

**Haverhill School Committee**  
**Regular Meeting of October 13, 2011**

*This meeting is being recorded*

Mayor James J. Fiorentini opened the meeting at 7:02 p.m. Present were: Mr. Joseph Bevilacqua, Attorney Paul Magliocchetti, Mr. Raymond Sierpina, Mrs. Susan Danehy, Mr. Shaun Toohey, Mr. Scott Wood, Mr. James F. Scully, Superintendent of Schools, , Ms. Kara Kosmes, Assistant Superintendent of Finance and Dr. Mary Malone, Assistant Superintendent of Curriculum.

Mayor Fiorentini led the Pledge of Allegiance.

**Public Participation.**

None at this time.

Mayor Fiorentini moved up the signing of the MOA's.

**Signing of Memoranda of Agreements.**

Mr. Marc Harvey, President HEA, Ms. Haney, Cafeteria Workers, and President Joseph Bevilacqua sign the contract Custodians, Cafeteria workers, ESP's, and Clerical.

**Communication and Reports:**

**Introduction of Joseph Michaud from the Haverhill Elks regarding donation of dictionaries.**

Mr. Michaud through the Haverhill Elks requested of members to donate dictionaries to all third grade students. He informed members of a fifth grade Bradford Elementary student winning and placing third in the state contest on Americanism Essay Contest

Moved by Mr. Toohey and seconded by all to allow Mr. Michaud to distribute the dictionaries into the schools. A verbal vote indicated all in favor.

Ms. Dot Barnes requested permission from members to hold annual Elks National Hoop Shoot Contest at Bradford Elementary for all children ages 8 – 13 to be held on November 18<sup>th</sup> from 6 – 9 p.m.

Moved by Mr. Wood and seconded by Mr. Toohey to hold the Elks Free throw contest at Bradford Elementary. A verbal vote indicated all in favor.

**Student Advisory Council Report – Jillian Meserve.**

Jillian informed members of the elections of student council and adding 30 members, the bonfire next Thursday, and next week being spirit week.

**Superintendent's Comments/Reports.**

MCAS Status

Mr. Scully indicated next Monday afternoon he and Dr. Malone with all administrators shall meet to refine the thought process on how to refine MCAS scores. Members will be kept informed of deficiencies, remedies, including discussions on summer school, tutoring, and coaching, etc.

FYI Items

The In-service day on October 19 will expose to over 400 teachers what various devices are available for them and invited members to attend the two sessions.

Mr. Scully referenced an email from Mr. O'Brien who stated the wrestling program will be reinstituted this year. He has found the resources and people needed to run the program.

The Bonfire date was moved to try to accommodate school committee members. It will be held Thursday, October 20<sup>th</sup>.

Mr. Scully extended appreciation to the Hunking staff and workers who assisted in moving to the former Bartlett School, now known as Hunking North. He updated members on how the problem section of the building was discovered, the current condition of Hunking, and the results from bringing in a Structural Engineering team, and the most sensible solution to the problem by moving the students to Bartlett. He has notified the Commissioner of Education and School Assistance Bureau of the building's condition. A meeting was held with a member of the SAB and a delegation of house and Senate briefing them on the conditions and actions taken by the engineer and have agreed with the current condition. Mr. Scully reviewed in detail the way the building was constructed and how its current deteriorated condition has come about. Ms. Kosmes has collected paperwork and a team has been put together to supply the state with the information they will review, have a team come out to do a study and hop to get in line for a new school. It is a very complicated and lengthy process. Mayor asked to expedite request and application and indicated the statement of interest is first and needs to be submitted in January 2012. Members and parents commented on the current condition of the building and the move to the former Bartlett School and their full support to go forward with the request for funding for a new building.

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to authorize the superintendent to go forward with the statement of interest. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes
Mayor Fiorentini	Yes				

Motion passes

Mr. Bevilacqua asked to move up the next item.

Introduction of Lane Glenn, President of Northern Essex Community College

Dr. Glenn spoke on the partnerships that are going on and some in the future. He indicated when students' graduate 90% are employed within a year of graduation. They are working on improving college preparation and remedial instruction, a new form of assessment, doing early placement testing with juniors, writing, reading and math abilities dual enrollment classes for high school and college credit, monitoring students on what impact is on students and outcomes they are achieving.

