


MEMORANDUM

To: Kathleen Smith, City of Haverhill
From:  William G. Cunniff - Joslin, Lesser + Associates, Inc.
Date: November 17, 2015
Re: Construction Contingency Approval: Caleb Dustin Hunking School
Cc: James F. Scully; Jeffery Luxenberg; Adam Sniegocki

Enclosed for approval and processing, please find the following GMP Contingency use request:

GMP Contingency Approval Request: Budget Transfer No. 001 (BT001): This request to use GMP contingency is necessary due to the discovery of unsuitable soils while constructing the Main Driveway. The soil needed to be removed and replaced with suitable fill before the road could be completed. The cost of this work was calculated as Time and Material and was tracked by JLA/NV5 onsite representative.

Contingency Use Request - Description of Work	Value \$
Due the discovery of unsuitable soils while constructing the Main Driveway allow the increased cost, to remove and replace the unsuitable soils, be allocated to the GMP Contingency budget line item	\$ 11,986.00
	\$ 11,986.00

The items listed above are consistent with the Total Project Budget and, to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Joslin, Lesser + Associates recommends that these items be approved and paid. Note: If you have any questions, please feel free to contact the Owner's Project Manager, Joslin, Lesser + Associates, Inc.



Change Request BT001

To: William Cunniff
Joslin Lesser & Assoc
44 Pleasant Street
Watertown, MA 02472

Date: November 2, 2015
Project #: 131411
Project: MSBA - Haverhill Caleb Dustin MS

Description: Contingency Draw; Unsuitable Soils removed at Main Driveway

Item Description	Amount
Contingency Draw; Unsuitable Soils removed at Main Driveway	\$(11,986)
Contingency Draw; Unsuitable Soils removed at Main Driveway	\$11,986
Total:	\$0

Type: Actual cost incurred for T&M work
Schedule Impact: This change will add TBD day(s) to the contract completion date.
Overtime: Project Overtime TBD
Notes:

By: Kelly Linnich, JCJ Architecture, Inc.

11/3/15

Date:

By: Bob Joubert, Shawmut Design & Construction

11/2/2015

Date:

By: William Cunniff, Joslin Lesser & Assoc

OK [Signature]
JLA

11/3/15

Date:



338 Howard Street | Brockton, MA | 02302

Change Order Request

To: Robert Joubert
Shawmut Design & Construction
560 Harrison Avenue
Boston, MA 02118
Ph: (617)464-2200

Number: 8REV
Date: 10/29/15
Job: JDC15010 Caleb Dustin Hunking (SHAWMUT)

Description of Work: FWD0007 Remove and replace organic material

Below are the costs associated with the additional work in conjunction with our contract.

FWD0007 Remove and replace organic material

The total amount to provide this work is \$11,986.00

Kindly issue a change order for this additional work. If you have any questions, please contact me at (508)427-8030.

Submitted by: Mike MacInnes
J Derenzo Company

Approved by: Mike MacInnes
Date: 10/29/15

Cc:
Created by: Ashley P. Roan



COR 8REV Price Breakdown

Job: JDC15010 Caleb Dustin Hunking (SHAWMUT)
Description of Work: FWD0007 Remove and replace organic material

Description	Quantity	Unit	Unit Price	Price
FWD0007 Remove and replace organic material	1.00	ls	\$11,986.00	\$11,986.00
			Subtotal	\$11,986.00

SUBCONTRACTOR CHANGE REQUEST

Lower-tier Subs, Use SUB-SUBCONTRACTOR Form, NOT this form

		PROJ. NO.		C.M.	Shawmut Design & Construction
SDC PCI NUMBER:	3	PCI DESC.	FWD 0007 Remove and Replace Gravel Material		
DATE:	8-5-86				
FIRM SUBMITTING CHANGE REQUEST:		J Derenzo Co			

1. DIRECT LABOR: SUBCONTRACTOR and/or SUB-SUBCONTRACTOR:

Use only Prevailing Wage Rates or Owner-Approved Wages and Rates

If any work is performed by a lower tier sub, labor rates must be approved by the Owner prior to executing any changes, and those costs presented on a Sub-Subcontractor Change Request Form.

