



**Haverhill School Committee Meeting**  
**Thursday, August 23, 2012 - 7:00 P.M.**

*This meeting was recorded*

Attorney Paul Magliocchetti opened the meeting at 7:00 p.m. Present were: Mr. Joseph Bevilacqua, Mr. Raymond Sierpina, Mr. Shaun Toohey, Mr. Scott Wood, Mr. James F. Scully, Superintendent of Schools, Ms Kara Kosmes, Assistant Superintendent of Finance and Operations, and Dr. Mary Malone, Assistant Superintendent of Schools. Mayor James J. Fiorentini and Mrs. Susan Danehy were recorded as absent.

Attorney Magliocchetti led the Pledge of Allegiance.

**Public Participation**

None at this time.

**Presentation**

*Introduction of Service Club Representatives and Presentation of Technology Donation – Mr. Bevilacqua.* Moved by Mr. Bevilacqua and seconded by Mr. Toohey to table this item to the October 25<sup>th</sup> meeting. A verbal vote indicated all in favor.

Motion passes

**Communication and Reports:**

*Superintendent's Comments/Reports.*

Opening of School Update

The Superintendent updated members on the number of students enrolled compared to last year indicating an increase of 183 students overall. The maintenance team has done a great job cleaning and improving the buildings. Mr. Scully invited members to attend the opening day service on Monday at 8:30 a.m. at DiBurro's.

Update on New Teacher Evaluation Educator Evaluation – Public Comments are encouraged

The Superintendent reviewed the Model Rubric for teachers, administrators, superintendent and educator evaluation – district decision matrix which was a condensed version of the new Evaluation Proposal as outlined below:

- Purpose of Educator Evaluation
- Definitions
- Evidence Used in Evaluation
- Rubric
- Evaluation Cycle: Training
- Evaluation Cycle: Annual Orientation
- Evaluation Cycle: Self-Assessment
- Evaluation Cycle: Goal Setting and Development of the Educator plan
- Evaluation Cycle: Observation of Practice and Examination of Artifacts – Educators without PTS
- Evaluation Cycle: Observation of Practice and Examination of Artifacts – Educators with PTS
- Observations
- Evaluation Cycle: Formative Assessment
- Evaluation Cycle: Formative Evaluation for Two Year Self-Directed Plans Only
- Evaluation Cycle: Summative Evaluation
- Educator Plans – General
- Educator Plans: Developing Educator Plan
- Educator plans: Self-Directed Growth Plan
- Educator Plans: Directed Growth Plan
- Educator Plans: Improvement Plan

- Timelines

Moved by Mr. Wood and seconded by Mr. Bevilacqua to adopt the New Teacher Evaluation Educator Evaluation. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

#### *Policies for Review*

Moved by Mr. Bevilacqua and seconded by Mr. Sierpina to table the Policies as indicated:

Executive Sessions BEC; Nondiscrimination AC; Nondiscrimination of the Basis of Sex ACA; Equal Employment Opportunity GBA; Professional Staff Hiring GCF; Instructional Materials IJ; Equal Educational Opportunities JB; Student to Student Harassment JBA; School Choice JFBB; Emergency Plans EBC for two weeks. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

The Superintendent indicated the need to change the September and October meetings due to a conflict in schedules.

Moved by Mr. Wood and seconded by Mr. Bevilacqua to cancel the September 13, September 27 and October 11 meetings and reschedule them for September 20, October 4 and October 25. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

#### **School Committee Communications:**

Members asked to combine and discuss all Hunking items.

- Mr. Bevilacqua - Discussion of financing of the New Hunking School
- Attorney Magliocchetti - Hunking Building Update; How are parents being assured that the structure of the building and the air quality are safe; What is the status of the proposal for a new building?
- Mr. Sierpina - Hunking

Mr. Bevilacqua indicated the critical issue is the approval by the city electorate with a need for some type of debt exclusion with no tax increase. He asked to request of the Mayor to support this concept to put this on the ballot in November. Members discussed the short time to prepare for the city wide support. The Superintendent has prepared a book for members with all communications. The Mayor is going to the City Council to obtain the funds for the feasibility study which is about \$800,000. The results of this study will give them a picture of what they need to market to the community. If this is not approved by September 19<sup>th</sup> it will need to go to the SBAB process which requires a feasibility study. The Superintendent is not sure of the reimbursement but indicated it may be 70%. Members decided to have the full committee for this discussion and maybe have an alternative prior to supporting this decision.