**Subcommittee Reports**

None at this time.

**School Committee Communications.**

*Mr. Bevilacqua*

MCAS Workshop

Status Report of Electronic Books

Moved by Mr. Bevilacqua and seconded by Mr. Toohey to table the two items.

***Attorney Magliocchetti***

*Bullying in our schools – how many reported incidents and what were the outcomes?*

Mr. Scully reviewed the September/October document which will be done on a monthly basis including logging in all reports and the disposition. They are working with parents to resolve the issues and if not stopped it is referred to the Police Department.

*Technology Maintenance – how are we doing now and how will the department change as we add technology?*

Mr. Scully stated they are looking at restructuring the Technology Department by replacing employees, looking at productivity of current employees, and hiring and interviewing highly skilled persons, and addressing in house maintenance. The mayor has authorized the bonding for the high school hardware and infrastructure and once acquired moving the current equipment to the middle schools. Mayor Fiorentini is looking at outsourcing the maintenance for the schools which he has done for the city side.

*Maintenance Update regarding City/School sharing*

Attorney Magliocchetti questioned the cost of city side maintenance. Mr. Scully stated from July 1<sup>st</sup> to now the city side costs have been \$3,000.

*Assessment of K-2 students*

Attorney Magliocchetti referenced an article in the Globe on assessment focusing on kindergarten and questioned where we stand through second grade and how are they performing. Mr. Scully referenced the packed indicating it is a costly and time consuming process. Dr. Malone explained the assessment process the first year in kindergarten which will be in compliance with the state. Dr. Luther will be evaluating K – 12 to see who is succeeding and whose not. Grade 2 data walls will take it down to the classroom.

***Mr. Sierpina***

*Reconciled Budget Books*

Ms. Kosmes reviewed the end of year budget numbers and process. Some excess monies were forwarded to this year's budget in addition to grant funding. The report indicated the last year's budget is zeroed out.

*Work Order Status*

Mr. Scully stating they are prioritizing issues and addresses them within a week. He reviewed larger repair projects that completed and will be costed out that are not presently funded. Over 1,000 work orders have been closed out and updated since July 1<sup>st</sup> with currently, 120 work orders outstanding, which are mostly preventative maintenance. Mr. Scully indicated Mr. O'Connor is working on a routine maintenance plan for the buildings and will have a formal document forthcoming.

*Sped Level 2 Reason*

Mr. Sierpina referenced Mr. Covino's communication. The subgroup special ed did not make the grade and that is why they dropped to Level 2. Mr. Scully stated there is a 26% sped population in the schools.

*Sped Integrated Class Description*

The classrooms are more challenged and have students with more severe disabilities.

**Old Business:**

*Approval of the following minutes – tabled on September 22, 2011 (with corrections):*

Regular Meeting of February 10, 2011*	Regular Meeting of April 28, 2011
Regular Meeting of March 10, 2011*	Regular Meeting of May 12, 2011
Regular Meeting of March 24, 2011	Regular Meeting of June 23,
Regular Meeting of April 14, 2011	

Approved 10.27.11

2011	Special Meeting of May 24, 2011
Regular Meeting of July 14, 2011	
Special Meeting of March 30, 2011	
	Special Meeting of June 3, 2011
	Public Hearing on FY12 Budget & Regular Meeting of June 6, 2011*
	Regular Meeting of June 23, 2011*

Moved by Mr. Wood and seconded by Mr. Toohey to remove the minutes from the table. A verbal vote indicated all in favor.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the minutes. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes
Mayor Fiorentini	Yes				

Motion passes

**New Business:**

Approval of Warrant Number EV2011001014 totaling \$400,712.57 and Warrant Number EV2011107 totaling \$442,531.25

Moved by Mr. Wood and seconded by Mr. Toohey to approve the warrants. A verbal vote indicated all in favor with Mr. Bevilacqua abstaining.

