

Haverhill School Committee Meeting
Thursday, December 15, 2011 - 7:00 P.M.
Approved as Revised – 01.12.12

This meeting was recorded.

Mr. Joseph Bevilacqua opened the meeting at 7:00 p.m. Present were: Attorney Paul Magliocchetti (left at 8:20 p.m.), Mr. Raymond Sierpina, Mrs. Susan Danehy, Mr. Shaun Toohey, Mr. Scott Wood, Mr. James F. Scully, Superintendent of Schools, , Ms. Kara Kosmes, Assistant Superintendent of Finance and Dr. Mary Malone, Assistant Superintendent of Curriculum. Mayor James J. Fiorentini was recorded as absent.

The Bradford Elementary Huskies led the Pledge of Allegiance.

Public Participation

Kelly Valaskatgis thanked all unanimously for voting for submitting the Statement of Interest and is looking forward to working with members to build a new Hunking School.

Moved by Mr. Wood and seconded by Mr. Toohey to suspend the rules to allow Mr. Sierpina to introduce the Bradford Elementary students. A verbal vote indicated all in favor.

Mr. Castonaguay and Ms. Collins highlighted the students from Hunking, Whittier and Silver Hill and awards received for participating in outside track (cross country or the travel team) including AAU meets. Students achieving All American status for track and field were recognized.

Communication and Reports:

Student Advisory Council Report – Jillian Meserve.

Ms. Nelson presented highlights of events at the high school including the play held last week, the student council coffee house night, and marks closing prior to mid-terms.

Superintendent's Comments/Reports.

FYI

Mr. Scully referenced the statement of interest in the members' packet and expressed how helpful Senator Baddour and Representative Dempsey have been in this process. The final phase of the high school renovation project begins this month and by the end of December there should be substantial completion with painting during Christmas break. Completed projects will be continually announced.

Financial Projection:

The projection of the financial document needed to be divided into responsibility centers with each principal having their own numbers of cost of running their schools. They can now monitor costs and expenditures. The Superintendent asked member to vote to receive and approve the adjustment.

Receipt of Financial Projection Document.

Recommendation to approve financial transfers in the amount of \$2,908,911 as indicated in the financial projection document.

Moved by Mr. Wood and seconded by Mr. Toohey to accept the \$2,908,911 in changes to the budget. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes

Motion passes

Request from Moody School Staff to have plaque placed in entry way in memory of Kim Cresta (material included in agenda packet)

Moved by Mr. Wood and seconded by Mr. Toohey to place a plaque in memory of Kim Cresta at Moody School. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes

Motion passes

Acceptance of Donations from:

- CVS Caremark in the amount of \$500 for the Bradford Huskies Cross Country Team
- James Audibert, HHS Class of 1969 in the amount of \$500 for purchase of instruments for middle school music program
- Anonymous \$20,000 donation

Moved by Mr. Wood and seconded by Mr. Toohey to accept all the donations indicated. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes

Motion passes

Personnel Actions

Moved by Mr. Wood and seconded by Mr. Toohey to accept the personnel actions as indicated. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	Yes	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes

Motion passes

School Health & Nursing Services – Approval of Job Description as directed by the Executive Office of Health and Human Services Department of Public Health (DPH).

Moved by Mr. Wood and seconded by Mr. Sierpina to accept the Job Description. A roll call vote was held with the following results:

Attorney Magliocchetti	Yes	Mr. Sierpina	Yes	Mr. Toohey	Yes
Mr. Wood	No	Mrs. Danehy	Yes	Mr. Bevilacqua	Yes

Motion passes

Mr. Bevilacqua moved up the Strategic Plan Presentation.

Strategic Plan Presentation

Attorney Magliocchetti reviewed the plan which combines the strategic plan and district improvement plan indicating the goals and objectives of the school committee and incorporates the budget (see attached plan).

School Committee Communications.

Mr. Bevilacqua

Hunking School Update

This item was discussed earlier in the meeting.

Attorney Magliocchetti

Status of City-wide School Building Plan if Hunking is vacated

Attorney Magliocchetti questioned if we have a plan in place in case Hunking is evacuated. The Superintendent stated all indications thus far show the best objective is to have Hunking function in September. They are expanding the sidewalk coverage for inclement weather. No decisions or comments are final pending discussions with the state's building bureau and the engineers returning in January. Options are to move to a private space, and move children from one building to another but cannot accommodate all students in one building. Leasing a private space is very costly. The educational goal is to keep the children together. The state treasurer is interested in the project and wants justification of costs and documentation. The process has begun since the statement of interest was filed. The Department of Public Health has met with staff and indicated it is safe for the students to be in the building.

