

# Hunking SBC Meeting Minutes

## March 22, 2016

### CALEB DUSTIN HUNKING MIDDLE SCHOOL SCHOOL BUILDING COMMITTEE MEETING

April 26, 2016



Submitted By:  
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## Caleb Dustin Hunking School – Haverhill, MA

## Meeting Minutes

<u>School Building Committee (SBC)</u>	Date:	March 22, 2016
	Location:	Shawmut Construction Trailer, Hunking Construction Site

### Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
<u>School Building Committee (Voting):</u>			<u>Joslin Lesser + Assoc/NV5.(JLA/NV5)</u>		
Mayor James J. Fiorentini	SBC	Y	Bill Cunniff	JLA	Y
Superintendent James F. Scully	SBC	Y	Jeffery Luxenberg	JLA	N
Francis Bevilacqua	SBC	Y	Adam Sniegocki	JLA	Y
Susan Danehy	SBC	N	William Shaw	JLA	N
Jonathan Goldfield	SBC	Y			
Orlando Pacheco	SBC	Y	<u>JCJ Architecture (JCJ)</u>		
Michael Peugh	SBC	Y	James LaPosta	JCJ	N
Robert Scatamacchia	SBC	N	Doug Roberts	JCJ	Y
Gail Sullivan	SBC	Y	Dan Ruiz	JCJ	N
Ernest DiBurro	SBC	Y	Jim Hoagland	JCJ	N
Colin LePage	SBC	Y	Katy Lillich	JCJ	Y
Chuck Benevento	SBC	Y			
<u>School Building Committee (Non-Voting):</u>			<u>Shawmut Design &amp; Construction (SDC)</u>		
Thomas Geary	SBC	Y	John Hartshorn	SDC	N
Jared Fulgoni	SBC	Y	Bob Joubert	SDC	Y
			Joe Pollock	SDC	N
			Lauren Slaven	SDC	Y
<u>Haverhill Public Schools (HPS)</u>			Andrew LaRosa	SDC	Y
Beverly Woodhouse	HPS	N	<u>Public:</u>		
Beverly Cassano	HPS	Y			
Kathleen Smith	HPS	N			
Julie Kukenberger	HPS	N			

Superintendent Scully called the meeting to order.

1. Approval of Meeting Minutes from February 16, 2016 SBC Meeting:

**MOTION:** made by Mr. DiBurro, seconded by Mr. Goldfield and approved unanimously, to approve the February 16, 2016 meeting minutes.

2. Construction Schedule Update:

NV5 summarized the progress made since the February 16, 2016 SBC meeting. The project is currently on schedule and under budget; construction is approximately 55% complete. Shawmut is scheduling selective abatement work that will occur in the existing Hunking school cafeteria during the April 2016 vacation period. Work on the interior of the new school continues to go well with drywall installation, acoustical ceiling grid and prime painting activities. Elevators installation is underway as well. Interior MEP rough activities, including electrical power/tel-data, sprinkler, HVAC sheet metal/piping and plumbing are all going well. SDC is coordinating inspections with the designer, the OPM and the City of Haverhill inspectional services department. All major mechanical units have been installed on the interior, and the roof top units are arriving today, March 22, 2016, for placement on the roof. John Turner Consulting, the independent testing agency (ITA) has been onsite reviewing quality assurance and control along with conducting window testing. Selection of the furniture, fixtures and equipment (FFE) is in process, as meetings between JCJ and the district continues.

3. Invoice Approval:

**MOTION:** made by Mr. Pacheco, seconded by Mr. Goldfield and approved unanimously, to authorize the following payment to NV5 for services rendered for the month of February 2016:

- Invoice #35 for OPM Construction Administration Services performed in February 2016 to the amount of \$47,500.00 by NV5.

**MOTION:** made by Mr. Goldfield, seconded by Ms. Sullivan and approved unanimously, to authorize the following payment to JCJ for services rendered for the month of February 2016:

- Invoice #21 for A/E Designer Construction Administration, Design Amendment #11 Services and Design Amendment #12 Services performed in February 2016 to the amount of \$98,785.00 by JCJ Architecture.