Trade	Classification (Foreman, Journeyman, Apprentice)	Total Hrs. <u>Worked</u>	These values shall be taken from the "REQUEST FOR APPROVAL FOR CHANGE ORDER PRICING" form, after its approval by the CM and Owner			Total Direct Labor Cost
			Total Hourly Labor Costs (Item I from Wage Approval Sheet)	Total Base Cost + Fringe Wages	Base Wage Rate for Ins/Taxer (Item D from Wage Approval Sheet)	
General Laborer	Laborer		\$ 59.77	\$ -	\$ 35.10	\$ -
Foreman	Foreman	11.00	71.01	\$ 781.11	\$ 41.10	\$ 781.11
Operator	Operator	16.00	73.86	\$ 1,181.76	\$ 42.83	\$ 1,181.76
Trucker	Trucker	15.00	\$ 57.38	\$ 860.70	\$ 33.04	\$ 860.70
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
				Total Base Wages	\$ 1,632.98	
TOTAL BASE and FRINGE DIRECT LABOR COSTS						\$ 2,823.57

2. MATERIALS: SUBCONTRACTOR:

(For extensive material lists, attach detailed backup and enter as a lump sum below)

Material Description	Qty.	Unit	Cost Per Unit	Total
C-102 Crushed Concrete	270.00	yds	\$14.50	\$ 3,915.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL MATERIALS COST:				\$ 3,915.00

3. EQUIPMENT: SUBCONTRACTOR:

(For extensive equipment lists, attach detailed backup and enter as a lump sum below)

Equipment Description	Qty	Unit	Cost Per Unit	Total
CAT 325 Excavator	8.00	hrs	\$ 184.77	\$ 1,478.16
Tri Axle Dump Truck	15.00	hrs	\$ 53.00	\$ 795.00
CAT D5 Dozer	3.00	hrs	\$ 81.77	\$ 245.31
Volvo 150 Loader	2.00	hrs	\$ 169.99	\$ 339.98
CAT 563 D Roller	3.00	hrs	\$ 269.05	\$ 807.15
TOTAL EQUIPMENT COST:				\$ 3,665.60

4. LUMP SUM SERVICES PROVIDED TO SUBCONTRACTOR (Not Typical. Contact GC for Direction):

Description of Lump Sum Service - attach listing	Total
	\$ "
	\$ "
	\$ "
	\$ "
TOTAL LUMP SUM SERVICES COST:	\$ "

5. SUBTOTAL OF SUBCONTRACTOR'S DIRECT COSTS (ITEMS 1, 2, 3, and 4)

S	10.404.17
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6. SUBCONTRACTOR'S ALLOWED O&P MARK-UP ON ALLOWABLE DIRECT COSTS (10% OF ITEM 5)

10.00%	S	1.04042
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7. INSURANCE AND TAXES ON SUBCONTRACTOR BASE LABOR ONLY:

Total Base Wages Subject to Insurance and Taxes on Item J \$		\$ 1,632.98
Insurance & Taxes Rate (12%, or as approved on REQUEST FOR APPROVAL FOR CHANGE ORDER PRICING form J)		33.18%
TOTAL COST INSURANCE AND TAXES ON LABOR		\$ 541.82

8.	TOTAL COST OF WORK PERFORMED BY <u>SUBCONTRACTOR (ITEMS 5, 6, and 7):</u>	\$	11,986.41
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9. TOTAL COST OF WORK PERFORMED BY SUB-SUBCONTRACTOR(S) (Item 7 on attached Sub-Sub Form):

10. ** ALLOWABLE MARKUP ON SUB-SUBCONTRACTOR'S WORK (By Contract, 10% of Item 5 on attached Sub-Sub Form)

11.	TOTAL COST OF WORK INCLUDED IN THIS CHANGE REQUEST (ITEMS 9+10):	\$ 11,986.44
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12. SUBCONTRACTOR BOND

Approved bond premium percentage x item 11

ITEM 11: \$

13.	TOTAL CHANGE PROPOSAL AMOUNT, including liquid cost	5	11,986.00
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Additional Notes:

Change proposals must include a cover letter on company letterhead identifying the PCI number, a description of the scope of work and the total cost of the Change Request.

* By Contract, the maximum aggregate mark-up allowed on direct allowable costs is 10%, and may be shared between Sub and Sub-Sub, where applicable.



