

MEMORANDUM

To: Kathleen Smith, City of Haverhill
From: William G. Cunniff - Joslin, Lesser + Associates, Inc.
Date: November 17, 2015
Re: Construction Contingency Approval: Caleb Dustin Hunking School
Cc: James F. Scully; Jeffery Luxenberg; Adam Sniegocki

Enclosed for approval and processing, please find the following GMP Contingency use request:

Construction Contingency Approval Request: Change Request No. 001 (CR001): This request to use Construction Contingency is necessary due to the request by City of Haverhill insurance carrier, AIG insurance, to include an infrared scan of the electrical switchgear equipment.

Construction Contingency Use Request - Description of Work	Value \$
Construction Contingency request due to the request by the City of Haverhill insurance, AIG insurance to include an infrared scan of the electrical switchgear equipment. The funds for this work will be allocated from the Construction Contingency budget line item, to the Construction Change Order line item. A Budget Revision Request will follow.	\$ 4,596.00
	\$ 4,596.00

The items listed above are consistent with the Total Project Budget and, to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Joslin, Lesser + Associates recommends that these items be approved and paid. Note: If you have any questions, please feel free to contact the Owner's Project Manager, Joslin, Lesser + Associates, Inc.

AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 001	OWNER: <input type="checkbox"/>
Caleb Dustin Hunking School	DATE: November 10, 2015	ARCHITECT: <input type="checkbox"/>
98 Winchester St.		CONTRACTOR: <input type="checkbox"/>
Haverhill MA 01835		FIELD: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: B130200.00	OTHER: <input type="checkbox"/>
Shawmut Design & Construction	CONTRACT DATE: May 14, 2013	
560 Harrison Ave	CONTRACT FOR: General Construction	
Boston MA 02118		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
 CR001 PR 04: AIG Letter. Addl Roof Fastening, and Infrared scan of electric panels.....\$4,596.00

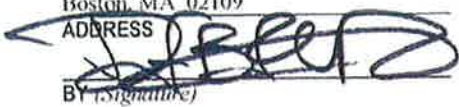
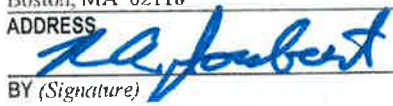
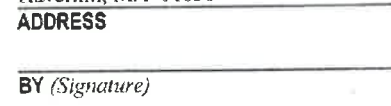
The original Contract Sum was	\$ 49,544,770.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 49,544,770.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,596.00
The new Contract Sum including this Change Order will be	\$ 49,549,366.00

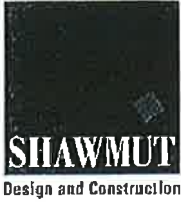
The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is December 30, 2016

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCI Architecture	Shawmut Design & Construction	City of Haverhill
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
One State Street, Suite 900	560 Harrison Avenue	4 Summer Street, Room 100
Boston, MA 02109	Boston, MA 02118	Haverhill, MA 01830
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Daniel F. B. Ruiz	Robert A. Joubert	
(Typed name)	(Typed name)	(Typed name)
11/11/15	11/12/2015	11/12/15
DATE	DATE	DATE



Change Request CR001

To: William Cunniff
Joslin Lesser & Assoc
44 Pleasant Street
Watertown, MA 02472

Date:
Project #: 131411
Project: MSBA - Haverhill Caleb Dustin MS

Description: PR 04: AIG Letter. Addl Roof Fastening, and Infrared scan of electric panels

Item Description	Amount
ELECTRICAL	\$4,330
Fee	\$190
GL Insurance	\$34
Builder's Risk	\$8
Bond	\$34
Total:	\$4,596

Type: Lump sum proposal
Schedule Impact: This change will add TBD day(s) to the contract completion date.
Overtime: Project Overtime TBD
Notes:


By: William Cunniff, Joslin Lesser & Assoc

10/3/15
Date:


By: Bob Joubert, Shawmut Design & Construction

10/27/2015
Date:


By: Katy Lillieh, JCI Architecture, Inc.

11/3/15
Date:

Lower-tier Subs. Use SUB-SUBCONTRACTOR Form, NOT this form

SUBCONTRACTOR CHANGE REQUEST

Caleb Dustin Hunking School	PROJ. NO.	131411	C.M.	Shawmut Design & Construction
SDC PCI NUMBER:	CR 001	PCI DESC.	PR #04	
DATE:	10/27/2015			
FIRM SUBMITTING CHANGE REQUEST:				LeVangie Electric Co., Inc.