*Before the vote to approve the SDC invoice was taken, Mayor Fiorentini commented on the charge of \$4,980.00 being charged to a Change Order line item and asked Mr. Cunniff from NV5 to review, in detail, Change Order #4 which was approved at the February 16, 2016 SBC meeting. Mr. Cunniff broke down the major elements of Change Order #4, which included the \$200,000.00 "not to exceed" Maintenance Building change request. It was explained that this topic was discussed at length at the February 16, 2016 SBC meeting, and it was decided by the SBC that while the building was a project necessity, the estimated construction cost was still very high. The SBC voted to approve the change order, but modified the request, reducing the change order value to a "not to exceed" value of \$200,000.00, so that SDC could move forward with construction.*

*Mayor Fiorentini countered Mr. Cunniff explanation of the Maintenance Building cost and construction as unnecessary and alluded to the fact that he was going to block the approval*



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*of Change Order #4, even though his office has already signed and authorized it. In response to the Mayor's statement several members of the SBC directly pointed out to the Mayor that a \$300,000.00 building permit fee was assessed against the project which, if it never occurred, would balance out the extra cost of the Maintenance Building. To this point, members of the SBC also noted that they have no recollection of ever casting a vote to approve the building fee assessment against the project and felt that it would not have been passed if the proposed fee was brought up for a vote.*

*An increase in the Active Shooter System cost, which is currently considered reimbursable by the MSBA, was also discussed. It was noted that the original estimated value was for the Guardian Systems vendor quote only, as furnished by HPS, and it did not include the required project electrical work by LeVangie Electric and Signet Communications, to perform the necessary associated operations in providing the complete and operating system.*

**MOTION:** made by Mr. Goldfield, seconded by Mr. DiBurro and approved unanimously, to authorize the following payment to SDC for services rendered for the month of February 2016:

- Invoice #10 for CM Construction Services for Construction Services in February 2016 in the amount of \$2,777,792.23 by SDC.

**MOTION:** made Mr. Pacheco, seconded by Mr. Scully and approved unanimously, to authorize the following payment to JTC for services rendered for the months of February and March 2016:

- Invoice #1510040-13 for Testing Services in February 2016 for the amount of \$6,720.00 by JTC.
- Invoice #1510040-16 for Window Testing Services in March 2016 for the amount of \$7,600.00 by JTC.

**Mr. Pacheco inquired about one (1) window that was retested on the invoice. NV5 responded that one (1) of the windows during the original test did not pass and has since been repaired and retested. The window subsequently passed the retest.**

#### 4. Design Amendment Approval:

NV5 introduced Design Amendment #14 for approval by the SBC. This amendment, as explained by NV5, is to approve use of already budgeted funds to monitor Hazmat abatement.

Q) Where is the asbestos containing materials (ACM) located in the school?

A) The ACM is located in the floor tiles, insulation and pipes.

Q) Where did the monitoring consultants, CDW come from?

A) They were included in the original MSBA submittal and have been performing site services since the beginning of the project.

Q) Will Transmission Electron Microscopy (TEM) analysis be necessary?

A) Yes, TEM analysis is a requirement for schools.



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**MOTION:** made by Mr. DiBurro, seconded by Mr. Scully and approved unanimously to authorize the following:

- JCJ Design Amendment #14 for \$48,400.00 to conduct Hazmat monitoring and abatement at existing Hunking School.

4. GMP Contingency Use Approval:

These changes are not true changes in the scope of work just a reallocation of funds out of the GMP contingency line item with in the current construction budget

- BT-179 (Budget Transfer): \$2,251.00 to provide details on the type and power requirements for coiling overhead doors located in the main hallway.

**MOTION:** made by Mayor Fiorentini, seconded by Mr. DiBurro and approved unanimously to authorize the GMP Contingency Use of \$2,251.00. The GMP Construction Contingency line item will be adjusted to reflect this change.