**Items by Consensus:**

**Approval of Use of Facilities:**

- Requested by Vincent Ouellette of the Haverhill Recreation Department for the use of the Bradford Elem School on Tuesday, January 3 2012 thru March 6, 2012 from 5:30 p.m. to 8:30 p.m. for Lacrosse. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee:\$ 30.00; Rental Fee: \$ Waived
- Requested by Vincent Ouellette of the Haverhill Recreation Department for the use of the Hunking School on Tuesday, November 1, 2011 and Thursday November 3, 2011 thru March 30, 2012 from 5:45 p.m. to 8:00 p.m. for Haverhill Youth Wrestling. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee:\$ 30.00; Rental Fee: \$ Waived
- Requested by Vincent Ouellette of the Haverhill Recreation Department for the use of the Nettle School on Monday, October 17, 2011 thru March 30, 2012 from 6.00 p.m. to 8:00 p.m. for Men's Basketball. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 30.00 ; Rental Fee: \$ Waived Requested by Vincent Ouellette of the Haverhill Recreation Department for the use of the Pentucket Lake School on Saturday, November 5, 2011 Thru February 1, 2012 from 8.00 p.m. to 12:00 p.m. for Girls Basketball. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 30.00 ; Rental Fee: \$ Waived
- Requested by Vincent Ouellette of the Haverhill Recreation Department for the use of the Pentucket Lake School on Tuesday, October 18, 2011 and Thursday October 20, 2011 thru February 28, 2012 from 6:00 p.m. to 9:00 p.m. for Girls Traveling Basketball. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 30.00; Rental Fee: \$ Waived
- Requested by Dawn Viens of the Haverhill Elks Lodge # 165 for the use of the Bradford Elem on Friday November 18, 2011 from 6:00 p.m. to 9:00 p.m. for Hoop Shoot Contest. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 30.00 ; Rental Fee: \$ Waived
- Requested by Jim Quinn and Chris Channey of the HHS Scholarship Fund for the use of the Nettle School on Sundays, October 16, 2011 thru June 30, 2012 from 9:30 a.m. to 11:30 a.m. for Basketball. Process Fee: \$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 45.00 ; Rental Fee: \$ Waived

Approved 10.27.11

- Requested by Maddy Dudley of the French River Education for the use of the Hunking School on Thursday, October 20, 2011 thru December 1, 2011 from 4:00 p.m. to 8:00 p.m. for Graduate Course. Process Fee:\$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 30.00; Rental Fee: \$ Waived

Approval of the field trip request(s):

- Andrea Laws, HHS, Grades 10/12, April 20-25, 2010, New York, \$800

Approval of the consultant contracts (all grant-funded):

YMCA of the North Shore	\$6,042
YMCA of the North Shore	\$8,404
Girl Scouts of Eastern MA	\$5,940

Approval of the following minutes:

Regular Meeting of July 14, 2011  
Special Meeting of July 21, 2011  
Regular Meeting of August 18, 2011  
Regular Meeting of September 8, 2011  
Regular Meeting of September 22, 2011

Moved by Mr. Wood and seconded by Mr. Toohey to approve Items A B, C, and D. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes
Mayor Fiorentini	Yes				

Motion passes

**Executive Session/ Adjournment**

Moved by Mr. Wood and seconded by Mr. Bevilacqua to adjourn the meeting at 9:16 p.m.A verbal vote indicated all in favor.

*List of Documents: School Committee Agenda; Agenda Requests from Mr. Bevilacqua; Agenda Item Request from Attorney Magliocchetti; Agenda Request from Mr. Sierpina regarding agenda items; Minutes of Regular Meetings of February 10, 2011; March 10, 2011; March 24, 2011;April 14, 2011; April 28, 2011; May 12, 2011; June 23, 2011; July 14, 2011;July 21, 2011and the Special Meetings of March 30, 2011; May 24, 2011; June 3, 2011 and the Public Hearing on FY12 Budget/Regular Meeting of June 6, 2011 along with revisions; Regular Meeting of June 23, 2011; Warrant Number EV201101014; Use of Facilities; Field Trip Request; Consultant Contracts; Minutes of Regular Meetings of July 14, 2011, August 18, 2011, September 8, 2011 and the Special Meeting of July 21, 2011*