



Haverhill School Committee Meeting
Thursday, February 27, 2014 - 7:00 P.M.

This meeting was recorded.

Mayor James J. Fiorentini opened the meeting at 7:01 p.m. Present were: Mr. Shaun Toohey, Attorney Paul Magliocchetti, Mr. Scott Wood, Mrs. Susan Danehy, Mrs. Maura Ryan-Ciardello, Mr. James F. Scully, Superintendent of Schools, and Dr. Mary Malone, Assistant Superintendent. Mr. Joseph Bevilacqua was recorded as absent (arrived at 7:05 p.m.)

Mayor Fiorentini led the Pledge of Allegiance.

Public Participation

Sarah Coletti, Marketing Manager for Chicago UNO Grill and members of the Align Credit Union formed members of Get Smart Program which the Haverhill Chamber is a sponsor. Twenty percent of any bill from March 3 to April 14 will be put towards the designated school. The school raising the most funds will receive a Smart Interactive Response System worth \$4,000. Align Credit Union is offering a weekly prize to the school who raises the most that week which includes a laptop, iPad, and a \$500 gift card to Staples. The goal this year is \$10,000 with donations exceeding \$8,000 last year.

Mayor Fiorentini requested a five minute recess.

Moved by Mr. Toohey and seconded by Mr. Wood to recess the meeting at 7:11 p.m. for the annual School Committee Photograph. A verbal vote indicated all in favor.

The meeting resumed at 7:14 p.m.

Communication and Reports:

Student Advisory Council Report – Jillian Zuber

Jillian indicated they are developing an Acronym for the word Hillie since no one knows from other schools what a Hillie is. Students defined a Hillie as honor, intelligence, leadership, loyalty, integrity, enthusiasm and strength. They are looking into posters or T-shirts for the acronym. Italian night will be held in the auditorium on March 11, with another Coffee House on March 20 held in the Library. On April 3-5, Fiddler on the Roof will be presented in the Auditorium.

Superintendent Comments/Reports

Mr. Scully informed members that a \$25 kindergarten registration fee has been implemented which is deductible from tuition. They are still in the process of collecting monies due from this past year. Mayor Fiorentini offered the services of an agency he is hiring to collect city receivables can include these receivables also.

Mr. Scully reviewed the Draft School Calendar for 2014-2015. He indicated that kindergarten through eighth grade will move to a tri-semester whereas the high school will remain with four semesters. Currently kindergarten through grade four are in a tri-semester. This shall give teachers more interaction with the children and more accurate information to staff and parents. In service nights have declined and there will be two progress report nights to accommodate parents who have students in in the high school and middle school. There is also an elimination of the afternoon session of report cards being issued. This is consistent with what people like and shall be more efficient. The Superintendent will be providing adequate notice and information to the parents beginning next week. This item will be put on the next agenda for the committee's vote.

They will be holding a PARCC testing information March 6 and the Superbowl when the MCAS testing begins is on March 17th.

High School Program of Studies

Mr. Scully with the assistance of High School Principal Kitsos informed members of the slight change to the Physical Education/Health credit requirement:

Change Physical Education/Health classes to semesters: This will change the credit requirement from one (1) to two (2). The graduation requirement will remain at 20 credits however; the elective credits will be reduced to 2.5.

Approved 03.13.14

Members expressed concerns relative to the core courses student are required to take, the Classical Academy and the STEM Academy. Mrs. Kitsos explained that this will reduce the amount of study hall time for certain students. It is targeting a select group of students that need to be engaged and those students whose focus is on academics will not be affected. This requirement can be taken over the four years at the high school. Mr. Scully stated they are focusing on the pool as a resource and should be offering gymnastics and other options to reduce study halls.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to accept the revised changes to the Program of Studies for Haverhill High School. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	No	Mrs. Danehy	No
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	No				

Motion passes.

Substitute Report

The Superintendent referenced the distributed updated report on Substitute Teachers by Count and Dollar Amount. The high school has shown a dramatic decrease for the need for substitutes. Mr. Scully stated they have been diligent in enforcing the number of dollars allocated per school that went into effect December 20th. They now have a better handle on the patterns of absences and are moving ahead with curtailing this problem.

Presentation by Mr. John Sullivan and Acceptance of the Monthly Financial Report including Budget Amendments (ending January 30, 2014):

Mr. Scully informed members he spoke with Mr. Sullivan who would not be in attendance. Mr. Sullivan has indicated to him a \$4 million buffer and the SPED costs are still escalating.

Mr. Wood asked for the position on page 2 of 41 Assistant Superintendent be corrected a clerical error to Business Manager

Motion to accept & approve the Monthly Financial Report ending January 30, 2014

Moved by Mrs. Danehy and seconded by Attorney Magliocchetti to accept and approve the Monthly Financial Report ending January 30, 2014. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Motion to approve the Budget Amendments totaling \$225,191

The Superintendent and Mr. O'Connor reviewed the budget amendments with members. Mr. O'Connor indicated there have been no changes in any positions or positions eliminated and no student services have been impacted. It was requested to define the report to see where the monies are going. A graph shall be developed to track this information for members. Mr. O'Connor stated there is close to \$4 million of uncommitted monies to date for unexpected expenses while an end of the year projected surplus is currently ranging from \$900,000 to \$1 million.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the Budget Amendments totaling \$225,191. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Mrs. Danehy	Yes	Attorney Magliocchetti	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Hunking School Update

They are meeting tomorrow with the City Departments to review what the architects have come up with. They need to go to the State within a few weeks with a schematic design. Once tomorrow's meeting has addressed some issues a schematic design will be provided to members so they will be aware of what is going on. The Superintendent offered to

Approved 03.13.14

meet with members to discuss this or set up a meeting with the architect. Dr. Malone and he have blocked off every Tuesday and Friday to review and work on the Hunking School. The actual submission is scheduled for April 24 and the target for the election is early June.

