

HAVERHILL SCHOOL COMMITTEE MEETING
Thursday, November 14, 2013 - 7:00 P.M.



Mayor James J. Fiorentini opened the meeting at 7:02 p.m. Present were: Mr. Joseph Bevilacqua, Attorney Magliocchetti, Mr. Scott Wood, Mrs. Susan Danehy, Mr. James F. Scully, Superintendent of Schools, and Dr. Mary Malone, Assistant Superintendent. Mr. Shaun Toohey and Mr. Raymond Sierpina were recorded as absent.

Mayor Fiorentini led the Pledge of Allegiance.

Public Participation

Mrs. Danehy invited the public to the Girls Inc. Gala on November 21st. The tickets are \$60 and they will be honoring former Governor Dukakis and his wife.

Rachel Callery and Eric Sanders informed members of their children's participation of Mr. Castonguay's running program. They asked to raise awareness of the Bradford Running Club with runners from third to eight grades participating in 11 races. She highlighted events of this season, their status in the American Field Track Championship and their recognition throughout the country.

Communication and Reports:

Student Advisory Council Report – Jillian Zuber

Emma Yates indicated the bonfire was successful, freshman elections are being held tomorrow, the girls' swim team competing at states at Harvard Saturday, girls' cross country competing Saturday in all states, dodge ball tournament and homecoming are both being held next week, and a coffee house is scheduled in a few weeks.

Silver Hill Horace Mann Charter School Update – Mr. Gene Zylkuski, Chairperson of the Board of Trustees

Mr. Zylkuski gave a PowerPoint presentation with an Update at a Glance on the Charter School including:

- New Principal
- MCAS scores,
- LCC classrooms
- Charter renewal condition completed
- Dispelling the Myth
- Demographics
- MCAS Accountability Data 2013 (CPI)
- MCAS Accountability System – Progress & Performance Index
- Silver Hill Raw Numbers & Results
- 2013-2014 Goals
- Plans from Here...Focus for 2013-2014
- Curriculum Committees
- Data Driven Instruction
- Data Days and Staffing
- Answering the May's Question – How are we different?
- Silver Hill Initiatives

Superintendent Comments/Reports

Presentation and Acceptance of the Monthly Financial Report (ending October 31, 2013)

John Sullivan gave an overview of the expenditures from previous years compared with expectations, encumbrances and liabilities of the current fiscal year. Accounts reflect underfunding in certain line items amounting to \$1.2 million as of July 2013. The city has committed \$500,000 with a \$719,000 deficit. Referencing the reduction sheet totaling \$714,000, there is still a need to identify another \$4-6,000 in unfunded monies. The Superintendent shall address this at the next meeting. Expenses needed to be reduced with the last being the cutting of personnel. Mr. Sullivan is evaluating all school accounts including salaries to see that all positions have been encumbered correctly and the budget was put together correctly. He is looking at commitments for the remainder of the year and identifying spending patterns. His concern is with no resources and a need for remedial action if there is a difference in identifying revenue sources to mitigate the total amount. Attrition has offset the salary line item. Mayor Fiorentini indicated \$250,000 of Chapter 70 funds is available but he would need to go to City Council for final approval of the transfer to the schools. Mr. Sullivan stated we received \$1.9 million from the Circuit Breaker account with fluctuation in the Medicaid account. The Superintendent indicated they are aggressively seeking reimbursement for Medicaid monies. Mr. Sullivan indicated the school system can sustain the current budget without unknown situations but need to plan for said situations. The SPED budget is okay with the Collaborative in a deficit. Other areas of concern are tutors, classroom aides, transportation, and

substitutes. Substitutes have been cut \$300,000 with Transportation cut \$200,000 and Substitutes, \$200,000 this fiscal year. Caution is needed to remediate the current deficit not including the unknown.

School Committee Communications

Attorney Magliocchetti

- Guidance Update by Ms. Tracy Encarnacao, Director of Guidance & Student Support K-12

Attorney Magliocchetti introduced Tracy Encarnacao who presented a slide show highlighting what guidance looks like in the high and middle schools, initiative and services for the students and parents and included:

- Guidance services
- HPS Guidance Goals
- Middle School Curriculum
- Middle School Guidance Overview
- Middle School Guidance Initiatives
- Initiatives: The Details
- High school curriculum
- High School Guidance Overview
- High School Guidance Initiatives

Subcommittee Reports

Mr. Scully requested the Finance Subcommittee meet for payment of vendors due to the limited meeting schedule. Mayor Fiorentini indicated this has been researched and a special meeting needs to be held for such approvals.

There were no subcommittee reports at this time.