HHS Open House

Mr. Scully stated they are not sure of the January date; however, will be well publicized.

Maintenance Aging Report

Mr. Scully referenced the updated report in the packet noting the significant difference in completed projects than outstanding projects since July 1st.

Mr. Sierpina

Status of HHS Technology Effort

Mr. Scully reviewed the timeline for the high school technology update as indicated:

December

12/5/2011	X	Bids due to Purchasing
12/7/2011	X	Review quotes from vendors
12/23/2011		Award vendor Wireless Bid
12/8/2011		Visit schools to view their classroom setups
12/12/2011	X	Demo equipment for classrooms
12/19/2011		Decide equipment for classrooms
12/19/2011		Send out specs for wiring (include wireless, new equipment and add'l drops)
12/19/2011		Send out specs for Servers/switches
12/19/2011		Send out specs for Projectors, whiteboards

January

		Send out specs for HD/TV connection
1/17/2012		Review quotes from vendors for wiring
1/17/2012		Review quotes from vendors for projectors/whiteboards
1/20/2012		Award vendor Wiring Bid
1/20/2012		Award vendor Projectors/whiteboards
1/20/2012		Award vendor Servers/switches
1/25/2012		Schedule installation of wiring, wireless, projectors and whiteboards

February

2/1/2012	Begin setup of MacBooks (150)
2/6/2012	Start installation of wiring and wireless
2/6/2012	Start installation of projectors, whiteboards
2/6/2012	Start installation of servers, switches

March

3/9/2012	Sign off of wiring, wireless
3/9/2012	sign off of projector, whiteboard installation
3/1/2012	Set up PD for Mac Books
3/12/2012	Deploy MacBooks to staff
	Deploy ipads to Science Wing
3/19/2012	Conduct Training for MacBooks
3/26/2012	Conduct Training for MacBooks

April

4/6/2011	Announce the completion of the Technology Upgrade project
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Bradford Huskies Team Field Trip

This was discussed earlier in the meeting.

MAP Testing/Progress Reports Issued

Mr. Sierpina questioned the numbers of parents attending parent conferences. The Superintendent stated the numbers are consistently getting better. The MAPs program is trying to get benchmarks. Mr. Scully referenced document indicators and are making sure all systems are in sync. Indicators will be provided from time to time with breaking numbers down to further compare to acquire targets where students should be. A report will be forthcoming in February.

Subcommittee Reports.

Attorney Magliocchetti and Mr. Toohey have met relative to the lunch prices. They have worked and detailed the pricing which Whitson's is comfortable with. They now need to look at the quality of food provided and will be looked at a future subcommittee meeting.

Hunking School

This was discussed earlier in the meeting.

New Business:

Approval of Warrant Number EV2011123 totaling \$362,311.11; Warrant Number EV20111202 totaling \$68,411.17; Warrant Number EV20111209 totaling \$49,660.27; Warrant Number EV20111216 totaling \$902,654.65; JE20111216 totaling \$10,968.05 and EV20111216 Travel totaling \$2,616.44

Moved by Mr. Wood and seconded by Mr. Toohey to approve the warrants as indicated. A roll call vote was held with the following results:

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
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Mrs. Danehy	Yes	Mr. Bevilacqua	Abstained
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Motion passes

St. James Lease.

Mr. Scully is recommending renewing the St. James lease and will put it on the next agenda.

Items by Consensus:

Approval of the field trip request(s):

- J. Baker, HHS, Grade 9 & 10, March 28, Majestic Theater, NYC, \$185
- Brenda Simblans, HHS, Grade 10-11, June 7 – 23, 2012, German Exchange Program, Germany, \$2,300

Approval of Legal Bills from Attorney David Grunebaum totaling \$750.54 and for Attorney William Cox totaling \$6,249.99

