page 38. A verbal vote indicated all in favor.

Motion passes.

- Rental vehicles cost increase; city sharing in cost of bucket truck, clarification requested
- Gasoline costs 15% increase; clarification requested
- List of school vehicles
- School choice tuition clarification numbers going up; request for number of students going out of district

Approved 06.26.14

Moved by Attorney Magliocchetti and seconded by Mr. Toohey to approve Page 39. A verbal vote indicated all in favor.

Moved by Mr. Danehy and seconded by Mr. Wood to preliminary and conditional approval of the budget as amended. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

## School Committee Communications

### Subcommittee Reports

None at this time.

### New Business:

Moved by Mr. Wood and seconded by Attorney Magliocchetti to approve Warrant Number EV20140523A totaling \$316,088.23; Warrant Number EV20140523B totaling \$48,690.63; Warrant Number EV20140523C totaling \$511,906.73 and Warrant Number JE20140523 totaling \$14,408.10. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

### Items by Consensus

approval of the minutes of the regular meeting of May 1, 2014

approval of the field trip request(s):

- Andrea Laws, HHS, Grade 12, March 7, 2015, Lincoln Center, NY, NY, \$300.00

approval of the legal bills from Attorney David Grunebaum totaling \$1,402.50

Moved by Mr. Wood and seconded by Mr. Toohey to approve the Items V A, B and C. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Not in attendance	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

### Executive Session/Adjournment

Moved by Attorney Magliocchetti and seconded by Mr. Wood to adjourn the meeting at 11:00 p.m. A verbal vote indicated all in favor.

Motion passes.

*List of Documents: School Committee Agenda; FY15 Budget Memorandum; Warrants; Minutes of May 1, 2014; Field Trip; Legal Bill (Attorney David Grunebaum)*