The Superintendent publically thanked Mr. Shanahan and the Department of Public Works for their efforts in clearing the school yards of the snow during this tough winter. Mayor Fiorentini will relay the message to Mr. Stankovitch and Mr. Shanahan.

Draft School Calendar

This item was previously discussed and will be taken up at the next meeting.

School Committee Communications

School Committee Citations – Mr. Wood

Mr. Wood indicated he attended a recent event and they were the only body not recognized who presented a certificate of appreciation to the honoree. It was requested of the Superintendent to develop such a certificate which could be signed by members and/or the President of the Committee.

New School Committee Member Orientation – Mr. Wood

Mr. Wood reflected on when he was first elected indicating an orientation he attended. He requested this be implemented in going forward for new members and meet with the Superintendent and senior members of the School Committee to review and give background information.

Subcommittee Reports

Attorney Magliocchetti reported for the Finance Subcommittee which is comprised of Mr. Toohey and Mr. Wood. Meetings have been scheduled for the first Wednesday of each month at 9:00 a.m. in Central Office to review the prior month's numbers with the Superintendent and Mr. O'Connor. He requested a more refined report from Mr. O'Connor.

New Business:

Moved by Mr. Wood and seconded by Mr. Toohey to approve Warrant Number EV20140214A totaling \$1,778,510.20; Warrant Number EV20140214B totaling \$891,385.58; Warrant Number EV20140214C totaling \$11,366.50; Warrant Number EV20140214D totaling \$38,437.22 and Warrant Number EV20140214 Travel totaling \$1,268.97 A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Abstained	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the contract for Melanson Heath & Company, P.C. in the amount of \$3,000 per month (maximum contract amount \$15,000) for financial report data analysis. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Moved by Mr. Wood seconded by Mr. Toohey to approve Warrant Number EV20140228A totaling \$697,257.12 and Warrant Number EV20140228B totaling \$972.69. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Items by Consensus

approval of the field trip request(s) :

- Mrs. Begley/Mr. Hickey, HHS, Grade 9-12, April 4, 5, 6, New England Key Club Conference, Springfield MA, \$155.00, Kiwanis will be assisting
- Rhoda Nunez-Donnelly, HHS, Grade 10-12, April 17-25, Spain, \$2,830, Fund Raising
- Mr. Simmons, HHS, Grades 9-12, March 5-8, New York City, \$400.00

approval of the minutes of the regular meeting of January 23, 2014

approval of field trips:

- Michelle Joubert, Nettle School, Grade 6, May 30, Cam Tricklin Falls, East Kingston, New Hampshire, \$10.00, PTO Bus Support
- Joanne Baker, HHS, Grade 9, April 17, United Nations, New York City, \$190

approval of the use of facilities:

- Requested by Lindsey Urbaszewski of the American International College for the use of the Haverhill High School Classroom on March 18, 2014 from 3:15 p.m. to 5:30 p.m. for Informational Meeting for Teachers.
Process Fee: \$ 10.00
Utility Fee: \$ 20.00 per hour
Custodial Fee \$ 30.00 per hour
Rental Fee: \$ 30.00 per event
- Requested by Amanda Ellis of the Central New England Pony Club for the use of the Haverhill High School Cafeteria on April 26, 2014 from 7:00 a.m. to 4:00 p.m. for regional testing of horse management and veterinary knowledge.
Process Fee: \$ 10.00
Utility Fee: \$ 20.00 per hour
Custodial Fee \$ 45.00 weekend rate per hour
Rental Fee: \$ 50.00 per event

Moved by Mr. Bevilacqua and seconded by Attorney Magliocchetti to approve the Items by Consensus. A roll call vote was held with the following results:

Mrs. Ryan-Ciardello	Yes	Attorney Magliocchetti	Yes	Mrs. Danehy	Yes
Mr. Bevilacqua	Yes	Mr. Wood	Yes	Mr. Toohey	Yes
Mayor Fiorentini	Yes				

Motion passes.

Executive Session/Adjournment

Moved by Mr. Wood and seconded by Mr. Toohey to adjourn the meeting at 8:56 p.m. and enter into Executive Session for the purpose of legal, personnel and negotiations. A verbal vote indicated all in favor.

Motion passes.

List of Documents: School Committee Agenda; Email from Scott Wood, Vice President; Warrants; Melanson & Health PC Contract Agreement; Field Trips; Minutes; Use of Facilities. Additional Documents: Revised Agenda; Superintendent's Comments/Reports; Substitute Report; Monthly Financial Report; January Budget Amendments