Approval of Use of Facilities

- Requested by Chris Constantino of the Groveland Youth Basketball for the use of the Whittier Middle School on Wednesdays and Fridays, December 14, 2011 thru February 29, 2012 from 5:30 p.m. to 8:30 p.m. for Youth Basketball
Process Fee:\$ 10.00; Utility Fee: \$ Waived; Custodial Fee:\$ 30.00; Rental Fee:\$ Waived
- Requested by Ron Powell of the Haverhill Indoor Football for the use of the Hunking School on Wednesday, December 14, 2011 thru March 21, 2012 from 6:00 p.m. to 7:00 p.m. for Athletic Conditioning./Process Fee:\$ 10.00; Utility Fee: \$ Waived: Custodial Fee \$ 30.00; Rental Fee:\$ Waived
- Requested by Jay Pagliarulo of the Haverhill Youth Wrestling for the use of the Hunking Middle School on Tuesdays and Thursdays, December 13, 2011 thru March 10, 2012 from 6.00 p.m. to 8:00 p.m. for Haverhill Youth Wrestling Practice.
Process Fee:\$ 10.00; Utility Fee: \$ Waived; Custodial Fee:\$ 30.00; Rental Fee:\$ Waived
- Requested by Jay Pagliarulo of the Haverhill Youth Wrestling for the use of the Hunking Middle School on Saturday January 14, 2012 from 8:00 a.m. to 12:00 p.m. for N.E.R. League Wrestling Meet. Process Fee:\$ 10.00; Utility Fee: \$ Waived
Custodial Fee: \$ 45.00 weekend rate; Rental Fee: \$ Waived
- Requested by Jennifer Murphy of the Human Resources Division for the use of the Consentino School on Saturday, April 28, 2012 from 7:00 a.m. to 3:00 p.m. for the Civil Service Exam Firefighter. Process Fee:\$ 10.00; Utility Fee:\$ Waived; Custodial Fee: \$ 45.00 weekend rate; Rental Fee: \$ 30.00 (per classroom)
- Requested by Colin LaPage of the Riverside-Bradford Baseball for the use of the Consentino School on February 11, 2012 and February 12, 2012 from 8:00 a.m. to 4:00 p.m. for Players Evaluations. Process Fee:\$ 10.00; Utility Fee: \$ Waived; Custodial Fee: \$ 45.00 weekend rate; Rental Fee:\$ 30.00 (per classroom)

Mr. Wood asked to remove Item C.

Moved by Mr. Wood and seconded by Mr. Toohey to approve Items A and B. A roll call vote was held with the following results:

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Danehy	Yes	Mr. Bevilacqua	Yes		

Motion passes

Mr. Wood questioned why they are waiving Utility and Rental Fees. The Superintendent agreed and will review it. Mr. Wood questioned the waiving of fees after using the facility and losing the revenue. Mr. Scully indicated they look to see if students are involved and being a feeder for us. Mr. Wood questioned Groveland and Civil Service exams being waived and not programs that are a feeder system. Mr. Scully will look into the process.

Moved by Mrs. Danehy and seconded by Mr. Toohey to vote to accept the Use of Facilities Items 1, 2, and 3 which are currently in progress.

Scfinal 121511 approved 01.12.12 as revised

Move by Mr. Wood and seconded by Mr. Toohey to amend # 1 to pay the appropriate Utility and Rental fees for the remainder of the time. A roll call vote was held on the amendment with the following results:

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Danehy	Yes	Mr. Bevilacqua	Yes		

Amendment passes

A roll call vote was held on the amended motion with the following results:

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Danehy	Yes	Mr. Bevilacqua	Yes		

Amended motion passes.

Moved by Mr. Wood and seconded by Mr. Toohey to table Use of Facilities 4, 5 and 6. A roll call vote was held with the following results:

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Danehy	Yes	Mr. Bevilacqua	Yes		

Motion passes

Executive Session/ Adjournment

Moved by Mr. Wood and seconded by Mr. Toohey at 8:28 p.m. to go into executive session to discuss strategy with respect to negotiations and contracts. A roll call vote was held with the following results:

Mr. Sierpina	Yes	Mr. Toohey	Yes	Mr. Wood	Yes
Mrs. Danehy	Yes	Mr. Bevilacqua	Yes		

Motion passes

List of Documents: School Committee Agenda; Letter from Moody School Staff; Financial Document from Kara Kosmes; Personnel Actions; Agenda Item Requests from Mr. Bevilacqua; Agenda Request from Attorney Magliocchetti includes Strategic Plan Document; Agenda Request from Mr. Sierpina includes MAP Documents entitled "Table 10 – Percentage of Students Whose Pass Status was accurately predicted by their MAP performance using reported cut scores; Projected Performance on 2012 MCAS English Language Arts test using Fall MAP Data; Projected Performance on 2012 MCAS Mathematics test using Fall MAP Data; Warrant Numbers EV2011123 EV20111202; EV20111209; EV20111216; JE20111216 EV20111216 Travel; Field Trip Requests; Legal Invoices from Attorneys Grunebaum and Cox; Use of Facilities; Informational: Parent-teacher Conference Attendance Term 1