New Business:

Moved by Mr. Wood and seconded by Attorney Magliocchetti to approve Warrant Number EV20131115A totaling \$473,153.48; Warrant Number EV20131115B totaling \$537,985.55; Warrant Number EV20131115C totaling \$718,487.72; Warrant Number EV20131115D totaling \$12,760.50 and Warrant Number JE20131115 totaling \$14,084.03. A roll call vote was held with the following results.

Mrs. Danehy	Yes	Mr. Wood	Yes	Mr. Bevilacqua	Abstained
Attorney Magliocchetti	Yes	Mayor Fiorentini	Yes		

Motion passes.

Items by Consensus

approval of field trip request(s):

- Bernie McCann, Consentino, Grade 6, May 27 – May 30, Ferry Beach Ecology School, Saco, Maine, \$275
- Bernie McCann, Consentino & Nettle, Grade 8, June 3-6, Washington DC, \$619
- Mr. Castonguay, Bradford Huskies Cross Country, December 12 – 15, Grade 3 – 8, USA Track & Field National Cross Country Championships, San Antonio Texas, \$400 plus fundraiser proceeds
- Mr. Castonguay, Bradford Huskies Cross Country, Grades 3-8, Decemb3r 6-8, AAU National Cross Country Championships, Augusta GA, \$300 plus fundraiser proceeds
- Joe Gori, HHS, Grades 9-12, April 19, 2014, New York City, \$312.00

approval of the minutes of the Regular Meetings of June 27, 2013; July 25, 2013; August 15, 2013; September 12, 2013; September 26, 2013; October 17, 2013 and the August 29, 2013 Joint Meeting of the Hunking School Building Committee and the Haverhill School Committee

approval of the legal bills for Attorney Grunebaum totaling \$1,453.04

items (as indicated in the agenda material) be declared surplus and disposed of in accordance with city ordinances

approval of use of facilities:

- Requested by Kim Ocasio of the Ocasio's True Martial Arts Inc. for the use of the Haverhill High School Gym on Saturday, December 14, 2013 from 1:00 p.m. to 5:00 p.m. for Black Belt Extravaganza
 - Process Fee: \$ 10.00
 - Utility Fee: \$ 20.00 per hour
 - Custodial Fee \$ 45.00 weekend rate per hour
 - Rental Fee: \$100.00 per event
- Requested by Hector Longo of the Haverhill Travel Basketball for the use of the Nettle School Gym on Wednesday, December 9, 2013 thru February 20, 2014 from 6:00 p.m. to 9:00 p.m. for Basketball.

Approved 01.09.14

Process Fee: \$ 10.00
Utility Fee: \$ *Waived
Custodial Fee \$ 30.00 per hour
Rental Fee: \$ *Waived

*Fee waived 100% Haverhill Students

- Requested by Hector Longo of the Haverhill Travel Basketball for the use of the Pentucket Lake School Gym on Tuesday and Thursday, November 19, 2013 thru February 27, 2014 from 6:00 p.m. to 9:00 p.m. for Basketball.

Process Fee: \$ 10.00
Utility Fee: \$ *Waived
Custodial Fee \$ 30.00 per hour
Rental Fee: \$ *Waived

*Fee waived 100% Haverhill Students

- Requested by Bob D'urso of the Haverhill Shoemakers (AAU Baseball) for the use of the Consentino School on Monday, January 6, 2014 thru March 31, 2013 from 4:30 – 6:00 p.m. for Baseball.

Process Fee: \$ 10.00
Utility Fee: \$*Waived
Custodial Fee: \$30.00 per hour
Rental Fee: \$*Waived

*Fee Waived 100% Haverhill Students

- Requested by Kevin Demaris of the Whittier Men's Basketball for the use of the Whittier Middle School Gym on Thursday, November 22, 2013 thru March 27, 2014 from 5:30 to 8:30 for Basketball.

Process Fee: \$**Waived
Utility Fee: \$**Waived
Custodial Fee: \$**Waived
Rental Fee: \$**Waived

**All money to be submitted to the Haverhill High School Athletic Department to offset the user fees.

Mr. Bevilacqua requested to remove Item 5B minutes.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve the remaining Items by Consensus. A roll call vote was held with the following results:

Mrs. Danehy	Yes	Mr. Wood	Yes	Mr. Bevilacqua	Yes
Attorney Magliocchetti	Yes	Mayor Fiorentini	Yes		

Motion passes.

Moved by Mr. Bevilacqua and seconded by Mr. Wood to table all the minutes for further review. A verbal vote indicated all in favor.

Motion passes.

Adjournment

Moved by Mr. Wood and seconded by Attorney Magliocchetti to adjourn the meeting at 8:30 p.m. A verbal vote indicated all in favor.

Motion passes.

List of Documents: School Committee Agenda; Memorandum of Understanding SHHMCS; Warrants; field trip requests; Minutes; Legal Bill from Attorney Grunebaum; Memo from Brian Gill regarding surplus material