FIELD WORK DIRECTIVE

Shawmut Design and Construction
560 Harrison Avenue
Boston, MA 02118
Tel: 617-622-7000 Fax: 617-622-7001

FIELD WORK DIRECTIVE

NO. FWD0007

PROJECT NAME: MSBA - Haverhill Caleb Dustin MS		PROJECT #: 131411
WORK PERFORMED BY: NAME: J Derenzo Company ADDRESS: 338 Howard Street Brockton, MA 02302 SUB SLIP # 19434,19435		DATE: 08/11/2015 JOB NAME: MSBA - Haverhill Caleb Dustin MS JOB #: 131411 PCI # No PCI # Assigned

YOU ARE HEREBY AUTHORIZED TO PROCEED WITH THE FOLLOWING SPECIFICALLY DESCRIBED WORK:

Removal and replacement of organic material below subgrade at Drive way

Slip # 19434 work performed on 8/5/15

Excavate out unsuitable organic soil below subgrade at drive way

1 laborer foreman 8hrs.

1 cat 325 excavator 8hrs, 1 Tri Axle dump truck 7hrs.,

Slip # 1 19435 work performed on 8/6/15

Place Crushed concrete up to subgrade at driveway where organics were removed. load and haul out organics removed on previous day

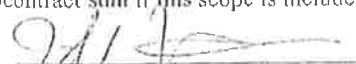
1 laborer foreman 3hrs

1 cat D-5c dozer 3hrs, 1 cat 563 D roller 3hrs, 1 tri Axle Dump Truck 8hrs, 1 Volvo 150 -L Loader 2 HRS

1-1/2" Crushed Concrete 270 yds.

This Field Work Directive constitutes a verification of time spent by the subcontractor to perform the work. It does not constitute a change under the Subcontract, and shall not be deemed an acceptance by the Contractor of any adjustment to the project schedule or subcontract sum if this scope is included within the executed subcontract.

AUTHORIZED BY


Shawmut Design and Construction

ACCEPTED BY



G.C. / OWNER

Shawmut

DATE WORK PERFORMED

8-5-15

Caleb Hunking
#15050

FORM COMPLETED BY

Bandy Lover

98 Winchester St. Haverhill ma.

N

EQUIPMENT

TYPE OF EQUIPMENT	EQUIPMENT ID	HOURS
Cat 325 excavator		8
Tri-Axle dump truck	Rental Crescent	7

MATERIALS

DESCRIPTION	VENDOR	UNIT OF MEASURE	QUANTITY

JDC LABOR

NAME	POSITION	REGULAR HOURS	O/T HOURS
A. LaRoche	Foreman	8	

SUBCONTRACTOR LABOR

NAME	HOURS

DESCRIPTION OF WORK

Excavate out unsuitable organic soil below subgrade at school entrance road.

DATE _____

TITLE

EXTRA WORK ORDER FORM

19435



338 Howard Street • Brockton MA • 02302

G.C. / OWNER

JOB NAME

JOB NUMBER

PHYSICAL ADDRESS

Shawmut

Caleb Hunking

#15010

98 Winchester St. Haverhill ma.

DATE WORK PERFORMED

8-6-15

FORM COMPLETED BY

Bandy Lower

GC / OWNER ORDER #

IS WORK DESCRIBED ABOVE PART OF AN ALLOWANCE

Y

N

EQUIPMENT

TYPE OF EQUIPMENT	EQUIPMENT ID	HOURS
Cat D-5C dozer	D-12	3
Cat 563D Roller	C-3	3
Tri-Axle Dump Truck	Rental Crescent	8
Volvo 150-L Loader	L-19	2

MATERIALS

DESCRIPTION	VENDOR	UNIT OF MEASURE	QUANTITY
1 1/2" Cr. Conc.	Berwick	yardage	270 yds.

JDC LABOR

NAME	POSITION	REGULAR HOURS	O/T HOURS
A. Larochelle	Foreman	3	

SUBCONTRACTOR LABOR

NAME	HOURS

DESCRIPTION OF WORK

Place cr. concrete up to subgrade at school entrance road where organic soils were removed.
Load and haul out organic soils from school entrance road.

GC Owner Signature

DATE

Print Name and Title

TITLE