DIRECT LABOR: SUBCONTRACTOR and/or SUB-SUBCONTRACTOR:

Use only Prevailing Wage Rates or Owner-Approved Wages and Rates
If any work is performed by a lower tier sub, labor rates must be approved by the Owner prior to executing any changes, and those costs presented on a Sub-Subcontractor Change Request Form.

Trade	Classification (Foreman, Journeyman, Apprentice)	Total Hrs. Worked	These values shall be taken from the "REQUEST FOR APPROVAL FOR CHANGE ORDER PRICING" form, after its approval by the CM and Owner				Total Direct Labor Cost
			Total Hourly Labor Costs (Item 1 from Wage Approval Sheet)	Total Base Cost + Fringe	Wages	Base Wage Rate for Ins/Taxes (Item D from Wage Approval Sheet)	
Identical	Journeyman	8.00	\$ 74.56	\$ 596.48	\$	46.13	\$ 596.48
				\$	*		\$ *
				\$	*		\$ *
				\$	*		\$ *
				\$	*		\$ *
				\$	*		\$ *
				Total Base Wages	\$	369.04	
				TOTAL BASE and FRINGE DIRECT LABOR COSTS			\$ 596.48

2. MATERIALS: SUBCONTRACTOR:

(For extensive material lists, attach detailed backup and enter as a lump sum below.)

Material Description	Qty	Unit	Cost Per Unit	Total
Seaming	1.00		\$3,200.00	\$ 3,200.00
				\$ *
				\$ *
				\$ *
				\$ *
				\$ *
				\$ *
				\$ *
TOTAL MATERIALS COST:				\$ 3,200.00

3. EQUIPMENT: SUBCONTRACTOR:

(For extensive equipment lists, attach detailed backup and enter as a lump sum below.)

Equipment Description	Qty	Unit	Cost Per Unit	Total
				\$
				\$
				\$
				\$
				\$
TOTAL EQUIPMENT COST:			\$	\$

SDC PCI NUMBER: CR 003
DATE: 10/27/2015

PCI DESC. PR #04

FIRST SUBMITTING CHANGE REQUEST:

LeVangie Electric Co., Inc.

4. LUMP SUM SERVICES PROVIDED TO SUBCONTRACTOR (Not Typical. Contact GC for Direction):

Description of Lump Sum Service - attach backup	Total
	\$ -
	\$ -
	\$ -
	\$ -
TOTAL LUMP SUM SERVICES COST:	\$ -

5. SUBTOTAL OF SUBCONTRACTOR'S DIRECT COSTS (ITEMS 1, 2, 3, and 4)

\$ 3,796.48

6. SUBCONTRACTOR'S ALLOWED O&P MARK-UP ON ALLOWABLE DIRECT COSTS (10% OF ITEM 5)

\$ 379.65

7. INSURANCE AND TAXES ON SUBCONTRACTOR BASE LABOR ONLY:

Total Base Wages Subject to Insurance and Taxes from Item 1 above \$ 369.04
Insurance & Taxes Rate (30%, or as approved on "REQUEST FOR APPROVAL FOR CHANGE ORDER PRICING" form) 30.00%

TOTAL COST INSURANCE AND TAXES ON LABOR \$ 110.71

8.

TOTAL COST OF WORK PERFORMED BY SUBCONTRACTOR (ITEMS 5, 6, and 7) : \$ 4,286.84

9.

TOTAL COST OF WORK PERFORMED BY SUB-SUBCONTRACTOR(S) (Item 7 on attached Sub-Sub Form):

10.

** ALLOWABLE MARKUP ON SUB-SUBCONTRACTOR'S WORK (By Contract, 10% of Item 5 on attached Sub-Sub Form) \$ -

11.

TOTAL COST OF WORK INCLUDED IN THIS CHANGE REQUEST (ITEMS 9+10) : \$ 4,286.84

12. SUBCONTRACTOR BOND

Approved bond premium percentage x item 11.

1.00% x ITEM 11: \$ 42.87

13.

TOTAL CHANGE PROPOSAL AMOUNT, including bond cost \$ 4,330.00

Additional Notes:

Change proposals must include a cover letter on company letterhead identifying the PCI number, a description of the scope of work and the total cost of the Change Request.

** By Contract, the maximum aggregate mark-up allowed on direct allowable costs is 10%, and may be shared between Sub and Sub-Subs, where applicable.

LEVANGIE ELECTRIC CO. INC.

59 OLD WEBSTER ST.
HANOVER, MA. 02339
Phone 781 792-4900 ext 311
Fax 781 871-2891

October 28, 2015

SHAWMUT DESIGN & CONSTRUCTION
560 HARRISON AVE.
BOSTON, MA. 02118
ATTN: ROBERT JOUBERT

RE: CALEB DUSTIN HUNKING SCHOOL
SUBJECT: PR#04 Thermographic scanning

Dear Robert,

As per your request, we herewith submit our quote in the amount listed below for electric changes detailed in the above referenced PR#04. Please refer to the breakdown listed below and the attached quote.