Moved by Mr. Toohey and seconded by Mr. Wood to table this discussion to the next meeting. A roll call vote was held with the following results.

Mr. Sierpina	No	Mr. Toohey	Yes	Mr. Wood	Yes
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Mr. Bevilacqua    Yes       Attorney Magliocchetti    Yes

Motion passes

The Superintendent met with 160 Hunking parents with information on the internet on what is going on. The air quality is great and not one parent had a reservation as to the condition of the school. The firm is constantly monitoring the work completed. The Superintendent will send members an updated report of what work was completed in all buildings.

#### All Day Kindergarten Enrollment

How many classes?

Where are the classes?

How many teaching positions are required?

There are 600 students enrolled in 26.5 classes as follows: Crowell 4 full day;; Bartlett 4 full day and 1.5 half day; Walnut Square 2 full day; Consentino 1 full day; Greenleaf 4 full day; Pentucket Lake 2 full day; Golden Hill 3 full day; Bradford 2 full day; and Tilton 3 full day. A complete report including all schools will be forwarded to members once completed. Most of the schools are at full capacity. The cost for this program is \$1 million.

#### Foreign language in the middle schools

The Superintendent stated students from the middle school are being bussed with the high school students to participate in this pilot program. It allows 25 middle school students to participate and receive full credit in Italian and Spanish classes. They are then returned at 8:15 a.m. to their respective middle schools.

#### Topics covered at Leadership Training & Feedback

Dr. Malone reviewed the three day leadership institute which included the entire administrative team discussing instructional leadership; budget and operations. A list of what was offered to staff will follow.

#### Status of Cogswell and Smiley

The Superintendent stated Smiley is being maintained and is a solid building. Cogswell has not been sold by the city and would be too costly to update and repair for use as a school.

#### This year & RTTT

Dr. Malone stated they are still funding the early college program at UMass Lowell. Students will be taking Engineering I and II beginning in January. They have also added a college writing course. Partial funding is still available for students attending the early college program at NECC. There are approximately 30 students at NECC and close to 100 students at UMass Lowell. The Superintendent is in discussion with Chancellor Meehan to expand the opportunities to students at the high school including more linkage to the work place.

#### **Subcommittee Reports**

No reports were given at this time.

#### **Old Business**

##### Approval of Social Networking Policy

Moved by Mr. Bevilacqua and seconded by Mr. Wood to remove the Social Networking Policy from the table. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to approve the Social Networking Policy. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

Approval of minutes of the regular meeting of June 28, 2012 as revised (tabled July 26, 2012).

Moved by Mr. Wood and seconded by Mr. Toohey to remove the June 28, 2012 minutes as revised from the table. A verbal vote indicated all in favor.

Motion passes

Moved by Mr. Wood and seconded by Mr. Toohey to approve the June 28, 2012 minutes. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

### **New Business**

Approval of Warrant Number EV20120824 totaling \$95,581.32

Moved by Mr. Wood and seconded by Mr. Toohey approve Warrant Number EV20120824 totaling \$95,581.32. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Abstained	Attorney Magliocchetti	Yes		

Motion passes

The Superintendent recommends approval of the request to declare equipment (as indicated in the agenda material) surplus and dispose of in accordance with city ordinances

Moved by Mr. Wood and seconded by Mr. Bevilacqua to approve the request to declare equipment surplus and dispose of in accordance with city ordinances. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

### **Items by Consensus**

Approval of minutes of the regular meeting of July 26, 2012 and the regular meeting of August 9, 2012

Moved by Mr. Bevilacqua by Mr. Sierpina to approve the Items by Consensus.

Mr. Toohey requested clarification on the minutes. Mr. Bevilacqua withdrew his motion.

Moved by Mr. Toohey and seconded by Mr. Sierpina to table both minutes for further clarification. A roll call vote was held with the following results.

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mr. Bevilacqua	Yes	Attorney Magliocchetti	Yes		

Motion passes

**Executive Session/ Adjournment**

Moved by Mr. Wood and seconded by Mr. Sierpina to adjourn the meeting at 8:18 p.m. A verbal vote indicated all in favor.

Motion passes.

*List of Documents: School Committee Agenda; Agenda requests from Attorney Magliocchetti and Mr. Sierpina; Social Networking Policy; Revised Minutes of June 28, 2012; Warrant Number EV20120824 totaling \$95,581.32; request to declare equipment surplus from Gus Travassos; minutes of the regular meeting of July 26, 2012 & August 9, 2012*