- BT-180 (Budget Transfer): \$29,529.00 to complete revisions to the interior door schedule that clarified dimensional changes.

**MOTION:** made by Mr. DiBurro, seconded by Mr. Scully and approved unanimously to authorize the GMP Contingency Use of \$29,529.00. The GMP Construction Contingency line item will be adjusted to reflect this change.

5. Construction Contingency Use Approval:

- CR-031 (Change Order): \$4,906.00 to add steel support modifications to the HVAC roof top units.

**MOTION:** made by Mayor Fiorentini, seconded by Mr. Goldfield and approved unanimously to authorize the Construction Contingency use of \$4,906.00. A change order and BRR will be presented to the mayor for signature.

- CR-064 (Change Order): \$13,353.00 to provide a backflow preventer and all necessary modifications to the water main per Haverhill Water Department's request.

***Mr. Bevilacqua inquired on whether an additional backflow preventer will be required on the irrigation system also. SDC will follow up with a Request for Information (RFI) to JCJ to explore this further and will come back with an answer for next SBC meeting.***

**MOTION:** made by Mayor Fiorentini, seconded by Mr. DiBurro and approved unanimously to authorize the Construction Contingency use of \$13,353.00. A change order and BRR will be presented to the mayor for signature.

- CR-078 (Change Order): \$1,551.00 to modify the supporting steel for the folding glass partitions at the media center.



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**MOTION:** made by Mayor Fiorentini, seconded by Ms. Sullivan and approved unanimously to authorize the Construction Contingency use of \$1,551.00. A change order and BRR will be presented to the mayor for signature.

- CR-080 (Change Order): \$2,634.00 to add an additional floor outlet to a project area based on upon final furniture selection.

**MOTION:** made by Ms. Sullivan, seconded by Mr. Scully and approved unanimously to authorize the Construction Contingency use of \$2,634.00. A change order and BRR will be presented to the mayor for signature.

- CR-083 (Change Order): \$2,700.00 to add a gypsum wallboard soffit to enclose both a deep steel beam and several mechanical components.

**MOTION:** made by Mr. DiBurro, seconded by Mr. Goldfield and approved unanimously to authorize the Construction Contingency use of \$2,700.00. A change order and BRR will be presented to the mayor for signature.

- CR-087 (Change Order): \$97,747.00 to add additional acoustical insulation to meet LEED requirements to seven (7) work areas not previously identified on the construction documents.

**MOTION:** made by Mr. Pacheco, seconded by Mr. Peugh and approved unanimously to authorize the Construction Contingency use of \$97,747.00. A change order and BRR will be presented to the mayor for signature.

- CR-088 (Change Order): \$76,330.00 to replace the proposed fiberglass reinforced paneling in the bathrooms with ceramic wall tile.

***Before this change order request was put to a vote, the SBC asked NV5 to explain the proposed change. NV5 indicated that the bathrooms were originally intended to have ceramic wall tile; however the tight variance of the budget to the MSBA approved construction costs precluded this work from being included in the project construction documents. But because of the judicious expenditure of contingency funds to date, evaluated against the percentage completion of the project, further supported by the value added, given the lower maintenance costs and greater durability of ceramic tile, we believe this change to be a sound investment. Based upon an initial discussion with the MSBA, it is anticipated that this cost will not be reimbursable; however, NV5 will continue to petition the MSBA to reconsider, once the change order has been submitted.***

**MOTION:** made by Mr. DiBurro, seconded by Mr. LePage and approved with nine (9) for and one (1) against to authorize the Construction Contingency use of \$76,330.00. A change order and BRR will be presented to the mayor for signature.

6. **Public Comment:**

- There was no public comment



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7. Upcoming Meetings:

The next scheduled School Building Committee meeting is to be held on April 26, 2016 at the Shawmut construction trailer at the Hunking building site at 8:30 AM.

8. Meeting Adjourned:

**MOTION** made by Mr. DiBurro, seconded by Ms. Sullivan and approved unanimously to adjourn the meeting.

*Prepared by: Adam M. Sniegocki, NV5*

*-End of Minutes-*



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