SCANNING					\$ 3,200.00
					\$ -
BASE RATE	\$ 46.13 /HR	X	8 /HR		\$ 369.04
HEALTH & PENSION	\$ 28.43 /HR	X	8 /HR		\$ 227.44
SUBTOTAL					\$ 3,796.48
OVERHEAD/ PROFIT	10%				\$ 379.65
INS/TAXES	30%				\$ 110.71
SUBTOTAL					\$ 4,286.84
BOND PREMIUM	1.00%				\$ 42.87
TOTAL THIS CHANGE					\$ 4,330.00

Please issue a written change order if we are to proceed with this change.

Sincerely,



John P. O'Neil

John O'Neil

To: estimating@leco-contracting.com
Subject: FW: Caleb Dustin Hunking school

Thank You,
John O'Neil



LeVangie Electric Co., Inc.
59 Old Webster Street
Hanover, MA 02339
781-792-4900 ext. 311
781-871-2891 (fax)

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From: Joe Cipolla [<mailto:jcipolla@eescousa.com>]
Sent: Thursday, August 20, 2015 5:40 PM
To: 'John O'Neil'
Subject: RE: Caleb Dustin Hunking school

Hi John,

For the IR SCAN in Haverhill:

Figure: \$ 3200.00 for an IR Scan if IR Images are required for each piece of equipment.

(One day of IR Scanning is figured)

-You guys would remove panel covers.

Thank you,

Joe

Joseph A. Cipolla, Vice President
Electrical Engineering & Service Co., Inc.
289 Centre Street
Holbrook, MA 02343
M 781-953-4619
P 781-767-9988
F 781-767-9922

icipolla@eescoUSA.com
www.eescoUSA.com

From: John O'Neil [<mailto:john@leco-contracting.com>]
Sent: Thursday, August 20, 2015 2:14 PM
To: 'Joe Cipolla'
Subject: FW: Caleb Dustin Hunking school

Joe,
Could you get me this quote please????

Thank You,
John O'Neil



LeVangie Electric Co., Inc.
59 Old Webster Street
Hanover, MA 02339
781-792-4900 ext. 311
781-871-2891 (fax)

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From: John O'Neil [<mailto:john@leco-contracting.com>]
Sent: Monday, August 17, 2015 4:48 PM
To: 'Joe Cipolla'
Subject: Caleb Dustin Hunking school

Joe,
Can you quote me Thermographic Infrared scanning and logging and a report for a new school. There is one switchboard, 2 transfer switches, 12 dry type transformers, and 37 panelboards. This would be done next fall 2016.

Thank You,
John O'Neil



LeVangie Electric Co., Inc.
59 Old Webster Street
Hanover, MA 02339
781-792-4900 ext. 311
781-871-2891 (fax)

74.56

AIA[®] Document G709[™] – 2001

Work Changes Proposal Request

PROJECT (Name and address):
Caleb Dustin Hunking School
98 Winchester Street
Haverhill, MA 01835

PROPOSAL REQUEST NUMBER: 004

DATE OF ISSUANCE: 07/10/2015

OWNER: ☐

ARCHITECT: ☐

CONSULTANT: ☐

CONTRACTOR: ☐

FIELD: ☐

OTHER: ☐

OWNER (Name and address):
City of Haverhill
Four Summer Street, Room 100
Haverhill, MA 01830

CONTRACT FOR: General Construction

CONTRACT DATE:

FROM ARCHITECT (Name and address):
JCJ Architecture
One State Street, Suite 900
Boston, MA 02109

ARCHITECT'S PROJECT NUMBER:
B130200.00

TO CONTRACTOR (Name and address):
Shawmut Design & Construction
560 Harrison Avenue
Boston, MA 02118

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Zero (0) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION (Insert a written description of the Work):


At the request of the school district and in accordance with insurance agent letter, provide proposal to modify roofing system per description below.

1. Roofing system assemblies employ safety factor of 2.0, with minimum wind rates as follows. Field: 75, Perimeter: 105, and Corners: 165, in accordance with ASTM D6630, NRCA and ABSI/SPRI.
2. Provide infrared (thermographic) scan of all electrical equipment upon completion of the project.

ATTACHMENTS (List attached documents that support description):

n/a

REQUESTED BY THE ARCHITECT:


(Signature)

Katy Lillich
(Printed name and title)